



KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu (Post) , Peddaraveedu (Mandal), Prakasam Dist. - 523 320.

(Approved by A.I.C.T.E., New Delhi, & Affiliated to JNTUK, Kakinada)

NAAC ACCREDITED INSTITUTION

CENTRAL LIBRARY COMMITTEE

OBJECTIVES:

1. To meet Changing expectations.
2. To Recognize the different needs of our users.
3. To develop & manage information resources.
4. To improve our physical & online learning environments.
5. To improve the speed & Quality of the resource discovery process.
6. To work with uses in order to get things Right.
7. To encourage our staff by recognizing their achievements.
8. To assess improve our skills continuously.
9. Provide significant books & other Printed or Recorded materials.
10. Organize materials to facility their use.
11. Provide guidance & aid to people in their use of the library resources.
12. Promote though the facility the continued self – development of public in the direction of cultural, creative, educational & recreational goals.



Functions of the Library Committee:

1. The library committee is intended to plan and coordinate the execution of the requisite procedures for the functioning of the library.
2. It takes up the processes of identifying, planning, and such other aspects of the procurement of and processing the books, journals, manuals etc.
3. It ensures the up gradation of the library to suit the ever-changing industrial requirements.
4. The committee is expected to monitor the allocation of funds for the books, journals, manuals etc. and the digital processing of information, including on-line journals.
5. The library committee is also expected to monitor the student and staff utilization of the library
6. Planning and implementing the library automation, procedures, digital library development and usage.
7. Conducting annual stock verification.

Responsibilities:

- Should maintain silence in the library.
- Should not allow the users to bring their own personal items inside the library.
- Should promote the target audience to make wise use of e-resources of the library.
- Should assist the users in times of selection of different resources.
- Should check the status of the auto-machine and ensure its proper functioning.
- Should collect the issued books in time verifying the deadline.
- Should collect the required fine from the students for their delay in returning of the resources.
- Should ensure that the library resources are in good condition for use.



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LIBRARY COMMITTEE

Library Committee for Academic Year 2022-2023

Committee Members:

S. No	NAME OF THE STAFF	DESIGNATION	POSITION	DEPARTME NT
1	Dr. V. Krishna Reddy	Professor	Chairman	PRINCIPAL
2	Mrs. P. Damayanthi	Librarian	Coordinator	LIBRARY
3	Mr. O. Anjaneyulu	Asst. Librarian	Member	LIBRARY
4	Mr.K. Sreenivas	Professor	Member	ME
5	Mr.S. Mariya Babu	Assistance Professor	Member	ECE
6	Mr.G. Ullesh Kumar	Assistance Professor	Member	ECE
7	Mr.T. Uday Kiran	Assistance Professor	Member	CSE
8	Ms. B. Gayathri	Student	Student Member	CSE
11	Mr. M. Eswar	Student	Student Member	ECE
12	Ms. P. Rechal joy	Student	Student Member	CE
13	Mr. A. Chandra	Student	Student Member	EEE
14	Mr. P. Yeshubabu	Student	Student Member	ME
15	Mr. N. Vinay	Student	Student Member	AI & ML
16	Ms. D. Naga Lakshmi	Student	Student Member	AI