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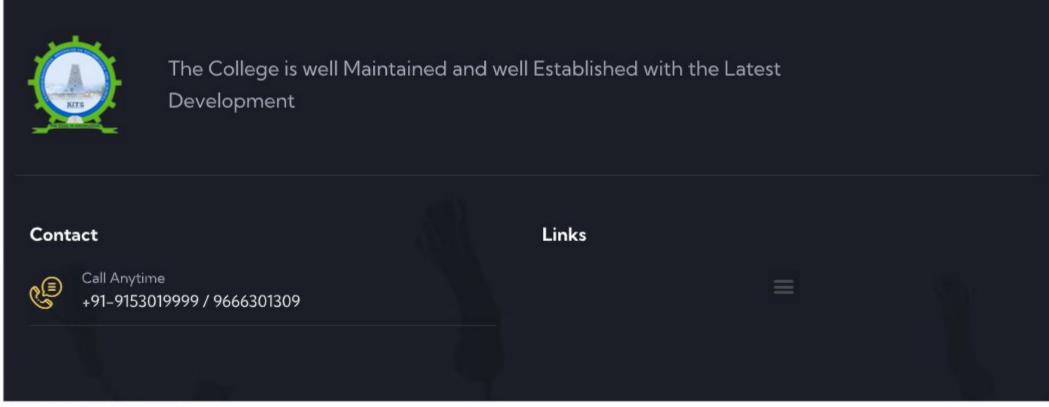
To emerge as a premeier institution for engineering education and research, and serve as resource center for the industry and society.



MISSION

 Imparting technical education to students in a caring and learning environment so that they blossom as globally competent technocrats who respect and value their culture and contribute to national development.

- Providing cutting edge academic and research facilities so as to chisel the students to fit
 them into a technically challenging future, instilling positive, productive thoughts that
 will enable them to walk in the road of success.
- Facilitate the use modern pedagogy and ICT for improving the teaching-learning
 process and to involve students and faculty in innovative research projects linked with
 industry, academic and research institutions in India and abroad.





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principal@kits-anna.com

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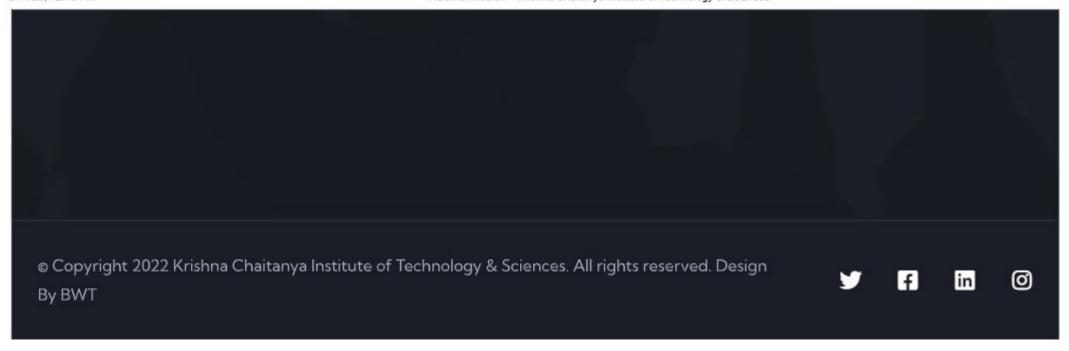
Krishna Chaitanya Institute Of Technology & Sciences

Devarajugattu - Village, Peddaaraveedu - Mandal,

Markapur - 523316. Prakasam - District, AP, INDIA.

Courses





Governing Body Minutes of Meeting Academic Year 2021-2022

Devarajugattu (V); Peddaraveedu (M); Prakasam Dist; A.P.

PROCEEDINGS OF GOVERNING BODY MEETING DATED 08.08.2021

Proceedings of the 19th meeting of Governing Body of Krishna Chaitanya Institute of Technology & Sciences, Devarajugattu Village, Peddaraveedu Mandal, Prakasam District, A.P. held on 08th August 2021 at 11:00 am in the Chamber of Principal.

MEMBERS PRESENT:

S. No	Name of the Member	Category	Designation
1	Sri A.V. Rambabu	Chairman	Chairman, Anna Educational Society
2	Smt. A. Durga Kumari	Member	Vice-Chairman, Anna Educational Society
3	Sri A. Krishna Chaitanya	Member	Secretary & Correspondent, Anna Education Society
4	Smt. B. D. L .Anusha	Member	Joint Secretary, Anna Education Society
5	Sri D. Ramesh	Member	E.C Member, Anna Education Society
6	Sri B. Shyam Prasad	Member	Treasurer, Anna Education Society
7	Sri M. Ramesh	Member	University Nominee, JNTUK, Kakinada
8	Sri G. Rammohan Rao	Member	Director, AVR Infra Pvt. Ltd.
9	Sri K. Srinivas	Member	Senior Faculty of KITS
10	Sri A.V.Srinivasa Rao	Member	Senior Faculty of KITS
11	Dr. V. Krishna Reddy	Member Secretary	Principal, KITS, Markapur

Members Absent:

Name of the Member	Category	Disignation	
AICTE Nominee	Member	AICTE Nominee, AICTE, Hyderabad	
State Govt Nominee	Member	Principal, DA Polytechnic, Ongole	
	AICTE Nominee	AICTE Nominee Member	

The meeting was commenced by extending a welcome to all the members by the Principal Dr. V Krishna Reddy. The Chairman Sri A.V.Rambabu has also extended his welcome to the members and requested to suggest measures for the overall development of the institution. Dr. V. Krishna Reddy has presented notes on agenda for detailed discussion.

The following items of agenda were discussed and appropriate resolutions were passed.

AGENDA:

- To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body
- 2. Staff appointments made since the last meeting of the Governing Body
- 3. Staff who left the institution since the last meeting of the Governing Body
- Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.
- 5. To report about the audited statements of accounts of the institution.
- Details of the placement track record of the outgoing students and effort to improve in current semester.
- To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.
- 8. To discuss about Additional courses and Reduction in Intake from the Academic Year 2022-23.
- 09. Any other item associated with the college/University with approval of the Chairman.

Contd..3..

MiNUTES:

Item No.1: To receive a report on academic and other important activities and events in the college in the last year.

Resolution No. KITS/GB/Res/19.1

The Member Secretary has presented a report on the important activities and events happened in the college since the last meeting of the Governing body as mentioned blow and they are appreciated by the members and approved.

Senior Faculty members have been deputed to attend different training programmes/Seminars/Workshops organized by other institutions as well as college. It is noted, appreciated and approved by the Governing Body.

Student performances in Co-Curricular, cultural and sports competitions have been noted and appreciated.

Item No.2: Staff appointments made since the last meeting of the Governing Body Resolution No. KITS/GB/Res/19.2

The Principal has circulated the list of faculty members appointed on regular basis since last meeting of the Governing body.

The governing body has approved the staff appointments made on regular basis by college selection committee since last meeting of the Governing body.

Item No.3: Staff who left the institution since the last meeting of the Governing Body Resolution No. KITS/GB/Res/19.3

The Principal has circulated the list of Staff members who left the institution since last meeting of the Governing Body are noted.

Item No.4: Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance,.

Resolution No. KITS/GB/Res/19.4

The Principal has submitted a detailed report on the results of the examinations held by JNTUK since the last Governing body meeting. The average results are mentioned below:

•	I B.tech Isem Regular 2020 Batch	-	51.50%
•	II B.tech I sem Regular 2019 Batch	848	31.51%
•	III B.tech II sem Regular 2018 Batch	-	50.45%
•	III B.tech I sem Regular 2018 Batch	-	62.99%
•	IV B.tech II sem Regular 2017 Batch	_	86.88%
•	IVB.tech II sem Regular 2017 Batch	-	76.40%

Item No.5: Details of the audited statements of accounts of institution Resolution No. KITS/GB/Res/19.5

The Principal has instructed the Accounts Section to finalize and submit the Financial Transactions to Auditor for Audit Report and to discuss about the Fee Fixation from the Academic year 2023-2024.

