

KRISHNACHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu - Post, **MARKAPUR**, Peddaraveedu - Mandal, Prakasam Dist. - 523 320.

(Approved by A.I.C.T.E., & Affiliated to JNTUK, Kakinada)



Mobile : 91530 19999

e-mail : principal@kits-anna.com

Web : www.kits-anna.com

Date : 29-06-2020

COMPOSITION OF IQAC

ACADEMIC YEAR 2020-2021

Chairman:

Dr V Krishna Reddy

Principal, Krishna Chaitanya Institute of Technology & Sciences, Markapur

Management Representative:

Sri. Anna Krishna Chaitanya

Secretary & Correspondent, Krishna Chaitanya Institute of Technology & sciences, Markapur

Director IQAC:

Dr P Prasanna Murali Krishna,

Professor & HOD, TPO, Department of Electronics & Communication Engineering

Faculty Representatives:

- 1) G. Gnana Vardhan, HOD, CSE Department, IQAC member
- 2) K. Raja Sekhar, Asst. Professor & HOD, CIVIL Department
- 3) P.Ram Mohan, Assoc. Professor & HOD, H&S Department
- 4) M.Suresh, Assoc. Professor, EEE Department
- 5) Dr. E. Neela Priya, Assoc. Professor, CIVIL Department
- 6) Dr. J V Ramana Reddy, H&S Department
- 7) J V Anil Kumar, Assoc. Professor, CSE Department
- 8) K. Kishore, Exam section in-charge, H&S Department
- 9) Sk Moulali, Librarian
- 10) P.V. Anil Kumar, Asst. Professor & Boys Hostel In-charge, Mechanical Department
- 11) Dr A Vara Prasad, Professor, Chemistry, H & S Department

Administrative representative:

Prof. B Prabhakar Rao, Administrative officer

Local Society Representative:

Sri. Anna Ramu

Student Representative:

Mr. Ch. Mahendra Reddy, IV ECE, KITS, Markapur

Alumni Representative:

Ms. Bellamkonda Lavanya, Software Engineer, HCL

Industry Representative:

Sri. J. Sai Krishna,

Founder, CEO, Techsters, Hyderabad

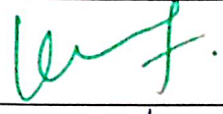
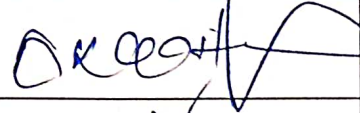
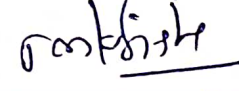

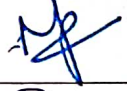

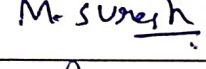

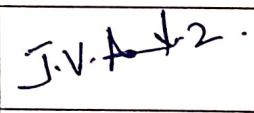

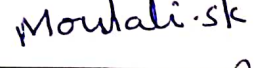
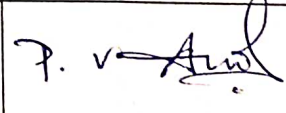
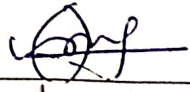

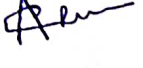
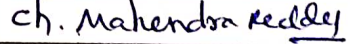
Stake holder Representative:

Sri. R. Harinadh Babu,

Asst. Engineer, Panchayat Raj Department

Sri. M. Divakar, Cahiraman, SVITIT College, Giddalur

The following members were present:

S.No	Name of the member	Designation	Signature
1	Dr V Krishna Reddy	Chairman	
2	Sri. Anna Krishna Chaitanya	Secretary & Correspondent	
3	Dr P Prasanna Murali Krishna	Director, IQAC	
4	K.Raja Sekhar	Assoc.Professor, HOD, CIVIL	
5	Dr. E. Neela Priya	Professor, CIVIL Department	
6	Sri. P.Ram Mohan	HOD, H&S	
7	Sri. M.Suresh	Assoc.Professor, HOD, EEE	
9	Dr. J V Ramana Reddy,	Asst. Prof, Maths, H&S Department	
10	Dr. J V Anil Kumar	, Assoc. Professor, CSE Department	
11	Sri. K. Kishore,	Exam section in-charge, H&S Department	
12	Sk Moulali	Librarian	
13	Sri. P.V. Anil Kumar,	Asst. Professor & Boys Hostel Incharge, Mechanical Department	
14	Dr A Vara Prasad	Professor, H & S Department	
15	B Prabhakar Rao	Administrative officer	
16	Anna Ramu	Local Society Representative	
17	Ch. Mahendra Reddy	Student Representative	

