

14 JUL 2019

Date: 07-01-2019

Name ADUSUMALLI SAI SATISH BABU

Dear Mr. ADUSUMALLI SAI SATISH BABU

Letter Of Intent

We are pleased to engage you as **Trainee Engineer** for **HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS** Penukonda Anantapur (dist) with the following terms and Conditions:

- The period of training shall be start from date **01-07-2019** and end date **30-07-2019** and the same shall be extended based on performance.
- It shall not be obligatory on our part or of the company wherein you will undergo the On Job Training to offer any employment to you during or on successful completion of your Training Period.
- During the course of this training programmer, you would be going through online session on the followings:
  - a. Machine Skills
  - b. Personality Development and
  - c. Technical Skills
- You shall learn your subject field conscientiously and diligently and attend to practical and instructional classes regularly.
- You shall maintain a record of the details of your On Job Training during your On Job Training period.
- You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the On Job Training, until the completion of the term of this Course Registration letter and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - ii. Neither engages in any conduct which is detrimental to the interest of TalentPro Foundation nor receive any payments of any nature directly or indirectly unless agreed to by TalentPro Foundation Extend all cooperation and do all such things as may be necessary and comply with all terms of this letter so as to effectively undertake the On Job Training.
  - iii. Comply with the safety, health and other rules and regulations of TalentPro Foundation that you have been made aware of.

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PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
L. D. Naraveedu (Mdl), Prakasam Dist.

TALENTPRO FOUNDATION

You're On Job training can be terminated without payment of any Stipend in the

event:

- If you are found indulging in gainful employment with any third party and If you are unable to continue training on medical grounds (on production of a certificate to this effect from a medical officer not below the rank of a Civil Surgeon/Surgeon attached to any Government Hospital)
- You agree to defend, indemnify and hold TalentPro Foundation harmless from any and all claims, damages, liability, attorney's fees and expenses on account of your failure to satisfy any of your obligations under this Course Registration Letter or for misconduct or for violation of any law or creation of any legal liability by you.

You shall be entitled to a consolidated stipend an amount of Rs.12000/- You hereby authorize TalentPro Foundation to make all payments required to be made to you by TalentPro Foundation either by way of Cheque or by directly crediting the amounts to your bank account.

- Your consolidated Stipend would be inclusive of the Employee Compensation Policies as specified herein.

Particulars	Amounts
Salary	11000
Attendance Bonus	1000
Total Amount	12000
Amount In Words(Rs)	Twelve Thousand Rupees only

If you fail to submit the below listed documents, within 15 working days from the date of you receiving this course registration letter:

1. Copy of your Aadhaar Card
2. Copy of first sheet of your Bank Passbook and/or copy of a cancelled cheque along with bank details for stipend credit
3. Copy of highest educational qualification certificate

If documents furnished by you are found to be false at any point in time.

#### ENDORSEMENT

I hereby confirm acceptance of the above Course Registration letter, on the terms and conditions stipulated therein and hereby declare that (1) I am currently not employed (Part Time / Full Time / Fixed Term Contract) for gains with any third party and that I hold a Graduate / Diploma Certificate from a recognised university or am pursuing a Graduate / Diploma Course from a recognised University (2) On the date of Commencement of the On Job Training I shall be/ am above the age of 16 years and during the subsistence of the On Job Training Period, I shall not exceed the age of 40 years (3) I am mentally and physically fit to undergo the On Job Training as specified in this Course Registration Letter.

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**Peddaraveedu(Mdl), Prakasam Dist.**

I hereby confirm that with the acceptance of my first Stipend it will be a conclusive proof of my acceptance of the terms and conditions laid out in this Course Registration Letter. I understand and agree that this Course Registration Letter does not confer employment by TalentPro Foundation or any guarantee of employment.

For TalentPro Foundation



(Authorized Signatory)

Accepted and Agreed

A. USUMALLI SAI SATISH BABU

Signature and date:

(Authorized Signatory)

**Note:** The acknowledged copy to be dispatched to

below mentioned address:

Talent Pro India HR Pvt. Ltd.  
Corporate office: III Floor ,New No : 64 Old No : 30, Ethiraj Salai,  
Egmore Chennai – 600 008, Ph: 91-44-42123501 Fax: 91-44-  
42123499



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TALENTPRO FOUNDATION

15JUL1A0101

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear ASUPALI CHANDANA GOUTHAMI,

We are pleased to inform you that you have been selected as “**Officer - Customer Support**” with Karvy DigiKonnnect Ltd, Chennai.

This letter is intended only as an ‘Expression of Interest’ of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company’s issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

**For Karvy Digikonnnect Ltd**



**Authorized Signatory**

**KARVY III  
KEEP GROWING**

**Signature of the candidate**

A. chandana

9948938493

chandanasupalli 99@gmail.com



**PRINCIPAL**

**KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES**

Devarajapuram (Village)

Chennai - 600 044, Tamil Nadu, India

# KARVY III KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnct ltd**

  
Authorized Signatory

**KARVY III**  
KEEP GROWING

Signature of the candidate



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
B. Varajunta (Village)  
Goveedu Hill, Prakasam Dt, A.P.

15 JUL 2020

GOVERNMENT OF ANDHRA PRADESH  
OFFICE OF THE DISTRICT COLLECTOR & MAGISTRATE, PRAKASAM DISTRICT  
PROCEEDINGS OF THE CHAIRMAN, DISTRICT SELECTION COMMITTEE & DISTRICT COLLECTOR

DSC - 2020

Present : Sri / Smt Sri P. Bhaskar, IAS

Rc.No.A6/497/DSC-2020/

Dated: /2020



Thanuja Reddy

--:O:--

ORDERS :

**Sub :** Recruitment of Posts to Village Secretariats - DSC-2020 - Provisional offer of Appointment in the **A.P. SURVEY & LAND RECORDS SUBORDINATE SERVICE** - Appointment Orders - Selection to the post of **Village Surveyer (Grade-III)** - Orders issued.

**Read :**

1. G.O.Ms.No.110, PR & RD Dept ( MDL-1), dated:19-07-2019.
2. Recruitment **NOTIFICATION NO. /2020, DT: 09.01.2020** for the Post of **Village Surveyer (Grade-III)**
3. Member Convenor DSC - 2020, Letter No : **E7/2011/2020** dated **29.10.2020 ,Dated: /2020**

--:O:--

Consequent upon your selection by the District Selection Committee and approval of the Competent Authority viz., Collector and Chairman, District Selection Committee in the reference 5th cited Sri/Smt/Kumari DONDETI THANUJA REDDY S/o,D/O,W/o DONDETI VENKATESWAR (HT No:200805000224) is hereby provisionally appointed as **Village Surveyer (Grade-III)** and directed to report at **O/o The Assistant Director , Survey & Land Records, Prakasam Bhavan IIInd Floor +91 98494 64176** on /2020 at **10.00 A.M** upon accepting the following Terms and Conditions:-

1. You are hereby offered provisional appointment to **Village Surveyer (Grade-III)** in the **DEPARTMENT OF REVENUE (SURVEY & LAND RECORDS)**

Page 1/4

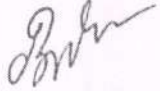
*[Handwritten Signature]*

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DEVARA JUGATTU(VIII) 523 320  
Peddaravedu(Mdl), Prakasam Dist.

Copy to the Regional Deputy Director, Survey and Land Records, Kurnool.  
Copy to the Joint Collector(RB&R) & Additional District Megistrate, Prakasam.  
Copy Submitted to the Director of Survey Settlements and Land Records, Vijayawada, A.P.

2. You will be on probation for a period of two years from the date of joining the post and during the period of probation you will be paid consolidated pay of Rs. 15,000 per month. Further, after successful completion of probation you will be placed in the pay scale of **Rs.14,600 - Rs.44,870 in RPS 2015** . The period of probation may, however, be extended at the discretion of the component authority. You will be required to discharge your duties while under probation to the satisfaction of superior officer. As regards other matters relating to probation, shall be governed by the conditions laid under A.P State and Subordinate Service Rules, and/Special Rules and instructions issued by the Government of Andhra Pradesh from time to time.
3. During the period of Probation, you will be required to undergo Induction Training and also to undertake such other training courses and pass departmental tests as the Government may prescribe from time to time. Successful completion of Probation and subsequent confirmation is mandatory. Failure to complete the period of probation to the satisfaction of the Government or failure to pass the prescribed test(s), if any, will render you liable for discharge from service.
  - a) During the period of Probation, you will be liable to be discharged from service at any time without any notice, if-
  - b) On the basis of your performance or conduct, you are considered unsuitable for further retention in service, or
  - c) You are otherwise found ineligible or unsuitable to be retained in the service.
4. Your appointment to the Post of **Village Surveyer (Grade-III)** in **DEPARTMENT OF REVENUE (SURVEY & LAND RECORDS)** is provisional and subject to the verification of character, antecedents and Social category/Community/Tribe against which your selection has been made. If, at any stage, information provided by you is false or certificates furnished by you in respect of qualifications viz., local area, caste, PHC/Ex-Servicemen /Sports etc., are found to be non-genuine, bogus or if any false information is given by you in ' the Antecedents Verification Form, your provisional appointment will be cancelled forthwith and criminal/legal action will be taken.
5. If you are already in service in Central Government/State Government/PSU/ Autonomous Body/Bank/ Corporation or in any other employment, you are required to submit formal Relieving Order by the respective Organization certifying that your conduct during the said employment does not render you unsuitable for the present offer of employment;


6. Your Services shall be liable to termination at any time by one month notice in writing given either by you or the appointing authority, subject to other terms and condition prescribed under Government rules in vogue.
7. That you are eligible for monetary benefits from the date of joining only.
8. That this provisional appointment is subject to the Final orders issued by Hon'ble High Court/any other courts as applicable to the post, and any orders issued from time to time.
9. You will be liable to refund to the Government the pay and allowances and any other remuneration received by you in addition to the amount spent by the Government on your training.
  - a) if you fail to serve the department for a period of 3 years after the completion of training for any reasons: or
  - b) if you discontinue the training or are discharged while under training for misconduct or any other reasons:
10. You are instructed to produce the Physical Fitness Certificate issued by a Medical Officer not below the rank of Civil Assistant Surgeon of a Government Hospital in original.
11. The **Assistant Director, SURVEY AND LAND RECORDS, PRAKASAM** District is directed to post the selected candidate in the Village Secretariat and assign duties as per the job chart as per the instructions of the Government and report compliance.
12. Your employment conditions will be governed by A.P. State and Subordinate Service Rules and/or Special Rules, as applicable, and as amended from time to time in respect of the post.
13. You are hereby informed to report for duty within 30 days of receipt on failing which the offer of appointment may be treated as cancelled.

  
Chairman DSC & District Collector,  
PRAKASAM District.

To,  
DONDETI THANUJA REDDY,

Mobile No : 7993137301

Copy To,  
Assistant Director, SURVEY AND LAND RECORDS, PRAKASAM District,  
The Director, Survey, Settlement, Land Records ,  
The Commissioner, PR & RD for Information.

  
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DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.



Date: 07-01-2019

Name KONDA VENKATA KEERTHI REDDY

Dear Mr. KONDA VENKATA KEERTHI REDDY

Letter Of Indent

We are pleased to engage you as **Trainee Engineer** for **HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS** Penukonda Anantapur (dist) with the following terms and Conditions:

- The period of training shall be start from date **01-07-2019** and end date **30-07-2019** and the same shall be extended based on performance.
- It shall not be obligatory on our part or of the company wherein you will undergo the On Job Training to offer any employment to you during or on successful completion of your Training Period.
- During the course of this training programmer, you would be going through online session on the followings:
  - a. Machine Skills
  - b. Personality Development and
  - c. Technical Skills
- You shall learn your subject field conscientiously and diligently and attend to practical and instructional classes regularly.
- You shall maintain a record of the details of your On Job Training during your On Job Training period.
- You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the On Job Training, until the completion of the term of this Course Registration letter and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - ii. Neither engages in any conduct which is detrimental to the interest of TalentPro Foundation nor receive any payments of any nature directly or indirectly unless agreed to by TalentPro Foundation Extend all cooperation and do all such things as may be necessary and comply with all terms of this letter so as to effectively undertake the On Job Training.
  - iii. Comply with the safety, health and other rules and regulations of TalentPro Foundation that you have been made aware of.