Item No.6: Details of the placement track record of the outgoing students and effort to improve in current semester.

Resolution No. KITS/GB/Res/19.6

The Principal has submitted as detailed report on the no. of students placed in different MNC companies and appreciated the Placement Officer for his effort to post a good number.

It is also informed the Governing Body the initiates taken by the college to improve the placement of B.Tech students such as special placement training in soft skills and interview techniques for final year students. It is noted and approved.

Item No.7: To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.

Resolution No. KITS/GB/Res/19.7

The Principal has submitted that no student was detained and rejoined and condoned.

Item No.8: To discuss about the new courses and reduction in intake from the Academic year 2022-23. Resolution No. KITS/GB/Res/19.8

The body discussed about the emerging areas in the country and instructed to apply to AICTE for the new courses in emerging areas and M.Tech Course in E.C.E. and reduction or closure of the course in intake in non demand courses.

Item No.09: Any other item associated with the college/University with approval of the chairman. Resolution No. KITS/GB/Res/19.9

The Governing body has expressed its concern over the no. of placements and advised the Principal to take necessary steps to improve the same.

The meeting is concluded with thanks to the Chair.

Contd..5..

S. No	Name of the Member	Category	Signature
1	Sri A.V. Rambabu	Chairman	A
2	Smt. A. Durga Kumari	Member	ADqui
3	Sri A. Krishna Chaitanya	Member	Ox coal
4	Smt. B. D. L Anusha	Member	B. D. L. Anusha
5	Sri D. Ramesh	Member	D. Ramegh
6	Sri B. Shyam Prasad	Member	Il The state of th
7	Sri G. Rammohan Rao	Member	Brygham Pan
8	Sri K. Srinivas	Member	become
9	Sri A.V.Srinivasa Rao	Member	Ardinicosla,
10	AICTE Nominee	AICTE Nominee	-ABSENT -
11	Sri M. Ramesh	University Nominee	(Demily)
12	State Govt. Nominee	State Govt. Nominee	-ABSENT -
13	Dr. V. Krishna Reddy	Member Secretary	lant.

PRINCIPAL 8

PRINCIPAL
KRISHNA CHAITANYA INSTITUTE
OF TECHNOLOGY & SCIENCES
DEVARAJUGATTU(VIII) 523 320
Peddaraveedu(MdI), Prakasam Dist,

Devarajugattu (V); Peddaraveedu (M); Prakasam Dist; A.P.

PROCEEDINGS OF GOVERNING BODY MEETING DATED 07.02.2022

Proceedings of the **20**th meeting of Governing Body of Krishna Chaitanya Institute of Technology & Sciences Devarajugattu Village, Peddaraveedu Mandal, Prakasam District, A.P. held on 7th February 2022 at 11:00 am ir the Chamber of Principal.

MEMBERS PRESENT:

S. No	Name of the Member	Category	Docionation
1	Sri A.V. Rambabu	Chairman	Designation Chairman, Anna Educational Society
2	Smt. A. Durga Kumari	Member	Vice-Chairman, Anna Educational Society
3	Sri A. Krishna Chaitanya	Member	Secretary & Correspondent, Anna Education Society
4	Smt. B. D. L Anusha	Member	Joint Secretary, Anna Education Society
5	Sri D. Ramesh	Member	E.C Member, Anna Education Society
6	Sri B. Shyam Prasad	Member	Treasurer, Anna Education Society
7	Sri M. Ramesh	Member	University Nominee, JNTUK, Kakinada
8	Sri G. Rammohan Rao	Member	Director, AVR Infra Pvt. Ltd.
9	Sri K. Srinivas	Member	Senior Faculty of KITS
10	Sri A.V.Srinivasa Rao	Member	Senior Faculty of KITS
11	Dr. V. Krishna Reddy	Member Secretary	Principal, KITS, Markapur

Members Absent:

S. No	Name of the Member	Category	Disignation
12	2 AICTE Namina	Disignation	
	- marantaninec	wember	AICTE Nominee, AICTE, Hyderabad
13	State Govt Nominee		
13		Member	Principal, DA Polytechnic, Ongole

The meeting was commenced by extending a welcome to all the members by the Principal Dr. V Krishna Reddy. The Chairman Sri A.V.Rambabu has also extended his welcome to the members and requested to suggest measures for the overall development of the institution. Dr. V. Krishna Reddy has presented notes on agenda for detailed discussion.

The following items of agenda were discussed and appropriate resolutions were passed.

AGENDA:

- To confirm the minutes of the last meeting of the Governing Body.
- To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body
- Approval of the Budget for the year 2022-23.
- 4. Staff appointments made since the last meeting of the Governing Body
- 5. Staff who left the institution since the last meeting of the Governing Body
- Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.
- Details of the placement track record of the outgoing students and effort to improve in current semester.
- Ratification of the faculty members who joined recently, during the present academic year as per the University notification.
- To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.
- 10. Any other item associated with the college/University with approval of the Chairman.

Contd..3..

MINUTES:

Item No.1: To confirm the minutes of the last meeting of the Governing Body. Resolution No. KITS/GB/Res/20.1:

A copy of the minutes of the earlier meeting held on 22.06.2021 was circulated to all the members. The minutes of earlier meeting were read and confirmed.

Item No.2: To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body Resolution No. KITS/GB/Res/20.2

The Member Secretary has presented a report on the important activities and events happened in the college since the last meeting of the Governing body as mentioned blow and they are appreciated by the members and approved and discussed about to apply for the changes in the courses and intake in some branches in the AICTE Web portal from the Academic Year 2022-23 i.e., new course., i.e., CSE (AI) with 60 Intake in UG level and M.Tech (VLSI & EMBEDED SYSTEMS) with an intake of 18 seats in ECE Branch and reduction in take in B. Tech ECE Branch from 120 to 90 intake & from 60 to 30 intake in Civil Branch

Senior Faculty members have been deputed to attend different training Programes/Seminars/Workshops organized by other institutions as well as college. It is noted, appreciated and approved by the Governing Body.

Student performances in Co-Curricular, cultural and sports competitions have been noted and appreciated.

Item No.3: Approval of the Budget for the year 2020-21. Resolution No. KITS/GB/Res/20.3

A Copy of budget allocations under different heads of expenditure for the year 2022-23.as recommended by the finance committee is approved by the Governing Body.

Item No.4: Staff appointments made since the last meeting of the Governing Body Resolution No. KITS/GB/Res/20.4

The Principal has circulated the list of faculty members i.e., **06** staff members appointed on regular basis since last meeting of the Governing body.

The governing body has approved the staff appointments made on regular basis by college selection committee since last meeting of the Governing body.

Item No.5: Staff who left the institution since the last meeting of the Governing Body Resolution No. KITS/GB/Res/20.5

The Principal has circulated the list of faculty members i.e., 04 staff members were relieved from the college since last meeting of the Governing body.

Item No.6: Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance,.

Resolution No. KITS/GB/Res/20.6

The Principal has submitted a detailed report on the results of the examinations held by JNTUK since the last Governing body meeting. The average results are mentioned below:

 I B.tech I sem Regular 2021 Batch 36.79% II B.tech I sem Regular 2020 Batch 36.31% III B.tech I sem Regular 2019 Batch 51.70% IV B.tech I sem Regular 2018 Batch 80.24%

Item No.7: Details of the placement track record of the outgoing students and effort to improve in

Resolution No. KITS/GB/Res/20.7

The Principal has submitted as detailed report on placements i.e., 52 students are placed in different MNC

It is also informed that the special training programs and workshops to be conducted to improve the placement opportunities in final year students. It is noted and approved.