18	Bellamkonda Lavanya	Almuni Representative	<u>B. Lavanya</u>
19	J. Sai Krishna,	Founder, CEO, Techsters, Hyderabad	J Sai kr
20	R. Harinadh Babu,	Asst. Engineer, Panchayat Raj Department	R. Harinadh
21	M. Divakar	Chairman, SVITIT College, Giddalur	Divakar



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NAAC ACCREDITED INSTITUTION

KCIT/IQAC/2020-2021/CIR-01

Date: 08-07-2020

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 12-07-2020 at 10.30 AM at the Principal's Office to discuss on the following agenda points. All members are requested to prepare the necessary information pertaining to their department and present it during the meeting for approval.

AGENDA:

- To discuss on aim and functions of IQAC
- Review and conclusions on previous academic year 2019-2020 activities
- To discuss on the finalization of criteria in-charges for NAAC-SSR preparation
- To discuss on COVID-19 protocols and Standard Operating Procedures
- To discuss on on-line teaching platforms
- To discuss on e-circulars and e-office due to COVID-19 pandemic
- To discuss on MOUs & Library resources
- To discuss on CRT training programs
- To improve on placement activities
- To decide on workshops, FDPs, seminars
- To discuss on Mentor-Mentee system
- Any other details with the permission of the chair


Co-ordinator-IQAC


Principal & Chairman- IQAC

Copy to:

1. Secretary & Correspondent for kind information
2. Principal sir
3. All HODs
4. All members of IQAC
5. Training & Placement office
6. Admin office
7. Library
8. PD sports
9. File



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NAAC ACCREDITED INSTITUTION

KCIT/IQAC/2020-2021/CIR-01

Date: 12-07-2020

INTERNAL QAULTY ASSURANCE CELL

MINUTES OF THE MEETING

KCIT/IQAC/2020-2021/CIR-01, Date: 08-07-2020


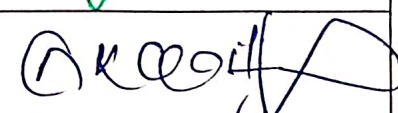
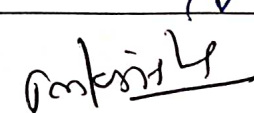

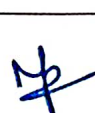
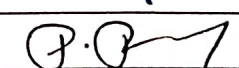
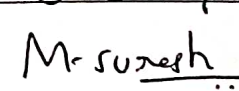
The first IQAC meeting for the Academic year 2020-2021 was held on 12-07-2020. The folowing resolutions have taken in the meeting:




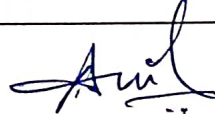
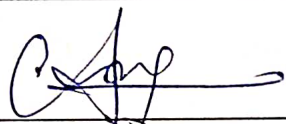
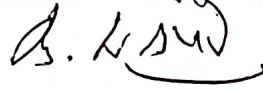



- The IQAC co-ordinator has given brief introduction on functions & aims of IQAC
- Reviewed the Academic year 2019-2020 and found improvements in terms of academic, non-academic and administrative activities.
- The committee has instructed the HODs to depute one senior faculty for each criterion to prepare the SSR as per guidelines of NAAC.
- Discussed on COVID-19 pandemic and SOP to be adopted during offline class work.
- The committee suggested to use online teaching platforms like Zoom, Google Meet and Microsoft Teams etc.,
- Discussed on e-circulars and decided to share them to students and staff whatsapp groups to inform class work, time tables, class notes and other academic related works.
- The Training & Placement Officer presented the proposals for CRT training programs and committee approved for the same.