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Peddaraveedu (Mdl), Prakasam Dist.

event: You're On Job training can be terminated without payment of any Stipend in the

- If you are found indulging in gainful employment with any third party and If you are unable to continue training on medical grounds (on production of a certificate to this effect from a medical officer not below the rank of a Civil Surgeon/Surgeon attached to any Government Hospital)
- You agree to defend, indemnify and hold TalentPro Foundation harmless from any and all claims, damages, liability, attorney's fees and expenses on account of your failure to satisfy any of your obligations under this Course Registration Letter or for misconduct or for violation of any law or creation of any legal liability by you.

You shall be entitled to a consolidated stipend an amount of Rs.12000/- You hereby authorize TalentPro Foundation to make all payments required to be made to you by TalentPro Foundation either by way of Cheque or by directly crediting the amounts to your bank account.

- Your consolidated Stipend would be inclusive of the Employee Compensation Policies as specified herein.

Particulars	Amounts
Salary	11000
Attendance Bonus	1000
Total Amount	12000
Amount In Words(Rs)	Twelve Thousand Rupees only

• If you fail to submit the below listed documents, within 15 working days from the date of you receiving this course registration letter:

1. Copy of your Aadhaar Card
2. Copy of first sheet of your Bank Passbook and/or copy of a cancelled cheque along with bank details for stipend credit
3. Copy of highest educational qualification certificate

If documents furnished by you are found to be false at any point in time.

#### ENDORSEMENT

I hereby confirm acceptance of the above Course Registration letter, on the terms and conditions stipulated therein and hereby declare that (1) I am currently not employed (Part Time / Full Time / Fixed Term Contract) for gains with any third party and that I hold a Graduate / Diploma Certificate from a recognised university or am pursuing a Graduate / Diploma Course from a recognised University (2) On the date of Commencement of the On Job Training I shall be/ am above the age of 16 years and during the subsistence of the On Job Training Period, I shall not exceed the age of 40 years (3) I am mentally and physically fit to undergo the On Job Training as specified in this Course Registration Letter.

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**DEVARAJUGATTU(VIII) 523 320**  
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For TalentPro Foundation

---



(Authorized Signatory)

Accepted and Agreed

Konda Venkata Keerthi Reddy

Signature and date:

(Authorized Signatory)

**Note:** The acknowledged copy to be dispatched to

below mentioned address:


Talent Pro India HR Pvt. Ltd.  
Corporate office: III Floor ,New No : 64 Old No : 30, Ethiraj Salai,  
Egmore Chennai – 600 008, Ph: 91-44-42123501 Fax: 91-44-  
42123499


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**Peddaraveedu(Mdl), Prakasam Dist.**



 **NORTHSTAR**  
ELEMENTS



Name : A. VENKATESHWARA REDDY  
Emp. ID. : NSE057  
Designation : SITE ENGINEER  
Department : PROJECTS

  
Issuing Authority

**NORTHSTAR ELEMENTS**  
Plot No: 8-2-293/82/A/1057/F1, Road No: 45, Jubilee Hills,  
Hyderabad, Telangana, India. 500033.  
Ph: +91 40 - 23336662 FAX: +91 40 - 23336663  
[www.northstarelements.in](http://www.northstarelements.in)

Date: 07-01-2019

Name ARIKATLA PAVAN ACHARI

Dear Mr.ARIKATLA PAVAN ACHARI


Letter Of Indent

We are pleased to engage you as **Trainee Engineer** for **HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS** Penukonda Anantapur (dist) with the following terms and Conditions:

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- It shall not be obligatory on our part or of the company wherein you will undergo the On Job Training to offer any employment to you during or on successful completion of your Training Period.
- During the course of this training programmer, you would be going through online session on thefollowings:
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  - b. Personality Developmentand
  - c. Technical Skills
- Youshalllearnyoursubjectfieldconscientiouslyanddiligentlyandattendtopracticalandinstructionalclasses regularly.
- You shall maintain a record of the details of your On Job Training during your On Job Training period.
- You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the On Job Training, until the completion of the term of this Course Registration letter and such performance shall not be inconsistent with any obligation you may have to other third parties.
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event: You're On Job training can be terminated without payment of any Stipend in the

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You shall be entitled to a consolidated stipend an amount of Rs.12000/- You hereby authorize TalentPro Foundation to make all payments required to be made to you by TalentPro Foundation either by way of Cheque or by directly crediting the amounts to your bank account.

- Your consolidated Stipend would be inclusive of the Employee Compensation Policies as specified herein.

Particulars	Amounts
Salary	11000
Attendance Bonus	1000
Total Amount	12000
Amount In Words(Rs)	Twelve Thousand Rupees only

If you fail to submit the below listed documents, within 15 working days from the date of you receiving this course registration letter:

1. Copy of your Aadhaar Card
2. Copy of first sheet of your Bank Passbook and/or copy of a cancelled cheque along with bank details for stipend credit
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If documents furnished by you are found to be false at any point in time.

#### ENDORSEMENT

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For TalentPro Foundation

*A. Pavan Achari*  
Accepted and Agreed



*[Signature]*

(Authorized Signatory)

Signature and date:

(Authorized Signatory)

**Note:** The acknowledged copy to be dispatched to

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Corporate office: III Floor ,New No : 64 Old No : 30, Ethiraj Salai,  
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DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

Date: 07-01-2019

Name BOLLA RANGA REDDY

Dear Mr. BOLLA RANGA REDDY

Letter Of Indent

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**KRISHNA CHAITANYA INSTITUTE**  
**OF TECHNOLOGY & SCIENCES**  
**DEVARAJUGATTU(VIII) 523 320**  
**Peddaraveedu(Mdl), Prakasam Dist.**

I hereby confirm that with the acceptance of my first Stipend it will be a conclusive proof of my acceptance of the terms and conditions laid out in this Course Registration Letter. I understand and agree that this Course Registration Letter does not confer employment by TalentPro Foundation or any guarantee of employment.

For TalentPro Foundation

*B. Ranga Reddy*  
Accepted and Agreed



(Authorized Signatory)

Signature and date:  
(Authorized Signatory)

**Note:** The acknowledged copy to be dispatched to  
below mentioned address:

Talent Pro India HR Pvt. Ltd.  
Corporate office: III Floor ,New No : 64 Old No : 30, Ethiraj Salai,  
Egmore Chennai – 600 008, Ph: 91-44-42123501 Fax: 91-44-  
42123499

**TALENTPRO FOUNDATION**

*W.F.*  
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# KVR CONSTRUCTIONS



**C H Nagendra**

Project Junior Engineer

Project Under Hubballi Dharwad Smart  
City Works Hubballi.

\_\_\_\_\_  
Authorised Signature

Date: 07-01-2019

Name CHITYALA SIVA REDDY

Dear Mr. CHITYALA SIVA REDDY

Letter Of Indent

We are pleased to engage you as **Trainee Engineer** for **HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS** Penukonda Anantapur (dist) with the following terms and Conditions:

- The period of training shall be start from date **01-07-2019** and end date **30-07-2019** and the same shall be extended based on performance.
- It shall not be obligatory on our part or of the company wherein you will undergo the On Job Training to offer any employment to you during or on successful completion of your Training Period.
- During the course of this training programmer, you would be going through online session on the followings:
  - a. Machine Skills
  - b. Personality Development and
  - c. Technical Skills
- You shall learn your subject field conscientiously and diligently and attend to practical and instructional classes regularly.
- You shall maintain a record of the details of your On Job Training during your On Job Training period.
- You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the On Job Training, until the completion of the term of this Course Registration letter and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - ii. Neither engages in any conduct which is detrimental to the interest of TalentPro Foundation nor receive any payments of any nature directly or indirectly unless agreed to by TalentPro Foundation Extend all cooperation and do all such things as may be necessary and comply with all terms of this letter so as to effectively undertake the On Job Training.
  - iii. Comply with the safety, health and other rules and regulations of TalentPro Foundation that you have been made aware of.

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event: You're On Job training can be terminated without payment of any Stipend in the

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- You agree to defend, indemnify and hold TalentPro Foundation harmless from any and all claims, damages, liability, attorney's fees and expenses on account of your failure to satisfy any of your obligations under this Course Registration Letter or for misconduct or for violation of any law or creation of any legal liability by you.

You shall be entitled to a consolidated stipend an amount of Rs.12000/- You hereby authorize TalentPro Foundation to make all payments required to be made to you by TalentPro Foundation either by way of Cheque or by directly crediting the amounts to your bank account.

- Your consolidated Stipend would be inclusive of the Employee Compensation Policies as specified herein.

Particulars	Amounts
Salary	11000
Attendance Bonus	1000
Total Amount	12000
Amount In Words(Rs)	Twelve Thousand Rupees only

If you fail to submit the below listed documents, within 15 working days from the date of you receiving this course registration letter:


1. Copy of your Aadhaar Card
2. Copy of first sheet of your Bank Passbook and/or copy of a cancelled cheque along with bank details for stipend credit
3. Copy of highest educational qualification certificate

If documents furnished by you are found to be false at any point in time.

#### ENDORSEMENT

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For TalentPro Foundation

*C. Siva Reddy*  
Accepted and Agreed



(Authorized Signatory)

Signature and date:


(Authorized Signatory)

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**Peddaraveedu(Mdl), Prakasam Dist.**

15 JUL 2019

Date: 07-01-2019

Name DUDELA SUBBA RAO

Dear Mr. DUDELA SUBBA RAO

Letter Of Indent

We are pleased to engage you as **Trainee Engineer** for **HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS Penukonda Anantapur (dist)** with the following terms and Conditions:

- The period of training shall be start from date **01-07-2019** and end date **30-07-2019** and the same shall be extended based on performance.
- It shall not be obligatory on our part or of the company wherein you will undergo the On Job Training to offer any employment to you during or on successful completion of your Training Period.
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  - b. Personality Development and
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- You shall learn your subject field conscientiously and diligently and attend to practical and instructional classes regularly.
- You shall maintain a record of the details of your On Job Training during your On Job Training period.
- You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the On Job Training, until the completion of the term of this Course Registration letter and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - ii. Neither engages in any conduct which is detrimental to the interest of TalentPro Foundation nor receive any payments of any nature directly or indirectly unless agreed to by TalentPro Foundation Extend all cooperation and do all such things as may be necessary and comply with all terms of this letter so as to effectively undertake the On Job Training.
  - iii. Comply with the safety, health and other rules and regulations of TalentPro Foundation that you have been made aware of.

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- You agree to defend, indemnify and hold TalentPro Foundation harmless from any and all claims, damages, liability, attorney's fees and expenses on account of your failure to satisfy any of your obligations under this Course Registration Letter or for misconduct or for violation of any law or creation of any legal liability by you.

You shall be entitled to a consolidated stipend an amount of Rs.12000/- You hereby authorize TalentPro Foundation to make all payments required to be made to you by TalentPro Foundation either by way of Cheque or by directly crediting the amounts to your bank account.

- Your consolidated Stipend would be inclusive of the Employee Compensation Policies as specified herein.

Particulars	Amounts
Salary	11000
Attendance Bonus	1000
Total Amount	12000
Amount In Words(Rs)	Twelve Thousand Rupees only

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For TalentPro Foundation

*D. Subbarao*  
Accepted and Agreed



(Authorized Signatory)

Signature and date:

(Authorized Signatory)

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*W. J.*  
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**Peddaraveedu(Mdl), Prakasam Dist.**

15JUL/A0121

Date: 07-01-2019

Name EDARA VIJAYA BHASKER

Dear Mr. EDARA VIJAYA BHASKER

Letter Of Indent

We are pleased to engage you as **Trainee Engineer** for **HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS** Penukonda Anantapur (dist) with the following terms and Conditions:

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For TalentPro Foundation

E. Vijay bhaskar  
Accepted and Agreed



(Authorized Signatory)

Signature and date:

(Authorized Signatory)

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**Peddaraveedu(Mdl), Prakasam Dist.**

15JUN2019

Date: 07-01-2019

Name INDLA MALLA REDDY

Dear Mr.INDLA MALLA REDDY

Letter Of Indent

We are pleased to engage you as **Trainee Engineer** for **HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS** Penukonda Anantapur (dist) with the following terms and Conditions:

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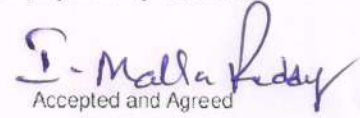
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For TalentPro Foundation

  
Accepted and Agreed



(Authorized Signatory)

Signature and date:


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**HCL TECHNOLOGIES LTD.**

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No : 3A, Sector 126, NOIDA 201 304, UP, India.

