

KRISHNACHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu - Post, **MARKAPUR**, Peddaraveedu - Mandal, Prakasam Dist. - 523 320.

(Approved by A.I.C.T.E., New Delhi, & Affiliated to JNTUK, Kakinada)

Dr. V. KRISHNA REDDY

B.Tech., M.Tech., Ph.D, LMISTE, LISHMT

PRINCIPAL



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MINUTES OF IQAC MEETING

Date:

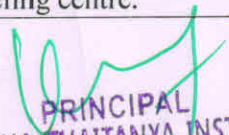
24/5/2018

Meeting-1:- 24-05-2018

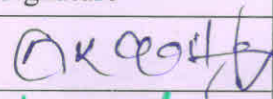

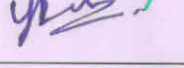
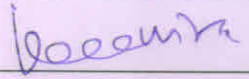
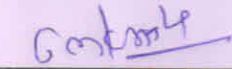

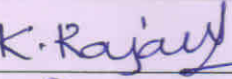
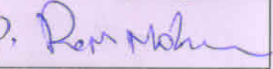
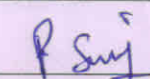
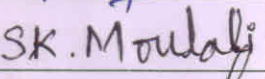
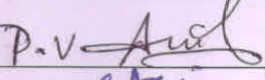
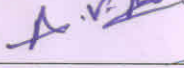

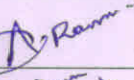
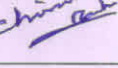

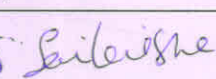
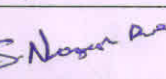
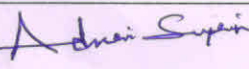
Agenda:


- Confirmation and approval of Previous IQAC meeting held on 15-09-2017
- To discuss issues of Environmental audit
- Research and collaboration with Institutes
- IETE JOURNAL local chapter
- To discuss issues of Laboratory Security
- Regarding Grievance redressal cell, Health and counseling center

Items	Content	Actions/remarks
1	Confirmation and approval of first meeting of IQAC held on 15-09-2017	Previous IQAC minutes were Confirmed by the committee
2	To discuss issues of Environmental audit	
3	Research and Collaboration with institutes	The Chairperson have initiated to explore collaboration with Institute of Engineers and ICT academy for signing MOU's.
4	IETE JOURNAL local chapter	The chairperson and committee have approved for the establishment of student chapter in both ECE and EEE departments
5	To discuss issues of Laboratory Security	Internal Quality Assurance cell recommended conducting workshop for support staff on Laboratory equipment, laboratory safety and laboratory maintenance
6	Regarding Grievance redressal cell, Health and counseling center	IQAC members suggested providing additional suggestion boxes on campus for Grievance redressal cell. Additional space should also be provided to health centre and counseling centre.


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Peddaraveedu Mdl, Prakasam Dt, A.P.

The following Members were Present:

S.No	Name of the Member	Designation	Signature
1	Sri. Anna Krishna Chaitanya	Management Representative	
2	Dr. V. Krishna Reddy	Chairman	
3	Prof. Y.V Balaram Krishna Rao	Director IQAC	
4	Prof. K. Sreenivas	Member	
5	Dr. P. Prasanna Murali Krishna	Member	
7	Prof. G. Gnanavardhan	Member	
8	Prof. K. Raja Sekhar	Member	
9	Prof. P. RamaMohan	Member	
10	Dr. P. Sreenivasa Rao	Member	
11	Sk.Moulali	Member	
12	Prof. P.V Anil Kumar	Member	
13	Mr. A.V.Srinivas Rao	Member	
14	Prof. B. Prabhakar Rao	Member	
15	Mr. Anna Ramu	Member	
16	Mr. S.Chinna Babu	Member	
17	Miss. Santoshi Praveena Voleti	Member	
18	Mr. J.Sai Krishna	Member	
19	Mr. Sure nageswara Rao	Member	
20	Mrs. Aduri Supriya	Member	


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MINUTES OF IQAC MEETING

Meeting-2:- 22-09-2018

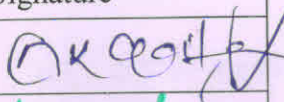
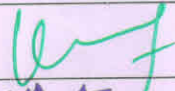

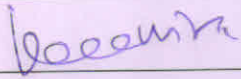
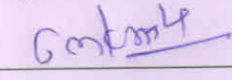

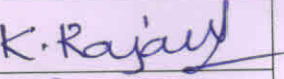
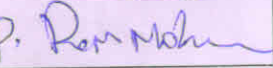
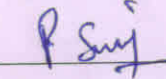
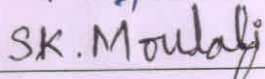

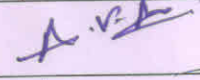

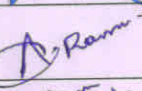



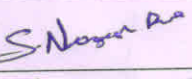
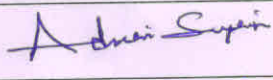
Agenda:

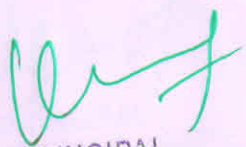
- Confirmation and approval of Previous IQAC meeting held on 24-05-2018
- Review and action taken on previous meeting.
- Establishment of NPTEL Swayam in the College.
- Paperless office
- Special CL for Research study
- Strengthening library and maintenance of infrastructure

Items	Content	Actions/remarks
1	Confirmation and approval of second meeting of IQAC held on 24-05-2018	Previous IQAC minutes were Confirmed by the committee
2	Continuous internal evaluation	Continuous internal evaluation of attendance, assignments, class tests, tutorials, remedial classes. Regular review of mentoring, counselling and other activities like industrial visits, placement reports, carrier guidance programs.
3	Paperless office	Hardcopy usage can be reduced wherever possible. Final scanned copies of the projects can be preserved in a CD. Avoid taking hardcopies for phase 1 projects. Maximum one copy can be preserved for record purpose.
4	Special CL for Research study	The committee has proposed in providing a On Duty leave once a year for the research study of the faculty.
5	Strengthening library and maintenance of infrastructure	Chairperson has suggested to provide additional books and journals in the central library. Further, he also suggested to pay special attention for maintenance of infrastructure, equipment and other facilities in the campus

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8	Prof. K. Raja Sekhar	Member	
9	Prof. P. RamaMohan	Member	
10	Dr. P. Sreenivasa Rao	Member	
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12	Prof. P.V Anil Kumar	Member	
13	Mr. A.V.Srinivas Rao	Member	
14	Prof. B. Prabhakar Rao	Member	
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