- The committee suggested for improvement of placements in reputed companies.
- All HODs are informed to maintain at least two functional MOUs per year and take up the programs. The Librarian is informed to update the resources and infrastructure.
- The HODs submitted the proposals for the conduction of Workshops, FDPs, Seminars and the committee reviewed and approved the same.
- The committee reviewed the Student – teacher Ratio and HODs are informed to take personal responsibility to monitor the Mentor – Mentee system and every mentor is assigned not more than 20 mentees.

The meeting is concluded with vote of thanks by Dr P PrasannaMurali krishna, IQAC co-ordinator.

The following members were present:

S.No	Name of the member	Designation	Signature
1	Dr V Krishna Reddy	Chairman	
2	Sri. Anna Krishna Chaitanya	Secretary & Correspondent	
3	Dr P Prasanna Murali Krishna	Director, IQAC	
4	K.Raja Sekhar	Assoc.Professor, HOD, CIVIL	
5	Dr. E. Neela Priya	Professor, CIVIL Department	
6	Sri. P.Ram Mohan	HOD, H&S	
7	Sri. M.Suresh	Assoc.Professor, HOD, EEE	

9	Dr. J V Ramana Reddy,	Asst. Prof, Maths, H&S Department	
10	Dr. J V Anil Kumar	, Assoc. Professor, CSE Department	
11	Sri. K. Kishore,	Exam section in-charge, H&S Department	
12	Sk Moulali	Librarian	Moulali.sk
13	Sri. P.V. Anil Kumar,	Asst. Professor & Boys Hostel Incharge, MECH	
14	Dr A Vara Prasad	Professor, H & S Department	
15	B Prabhakar Rao	Administrative officer	
16	Anna Ramu	Local Society Representative	
17	Ch. Mahendra Reddy	Student Representative	ch. Mahendra Reddy
18	Bellamkonda Lavanya	Almuni Representative	B Lavanya
19	J. Sai Krishna,	Founder, CEO, Techsters, Hyderabad	J Sai Krishna
20	R. Harinadh Babu,	Asst. Engineer, Panchayat Raj Department	
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NAAC ACCREDITED INSTITUTION

KCIT/IQAC/2020-2021/CIR-02

Date: 08-02-2021

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 15-02-2021 at 10.30 AM at the Principal's Office to discuss on the following agenda points. All members are requested to prepare the necessary information pertaining to their department and present it during the meeting for approval.

Agenda Points:

- To review and confirm previous minutes of the meeting
- To discuss on the strategic and perspective plans for even semester
- To discuss on Project work/Field work/Internship/Experimental work
- To discuss on paper publication of student projects in UGC approved journals etc.,
- To discuss on the result analysis
- To decide on Co-curricular and Extra Curricular activities
- To discuss on the progress of AQAR's preparation for the academic year 2020-2021 as per the guidelines and parameters of NAAC
- To discuss on the progress of SSR preparation for NAAC cycle-2
- Any other details with the permission of the chair


Co-ordinator-IQAC


Principal & Chairman-IQAC

Copy to:

1. Secretary & Correspondent for kind information
2. Principal sir
3. All HODs
4. All members of IQAC
5. Training & Placement office
6. Admin office
7. Library
8. PD sports
9. File



INTERNAL QAULTY ASSURANCE CELL

MINUTES OF THE MEETING

KCIT/IQAC/2020-2021/CIR-02, Date: 08-02-2021

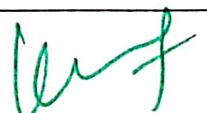
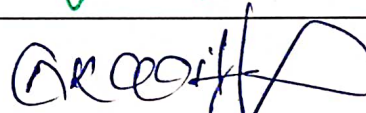
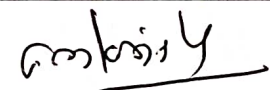
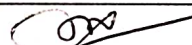
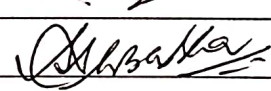

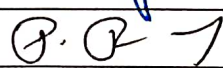
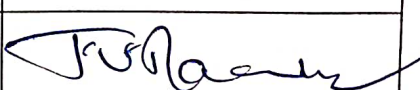
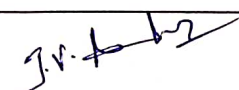
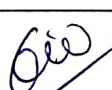
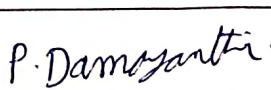
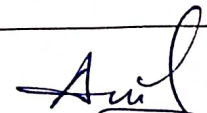
The first IQAC meeting for the Academic year 2020-2021 was held on 15-02-2021. The folowing resolutions have taken in the meeting.