T +91 120 6125000 F +91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcltech.com

[www.hcl.com](http://www.hcl.com)

**OFFER & APPOINTMENT LETTER**

**Offer Release Date: January 18, 2021**

**Dear Naveen Kumar Juturi,  
7/662-1-9,  
sivaji nagar, Markapur,,  
Ap, India, NA**

Dear **Naveen Kumar Juturi,**

Congratulations! With reference to the interviews conducted by **HCL Technologies Ltd.-IOMC (“HCL” or “Company”)**, we are pleased to inform you that you have been selected for employment in our organization as **Graduate Engineer Trainee in band E1.**

This position is a great match for your talent and skills, and that you will enjoy the professional challenges and growth opportunities associated with this role.

You are requested to join us on **January 19, 2021** at **9:00 A.M** at the following address, **Chennai-AMB-6, Amb. Ind. Est.,MTH Rd,ODC** . Your joining would be subject to successful completion and compliance with the pre-joining requirements as applicable.

We at HCL believe in our colleagues showing flexibility and willingness to be deployed and rotated across the various locations, geographies and subsidiaries including our Infrastructure and BPO divisions, HCL Axon etc. In line with the same approach, we look forward to your being flexible towards your placement in the company. Your growth in this organization will be in line with your capabilities.

Your Terms and Conditions of employment are detailed in this offer and appointment letter and appended annexure(s).

**Your Total Compensation will be INR 2,60,000 per annum outlined in [Annexure I](#).**

You will be on probation for a period of **12 months** from the date of your joining. The general terms and conditions governing your employment are outlined in [Annexure II](#).

You will be required to sign a service agreement along with a surety amount of **INR 1.25 Lakhs** in terms of which you also bind yourself to serve the company for a period of at least of **24 months** from the date of Joining. The terms and conditions of such Service agreement shall also be deemed to form part of your contract of employment with the Company.

On the date of joining, you would be required to submit the documents listed in [Annexure III](#). Please note that the submission of all listed documents is essential for the validity of your appointment in the Company.

[Annexure IV](#) provides details on the various compensation components and selected benefits that we offer you as a part of the HCL family.



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[www.hcltech.com](http://www.hcltech.com)

[www.hcl.com](http://www.hcl.com)

You need to have cleared all the subjects & should be a pass out of **2020** batch for the current academic course and be able to produce a provisional certificate from your college/university at the time of joining. No candidature with standing arrears will be entertained for joining on the stated date.

Please note that in case you are unable to report for joining on the respective date, this offer & appointment letter extended to you by **HCL Technologies Ltd.-IOMC** will stand withdrawn without any liability.

Welcome to our Organization! We look forward to a mutually fruitful association.

Yours truly,

**For HCL TECH LTD. - IOMC**



**Amrita Das**

**Vice President, Head-Global Rewards**

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**Annexure 1**

<b>COMPENSATION PLAN</b>	
<b>Name</b>	Naveen Kumar Juturi
<b>Band</b>	E1
<b>Designation</b>	Graduate Engineer Trainee
<b>City</b>	Chennai
<b>Monthly Components (in INR)</b>	
Basic Salary	13,000
House Rent Allowance	3,942
Advance Statutory Bonus	1,989
Holiday Allowance	-
Food Wallet	-
Flexi Basket*	-
Compensatory Allowance	-
<b>TOTAL: Monthly</b>	<b>18,931</b>
<b>TOTAL: Monthly Components : Annualized</b>	<b>227,172</b>
<b>Retirals &amp; Other Benefits (in INR)</b>	
Provident Fund	18,720
Medical Insurance Premium/ESIC	6,607
Gratuity	7,500
<b>TOTAL : Retirals</b>	<b>32,827</b>
<b>Variable Components (in INR)</b>	
Performance Bonus (in Rs.)	-
Engagement PB (paid monthly) @ 100% achievement levels	-
<b>TOTAL: Variable Components</b>	<b>-</b>
<b>COST TO COMPANY</b>	<b>259,999</b>
<b>Flexi Basket Details</b>	<b>Max Sub limits (p.a.)</b>
Fuel Reimbursement and Car Maintenance Charges	-

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Leave Travel Assistance / Allowance	-
Car Lease Rental	-
<b>TOTAL : Annual Flexi Basket</b>	-
<i>Employee has an option of availing all, some or none of the Flexi Basket across various components as per annual limits and entitlements mentioned in the CTC sheet. Based on the individual declaration and actual reimbursements, any unclaimed amount will be paid as taxable to the individual</i>	
<b>Insurance &amp; Medical Benefits (in INR)</b>	<b>Max Sub limits (p.a.)</b>
Hospitalization cost reimbursement limit	-
Term life Insurance Cover	2,000,000
Disability cover due to accident (upto)	1,800,000
<b>NOTE:</b>	
1. Bserv E0.1 and E0.2 employees are to be considered under Semi-skilled Category. All other employees are under Skilled category	
2. All salary components are governed by the company policies and statutory guidelines.	
3. This salary sheet is strictly confidential and must not be discussed with anyone other than your HCLT Reporting Manager and/or your HR Manager.	
4. Any personal tax liability arising out of compensation will be borne solely by the employee.	
5. Gratuity to be payable as per act	

**Annexure II****Welcome aboard...**

It is often said that an organization can grow only if it empowers its employees to grow! At HCL, we consciously realize this fact and have developed a five-fold path for individual enlightenment that not only covers basic monetary benefits for HCLites, but also takes care of their professional growth by providing empowerment, knowledge, recognition, transformation and support.

Following are the terms and conditions that refer to our offer of employment to you for the position of **Graduate Engineer Trainee**. This is to be read in conjunction with the offer & appointment letter as attached.

**GENERAL TERMS AND CONDITIONS OF EMPLOYMENT**

This Annexure lays down the general terms and conditions of employment to **HCL Technologies Ltd.-IOMC** (herein referred as "HCL" or "Company") and is a legally binding document.

**1. Location:**

Your place of work will be located at **Chennai**.

## HCL TECHNOLOGIES LTD.

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No : 3A, Sector 126, NOIDA 201 304, UP, India.

T +91 120 6125000 F +91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

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### 2. Commencement of Employment:

Your period of continuous employment with the Company will commence from the date of your joining the Company subject to fulfillment of the other conditions as mentioned on this employment contract.

### 3. Medical Checkup:

Your employment is subject to you being declared medically fit by the company doctor.

### 4. Probation

- a) You shall be on probation for a period of **12 months** from the date of your appointment and unless notified in writing, you will be deemed as “confirmed” on completion of your probation period.
- b) Your case for permanent absorption in the employment of the Company shall be considered on your satisfactorily completing the probationary period.
- c) If during, or on the expiry of, the probation period (initial or extended) the Management finds your performance to be unsatisfactory or that you lack the aptitude for the job or that you are not suitable for the job, or the like, your probationary employment would be liable to be terminated, at any time, without assigning any reason.

### 5. HCL Training Program:

Training (classroom/on the job) sessions will be conducted after your joining. The training period may be either extended or may be deemed completed earlier, at the discretion of the Management.

### 6. Notice Period/ Separation:

Your employment with the Company can also be terminated either by the Company or by you by giving the other party 60 days’ advance notice. If the Company terminates the employment and decides to relieve you before the completion of the notice period, the ‘Basic’ component of the salary for the balance notice period would be paid to you by adjusting the amounts payable by you to the Company. For the avoidance of doubt, all amounts payable by you to the company would need to be cleared forthwith in the event of such termination. If at your request, the Company agrees to relieve you before serving the full notice period, you will be liable to pay the Company the ‘Basic’ component of the salary for the balance notice period along with other amount payable by you to the company, if any. However, please note that accepting any such early relieving request would be entirely at the discretion of the Company. Further, the aforesaid requirement of notice may be extended, if mutually agreed by you and the Company.

On termination of your employment for any reason, you shall comply with the Company’s termination procedures, sign all documents and return all Company property. The Company will not be bound to pay the dues, if any, till you have completed all the separation procedures.

### 7. Increments and Promotions

Your growth in terms of role, compensation etc., in the Company will be based on your performance. Your salary will be subject to annual salary review. Salary adjustments effected at the salary review takes into consideration your job performance, movement of remuneration levels, benefits and conditions. Your anniversary performance appraisal and compensation review will be aligned and effected from the first day of the subsequent quarter of your anniversary, post which you will be aligned to July/October Cycle,

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or any other Cycle as per discretion of the Company, depending on your current DOJ/Band/Employee Group.

**8. Agreements:**

You may be required to sign necessary agreements with the Company or any other client as required and complete various formalities as per the agreements at the time of joining and during the tenure with the company.

You may also be required to sign other Agreements with the Company, as the Company may decide from time to time, in order to secure the interests of the Company and also to ensure your performance and adherence to all terms, conditions, rules and regulations of the Company.

**9. Background and Reference Check:**

This offer of employment is subject to your clearing our BGV process. As a precondition to accept this Offer Letter, you hereby give your express authorization to the Company (or the appointed third party) to conduct a background investigation on your credentials, as may be necessary and further agree that any misrepresentation in this regard or your failure to clear the BGV process shall give rise to the withdrawal of this offer of employment, and any employment contract which may have been subsequently executed shall be deemed void and ineffectual.

During the terms of employment, the Company may undertake the process of checking credentials of the Employee in terms of education, previous employment(s), and other information provided in the resumes/CVs as submitted by the said Employees, either on its own or with the help of a third party as and when required. For the avoidance of doubt, the Employee's signature in this Agreement constitutes the Employee's express authorization for the Company (or the appointed third party) to conduct a background investigation on his/her credentials, as may be necessary. Furthermore, the Employee agrees to submit himself /herself to random drug /medical testing at any time during the course of employment as permitted by law.

You would be required to submit photocopies of documents detailed in Annexure III to facilitate the joining and background verification process. The company may also undertake reference check through at least two professional references submitted during the process of selection.

**10. Working Hours:**

This division works 24x7 Shifts and you will be required to do so as per the need of the organization. You may be required to work in shifts and/or in extended working hours, as permitted by law, if required as per business needs. The same are subject to change from time to time.

**11. Mobility:**

The Company may require you to perform duties and undertake assignments for the Company in any part of India or abroad, whether at the Company's premises or that of its customers/clients. You are also liable to be transferred to any office or branch of the Company anywhere in India or abroad. During deputation to any customer/client's premises you shall abide by the terms and conditions pertaining to such premises and Country

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**12. Deputation/ Transfer:**

Company may also depute you to work with any of the Group Companies or transfer your services to any Group Company. On such transfer of your employment, the present terms and conditions will cease and the employment will be governed by the terms of employment of the Company you are transferred to. You shall however be entitled to continuity of service.

**13. Retirement:**

You will retire from service on attaining superannuation at the age of 55 years.

**14. Other benefits:**

You shall be eligible for other benefits related to leaves, perquisites etc. in accordance with the prevailing terms of employment in the Company. Notwithstanding the above, the Company reserves the right to change the above-mentioned benefits as and when it deems necessary and you will be notified accordingly.

**15. Transport Facility**

You shall be provided the shift cabs for pick and drop from home to office and vice versa within the limit of 20 KMs as per the company policy.

**16. IP, Copyright, Inventions and Patents**

All inventions, discoveries, improvements, copyrightable material, trademarks ideas and concepts and other intellectual property rights that you may make or conceive, either solely or jointly with others, during the period of your employment, shall be deemed to be sole property of the company and you hereby waive any and all right, title or interest, if any, in the same in favor of the company. Further, it shall be your duty to promptly reduce to writing and disclose to the Company all such inventions, discoveries, improvements, copyrightable material, trademarks ideas and concepts and other intellectual property rights, which you may make or conceive. You agree to, at all times, assist the company in every proper and possible way to patent or register the said ideas, concepts, inventions, discoveries, improvements, copyrightable material and/or trademarks in any and all countries and to vest the title thereto in the company, its successors, assigns and nominees. Your obligations under this clause shall survive expiration or termination of your employment with the Company.