Item No.08: Ratification of faculty during present academic year. Resolution No. KITS/GB/Res/20.8

The Governing Body is expressed their concern for the ratification of the Principal Dr. V. Krishna Reddy and 50% of the faculty. The principal is directed that the remaining faculty to apply for the ratification program in this Academic Year as per the JNTUK guidelines and notification schedule.

Item No.09: To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention. Resolution No. KITS/GB/Res/20.9

The Principal has submitted that 13 students were detained and 01 student was rejoined.

Item No.08: Minutes of Meeting of Academic Council held on 10/01/2022 for approval Resolution No. KITS/GB/Res/20.10

Governing Body has approved the Minutes of the meeting of the College Academic Council held on 10.01.2022.

Item No.10: Any other item associated with the college/University with approval of the chairman. Resolution No. KITS/GB/Res/20.10

The Governing body has expressed its concern over the no. of placements and advised the Principal to take necessary steps to improve the same.

The meeting is concluded with thanks to the Chair.

Contd..5..

S. No	Name of the Member	Category	Signature
1	Sri A.V. Rambabu	Chairman	A
2	Smt. A. Durga Kumari	Member	A-Deferin
3	Sri A. Krishna Chaitanya	Member	(ARceal)
4	Smt. B. D. L Anusha	Member	0
5	Sri D. Ramesh	Member	D. Ramade
6	Sri B. Shyam Prasad	Member	R
7	Sri G. Rammohan Rao	Member	& Order (Days
8	Sri K. Srinivas	Member	1000000
9	Sri A.V.Srinivasa Rao	Member	Leowy
10	AICTE Nominee	AICTE Nominee	Albainicales.
11	Sri M. Ramesh	University Nominee	(demen)
12	State Govt. Nominee	State Govt. Nominee	-ABSENT_
13	Dr. V. Krishna Reddy	Member Secretary	Med

PRINCIPAL

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KRISHNA CHAITANYA INSTITUTE
OF TECHNOLOGY & SCIENCES
DEVARAJUGATTU(VIII) 523 320
Peddaraveedu(MdI), Prakasam Dist.

IQAC Minutes of Meeting Academic Year 2021-2022

Devarajugattu - Post, MARKAPUR, Peddaraveedu - Mandal, Prakasam Dist. - 523 320. (Approved by A.I.C.T.E., & Affiliated to JNTUK, Kakinada)



Mobile: 91530 19999

e-mail : principal@kits-anna.com

Web : www.kits-anna.com

24-06-2021 Date:

COMPOSITION OF IQAC ACADEMIC YEAR 2021-2022

Chairman:

Dr V Krishna Reddy

Principal, Krishna Chaitanya Institute of Technology & Sciences, Markapur

Management Representative:

Sri. Anna Krishna Chaitanya

Secretary & Correspondent, Krishna Chaitanya Institute of Technology &sciences, Markapur

Director IQAC:

Dr P Prasanna Murali Krishna,

Professor & HOD, TPO, Department of Electronics & Communication Engineering

Faculty Representatives:

- 1) Dr Sk Altaf Hussain Basha, HOD, CSE Department, IQAC member
- 2) Sri. P.Ram Mohan, Professor & HOD, H&S Department
- Dr. E. Neela Priya, Professor & HOD, CIVIL Department
- 4) Sri. P.V. Anil Kumar, Assoc. Professor & HOD, Mechanical, Boys Hostel In-charge,
- 5) Dr. J V Ramana Reddy, Assoc. Professor, H&S Department
- 6) Dr. J V Anil Kumar, Assoc. Professor, CSE Department
- 7) Sri. G. Gnana Vardhan, Professor, CSE Department, IQAC member
- 8) Sri. K. Kishore, Exam section in-charge, H&S Department
- 9) Mrs. Y.Damayanthi, Librarian
- 10) Dr A Vara Prasad, Professor, Chemistry, H & S Department
- 11) Sri. M.Suresh, Assoc. Professor & HOD, EEE Department

KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES DEVARAJUGATTU(Vill) 523 320 Peddaraveedu(Mdl), Prakasam Dist.

is

Administrative representative:

Prof. B Prabhakar Rao, Administrative officer

Local Society Representative:

Sri. Anna Ramu

Student Representative:

Mr. B. Venkata Sai Barathnadh Reddy, IV ECE-B

Alumni Representative:

Mr. Ch. Mahendra Reddy, QUALCOMM

Ms. Bellamkonda Lavanya, Software Engineer, HCL

Industry Representative:

Sri. J. Sai Krishna,

Founder, CEO, Techsters, Hyderabad

Sri. V Malyadri

Managing Director & CEO, Tiny Medic

Stake holder Representative:

R. Harinadh Babu,

Asst. Engineer, Panchayat Raj Department

M. Divakar, Chairman, SVITIT College, Giddalur

PRINCIPAL KRISHNA CHAITANYA INSTITUTE

OF TECHNOLOGY & SCIENCES DEVARAJUGATTU(Vill) 523 320 Peddaraveedu(Mdl), Prakasam Dist.

The following members were present:

S.No	Name of the member		
1	Dr V Krishna Reddy	Designation	Signature
	6.82	Chairman	last.
2	Sri. Anna Krishna Chaitanya	Secretary & Correspondent	6 4000il /
3	Dr P Prasanna Murali Krishna	Director, IQAC	aning
4	Dr. Sk Altaf Hussain basha	HOD, CSE	CY
5	Dr. E. Neela Priya	Professor, HOD, CIVIL Department	Ho .
6	Sri. P.Ram Mohan	HOD, H&S	001
7	Sri. M.Suresh	Assoc.Professor, HOD, EEE	0.0-1
9	Dr. J V Ramana Reddy,	Asst. Prof, Maths, H&S Department	Tr (auro reder
10	Dr. J V Anil Kumar	, Assoc. Professor, CSE Department	IN-tota.
11	Sri. K. Kishore,	Exam section in-charge, H&S Department	Oil
12	Mrs. Y. Damayanthi	Librarian	P. Darresante
13	Sri. P.V. Anil Kumar,	Assoc. Professor &HOD- Mechanical ,Boys Hostel Incharge	P. v. Aud
14	Dr A Vara Prasad	Professor, H & S Department	Q.
15	Prof. B Prabhakar Rao	Administrative officer	d. KM
16	Sri. Anna Ramu	Local Society Representative	1 Rev
17	Mr. B. Venkata Sai Barathnadh Reddy	Student Representative	B.V. Bhasath
18	Mr. Ch. Mahendra Reddy	Alumni representative	ch. Makendra Kedd

KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES DEVARAJUGATTU(VIII) 523 320 Peddaraveedu(MdI), Prakasam Dist.

19	Ms. Bellamkonda Lavanya	Almuni Representative	D 1
20	Sri. J. Sai Krishna,	Founder, CEO, Techsters, Hydernbad	J. Lavanya
21	Sri. V Malyadri	Managing Director, Tiny Medic	VMalyadri
22	Sri. R. Harinadh Babu,	Asst. Engineer, Panchayat Raj Department	R. Han
23	Sri. M. Divakar	Chairman, SVITIT College, Giddalur	Din

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KRISHNA CHAITANYA INSTITUTE
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Peddaraveedu(MdI), Prakasam E .L.



Devarajugattu (Post) , Peddaraveedu (Mandal), Prakasam Dist. - 523 320.

(Approved by A.I.C.T.E., New Delhi, & Affiliated to JNTUK, Kakinada)

NAAC ACCREDITED INSTITUTION

Date: 08-07-2021

KCIT/IQAC/2021-2022/CIR-01

CIRCULAR

All the IQAC memebers are hereby informed that meeting of IQAC is scheduled on 15-07-2021 at 10.15 AM at the Principal's Office to discuss on the following agenda points. All members are requested to prepare the necessary information pertaining to their department and present it during the meeting for approval.