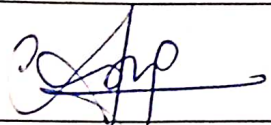
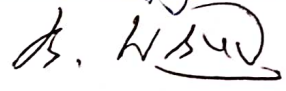
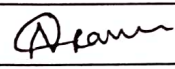
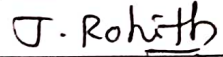
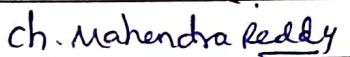
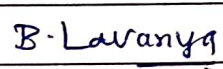
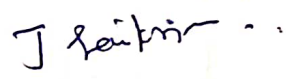
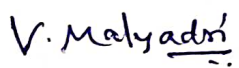
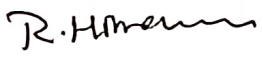
- Reviewed the odd semester activities and found that Covid-19 has shown lot of negative impact on all the activities.
- Discussed on JNTUK academic calendar for even semester, preparation of time tables for conducting online and offline classes, ICT enabled teaching learning methods, Course files and COs, POs.
- The committee has suggested the HODs to plan project work, field works, Internships and experimental works.
- The HODs are informed to publish the student projects in recognized journals approved by UGC.
- The committee has reviewed result analysis of each course and suggested the HODs to focus on the improvement of results.
- The committee suggested for improvement of placements in reputed companies.
- The NSS co-ordinator is informed to organize more extension & cultural activities in regular intervals.
- The committee reviewed the progress of AQAR and informed the IQAC co-ordinator to see the submission as per guidelines of NAAC.

- The criteria co-ordinators are informed to go through the criteria-wise metrics and informed to prepare the documents as per the templates of NAAC.

The meeting is concluded with vote of thanks by Dr P PrasannaMurali krishna, IQAC co-ordinator.

The following memebtrs were present in the meeting:

S.No	Name of the member	Designation	Signature
1	Dr V Krishna Reddy	Chairman	
2	Sri. Anna Krishna Chaitanya	Secretary & Correspondent	
3	Dr P Prasanna Murali Krishna	Director, IQAC	
4	Dr. A. Ranga Nayakulu	Vice-Principal, HOD, ECE	
5	Dr. Sk Altaf Hussain basha	HOD, CSE	
6	Dr. E. Neela Priya	Professor, HOD, CIVIL Department	
7	Sri. P.Ram Mohan	HOD, H&S	
8	Sri. M.Suresh	Assoc.Professor, HOD, EEE	
9	Dr. J V Ramana Reddy,	Asst. Prof, Maths, H&S Department	
10	Dr. J V Anil Kumar	, Assoc. Professor, CSE Department	
11	Sri. K. Kishore,	Exam section in-charge, H&S Department	
12	Mrs. P. Damayanthi	Librarian	
13	Sri. P.V. Anil Kumar,	Assoc. Professor &HOD-Mechanical ,Boys Hostel Incharge	

14	Dr A Vara Prasad	Professor, H & S Department	
15	Prof. B Prabhakar Rao	Administrative officer	
16	Sri. Anna Ramu	Local Society Representative	
17	Mr. J Rohith	Student Representative	
18	Mr. Ch. Mahendra Reddy	Alumni representative	
19	Ms. Bellamkonda Lavanya	Alumni Representative	
20	Sri. J. Sai Krishna,	Founder, CEO, Techsters, Hyderabad	
21	Sri. Malyadri	Managing Director, Tiny Medic	
22	R. Harinadh Babu,	Asst. Engineer, Panchayat Raj Department	
23	M. Divakar	Chairman, SVITIT College, Giddalur	