**17. Data Protection:**

- a) The Employee consents to the holding & processing of personal data provided to the Employer for all purposes of the administration and management of his/her employment and/or the Company's business.
- b) The Employee hereby agrees to his/her personal data being collected & the same being transferred, stored and processed by the Company in India and any other countries where the Company, its Group Company and Company Clients have offices, in accordance with the applicable laws.
- c) The Employee also agrees that the Company may make such data available to its advisors, other agencies, such as pension providers, medical, insurance providers, payroll administrators, background verification agencies and various regulatory authorities.

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- d) During employment, the employee will have the right to amend/modify/alter his/her personal information. The employer will exercise all reasonable diligence for safeguarding personal information, as have been disclosed by the employee. It is clarified that the said obligation will not be applicable in case of legally compelled disclosures.
- e) The Employee further acknowledges and agrees that the Employer may, in the course of business, be required to disclose personal data relating to him/her, after the end of his/her employment to any group/statutory bodies/authorities as required under applicable law/requirements. However, any personal data, which is no longer required, will be deleted without undue delay.

**18. Exclusivity of service**

You agree not to undertake employment whether full time or part time, as the Director/ Partner/member/employee of any other organization or entity engaged in any form of business activity without the consent of **HCL Technologies Ltd.-IOMC**. The consent may be given subject to any terms and conditions that the company may think fit and may be withdrawn at the discretion of the company.

**19. Confidentiality & Non-Disclosure:**

You acknowledge that the disclosure of any commercially sensitive information, trade secrets or other confidential information (which may not be readily available to competitors or to the general public) will cause significant harm to the Company.

You agree that you shall not at any time during your employment (except in the proper performance of your duties) with the Company, or at any time (without limit) after the termination thereof, directly or indirectly use or exploit for your own purposes or those of any other person, company, business entity or other organization whatsoever, or disclose to any person, company, business entity or other organization whatsoever, any trade secrets of the Company or its associated companies; any confidential information relating or belonging to the Company including but not limited to any such information relating to customers, customer lists or requirements, price lists or pricing structures, marketing and information, Intellectual Property, business plans or dealings, technical data, employees or officers, financial information and plans, designs, formulae, product lines or research activities; source codes and computer systems, software, any document marked "Confidential"; any information which you have been told is confidential or which you might reasonably expect the Company to regard as confidential or any information which has been given to the Company or any Associated Company in confidence by customers, suppliers and other persons.

You shall not at any time during the continuance of your employment with the Company make any notes or memoranda relating to any matter within the scope of the Company's or any Associated Company's business, dealings or affairs otherwise than for the benefit of the Company or any Associated Company.

You must not make or communicate (or cause or facilitate the making or communication of) any oral or written statement to any representative of the press, television, radio or other media on any matter connected with or relating to the Company or any of its Associated Companies, without the prior written consent of the Company.

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The obligations contained in this provision shall not apply to, any information which you are required to disclose in accordance with an order of a Court of competent jurisdiction, any information or knowledge which may subsequently come into the public domain other than by way of unauthorized disclosure (whether by you or a third party); any act of yours in the proper performance of the duties of your employment; any use or disclosure where such use or disclosure has been properly authorized by the Company.

Your obligations under this paragraph would continue even beyond the cessation/termination of your employment. Any violation of the above obligations/conditions shall render you liable for appropriate disciplinary action including termination of your employment.

**20. Rules, Policies, Procedures:**

The Employee must comply at all times with the Company's rules, policies and procedures relating to equal opportunities, harassment, health and safety, e-mail and internet use, and all other rules, policies and procedures introduced by the Company from time to time. For the avoidance of doubt such rules, policies and procedures are not incorporated by reference into this contract and they may be changed, replaced or withdrawn at any time at the discretion of the Company.

Further, during the period of your employment with HCL, you will be required to inter alia comply with the Company's Code of Business Ethics & Conduct, Anti Bribery & Anti-Corruption, Business Gift and Entertainment policy and failure to do so shall entitle HCL to take appropriate disciplinary action which may lead & include up to termination of your employment with HCL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of the company as applicable to you and the changes therein from time to time.

**21. Correctness of the Details Furnished:**

You have been appointed on the presumption that the particulars furnished in your application and resume are correct. In the event the said particulars are found to be incorrect or that you have concluded or withheld some other relevant facts, your appointment with the Company shall stand terminated/cancelled without any notice.

**22. Warranty and Undertaking:**

You represent and warrant that you are not subject to any agreement, arrangement, contract, understanding, court order or otherwise, which in any way directly or indirectly restricts or prohibits you from fully performing the duties of your employment or any of them, in accordance with the terms and conditions of this Agreement.

You warrant and agree that you are not entering into this Agreement in reliance on any representation not expressly set out in this Agreement.



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[www.hcl.com](http://www.hcl.com)**23. Changes to the terms & conditions:**

The Company reserves the right to make reasonable changes to any of your terms and conditions of employment. If the Company changes any of the terms and conditions of your employment, it will notify you in writing of the changes taking effect.

In case of any dispute as to the interpretation of the terms and conditions of your service, the decision of the Company shall be final and binding on you.

**For HCL TECH LTD. - IOMC**


Amrita Das

Vice President, Head-Global Rewards

I confirm receipt of and accept the above Terms & Conditions of Employment.

**Annexure III**

<b>LIST OF DOCUMENTS/INFORMATION TO BE SUBMITTED ONLINE TO FACILITATE PRE-EMPLOYMENT BGV (BACKGROUND VERIFICATION / VALIDATION) AND APPOINTMENT PROCESS IN HCL</b>	
<b>S.No.</b>	<b>Particulars (To be submitted to the Recruiter/Online of the BGV link)</b>
1	<b>Highest Qualification</b> - Degree Certificate, All Years Mark sheets. Provisional Degree Certificate required for courses completed in the last 6 months from the current date
2	<b>Permanent/Current Address Proof</b> – Passport, Ration Card, Voter ID, Driving License, , Rental agreement or Lease agreement etc.
3	<b>Previous Employer</b> – Relieving and Experience Letter, latest salary slips & offer letter with Employee ID Number
4	A duly filled and signed copy of the BGV(Joining Form) Form and LOA (letter of authorization)
5	<b>Identity Verification</b> - Copy of valid passport and PAN card required
<b>Additional documents (To be submitted on request – Only if required)</b>	
1. Highest Qualification- Admit card, college and university official's (Registrar and Director) detail	
2. Previous Employer – Direct HR Contact, PF account details, bank statement showing salary transfer and Form 16, If company is active, employer's active address.	
<b><u>Things to Remember</u></b>	

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- 1.** The information provided in Resume and background verification form must be same.
- 2.** Information provided in background verification form must be accurate.
- 3.** Period of stay mentioned in the background verification form should be correct and in continuation (without any GAP).
- 4.** Any Gap in Employment or Education must be informed explicitly to the recruiter.

Additional document can be requested to clear background verification therefore to avoid delay it is advisable to submit these documents along with the mandatory documents.

**List of Documents required for joining / induction day (Hard Copies)**

S. No	Document Name	Number of Photocopies
1	Latest Offer/Appointment Letter with Cost to Company (CTC and ALL ANNEXURES)	1
2	Extension Letter (if the Date of Joining in the offer letter is past dated)	1
3	Passport –Front copy only - for Name & DOB proof.	1
4	10 <sup>th</sup> Mark sheet, only if passport is not available.	1
5	PAN CARD as ID Proof (Only if passport is not available)	1
6	Passport Size Photographs (Only with white background)	3

- Please ensure all documents are **Self-attested** (Photocopies).
- Please ensure that the photocopies are clearly visible as dark and hazy photocopies are not accepted.
- Please avoid clicking pictures of documents and taking printouts.
- Please do not send soft copies through Emails.
- Please bring a copy of your Aadhar card on the Induction day, so that HCL onboarding team can ensure the right information is passed on for EPF (Employee Provident Fund) / EPS (Employee Pension Scheme) / UAN (Universal Account Number) account creation/porting etc.
- HCL will only validate the accuracy of the Aadhar Card details for EPF/EPS/UAN and shall not store or use Aadhar card information for any other purposes.
- Please keep your PF account number (immediate previous employment), UAN information handy as these details are required on the induction day.
- Induction Timings are **0900 to 1830** IST.
- Please ensure your BGV Status is Green, before the Date of Joining, check with your Recruiter on the progress/Status.

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You are required to report to HCL Onboarding Team for completing joining formalities on the day of joining by 9:00 a.m. at your respective location of joining as following:

**Location of HCL Onboarding Team for joining formalities:**

S. No	Location	Address
1	NOIDA	HCL Technologies Ltd, A-9, Sector-3, Noida-UP, 201301
2	CHENNAI	HCL Technologies Ltd,Sez Unit-2 (Sdb2 Buid), Eclot-Special Economic Zone, 602/3, Shollinganallur Village, Shollinganallur-Medavakkam High Road, Chennai-600119
3	BANGLORE	HCL Technologies Ltd,Surya Sapphire, Plot#3, 1St Phase, Hosur Road, Electronic City Bangalore-560100
4	KOLKATA	HCL Technologies Ltd,Level-4, Building -A3 Unitech Infospace, Dh Street, Rajarhat, Kolkata-700091
5	HYDERABAD	HCL Technologies Ltd,Special Economic Zone, Phoenix Infocity Pvt Ltd, H-01, Level -2 , Hitec City 2-Survey No. 30,34,35 & 38, Madhapur, Hyderabad-500081
6	PUNE	HCL Technologies Ltd,Blue Bell, Tower-7, Level- Upper Ground Floor , Wing (A&B), Magarpatta, Sez, Pune-411013
7	MUMBAI	HCL Comnet Ltd,Arena Tower, Ground Floor, Road No 12, Midc, Andheri East, Opp Goldfinch Hotel, Mumbai-400093
8	LUCKNOW	HCL Technologies Ltd,HCL IT City, SDC-01, 2nd Floor – Induction Room, Chack Gajaria Farms, Sultanpur Road, Lucknow, Uttar Pradesh-226002
9	MADURAI	HCL Technologies Ltd, Sez Unit-1, Tower-1, Elcot, Special Economic Zone, Survey No. 1/2, 1/3, 1/19, 1/20, 4/1, 2/1, 2/2, 4/2, & 5, Plot No. 5&7,Ilandhaikulam Village-Madurai-Tamil Nadu-625020
10	Nagpur	HCL Technologies Ltd, Plot No.5, Sector 12, Mihan SEZ, Nagpur
11	Coimbatore	State Street Hcl Services   Human Resources   Module - 201, 202, 203, 204 And 206 – 2Nd Floor, Tidelpark Coimbatore Limited, Coimbatore - 641014,Extn : 04226657526
12	Vijayawada	State Street HCL Services Private LimitedMedha IT Towers,Third Floor,Kesarapalli,Gannavaram,Krishna District 521102

**ANNEXURE IV****EXPLANATION OF COMPENSATION STRUCTURE AND SOME BENEFITS**

To facilitate an easy understanding of your compensation structure (Cost to Company, CTC), the various components have been categorized under the following broad heads:

-  Basic Salary
-  Monthly Allowances
-  Retirals & Insurances Benefit

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The details for each component falling under these heads are explained as following:

### **BASIC SALARY**

The Basic Salary is standard across organization and brought to a certain value of the CTC. Basic salary has an impact on various other components such as the PF contribution, medical insurance cover, Gratuity, HRA etc. and hence has to be balanced so as not to substantially reduce the employee's take home salary.

### **MONTHLY ALLOWANCES**

- **House Rent Allowance (HRA):** The HRA is payable maximum Up to 100% of the Basic Salary and paid monthly. This includes the Company Leased Accommodation value. For those who are not staying in a rented accommodation, can declare the same in the system post joining and this amount would be paid as taxable component.
- **Food Wallet:** Food Wallet is a voluntary benefit and is applicable for payments related to food and non- alcoholic beverages only. Once enrolled, the benefit should be availed within HCL Cafeterias or food joints outside HCL campus which serves only food and non-alcoholic beverages. This Food Wallet cannot be used in any other outlet other than designated food outlet.
- **Holiday Allowance:** Holiday Allowance is payable maximum up to INR. 50,000/- spread over 12 months.
- **Bright Hour Allowance (BHA):** BHA is a non-recoverable monthly earning opportunity payable against a declaration by the employee for his/her availability in the Bright Hours and consent to move to any other OMC at any given time working during Bright Hours.
- **Advance Statutory Bonus:** Applicable where monthly gross does not exceed INR. 21,000/- (excluding variable component) as per the Payment of Bonus Act.
- **Compensatory Allowance:** Compensatory Allowance is a buffer component that adjusts the amount of CTC against all other fixed components.