AGENDA:

- To discuss on aim and functions of IQAC
- Review and conclusions on previous academic year 2020-2021 activities
- To discuss on add-on courses i.e. partcipation in NPTEL swayam online certification courses etc.,
- To plan for new courses in B.Tech
- To Plan for extenstion activities under NSS
- To discuss on CRT training programs
- To improve on placement activities
- To decide on workshops, FDPs, seminars
- To discuss on Mentor-Mentee system
- To plan Almuni meets for the current academic year
- To discuss on the preparation of SSR as per the guidelines of NAAC
- · Any other details with the permission of the chair

co-ordinator-IQAC

Principal & Chairman- IQAC

Copy to:

- Secretary & Correspondent for kind information
- Principal sir
- 3. All HODs
- 4. All members of IQAC
- Training & Placement office
- 6. Admin office
- 7. Library
- 8. PD sports
- 9. File

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Peddaraveedu(MdI), Prakasam Dist.

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Devarajugattu (Post) , Peddaraveedu (Mandal), Prakasam Dist. - 523 320.
(Approved by A.I.C.T.E., New Delhl, & Affiliated to JNTUK, Kakinada)
NAAC ACCREDITED INSTITUTION

KCIT/IQAC/2021-2022/CIR-01

Date: 15-07-2021

INTERNAL QAULITY ASSURANCE CELL

MINUTES OF THE MEETING

KCIT/IQAC/2021-2022/CIR-01, Date: 08-07-2021

The first IQAC meeting for the Academic year 2021-2022 was held on 15-07-2021. The following resolutions have taken in the meeting.

- > The IQAC co-ordinator has given brief introduction on functions & aims of IQAC
- Reviewed the Academic year 2020-2021 and found improvements in terms of academic, non-academic and administrative activities.
- > The committee members advised the HODs to finalize the certification programs that are required for students and HODs initiated the participation of the students in NPTEL Swayam online certification courses.
- > The committee has approved for the introduction of new courses in B.Tech CSE as to meet the current needs of Industry.
- > The Training & Placement Officer presented the proposals for the CRT training programs and committee approved for the same.
- The committee suggested for improvement of placements in reputed companies.
- > The HODs presented the plan of action for the conduction of Workshops, FDPs, Seminars and the committee reviewed and approved the same.
- The committee reviewed the Student teacher Ratio and HODs are informed to take personal responsibility to monitor the Mentor -Mentee system.

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KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES DEVARAJUGATTU(VIII) 523 320 Peddaraveedu(MdI), Prakasam Dist.

- The NSS co-ordinator submitted the list of activities planned and the committee suggested organizing more extension & cultural activities in regular intervals.
- > The Almuni committee is informed to plan for Alumni meets.
- The committee informed the HODs and criteria in-charges to prepare the SSR as per the guidelines of NAAC and ensure to submit timely submission of SSR.

The meeting is concluded with vote of thanks by Dr P PrasannaMurali krishna, IQAC co-ordinator.

The following members were present:

S.No	Name of the member	Designation	Signature
1	Dr V Krishna Reddy	Chairman	Out.
2	Sri. Anna Krishna Chaitanya	Secretary & Correspondent	Broon /
3	Dr P Prasanna Murali Krishna	Director, IQAC	mering
4	Dr. A. Ranga Nayakulu	Vice-Principal, HOD, ECE	000
5	Dr. Sk Altaf Hussain basha	HOD, CSE	Sylvader
6	Dr. E. Neela Priya	Professor, HOD, CIVIL Department	*
7	Sri. P.Ram Mohan	HOD, H&S	8.0-7
8	Sri. M.Suresh	Assoc.Professor, HOD, EEE	M. suziek.
9	Dr. J V Ramana Reddy,	Asst. Prof, Maths, H&S - Department	Tro been
10	Dr. J V Anil Kumar	Assoc. Professor, CSE Department	J.N. 4-102
11	Sri. K. Kishore,	Exam section in-charge, H&S Department	6in
12	Mrs. P. Damayanthi	Librarian	P. Damegantin.

PRINCIPAL)
KRISHNA CHAITANYA INSTITUTE
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Peddaraveedu(MdI), Prakasam Dist.

13	Sri. P.V. Anil Kumar,	Assoc. Professor &HOD- Mechanical ,Boys Hostel Incharge	Aud
14	Dr A Vara Prasad	Professor, H & S Department	Comp
15	Prof. B Prabhakar Rao	Administrative officer	d. Kow
16	Sri. Anna Ramu	Local Society Represntative	Acou
17	Mr. J Rohith	Student Represnative	J. Rohith
18	Mr. Ch. Mahendra Reddy	Alumni reprentative	ch. Mahendra Keddy
19	Ms. Bellamkonda Lavanya	Almuni Represntative	B. Lavanya
20	Sri. J. Sai Krishna,	Founder, CEO, Techsters, Hyderabad	Jeaipm.
21	Sri. Malyadri	Managing Director, Tiny Medic	V. Malyadin
22	R. Harinadh Babu,	Asst. Engineer, Panchayat Raj Department	R. Hiram
23	M. Divakar	Chairman, SVITIT College, Giddalur	Divarra

PRINCIPAL KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES DEVARAJUGATTU(VIII) 523 320 Peddaravcedu(MdI), Prakasam Dict



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KCIT/IQAC/2021-2022/CIR-02

CIRCULAR

All the IQAC memebers are hereby informed that meeting of IQAC is scheduled on 30-01-2022 at 10.15 AM at the Principal's Office to discuss on the following agenda points. All members are requested to prepare the necessary information pertaining to their department and present it during the meeting for approval.

AGENDA:

- To review and confirm previous minutes of the meeting
- To discuss on extenstion activities under NSS
- To discuss on CRT training programs
- To discus on placement activities
- To discuss on the result analysis of each course and semester
- To discuss on the publication of B.Tech projects in approved journals suggested by UGC
- To discuss on student internships
- Review on feedback mechanism
- To discuss on the SSR submission for NAAC cycle-2 renewal process
- Any other details with the permission of the chair

co-ordinator-IQAC

Principal & Chairman- IQAC

Date: 24-01-2022

Copy to:

- 1. Secretary & Correspondent for kind information
- 2. Principal sir
- 3. All HODs
- 4. All members of IQAC
- 5. Training & Placement office
- Admin office
- 7. Library
- PD sports
- 9. File

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KCIT/IQAC/2021-2022/CIR-02

Date: 30-01-2022

INTERNAL QAULITY ASSURANCE CELL

MINUTES OF THE MEETING

KCIT/IQAC/2021-2022/CIR-02, Date: 24-01-2022

The first IQAC meeting for the Academic year 2021-2022 was held on 30-01-2022. The following resolutions have been taken in the meeting.

- > The committee reviewed the resolutions of odd semester
- > The committee members discussed the list of activities conducted and suggested planning for some more extension & cultural activities in regular intervals.
- The committee has reviewed the CRT training programs conducted and suggested to plan for career guidance programs.
- > The TPO informed participation of students in various NQTs and progress of the placements. The committee suggested for improvement of student placements in MNCs.
- > The committee reviewed the results of the previous semester and suggested the HODs to improve the pass percentage.
- The committee suggested the publication of student projects in reputed journals as per the guidelines of UGC and NAAC.
- > The committee suggested the HODs to improve the student participation internship programs
- ➤ All HODs are informed to monitor the feedback process intervals and appropriate action should be taken on those who falls below bench mark and also maintain the documents in the department properly for further reference.

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> The IQAC co-ordinator and criteria in-charges are instructed to finalize the SSR in consultation with HODs to ensure timely submission for NAAC cycle-2 renewal process.

The meeting is concluded with vote of thanks by Dr P PrasannaMurali krishna, IQAC co-ordinator.

The following members were present:

S.No	Name of the member	Designation	Signature
1	Dr V Krishna Reddy	Chairman	W.J.
2	Sri. Anna Krishna Chaitanya	Secretary & Correspondent	6 resil
3	Dr P Prasanna Murali Krishna	Director, IQAC	mainte
4	Dr. A. Ranga Nayakulu	Vice-Principal, HOD, ECE	(02
5	Dr. Sk Altaf Hussain basha	HOD, CSE	Charles:
6	Dr. E. Neela Priya	Professor, HOD, CIVIL Department	4
7	Sri. P.Ram Mohan	HOD, H&S	Q.Q-1
8	Sri. M.Suresh	Assoc.Professor, HOD, EEE	M. sureth
9	Dr. J V Ramana Reddy,	Asst. Prof, Maths, H&S Department	Tolacer
10	Dr. J V Anil Kumar	, Assoc. Professor, CSE Department	J.V. Later
11	Sri. K. Kishore,	Exam section in-charge, H&S Department	6ii
12	Mrs. ? . Damayanthi	Librarian	P. Damesouth
13	Sri. P.V. Anil Kumar,	Assoc. Professor &HOD- Mechanical ,Boys Hostel Incharge	Au

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14	Dr A Vara Prasad	Professor, H & S Department	Cop
15	Prof. B Prabhakar Rao	Administrative officer	d. Lysur
16	Sri. Anna Ramu	Local Society Represntative	Olam
17	Mr. J Rohith	Student Represnative	J. Rohith,
18	Mr. Ch. Mahendra Reddy	Alumni reprentative	ch. Mahandra Reddy
19	Ms. Bellamkonda Lavanya	Almuni Represntative	B Lavanya
20	Sri. J. Sai Krishna,	Founder, CEO, Techsters, Hyderabad	B Lavanya Jahn-
21	Sri. Malyadri	Managing Director, Tiny Medic	V.Malyadri
22	R. Harinadh Babu,	Asst. Engineer, Panchayat Raj Department	R. Hinau
23	M. Divakar	Chairman, SVITIT College, Giddalur	Diverse.

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College Academic Council Minutes of Meeting Academic Year 2021-2022

KRISHNACHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES:: MARKAPUR

CIRCULAR

Ref. No. KITS/Admn/EST/CAC/135/2021-22

08-01-2022

It is informed that, the Academic Council Meeting will be held on 10-01-2022 at 03:00 PM in college at Principal Office.

All the members are requested to attend the meeting.

The agendas of the meeting are as follows.

- 1. To review the time tables prepared for the even semester classes.
- 2. Final Year Student Projects
- To conduct workshops, Conferences, FDPs and Seminars, Employability skills, Career opportunities, Awareness programmes for students.
- Ratification Interviews for Asst. Professors, Associate Professors and Professors by affiliating university JNTUK, Kakinada.
- 5. New Courses/Programmes to be introduced.
- 6. Aware the faculty and Students about the NPTEL Certification Courses

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- 1. Secretary and Correspondent for Kind Information
- 2. All HODs of the Departments
- 3. Administrative Officer
- 4. All other members of Academic Council
- 5. File



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NAAC ACCREDITED INSTITUTION

ACADEMIC COUNCIL MEETING

Date: 18-01-2022.

Minutes of academic council meeting held at 03:00 PM on 10th January 2022 in the college at Principal's office.

Members of the Committee:

S. No	Name	Designation	Role	Signature
1	Dr. V. Krishna Reddy	Principal	Chairman	O.J.
2	Dr. A. Ranganayakulu	Vice Principal & Head, Dept. of ECE	Member	000
3	Dr. E. Neela Priya	Head, Dept. of CIVIL	Member	a Har
4	Mr. B. Raju	Head, Dept. of EEE	Member	M.
5	Mr. P V Anil Kumar	Head, Dept. of MECHANICAL	Member	Assis
7	Dr. Sk. Althaf Hussain Basha	Head, Dept. of CSE	Member	Suralla
8	Mr. P. Rama Mohan	Head, Dept. of H&S	Member	Q.Q-1
9	Mr. B. Prabhakar Rao	Administrative Officer	Member	My
10	Dr. A Vara Prasad	Professor of Chemistry	Coordinator	ABSENT
11	Dr. J V Ramana Reddy	Associate Professor of Mathematics	Coordinator	J'i Namantes
12	Dr. P. Prasanna Murali Krishna	IQAC Coordinator & Training & Placement Officer	Member	alin's
13	Mr. K. Kishore Babu	Incharge, Exam Cell	Member	6in

The chairperson of CAC welcomed all the members to the meeting briefed about agenda. The following points were discussed to improve the performance of Students and Faculty.

Agenda 1:

To review the time tables prepared for the even semester classes.

Resolution:

The time tables for the even semester classes of II-II & IV-II semesters have been finalized with a few modifications. The attendance report of the present semester studying students of all programmers from first year to final year was also reviewed and the committee members also

Page 1 of 3

satisfied with the same. The syllabus coverage of the present running semesters is also reviewed and decided to make change changes in the timetables if t is required to complete the syllabus in time.

Agenda 2:

To review on Final Year Student Projects.

Resolution:

Projects works (mini project & main project) were discussed and arrangements were made to carry out the same during IV year.

Agenda 3:

To conduct workshops, Conferences, FDPs and Seminars, Employability skills, Carrer opportunities, Awareness programmes for students.

Resolution:

The departments HODs are instructed to conduct the conferences, workshops, expert lectures, seminars and other programmes at regular intervals in an academic year with the help of MOUs made earlier. The CAC chairman told that the management is ready to support in financial matters for such programs.

Agenda 4:

To apply for the Ratification Interviews for Asst. Professors, Associate Professors and Professors by affiliating university JNTUK, Kakinada.

Resolution:

The committee has decided to apply for the JNTUK ratification for the positions of Asst.

Professors, Associate Professors and Professors. The responsibility of this process was given to the Academic Coordinator(s).

Agenda 5:

To discuss on New Courses/Programmes to be introduced.

Resolution:

The committee has taken a decision to introduce one more new programme in the emerging areas of COMPUTER SCIENCE AND ENGINEERING for the academic year 2022-23 and to recruit the faculty with the specialization of these new emerging areas in CSE, with the permission of management.

Agenda 6:

To Aware the faculty and Students about the NPTEL Certification Courses.

Resolution:

Resolved by deciding to arrange an expert lecture by the senior faculty of the institute to address the importance and procedure about the NPTEL certification courses. The students who recently completed and got NPTEL certificates, were appreciated by the members. The committee members expressed their views that the affiliating university is going to introduce "at least one NPTEL certification course is must" for the third and final year students.

Meeting was ended with vote of thanks by the Academic Coordinator.

Coordinator (Academics)

J'V Ranga dale

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- 3. Administrative Officer
- 4. All other members of Academic Council listed above
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Research and Development Committee Minutes of Meeting Academic Year 2021-2022

KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY AND SCIENCES:: MARKAPUR

CIRCULAR

Ref. No. KITS/Admn/EST/R&D/153/2021-2022

Date: 28-03-2022

It is informed that, the Research and Development Cell (R&D) meeting will be held on 31-03-2022 at 2:00 PM in the R&D Discussion Room. All the members are requested to attend the meeting.

The agendas of the meeting are as follows.

- NAAC- DVV Clarification Files Preparation
- 2. R&D Activities during period October 2021 to March 2022
- 3. To give awareness about importance of Faculty Publications in Scopus and WoS
- 4. To give awareness and encourage about the Student Publications.
- To Review on Students Projects of Current final year students.
- 6. To give awareness about importance of Faculty Patents and Patent filing
- 7. Any other item with the permission of the Chair.

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2. All HODs of the Departments

Administrative Officer

4. All other members of Research and Development Cell (R&D)

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RESEARCH AND DEVELOPMENT CELL MINUTES OF THE MEETING

Date: 12-04-2022

Minutes of Research and Development (R&D) meeting held at 03:00 PM on 31th March 2022 in the R&D Discussion Room.