### **RETIRALS & INSURANCES BENEFIT**

You and your dependants will be covered under Social Security as per the law and Insurance Benefits policy offered by the company. The amount mentioned under 'Insurance and Medical Benefits' in your compensation structure is applicable towards various insurances (Medical Insurance, Term Life Insurance, Personal Accident Insurance).

**Medical Insurance:** Some of the salient features of the Group Health Medical Insurance policy are as follows

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- The policy covers Hospitalization expenses and Maternity expenses.
  - By default, the employees (who are not covered under the ESI Act, 1948] will be mandatorily covered under the benefit. The benefit will also be available to cover Spouse, dependent children, dependent parents/in-laws, dependent brothers who are unemployed but below the age of 25 and sisters (unmarried & unemployed), additionally, by declaring them as dependants and on confirming that they are NOT covered under any other employer-sponsored medical scheme (e.g., Central Government Health Scheme) and that they are wholly or substantially dependent on you for their medical needs.
  - The premium payable depends on the dependants declared.
  - The hospitalization coverage limit will be same as defined in compensation structure.
  - Company reserves the right to amend the benefit plan and shall keep all employees informed/updated.
  - You may refer 'Medical Insurance policy' for further details.
- **Coverage under ESI:** The employee will be covered under Employee State Insurance Scheme in accordance with the applicable norms and amendments made during time to time or any further amendment which may come into force during the employment tenure under **Employees' State Insurance Act, 1948**.

Employees covered under ESI would not be covered by default under HCL's medical insurance benefit. Option to enroll under medical insurance is available as well; however, in such a case, the additional cost of annual medical premium has to be borne by the employee as per terms and conditions elucidated under Medical Insurance policy.

\*The employee & employer contribution will be payable as per current prescribed rates under ESI Rules.

- **Employer's contribution to Provident Fund:** As per statutory requirements, an employee has to contribute 12% of the basic salary towards Provident Fund (PF). HCL contributes matching amount to PF. Out of employer's contribution, 8.33% of monthly basic or INR. 1,250/- whichever is lower is remitted to PF authorities towards Employees' Pension Scheme (EPS). All employees are thereby eligible to draw pension after superannuation, except those who had opted out of EPS as per Form-11 declaration.

\*The percentage and amount is in compliance with the current PF Act.

- **Gratuity:** As per statutory requirements, it is employer's statutory liability to pay 15 days' Basic salary (15/26 of a monthly Basic) for every completed year of service to each of his employees on their exit, for any reason after five years of continuous service, subject to maximum limit of INR 20.00 lakhs.
- **Term Life Insurance (including EDLI):** At HCL, you will be covered under the Term-life Insurance which provides safety net to family in case of death of the employee due to any reasons. The applicable amount is mentioned in your offer letter.
- **Disability Insurance:** You are also covered against any permanent or partial disability that may arise due to an accident. The amount payable by Insurer for a disability shall depend on nature of the disability. The

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amount mentioned in your offer letter is the maximum amount paid by Insurer as per the nature of a disability. You may refer 'Personal Accident Insurance' policy for further details.

We look forward for you being an integral part of this arduous yet fulfilling journey towards excellence and growth and hope our relationship will go a long way!

HCL Technologies will correspond with you on the address & contact details mentioned below :-

**Permanent Address: 7/662-1-9,  
sivaji nagar, Markapur,,  
Ap, India, NA  
Email ID: j.naveenkumar1997@gmail.com  
Telephone Number: 8978726419**

15 JUL 2012 7

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear KANIGIRI ANJANEYULU,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKonnnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikonnnect Ltd

  
Authorized Signatory

KARVY III  
KEEP GROWING



K. Anjaneyulu  
Signature of the candidate

kanigirians199@gmail.com  
7799085727.

PRINCIPAL  
KRISHNA CHANDRANA INSTITUTE  
OF MANAGEMENT SCIENCES  
Village  
Prakasam Dt, A.P.

# KARVY III KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.


This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnnect ltd**

  
Authorized Signatory

**KARVY III  
KEEP GROWING**

Signature of the candidate

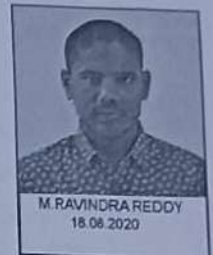
  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devaranpettu (Village)  
Maddurcedu Mandal, Prakasham Dt, A.P.






**OFFICE OF THE DY. COMMISSIONER OF POLICE:RECRUITMENT**  
**NEW POLICE LINES, KINGSWAY CAMP, DELHI-110009,**  
**Telephone: 011-27412715, E-mail :recruitmentcellnpl@gmail.com**

**OFFER OF APPOINTMENT**



On the basis of the result of computer based examination and having been declared medically fit by the competent medical authority, the undersigned, as empowered under Delhi Police (Appointment & Recruitment) Rules, 1980, is pleased to offer the appointment (Temporary basis) to **Shri. MUPPALLA RAVINDRAREDDY S/o Shri MUPPALLA KRISHNAREDDY Roll No. 8009000291** for the post of **Constable (Exe.) Male** in Delhi Police on the basis of examination 2020 conducted by the Staff Selection Commission in the **Pay Level-3 (21700-69100)** and other allowances as admissible for the post in an existing vacancy. He is posted/allocated to Delhi Police Academy, Jharoda Kalan, New Delhi for basic training.

His appointment is made under the Delhi Police Act, 1978 and will be governed under the Rules made there under. He will also be governed by the Central Civil Service (Temporary Services) Rules-1965 and CCS (Conduct) Rules-1964.

 **KVR Constructions**

#1848/44-45, 3<sup>rd</sup> Cross, vinayaka Badavane,  
Vidyanagar, Davanagere, Karnataka-577005.

**Name : P. Rajagopal Reddy**

**Designation : Junior Engineer**



**Authorized Signator**

For KVR Constructions

*P. Rajagopal Reddy*  
Proprietor

**Subballi Dharwada Smart City Project**

Shot on OnePlus

By Raj Gopal Reddy

Expression of Interest

Date 23-03-19

Dear SHAIK MALIK BASHA - Telugu

We are pleased to convey through this Expression of Interest letter that you are being considered for the post of Customer Support Associate provided you fulfill other requirements. This letter is intended only as an overview of the potential offer from Tech Mahindra Limited. The detailed terms and conditions of employment will be contained in an offer letter, which may be issued by the company and may contain additional provisions to those herein.

Proposed CTC: 120000 INR Per Annum + Rs.2000 training Stipend for the first month + Performance Incentives

Proposed Date of Joining : Dec - 2019 Place: Chennai

We request you to bring the following documents at the time of your joining, as they are mandatory for our records and necessary for the completion of joining formalities.

- Copy of Class 10<sup>th</sup> Certificate & Class 12<sup>th</sup> Certificate & Degree / Graduation certificates.
- Copy of Residence proof
- Copy of Identity Proof (Driving License or Passport or Voter card)
- Original copy of LAST PAY SLIP received (If applicable).
- Copy of RELIEVING LETTER / APPOINTMENT LETTER from previous employer(s) (If applicable).
- Passport size photographs -10 nos. & Post Card Size Photographs -2 nos.

This letter remains valid for the period of 30 days from the date of proposed joining month. After that another round of interview will be conducted at our company premises. There after the company would issue you an offer letter with details of all service terms and conditions and salary annexure along with suitable date of joining. If any information furnished by you in your application is found to be incorrect or false or if you have suppressed material information regarding your qualification, experience, identity etc, the company may withdraw this letter without any notice.

Please note this letter is not an offer or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the company and there is no obligation on the company to do so. An employer-employee relationship between you and company shall be established only upon the company's issuance and your acceptance of a legally binding agreement of employment.


Kindly sign and return a copy of this letter as a token of your acceptance of this expression of interest.

Candidate Signature SK. Malik basha

Sincerely,  
Resource Management Group  
Tech Mahindra Limited

Mobile no: 8185009914

Email ID: malikkitseng786@gmail.com

  
PRINCIPAL  
SRI SANKHYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devan, Jugattu (Village)  
Peddalaravcedu Mdl, Prakasam Dt, A.P.

GOVERNMENT OF ANDHRA PRADESH



Adoni Municipality  
Adoni Kurnool Dist



**IDENTITY CARD**



**B+**

Name : **RAMAVATH DEVENDRA NAIDU**  
Designation : **Ward Planning & Regulation Secretary**  
Emp. ID No. : **0966372**  
Date of Birth : **14-06-1995**  
Cell No : **8885883315**

*R. Devendra Naidu*  
Sign. of the Employee

*[Signature]*  
Commissioner  
Adoni Municipality

**Address :**

**# 5-50-A, ROLLAPADU THANDA (V) Thuggali (M)  
Kurnool Dist. (A.P.)**

16JU5A0102

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear VENNA KASEESWARA REDDY,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKconnect Ltd, Chennai.


This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikconnect Ltd

  
Authorized Signatory

KARVY III  
KEEP GROWING

  
Signature of the candidate

Mail ID: - eswareddy102@gmail.com

Cell No: 6302806342

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajpettu (Village)  
Peddaraveedu Rd, Frakasam Dt, A.P.

# KARVY III

## KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
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4. Copy of Last 3 month pay slip received (If applicable).
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7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnnect ltd**

  
**Authorized Signatory**  
**KARVY III**  
**KEEP GROWING**

**Signature of the candidate**

  
**PRINCIPAL**  
**KRISHNA CHAITANYA INSTITUTE**  
**OF TECHNOLOGY & SCIENCES**  
Devarajugattu (Village)  
Peddaraveedu Mul, Prakasam Dt, A.P.

16JU5A0105

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear KUNDURU RAJANIKANTH REDDY,

We are pleased to inform you that you have been selected as "**Officer - Customer Support**" with Karvy DigiKconnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikconnect Ltd

  
Authorized Signatory

KARVY III  
KEEP GROWING

Signature of the candidate

K. Rajani Kanth Reddy

9885510463

rajani.kanthreddy105@gmail.com



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Veerarajpetta (Village)  
Cheruvu, Pothana Dt, A.P.

# KARVYIII

KEEP GROWING

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For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.

This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnnect ltd**

  
Authorized Signatory

**KARVYIII**  
KEEP GROWING

Signature of the candidate



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajpetta (H.O. 25)  
Taddaraveedu taluk, Nellore District, A.P.



16J05A0109

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear BHUTHARAJU SAI KUMAR,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKonnnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.


You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikonnnect Ltd

Authorized Signatory

KARVY III  
KEEP GROWING

B. Sai Kumar  
Signature of the candidate

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Duvvurajagaram (Village)  
Peddaveedu (M.D), Prakasam Dt, A.P.

# KARVY III

## KEEP GROWING

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6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnnect ltd**

  
**Authorized Signatory**

**KARVY III**  
**KEEP GROWING**

**Signature of the candidate**



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarejuru (Village)  
Peddaravodatala, Puttur Dt, A.P.

15JUSA09203

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear

KALAVATHI CHAKKA

We are pleased to inform you that you have been selected as "Consultant" with Karvy Data Management Services.

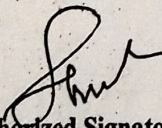
This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.168000 (Rupees One lakh sixty eight thousand only), as discussed and agreed.

For KDMSL



Authorized Signatory

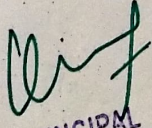
KARVY III  
KEEP GROWING

Ch. Kalavathi

Signature of the candidate

8466914994

Kalakovanthika@gmail.com

  
PRINCIPAL  
RISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.

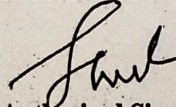
# KARVY III

KEEP GROWING

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5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-6 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at 72990 72993 with Serial# mentioned on your LOI. Or Send a mail to [Shiva.nair@karvy.com](mailto:Shiva.nair@karvy.com)

For KDMSL



Authorized Signatory

KARVY III  
KEEP GROWING

Signature of the candidate

Expression of Interest

Date 23/03/2019

Dear VALLURI APARNA - Telugu/CBO

We are pleased to convey through this Expression of Interest letter that you are being considered for the post of **Customer Support Associate** provided you fulfill other requirements. This letter is intended only as an overview of the potential offer from Tech Mahindra Limited. The detailed terms and conditions of employment will be contained in an offer letter, which may be issued by the company and may contain additional provisions to those herein.