Members of the Committee:

S. No	Name	Designation	Role	Signature
1	Dr. V. Krishna Reddy	Principal	Chairman	Cost
2	Dr. SK Althaf Hussain Basha	Professor of CSE & Head, Dept. of CSE	R&D Coordinator	Surasho
3	Dr. P Prasanna Murali Krishna	Head, Dept. of ECE, Training & Placement Officer	Member	aprinte
4	Dr. Ch. Kannam Naidu	Professor of CE	Member	Chrand
5	Dr. J V Ramana Reddy	Associate Professor of H&S	Member	Tulowank
6	Dr. J V Anil Kumar	Professor of CSE	Member	114
7	Mr. B Ajantha Reddy	Associate Professor of ECE	Member	(PR)
8	Mr. B Suresh	Associate Professor of EEE	Member	g

The chairperson of R&D welcomed all the members to the meeting briefed about agenda. The following points were discussed to improve the performance of Students and Faculty.

Agenda:

1. NAAC- DVV Clarification Files Preparation

- R&D Activities during period October 2021 to March 2022
- 3. To give awareness about importance of Faculty Publications in Scopus and WoS
- 4. To give awareness and encourage about the Student Publications.
- 5. To Review on Students Projects of Current final year students.
- 6. To give awareness about importance of Faculty Patents and Patent filing
- 7. Any other item with the permission of the Chair.

Resolution/ Discussion:

- Decide to prepare R&D files for DVV Clarification Files for NAAC purpose. The IQAC coordinator was instructed by the R&D chairman, to initiate NAAC cycle 2 work with the support of all HODs and Faculty.
- Discussed about Online FDP's and Workshops conducted by the institute and Online FDP's/Workshops/STTPs/Webinars/Conferences/ Seminars attended by the faculty members and students and decided to collect all data relating to Online activities during period October 2021 to March 2022.
- All the members are advised for the encouraging, motivating and provides awareness
 to Faculty members to publish research papers in Scopus and WoS publications..
- All the members are advised for the encouraging students to publish research papers in reputed Journals and conferences proceedings.
- 5. As the IV-II Semester is going to be completed, the R&D Chairman asked all the HOD's about action plans to be taken for completion of students projects. The department HODs are instructed to from Project Review Committee (PRC) with the senior faculty of the department and sent the same to Principal's office.

- 6. All the members are advised for the encouraging, motivating and provides awareness to Faculty members to publish Patents Journals and Patent filing.
- 7. Dr. J V Anil Kumar, Professor, department of CSE asked with the permission of R&D Chairman to conduct workshops and Faculty Development Programmes (FDPs) with Virtual mode and off line mode for the benefit of the students and Faculty Members . All the committee members also welcomed his suggestion. Meeting was ended with vote of thanks by the R&D Coordinator.

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R&D Coordinator

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1. Secretary and Correspondent for Kind Information

2. All HODs of the Departments

3. Administrative Officer

Shrashar

4. All other members of Research and Development Cell (R&D)

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KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY AND SCIENCES:: MARKAPUR

CIRCULAR

Ref. No. KITS/Admn/EST/R&D/111/2021-2022

Date: 23-09-2021

It is informed that, the Research and Development Cell (R&D) meeting will be held on 28-09-2021 at 2:00 PM in the R&D Discussion Room. All the members are requested to attend the meeting.

The agendas of the meeting are as follows.

- NAAC- SSR Files Preparation
- R&D Activities during May to September 2021(Second wave COVID-19).
- To awareness the faculty about upcoming Research schemes/Projects and Funding agencies.
- 4. To discuss the Proposal for Consultancy Activities
- To discuss the Policy Formulations and Implementation.
- To discuss the Encouraging and Motivating to Staff and Students for Research Activities.
- 7. Any other item with the permission of the Chair.

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1. Secretary & Correspondent for Kind Information

2. All HODs of the Departments

3. Administrative Officer

4. All other members of Research and Development Cell (R&D)

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RESEARCH AND DEVELOPMENT CELL MINUTES OF THE MEETING

Date: 28-09-2021

Minutes of Research and Development (R&D) meeting held at 03:00 PM on 28th September 2021 in the R&D Discussion Room.

Members of the Committee:

S. No	Name	Designation	Role	Signature
1	Dr. V. Krishna Reddy	Principal	Chairman	Cons
2	Dr. SK Althaf Hussain Basha	Professor of CSE	R&D Coordinator	Gerasha
3	Dr. P Prasanna Murali Krishna	Head, Dept. of ECE, Training & Placement Officer	Member	Carpiny
4	Dr. Ch. Kannam Naidu	Professor of CE	Member	ch. K. Pout
5	Dr. J V Ramana Reddy	Associate Professor of H&S	Member	(T) Queodel
6	Dr. J V Anil Kumar	Professor of CSE	Member	JVA NZ
7	Mr. B Ajantha Reddy	Associate Professor of ECE	Member	22
8	Mr. B Suresh	Associate Professor of EEE	Member	Po .

The Chairperson of R&D Cell welcomed all the members to the meeting briefed about agenda. The following points were discussed to improve the performance of Students and Faculty.

Agenda:

- 1. NAAC- SSR Files Preparation
- 2. R&D Activities during May to September 2021(Second wave COVID-19).
- To awareness the faculty about upcoming Research schemes/Projects and Funding agencies.
- 4. To discuss the Proposal for Consultancy Activities
- 5. To discuss the Policy Formulations and Implementation.
- 6. To discuss the Encouraging and Motivating to Staff and Students for Research Activities.
- Any other item with the permission of the Chair.

Resolution/ Discussion:

- Decide to prepare R&D files for SSR for NAAC purpose. The IQAC coordinator was instructed by the R&D chairman, to initiate NAAC cycle 2 SSR work with the support of all HODs and Faculty.
- Discussed about Online FDP's and Workshops conducted by the institute and Online FDP's/Workshops/STTPs/Webinars/Conferences/ Seminars attended by the faculty members and students and decided to collect all data relating to Online activities during period second wave COVID-19.
- Decided to awareness upcoming Research Project/Schemes from various Agencies UGC,
 AICTE, SERB, DST, CISR etc., to the department faculty members.
- All the committee members are asked to find nearby industries in their field of interest to do the Consultancy work and Activities.
- Research and Development (R&D) activity policy formulation will be defined based on the strategic plan, proposed activities and will be implemented said by Principal. All the Research terminology will incorporated and presented in the progressive meeting.

- All the committee members are discussed about to encouraging and motivating to Staff
 and Students for Research Activities in reputed Journals / Conferences proceedings papers
 publications.
- 7. Dr. J V Ramana Reddy, Associate Professor, department of H&S asked with the permission of R&D Chairman to conduct workshops and Faculty Development Programmes (FDP's) with Virtual mode for the benefit of the students and faculty members. All the committee members also welcomed his suggestion.

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Meeting was ended with vote of thanks by the R&D Coordinator.

R&D Coordinator

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- 1. Secretary and Correspondent for Kind Information
- 2. All HODs of the Departments
- 3. Administrative Officer
- 4. All other members of Research and Development Cell (R&D)
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Anti Ragging Committee Minutes of Meeting Academic Year 2021-2022

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Ref: KITS/ARC/2021-22/CIR02

DATE: 19-07-2021

CIRCULAR

ANTI RAGGING COMMITTE

This is to inform that a meeting of anti ragging committee will be held on 21-07-2021 at C.S.E seminar hall. All the committee members are requested to attend the meeting and follow as per agenda.

AGENDA FOR THE MEETING

- To discuss the function and duties of the cell and guidelines of AICTE.
- Enforcement of the Anti Ragging Committee for the academic year 2021-22.
- To Organized anti-ragging Awareness programmes.
- To guide the day scholar students about anti-ragging.
- Guidance to Hosteller.
- Any other relevant subject at the time of meeting.

COORDINATOR

Copy to:

ALL HODS

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IQAC

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Ref: KITS/ARC/2021-22/CIR01

Date: 15-07-2021

CIRCULAR

This is to inform that in line with policy of KITS to turn out complete ragging free Environment in KITS campus and in compliance with the letter from AICTE from time to time, Anti Ragging Committee is constituted with the following members for the academic year 2021-22.

Anti Ragging Committee

2021-22

S.No	Name	Designation & Department	Status	Phone No.
1.	Dr. V.Krishna Reddy	Principal	Chairman	9441681902
2.	P. Ram Mohan	HOD – H&S	Chairman	9700954741
3.	A. V. Srinivasa Rao	Prof- H&S	Co-ordinator	9985190178
4.	Dr.prasanna murali krishna	HOD-ECE	Co-ordinator	6281311010
5.	M. Gnanavardhan	HOD-CSE	Co-ordinator	7799530889
6.	K. Raja Sekhar	HOD-CIVIL	Co-ordinator	9550213260
7.	K. Ramudu	Asst.Prof- CIVIL	Member	9652264644
8.	P. V. Anil Kumar	Asst.Prof- ME	Member	9885617577
9.	B.Prasanthi	Asst.Prof- H&S	Member	9494022339
10	Ch. S. N. Rajeswar	Asst.Prof- H&S	Member	9502530464
11	A. Prasad	Asst.Prof- ECE	Member	8501870777
12	Lakku Swetha	18JU1A0145	Student Member	9618223869
13	CHALLAGALI SRISHIKHA	18JU1A0592	Student Member	8790425425
14	GUMMA VENKATA AJAY MOHAN	18JU1A0316	Student Member	7032014400
15	BODDU ANIL	18JU1A0202	Student Member	7032607005

DUTIES & RESPONSIBILITIES:

- To consider the complaints received from the students and conduct enquiry and submit report to the Anti-Ragging Committee along with punishment recommended for the offenders.
- To take all necessary measures for prevention of Ragging inside the Campus/ Hostels.

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Praddsravsedu(McII).

- Conduct workshops against ragging menace and orient the students
- Oversee the procedure of obtaining undertaking from the students in accordance with the provisions.

Meeting Schedule:

- 1) The meeting shall be held once in the academic year.
- 2) The committee may conduct emergency meeting any time in the year to deal with any serious issues related to ragging.

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Ref: KITS/ARC/2021-22/MOM 01

DATE: 23-07-2021

MINUTES OF MEETING

ANTI RAGGING COMMITTEE

Anti Ragging meeting was held on 21-07-21 in the C.S.E seminar hall and following points were discussed.

AGENDA FOR THE MEETING

- The function and duties of the cell and guidelines of AICTE.
- Enforcement of the Anti Ragging Committee for the academic year 2021-22.
- To Organized anti-ragging Awareness programmes.
- To guide the day scholar students about anti-ragging.
- · Guidance to Hosteller.
- · Any other relevant subject at the time of meeting.

COMMITTEE MEMBERS:

S.No	Name	Designation & Department	Status	Phone No.
1.	Dr. V.Krishna Reddy	Principal	Chairman	9441681902
2	P. Ram Mohan	HOD – H&S	Chairman	9700954741
3.	A. V. Srinivasa Rao	Prof- H&S	Co-ordinator	9985190178
4.	Dr.prasanna murali krishna	HOD-ECE	Co-ordinator	6281311010
5.	M. Gnanavardhan	HOD-CSE	Co-ordinator	7799530889
6.	K. Raja Sekhar	HOD-CIVIL	Co-ordinator	9550213260
7	K. Ramudu	Asst.Prof- CIVIL	Member	9652264644
8	P. V. Anil Kumar	Asst.Prof- ME	Member	9885617577
9	B.Prasanthi	Asst.Prof- H&S	Member	9494022339
10	Ch. S. N. Rajeswar	Asst.Prof- H&S	Member	9502530464
1	A. Prasad	Asst.Prof- ECE	Member	8501870777
13	Lakku Swetha	18JU1A0145	Student Member	9618223869
1	CHALLAGALI SRISHIKHA	18JU1A0592	Student Member	8790425425
1-	GUMMA VENKATA AJAY MOHAN	18JU1A0316	Student Member	7032014400
1:	BODDU ANIL	18JU1A0202	Student Member	7032607005

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OUTCOME:

- 1) To read and confirm the minutes of the previous meeting of the anti ragging committee held on 24/07/2020. The house gave confirmation to the minutes.
- Since there is no single matter of complaint either from the student side or from the member of the staff it is considered that the college is a ragging free campus.
- 3) Minutes of earlier meeting were read by Prof. P.Ram Mohan and approved by Honourable chairman Dr. V.Krishna Reddy
- 4) All the member of committee visited to all hostels on the campus and guided students regarding the issue.
- 5) All the member of committee visited to all hostels and guides the students.
- 6) Subject to last meeting a notice was displayed on notice board and was circulated to students to fill online anti-ragging form with in the time limit..
- Coordinators are directed to contact meeting frequently and discuss day to day situation in the campus and inform the higher authorities.

The Chairman thanked members for the gracious presence and active participation and giving useful suggestions.

S.No	Name	Designation & Department	Status	Signature
1	Dr. V.Krishna Reddy	Principal	Chairman	ant.
2	P. Ram Mohan	HOD – H&S	Chairman	Q.Q-7
3	A. V. Srinivasa Rao	Prof- H&S	Co-ordinator	(the mileste
4	Dr.prasanna murali krishna	HOD-ECE	Co-ordinator	don't
5	M. Gnanavardhan	HOD-CSE	Co-ordinator	Cury
6	K. Raja Sekhar	HOD-CIVIL	Co-ordinator	4.0
7	K. Ramudu	Asst.Prof- CIVIL	Member	Doming
8	P. V. Anil Kumar	Asst.Prof- ME	Member	P. v. Auil
9	B.Prasanthi	Asst.Prof- H&S	Member	B. Prasan thi
10	Ch. S. N. Rajeswar	Asst.Prof- H&S	Member	(Carrier
11	A. Prasad	Asst.Prof- ECE	Member	also .
12	Lakku Swetha	18JU1A0145	Student Member	L. swetha
13	CHALLAGALI SRISHIKHA	18JU1A0592	Student Member	Ch. SRIShikho
14	GUMMA VENKATA AJAY MOHAN	18JU1A0316	Student Member	G.V. ASAY Motor
15	BODDU ANIL	18JU1A0202	Student Member	B.Anil

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KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

DEVARAJUGATTU(Vill)-523 320 Peddaraveedu(Mdl) Prakasami(Di

DISCIPLINE COMMITTEE METTING ACADEMIC YEAR 2021-2022



Devarajugattu (Post) , Peddaraveedu (Mandal), Prakasam Dist. - 523 320. (Approved by A.I.C.T.E., New Delhi, & Affiliated to JNTUK, Kakinada) NAAC ACCREDITED INSTITUTION

CIRCULAR

CONSTITUTION OF COMMITTEE MEMBERS-DISCIPLINE COMMITTEE

2021-2022

Date: 10-08-2021

The following faculty members and students are deputed as members of Discipline committee for the academic year 2021-2022.

S.NO	NAME OF THE FACULTY	CATEGORY
1	Mr.K.Rajasekhar HOD-CIVIL	Coordinator
2	Mr.M.Gnanavardhan, CSE	MEMBER
3	Mr.A.Prasda, ECE	MEMBER
4	Mr.SD.Eliaz, EEE	MEMBER
5	Mr.K.Ramudu, CIVIL	MEMBER
6	Mr.P.Anil Kumar- MECH	MEMBER
7	Mr.P.Rammohan- HOD-S&H	MEMBER
8	Mr.N.Rangaswamy,Physical Director	MEMBER

The committee shall monitor and investigate the matters leading to violation of code of conduct by staff and students as and when noticed and initiate appropriate disciplinary action.

DEVARAJUGATTU(VIII) 523 320 Peddaraveedu(MdI), Prakasam Dist.