1.2 to 1.5  
Proposed CTC: ~~12000 INR~~ Per Annum + Rs.2000 training Stipend for the first month + Performance Incentives

Proposed Date of Joining : Dec - 2019

Place: Chennai

We request you to bring the following documents at the time of your joining, as they are mandatory for our records and necessary for the completion of joining formalities.

- Copy of Class 10<sup>th</sup> Certificate & Class 12<sup>th</sup> Certificate & Degree / Graduation certificates
- Copy of Residence proof
- Copy of Identity Proof (Driving License or Passport or Voter card)
- Original copy of LAST PAY SLIP received (If applicable).
- Copy of RELIEVING LETTER / APPOINTMENT LETTER from previous employer(s) (If applicable).
- Passport size photographs-10 nos. & Post Card Size Photographs -2 nos.


This letter remains valid for the period of 30 days from the date of proposed joining month. After that another round of interview will be conducted at our company premises. There after the company would issue you an offer letter with details of all service terms and conditions and salary annexure along with suitable date of joining. If any information furnished by you in your application is found to be incorrect or false or if you have suppressed material information regarding your qualification, experience, identity etc, the company may withdraw this letter without any notice.

Please note this letter is not an offer or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the company and there is no obligation on the company to do so. An employer-employee relationship between you and company shall be established only upon the company's issuance and your acceptance of a legally binding agreement of employment.

Kindly sign and return a copy of this letter as a token of your acceptance of this expression of interest

Candidate Signature \_\_\_\_\_

Sincerely,  
Resource Management Group  
Tech Mahindra Limited

  
PRINCIPAL  
KRISHNA CHALUKYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajunattu (Village)  
Nedlaraveedu MDI, Prakasam Dt, A.P.

15JUIA0206



# VTS Services

Helping People to Transform their Businesses, their Careers and their Lives

12/03/2019

To

ARAVA SURESH

KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

DEVARAJUGATTU

Mr ARAVA SURESH

**Sub: Appointment Letter- Graduate Engineer Trainee**

With Reference to your application and interview you had with us, We pleased to appoint you as Graduate Engineer Trainee worked in our client **EAST INDIA TECHNOLOGY, BANGALORE** with following conditions.

The salary during Training period will be Rs. 14,500 CTC per month inclusive of ESI+ PF+ FOOD ATTENDANCE BONUS.

Minimum one Month Notice period has to be given in case of Resignation and leaving the job.

You are requested to join for the duty on 24<sup>th</sup> July 2019.

For VTS service

HR MANAGER

BANGALORE

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajuattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.

15JUIA0210



Date: 15<sup>th</sup> March, 2019

To  
Mr. Bandari Satish Kumar,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between **16<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019** failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

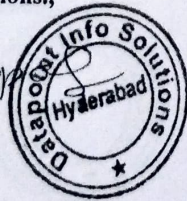
If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For Datapoint Info Solutions.,

*D. Venu Gopal*  
D.Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddalarvudu Md, Prakasam Dt, A.P

15 JUL 2012

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear BATTU AJAYKUMAR REDDY,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKconnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
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You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikconnect Ltd



Authorized Signatory

KARVY III  
KEEP GROWING



B. Ajay Kumar Reddy.  
Signature of the candidate

9505568713

ajaykumarreddy@attu@gmail.com

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Midl, Prakasam Dt, A.P.



# KARVY III

KEEP GROWING

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For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

For Karvy Digikonnnect Ltd

Authorized Signatory

**KARVY III**  
KEEP GROWING

*B. Ajay Kumar Reddy*  
Signature of the candidate

*[Handwritten Signature]*

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarahalli (Rangachari) (G)  
Teddariwada, Medak, Hyderabad, A.P.



15JUL1A0213

# VTS Services

Helping People to Transform their Businesses, their Careers and their Lives

12/03/2019

To

BHEEMUNIPALLI NAGA VIJAYA VARDHAN

KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

DEVARAJUGATTU

Mr BHEEMUNIPALLI NAGA VIJAYA VARDHAN

Sub: Appointment Letter- Graduate Engineer Trainee

With Reference to your application and interview you had with us, We pleased to appoint you as Graduate Engineer Trainee worked in our client EAST INDIA TECHNOLOGY, BANGALORE with following conditions.

The salary during Training period will be Rs. 14,500 CTC per month inclusive of ESI+ PF+ FOOD ATTENDANCE BONUS.

Minimum one Month Notice period has to be given in case of Resignation and leaving the job.

You are requested to join for the duty on 24<sup>th</sup> July 2019.

For VTS service

HR MANAGER

BANGALORE

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaravedu, Prakasam Dt, A.P.



15JUL1A0214

# VTS Services

Helping People to Transform their Businesses, their Careers and their Lives.

12/03/2019.

To

CIGICHERLA LOKESH  
KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU

Mr CIGICHERLA LOKESH

**Sub: Appointment Letter- Graduate Engineer Trainee**

With Reference to your application and interview you had with us, We pleased to appoint you as Graduate Engineer Trainee worked in our client **EAST INDIA TECHNOLOGY, BANGALORE** with following conditions.

The salary during Training period will be Rs. 14,500 CTC per month inclusive of ESI+ PF+ FOOD ATTENDANCE BONUS.

Minimum one Month Notice period has to be given in case of Resignation and leaving the job.

You are requested to join for the duty on 24<sup>th</sup> July 2019.

For VTS service

HR MANAGER

BANGALORE

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.

Ref No: **HTCG/TECH/OCT 21/11972**

**October 12, 2021**

Mr. Dudekula Nayab Rasool  
H.NO:10-865-15,Vijaya Talkies Road, Markapur  
Prakasam Dist, Andhra Pradesh, 523316.

Dear Rasool,

We would like to avail your Professional Services on the following terms and conditions. This contract arrangement would start from **October 13, 2021**.

- 1) You will provide services to our organization as “**Consultant**”. The retainership period shall start from **October 13, 2021**. During the retainership period, you will be paid a retainership fee of **Rs. 75,000 /-(Rupees Seventy Five Thousand only)** per month subject to TDS under section 194J of the Income Tax Act at the rates prevailing from time to time applicable. This retainership fee is applicable to you only when you are in India.
- 2) The retainership fee would be pro-rated as per the number of the days that you have worked in a particular month.
- 3) The retainership fee would be paid to you, on submission of your timesheet, subject to approval from the client.
- 4) Our general office hours are 09.00 a.m. to 06.00 p.m. The timings would be different incase of shifts which will be informed to you from time to time. If you are working in client location, you will be governed by the client work hours,work days.
- 5) You shall adhere to the dress code as per the company’s rules and regulations. Dress code incase of males will be dark colored pants, light colored full sleeved shirts with a tie and black or brown leather shoes and incase of females, churidhars or salwars or sarees.
- 6) You shall devote yourself exclusively to the business of ours. You will not take up any other work for remuneration (part time or otherwise), or work on advisory capacity or be interested directly or indirectly (except as shareholder or debenture holder) in any other trade or business during your tenure with us, without written permission from us.
- 7) Though you have been engaged for a specific position, the company reserves the right to transfer you to any other location, department, establishment, factory or branch of the company/group/client. In such cases, you will be governed by the terms and conditions of service applicable to the new assignment.
- 8) You will not at any time, without the consent of the company disclose or divulge or make public, except under legal obligations, any information regarding company’s affairs or administration or research carried out whether the same may be confided to you or become to you in the course of your services or otherwise.

**World Headquarters**

3270 West Big Beaver Road, Troy, MI 48084, USA

Phone: 248.786.2500 ● Fax: 248.786.2516 ● [www.htcinc.com](http://www.htcinc.com)

USA ● UK ● Germany ● India ● Malaysia ● Singapore ● UAE ● Australia ● Indonesia

- 9) You cannot terminate your services / resign, while you are placed with our client. You shall not accept employment / services with any competitors, suppliers or any customers of HTC.
- 10) This retainership arrangement can be terminated by giving 30 days' notice by either party or 30 days of retainership fee to be paid in lieu of the notice period, subject to project implications. Further, HTC may at its discretion relieve you from such date as it may deem fit even prior to the expiry of the notice period recovering the relevant cost. However, if the management desires you to continue your contract / service during the notice period, you shall honor the same.
- 11) Certificates: You are requested to submit photocopies supporting educational qualification, date of birth/age, relieving letter, service certificate and salary certificate from your previous / present organization, 3 color passport size photographs and latest passport copy.
- 12) The reference provided by you will be used for background verification. Further if you have prior experience your previous employer reference(s) will also be checked. Please note that this contract will stand null and void under the following circumstances where you will not be eligible for any pay out and possible legal action would be initiated:
  - If there are any discrepancies between the data provided by you and your previous employer(s)/ references, wherein the case has been marked "Negative".
  - Non disclosure of data which under normal prudence is a vital factor in deciding your employment
  - Negative feedback from your previous employer.
- 13) Confidentiality: Any technical and other information that will be made available to you while in the company's service must not be communicated directly or indirectly to any person, firm or Company. Any contacts developed related to either recruitment or sales should not be utilized for purposes other than those of our Company. You will be required to sign a Proprietary Information, Non-Disclosure and Non-Solicitation Agreement and an agreement confirming your stay with the company for a minimum period of 12 months to safeguard the interest of the customer and the organization.
- 14) Non-Competition and Non-Solicitation: During the period and until two (2) years following the termination of your service/contract for whatever reason (which time period shall be extended by the length of time during which you are in violation of this paragraph), you shall not directly or indirectly solicit the business of (or otherwise deal in a manner adverse to the Company with) or provide any software engineering, consulting or programming services to any customer of the company ( regardless whether or not you personally dealt with that party during your employment) or to any customer or end-user of any customer of the Company for which or for whose benefit you provided services during your employment nor directly or indirectly solicit the services of (or otherwise deal in a manner adverse to the Company with) any employee/consultant of the Company or induce such employee/consultant to terminate his or her employment/services.

- 15) You will be governed by the service rules of this company as may be applicable to you from time to time. The Company reserves the right to alter or modify its working hours or to increase them so as to require you to work up to forty-eight hours in any week or nine hours on any day. In view of the nature of the company's business, you may be assigned to different locations both in India and abroad at the client's work place. You will carry out assignments given to you from time to time with diligence and devotion and maintain the company's image as providers of quality software and consulting services.