The committee shall meet on as and when required basis or twice in year.

1) Circulated to all Committee Members.

Circulated to all department HOD's

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Date: 18-8-2021

This is inform to all the members of discipline committee are hereby informed to attend the meeting in Dr.A.P.J ABDUL KALAM Conference Hall on 25.08.2020 at 11:00 A.M.

Agenda:

- > review of previous meeting
- > review on code of conduct for students, teachers, administrators and staff
- > conducting awareness program on code of conduct
- > Discipline code for staff
- > Any other issues

Coordinator

Principal
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1) Circulated to all Committee Members.

2) Circulated to all department HOD's

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Minutes of discipline committee (2021-2022)

Chaired by: Principal

Date: 25.08.2021

Venue: Dr.A.P.J ABDUL KALAM Conference Hall

Members Present:

S.NO	NAME OF THE FACULTY	CATEGORY	SIGN
1	Mr.K.Rajasekhar HOD-CIVIL	Coordinator	K.12
2	Mr.M.Gnanavardhan, CSE	MEMBER	
3	Mr.A.Prasda, ECE	MEMBER	ASS
4	Mr.SD.Eliaz, EEE	MEMBER	SD. Eller
5	Mr.K.Ramudu, CIVIL	MEMBER	Dahman
6	Mr.P.Anil Kumar- MECH	MEMBER	And
7	Mr.P.Rammohan- HOD-S&H	MEMBER	00-1
8	Mr.N.Rangaswamy,Physical Director	MEMBER	MO

Points Discussed:

Chairperson of the discipline committee welcomed all the members of committee and the following points were discussed.

- · Discuss on disciplinary action to be taken on students on the misconduct.
- To ensure discipline, each department was to establish a break duty schedule in department level. After a long discussion, the following faculty members are deputed as in charge for break duty schedule.

CSE BLOCK- Mr.M.Gnanavardhan ECE BLOCK- Mr.A.Prasda EEE BLOCK- Mr.SD.Eliaz CIVIL BLOCK- Mr.K.Ramudu MECH BLOCK- Mr.P.Anil Kumar S&H BLOCK- Mr.P.Rammohan

It was ordered to maintain discipline on the college grounds by physical director.

· Discipline during the Activity events.

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- All the students should were their ID cards while they are in the campus and their respective class rooms.
- In case of any disturbance in the class, the ID card will be confiscated from the student which
 will be handed over to the student on the same day with a warning and advice from the
 disciplinary Committee Members.
- In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the disciplinary Committee Members till the enquiry is over.
- All the students should maintain complete silence in the library.
- Proper discipline and decorum should be maintained in the college canteen and also in common room during the college working hours.
- If any damage is caused to the college property by any student/group of the students, the cost
 of the same will be recovered with a fine from the student/group of this will be followed by
 disciplinary action.

The meeting came to the conclusion with the thanks extended by chairperson.

Coordinator

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BREAK DUTY SCHEDULE -DISCIPLINE MONITORING

2021-2022

CIRCULAR

Date: 13.08.2021

This is to inform that, the following faculty members are asked to create a department level schedule to ensure the rules and regulations for students on all working days in order to maintain the discipline in our college campus and your kind co-operation is solicited.

S.NO	Name of the faculty	Place	Time
1	Mr.M.Gnanavardhan, CSE	CSE	Breaktime11:20a.m to 11:30 a.m., lunch time 1:00 p.m to 2:00p.m
2	Mr.A.Prasda, ECE	ECE	Breaktime 11:20a.m to 11:30 a.m. lunch time 1:00 p.m to 2:00p.m
3	Mr.SD.Eliaz, EEE	EEE	Breaktime11:20a.m to 11:30 a.m. lunch time 1:00 p.m to 2:00p.m
4	Mr.K.Ramudu, CIVIL	CIVIL	Breaktime11:20a.m to 11:30 a.m. lunch time 1:00 p.m to 2:00p.m
5	Mr.P.Anil Kumar- MECH	МЕСН	Breaktimel 1:20a.m to 11:30 a.m. lunch time 1:00 p.m to 2:00p.m
6	Mr.P.Rammohan,Hod- S&H	S&H	Breaktime 11:20a.m to 11:30 a.m. lunch time 1:00 p.m to 2:00p.m
7	Mr.N.Rangaswamy,Physical Director	CANTEEN &COMMON ROOM	Breaktime 11:20a.m to 11:30 a.m. lunch time 1:00 p.m to 2:00p.m

Coordinator

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Student Welfare Committee Minutes of Meeting Academic Year 2021-2022

KRISHNACHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES:: MARKAPUR

CIRCULAR

Ref. No.KITS/SWC/EST/006/2021-22

02-12-2021

All Student Welfare Committee members are hereby informed to attend the SWC meeting held on 07-12-2021 at 11:30 AM.

Venue: Dr.A.P.J. Abdul Kalam Conference Hall(C-Block)

SWC CHAIRMAN

Copy to

- 1. The Secretary & Correspondent for kind information
- 2. Principal office
- 3. All HOD's
- 4. A.O
- 5. ALL SWC MEMBERS
 - 1. Dr. V.Krishna Reddy
 - 2. K.Rajasekhar 4-4
 - 3. M. gnanavardan 🖾
 - 4. P.V.Anil
 - 5. A.Prasad -
 - 6. SD. Elias SD. Elias

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Student Welfare Committee

Academic Year: 2021-22

Proceedings of the meeting of the Students welfare committee held on 07.12.2021 at 11:30AM in Dr.A.P.J ABDUL KALAM Conference Hall of Krishna Chaitanya institute of Technology & Sciences College, Devarajugattu, Markapuram.

Date: 07.12.2021

Time: 11:30AM

Place: Dr.A.P.J ABDUL KALAM conference Hall

Members Present:

	Nama	Designation	Address
S.No	Name	Designation	Krishna Chaitanya institute of Technology
1	Dr.V.Krishna Reddy	Principal/Chairman	&Sciences College, Devarajugattu,
			Krishna Chaitanya institute of Technology
	- 1 11	Member	& Sciences College
2	Mr.K.Rajasekhar	Memor	Krishna Chaitanya institute of Technology
	Northean	Member	& Sciences College
3	Mr.M.Gnana Vardhan	Monitor	Krishna Chaitanya institute of Technology
		Member	& Sciences College
4	Mr.P.V.Anil	Memori	Krishna Chaitanya institute of Technology
	N. A. Dorond	Member	& Sciences College
5	Mr.A.Prasad Member	1120111001	Krishna Chaitanya institute of Technology
6	Mr.SD.Eliaz	Member	&Sciences College

Agenda:

To discuss the overall welfare of the Student Community for the year 2021-2022.

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Minutes

- 1. Dr.V.Krishna Reddy welcomed the members and explained the purpose of the meeting.
- In the previous meeting, implementation of safety measures like sanitizer and thermal scan in all the blocks and the availability of face mask in college canteen were discussed. They were successfully implemented.
- 3. The committee discussed they following points
 - (i) The committee a instructed to conduct department wise meeting with department heads, class tutors and student representatives as members and to discuss the needs and grievances of the students.
 - (ii) The committee recommended preparing a list of class representatives, class tutors of all departments.
 - (iii) The committee suggested maintaining a grievance box in the college campus, establishing a medical room for emergency and mending the college play ground. Department wise forum activities, sports and cultural event are also to be conducted effectively for the betterment of students.
 - (iv) The committee encouraged conducting number of awareness programs on the physical, mental and social well being.
 - (v) With the approval of all the members meeting came to an end with the vote of thanks.

S.No	Name	Signature
1	Dr.V.Krishna Reddy	wif
2	Mr.K.Rajasekhar	3.45
3	Mr.M.Gnana Vardhan	Coly
4	Mr.P.V.Anil	P. v. Au
5	Mr.A.Prasad	ACTION
6	Mr.SD.Eliaz	S.D. Elfas

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