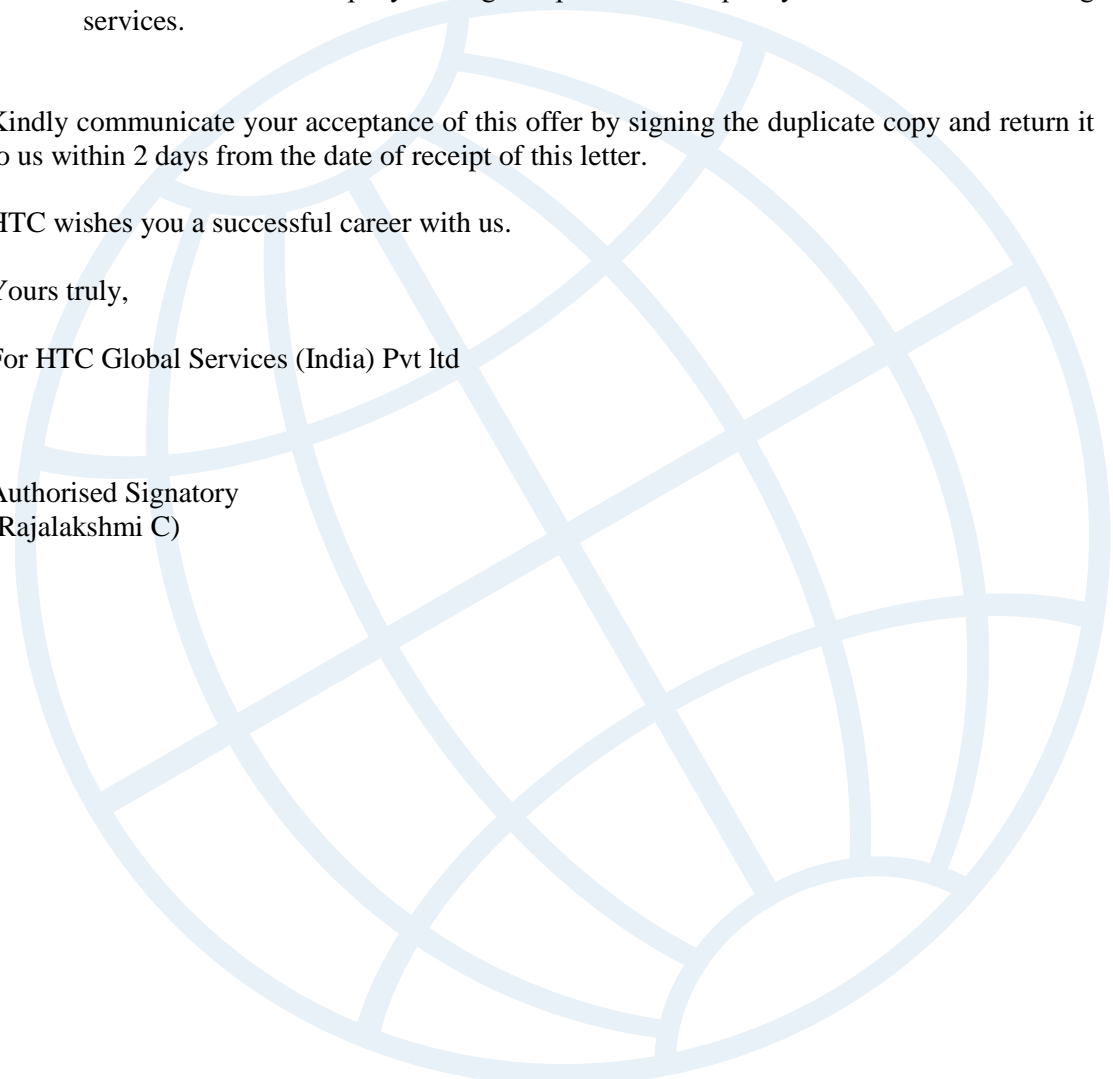
Kindly communicate your acceptance of this offer by signing the duplicate copy and return it to us within 2 days from the date of receipt of this letter.

HTC wishes you a successful career with us.

Yours truly,

For HTC Global Services (India) Pvt ltd

Authorised Signatory  
(Rajalakshmi C)



15JUL/A 216



Date: 13-02-2019

To,  
Mr. D.SAMEER ,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT,  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear SAMEER,  
With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is 20-07-2019. You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

#### TERMS & CONDITIONS:

Who are ready to work on technology in VERTULONIX company

1. Submit your original certificates
2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

A handwritten signature in black ink, appearing to read "G Jagadeesh".

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup> FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

I have read and understood the above terms and conditions hereby signify my acceptance of

#Suite No: 104, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftware.com](http://www.vincensesoftware.com) email: [Info@vincensesoftware.com](mailto:Info@vincensesoftware.com) Contact No:  
+918886877797.

A handwritten signature in green ink, appearing to read "Principal".

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

15JULIA0218

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear KUNJETI AMRUTH KUMAR,

We are pleased to inform you that you have been selected as "**Officer - Customer Support**" with Karvy DigiKconnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikconnect Ltd

  
Authorized Signatory

KARVY III  
KEEP GROWING

K.Amruth Kumar  
Signature of the candidate

9182209012, 9885326419

amruthkunjeti@gmail.com



PRINCIPAL  
SRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devanajunthy (Village)  
Peddalarveedu (Mdl), Prakasam Dt, A.P.



# KARVY III KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at 80155 38498 with Serial# mentioned on your LOI. Or Send a mail to [Sathishkumar.m@karvy.com](mailto:Sathishkumar.m@karvy.com)

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnnect Ltd**

Authorized Signatory

**KARVY III**  
KEEP GROWING

K.Amruth Kumar  
Signature of the candidate

*(Handwritten signature)*

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devaraimeddi (Village)  
Peddaravcedu Andri, Prakasam Dist, A.P.

15JUL2019

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear MADDERLA RAJAGOPAL

We are pleased to inform you that you have been selected as "**Officer - Customer Support**" with Karvy DigiKconnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikconnect Ltd

  
Authorized Signatory  
**KARVY III**  
KEEP GROWING

M. Rajagopal  
Signature of the candidate

Mobilenoi:- 9642901904  
E.Mail:- 15raju219@gmail.com



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Dindurthi, Dindurthi (T) Dindurthi (D) Dist. Dindurthi  
P.O. Dindurthi (T) Dindurthi (D) Dist. Dindurthi

# KARVY III


KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12<sup>th</sup>, Graduation/Degree certificate.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificate.
3. 3 Copies of Identity Proof. (Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-2 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnnect Ltd**

  
Signature of the candidate

**Authorized Signatory**

**KARVY III**  
KEEP GROWING



15 JUN 2019



Date: 13-02-2019

To,  
Mr. N.JAYAPRAKSH,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT,  
ANDHRA PRADESH - 523316.

#### Offer of Appointment

Dear JAYAPRAKASH,  
With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is **20-07-2019**. You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

#### TERMS & CONDITIONS:

Who are ready to work on technology in VERTULONIX company

1. Submit your original certificates
2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

A handwritten signature in black ink, appearing to read "G Jagadeesh".

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup> FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

I have read and understood the above terms and conditions hereby signify my acceptance of

#Suite No: 104, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftware.com](http://www.vincensesoftware.com) email: [info@vincensesoftware.com](mailto:info@vincensesoftware.com) Contact No:  
+918886877797.

A handwritten signature in black ink, appearing to read "Principal".

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

15 JULIA0226



Date: 15<sup>th</sup> March, 2019

To  
Mr. Shaik Mohammad Fayaz,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

Sub: Conditional Offer Letter

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between **16<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019** failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

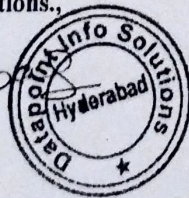
If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For Datapoint Info Solutions.,

*D. Venu Gopal*  
D.Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



A handwritten signature in blue ink, appearing to be "Shaik Mohammad Fayaz".

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajunattu (Village)  
Devarajunattu, Markapur, Krishna District, Andhra Pradesh

15JULIA0227



# VTS Services

Helping People to Transform their Businesses, their Careers and their Lives.

To

12/03/2019.

SK. SHAKEER

KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

DEVARAJUGATTU

Mr SK. SHAKEER

**Sub: Appointment Letter- Graduate Engineer Trainee**

With Reference to your application and interview you had with us, We pleased to appoint you as Graduate Engineer Trainee worked in our client **EAST INDIA TECHNOLOGY, BANGALORE** with following conditions.

The salary during Training period will be Rs. 14,500 CTC per month inclusive of ESI+ PF+ FOOD ATTENDANCE BONUS.

Minimum one Month Notice period has to be given in case of Resignation and leaving the job.

You are requested to join for the duty on 24<sup>th</sup> July 2019.

For VTS service

HR MANAGER

BANGALORE

PRINCIPAL

KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES

Devarajugattu (Village)

Devarajugattu, Devarajugattu, Pr. A.P.

15 JUL 2029

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear VANGIMALLA SIVASANKAR,

We are pleased to inform you that you have been selected as "**Officer - Customer Support**" with Karvy DigiKonnnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikonnnect Ltd

Authorized Signatory

KARVY III  
KEEP GROWING

V. Sivasankar  
Signature of the candidate

Email Id :- Sivathanu521@gmail.com

ph. NO :- 8886530960

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devanjanattu (Village)  
Peddavarveddukkudi, Prakasam Dt, A.P.

# KARVY III KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnct ltd**

  
**Authorized Signatory**  
**KARVY III**  
KEEP GROWING

**Signature of the candidate**

  
**PRINCIPAL**  
**SRISHNA CHAITANYA INSTITUTE**  
**OF TECHNOLOGY & SCIENCES**  
**1st Floor, Jagannada (Village)**  
**1st Floor, Jagannada, Prakasam Dt, A.P.**



16 JUL 2019



Date: 13-02-2019

To,  
Mr. C.NARASIMHA ,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT,  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear NARASIMHA,  
With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is **20-07-2019**. You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

#### TERMS & CONDITIONS:

- Who are ready to work on technology in VERTULONIX company
1. Submit your original certificates
  2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

A handwritten signature in black ink, appearing to read "G Jagadeesh".

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup> FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

I have read and understood the above terms and conditions hereby signify my acceptance of

#Suite No: 104, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftware.com](http://www.vincensesoftware.com) email: [Info@vincensesoftware.com](mailto:Info@vincensesoftware.com) Contact No:  
+91888687797.

A handwritten signature in green ink, appearing to be a stylized name.

**PRINCIPAL**  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.



16JUSA0210

28/02/2019

To JANKE SRENEVASA REDDY

Dear Mr. / Ms.

**Sub: Offer of Traineeship**


We pleased to inform you that you are selected as **Graduate Engineering Trainee**, based at our factory in Sriperumbudur, Kancheepuram District. A detailed letter of trainee order will be issued to you at the time of joining on the month of **July-2019**. Your salary will be **Rs.12500/- CTC** per month.

Please bring the copies & document required at the time of joining:

1. Passport size photos.
2. All educational documents from X Std to Diploma/ UG provisional certificate.
3. Proof of personal identification & residential identification.

Wish you a best of luck.

For JKM AUTOMOTIVE.

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
D.V. Subbarattur (Village)  
2-4-1, Prakasham Rd., Prakasham Dt, A.P.

Authorized Signatory

Date: 07-01-2019

Name BADAKALA MAHENDRA YADAV

Dear Mr. BADAKALA MAHENDRA YADAV

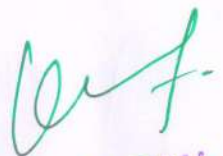
Letter Of Indent

We are pleased to engage you as **Trainee Engineer** for **HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS** Penukonda Anantapur (dist) with the following terms and Conditions:

- The period of training shall be start from date **01-07-2019** and end date **30-07-2019** and the same shall be extended based on performance.
- It shall not be obligatory on our part or of the company wherein you will undergo the On Job Training to offer any employment to you during or on successful completion of your Training Period.
- During the course of this training programmer, you would be going through online session on the followings:
  - a. Machine Skills
  - b. Personality Development and
  - c. Technical Skills
- You shall learn your subject field conscientiously and diligently and attend to practical and instructional classes regularly.
- You shall maintain a record of the details of your On Job Training during your On Job Training period.
- You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the On Job Training, until the completion of the term of this Course Registration letter and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - ii. Neither engages in any conduct which is detrimental to the interest of TalentPro Foundation nor receive any payments of any nature directly or indirectly unless agreed to by TalentPro Foundation Extend all cooperation and do all such things as may be necessary and comply with all terms of this letter so as to effectively undertake the On Job Training.
  - iii. Comply with the safety, health and other rules and regulations of TalentPro Foundation that you have been made aware of.

\*\*This is a system generated document. Any unauthorized use, disclosure, dissemination, or copying of this document is strictly prohibited and may be unlawful.\*\*

TALENTPRO FOUNDATION



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

event: You're On Job training can be terminated without payment of any Stipend in the

- If you are found indulging in gainful employment with any third party and If you are unable to continue training on medical grounds (on production of a certificate to this effect from a medical officer not below the rank of a Civil Surgeon/Surgeon attached to any Government Hospital)
- You agree to defend, indemnify and hold TalentPro Foundation harmless from any and all claims, damages, liability, attorney's fees and expenses on account of your failure to satisfy any of your obligations under this Course Registration Letter or for misconduct or for violation of any law or creation of any legal liability by you.

You shall be entitled to a consolidated stipend an amount of Rs.12000/-.You hereby authorize TalentPro Foundation to make all payments required to be made to you by TalentPro Foundation either by way of Cheque or by directly crediting the amounts to your bank account.

- Your consolidated Stipend would be inclusive of the Employee Compensation Policies as specified herein.

Particulars	Amounts
Salary	11000
Attendance Bonus	1000
Total Amount	12000
Amount In Words(Rs)	Twelve Thousand Rupees only

If you fail to submit the below listed documents, within 15 working days from the date of you receiving this course registration letter:

1. Copy of your Aadhaar Card
2. Copy of first sheet of your Bank Passbook and/or copy of a cancelled cheque along with bank details for stipend credit
3. Copy of highest educational qualification certificate

If documents furnished by you are found to be false at any point in time.

#### ENDORSEMENT

I hereby confirm acceptance of the above Course Registration letter, on the terms and conditions stipulated therein and hereby declare that (1) I am currently not employed (Part Time / Full Time / Fixed Term Contract) for gains with any third party and that I hold a Graduate / Diploma Certificate from a recognised university or am pursuing a Graduate / Diploma Course from a recognised University (2) On the date of Commencement of the On Job Training I shall be/ am above the age of 16 years and during the subsistence of the On Job Training Period, I shall not exceed the age of 40 years (3) I am mentally and physically fit to undergo the On Job Training as specified in this Course Registration Letter.

**TALENTPRO FOUNDATION**

  
**PRINCIPAL**  
**KRISHNA CHAITANYA INSTITUTE**  
**OF TECHNOLOGY & SCIENCES**  
**DEVARAJUGATTU(VIII) 523 320**  
**Peddaraveedu(Mdl), Prakasam Dist.**

I hereby confirm that with the acceptance of my first Stipend it will be a conclusive proof of my acceptance of the terms and conditions laid out in this Course Registration Letter. I understand and agree that this Course Registration Letter does not confer employment by TalentPro Foundation or any guarantee of employment.

For TalentPro Foundation

  
Accepted and Agreed



(Authorized Signatory)


Signature and date:  
(Authorized Signatory)

**Note:** The acknowledged copy to be dispatched to

below mentioned address:

Talent Pro India HR Pvt. Ltd.  
Corporate office: III Floor, New No : 64 Old No : 30, Ethiraj Salai,  
Egmore Chennai - 600 008, Ph: 91-44-42123501 Fax: 91-44-  
42123499

TALENTPRO FOUNDATION

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

15JUL17 302

Date: 07-01-2019

Name BHANAVATH THIRUPAL NAIK

Dear Mr. BHANAVATH THIRUPAL NAIK

Letter Of Intent

We are pleased to engage you as **Trainee Engineer** for **HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS** Penukonda Anantapur (dist) with the following terms and Conditions:

- The period of training shall be start from date **01-07-2019** and end date **30-07-2019** and the same shall be extended based on performance.
- It shall not be obligatory on our part or of the company wherein you will undergo the On Job Training to offer any employment to you during or on successful completion of your Training Period.
- During the course of this training programmer, you would be going through online session on the followings:
  - a. Machine Skills
  - b. Personality Development and
  - c. Technical Skills
- You shall learn your subject field conscientiously and diligently and attend to practical and instructional classes regularly.
- You shall maintain a record of the details of your On Job Training during your On Job Training period.
- You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the On Job Training, until the completion of the term of this Course Registration letter and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - ii. Neither engages in any conduct which is detrimental to the interest of TalentPro Foundation nor receive any payments of any nature directly or indirectly unless agreed to by TalentPro Foundation Extend all cooperation and do all such things as may be necessary and comply with all terms of this letter so as to effectively undertake the On Job Training.
  - iii. Comply with the safety, health and other rules and regulations of TalentPro Foundation that you have been made aware of.

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Peddaraveedu(Mdl), Prakasam Dist.

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event: You're On Job training can be terminated without payment of any Stipend in the

- If you are found indulging in gainful employment with any third party and If you are unable to continue training on medical grounds (on production of a certificate to this effect from a medical officer not below the rank of a Civil Surgeon/Surgeon attached to any Government Hospital)
- You agree to defend, indemnify and hold TalentPro Foundation harmless from any and all claims, damages, liability, attorney's fees and expenses on account of your failure to satisfy any of your obligations under this Course Registration Letter or for misconduct or for violation of any law or creation of any legal liability by you.

You shall be entitled to a consolidated stipend an amount of Rs.12000/- You hereby authorize TalentPro Foundation to make all payments required to be made to you by TalentPro Foundation either by way of Cheque or by directly crediting the amounts to your bank account.

- Your consolidated Stipend would be inclusive of the Employee Compensation Policies as specified herein.

Particulars	Amounts
Salary	11000
Attendance Bonus	1000
Total Amount	12000
Amount In Words(Rs)	Twelve Thousand Rupees only

If you fail to submit the below listed documents, within 15 working days from the date of you receiving this course registration letter:

1. Copy of your Aadhaar Card
2. Copy of first sheet of your Bank Passbook and/or copy of a cancelled cheque along with bank details for stipend credit
3. Copy of highest educational qualification certificate

If documents furnished by you are found to be false at any point in time.

#### ENDORSEMENT

I hereby confirm acceptance of the above Course Registration letter, on the terms and conditions stipulated therein and hereby declare that (1) I am currently not employed (Part Time / Full Time / Fixed Term Contract) for gains with any third party and that I hold a Graduate / Diploma Certificate from a recognised university or am pursuing a Graduate / Diploma Course from a recognised University (2) On the date of Commencement of the On Job Training I shall be/ am above the age of 16 years and during the subsistence of the On Job Training Period, I shall not exceed the age of 40 years (3) I am mentally and physically fit to undergo the On Job Training as specified in this Course Registration Letter.

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**OF TECHNOLOGY & SCIENCES**  
**DEVARAJUGATTU(VIII) 523 320**  
**Peddaraveedu(Md), Prakasam Dist.**

I hereby confirm that with the acceptance of my first Stipend it will be a conclusive proof of my acceptance of the terms and conditions laid out in this Course Registration Letter. I understand and agree that this Course Registration Letter does not confer employment by TalentPro Foundation or any guarantee of employment.

For TalentPro Foundation

B. Thirupal Naik  
Accepted and Agreed



(Authorized Signatory)

Signature and date:

(Authorized Signatory)

**Note:** The acknowledged copy to be dispatched to

below mentioned address:

Talent Pro India HR Pvt. Ltd.  
Corporate office: III Floor ,New No : 64 Old No : 30, Ethiraj Salai,  
Egmore Chennai – 600 008, Ph: 91-44-42123501 Fax: 91-44-  
42123499

TALENTPRO FOUNDATION

  
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KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.



15JUL 305

Date: 07-01-2019

Name DUDEKULA MASTAN


Dear Mr. DUDEKULA MASTAN

Letter Of Indent

We are pleased to engage you as **Trainee Engineer** for **HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS** Penukonda Anantapur (dist) with the following terms and Conditions:

- The period of training shall be start from date **01-07-2019** and end date **30-07-2019** and the same shall be extended based on performance.
- It shall not be obligatory on our part or of the company wherein you will undergo the On Job Training to offer any employment to you during or on successful completion of your Training Period.
- During the course of this training programmer, you would be going through online session on the followings:
  - a. Machine Skills
  - b. Personality Development and
  - c. Technical Skills
- You shall learn your subject field conscientiously and diligently and attend to practical and instructional classes regularly.
- You shall maintain a record of the details of your On Job Training during your On Job Training period.
- You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the On Job Training, until the completion of the term of this Course Registration letter and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - ii. Neither engages in any conduct which is detrimental to the interest of TalentPro Foundation nor receive any payments of any nature directly or indirectly unless agreed to by TalentPro Foundation Extend all cooperation and do all such things as may be necessary and comply with all terms of this letter so as to effectively undertake the On Job Training.
  - iii. Comply with the safety, health and other rules and regulations of TalentPro Foundation that you have been made aware of.

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Peddaraveedu(Mdl), Prakasam Dist.

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event: You're On Job training can be terminated without payment of any Stipend in the

- If you are found indulging in gainful employment with any third party and If you are unable to continue training on medical grounds (on production of a certificate to this effect from a medical officer not below the rank of a Civil Surgeon/Surgeon attached to any Government Hospital)
- You agree to defend, indemnify and hold TalentPro Foundation harmless from any and all claims, damages, liability, attorney's fees and expenses on account of your failure to satisfy any of your obligations under this Course Registration Letter or for misconduct or for violation of any law or creation of any legal liability by you.

You shall be entitled to a consolidated stipend an amount of Rs.12000/- You hereby authorize TalentPro Foundation to make all payments required to be made to you by TalentPro Foundation either by way of Cheque or by directly crediting the amounts to your bank account.

- Your consolidated Stipend would be inclusive of the Employee Compensation Policies as specified herein.

Particulars	Amounts
Salary	11000
Attendance Bonus	1000
Total Amount	12000
Amount In Words(Rs)	Twelve Thousand Rupees only

• If you fail to submit the below listed documents, within 15 working days from the date of you receiving this course registration letter:

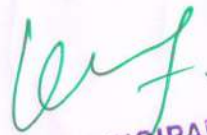
1. Copy of your Aadhaar Card
2. Copy of first sheet of your Bank Passbook and/or copy of a cancelled cheque along with bank details for stipend credit
3. Copy of highest educational qualification certificate

If documents furnished by you are found to be false at any point in time.

#### ENDORSEMENT

I hereby confirm acceptance of the above Course Registration letter, on the terms and conditions stipulated therein and hereby declare that (1) I am currently not employed (Part Time / Full Time / Fixed Term Contract) for gains with any third party and that I hold a Graduate / Diploma Certificate from a recognised university or am pursuing a Graduate / Diploma Course from a recognised University (2) On the date of Commencement of the On Job Training I shall be/ am above the age of 16 years and during the subsistence of the On Job Training Period, I shall not exceed the age of 40 years (3) I am mentally and physically fit to undergo the On Job Training as specified in this Course Registration Letter.

TALENTPRO FOUNDATION

  
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 KRISHNA CHAITANYA INSTITUTE  
 OF TECHNOLOGY & SCIENCES  
 DEVARAJUGATTU(VIII) 523 320  
 Peddaraveedu(Mdl), Prakasam Dist.

I hereby confirm that with the acceptance of my first Stipend it will be a conclusive proof of my acceptance of the terms and conditions laid out in this Course Registration Letter. I understand and agree that this Course Registration Letter does not confer employment by TalentPro Foundation or any guarantee of employment.

For TalentPro Foundation

*D. Mastas*  
Accepted and Agreed



(Authorized Signatory)

Signature and date:  
(Authorized Signatory)

**Note:** The acknowledged copy to be dispatched to

below mentioned address:

Talent Pro India HR Pvt. Ltd.  
Corporate office: III Floor ,New No : 64 Old No : 30, Ethiraj Salai,  
Egmore Chennai - 600 008, Ph: 91-44-42123501 Fax: 91-44-  
42123499

TALENTPRO FOUNDATION

*Conf.*  
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OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

15J01A0306

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear EEDIGA JAYAPRAKASH NARAYANA GOUD,

We are pleased to inform you that you have been selected as “**Officer - Customer Support**” with Karvy DigiKconnect Ltd, Chennai.


This letter is intended only as an ‘Expression of Interest’ of the potential offer from Karvy

Please note that:


1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company’s issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

**For Karvy Digikconnect Ltd**

  
Authorized Signatory

**KARVY III  
KEEP GROWING**

  
PRINCIPAL  
KRISHNA CHANDRANATHA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajunaidu (Village)  
Paddaravcedu (Tal), Prakasam Dt, A.P.

E. Jaya Prakash  
Signature of the candidate

mobile :- 9985 274878

mail Id :- Jayaprakash.e@gmail.com

# KARVY III

KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

For Karvy Digikonnnect Ltd

Authorized Signatory

**KARVY III**  
KEEP GROWING

*E-Jaya Prakash*  
Signature of the candidate

*[Handwritten Signature]*  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajurasthu (Village)  
Peddaraveedu Mül, Frakasam Dt, A.P.

15JU/A307

Date: 07-01-2019

Name GADDAM SUNNY

Dear Mr. GADDAM SUNNY


Letter Of Indent

We are pleased to engage you as Trainee Engineer for HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS Penukonda Anantapur (dist) with the following terms and Conditions:

- The period of training shall be start from date 01-07-2019 and end date 30-07-2019 and the same shall be extended based on performance.
- It shall not be obligatory on our part or of the company wherein you will undergo the On Job Training to offer any employment to you during or on successful completion of your Training Period.
- During the course of this training programmer, you would be going through online session on the followings:
  - a. Machine Skills
  - b. Personality Development and
  - c. Technical Skills
- You shall learn your subject field conscientiously and diligently and attend to practical and instructional classes regularly.
- You shall maintain a record of the details of your On Job Training during your On Job Training period.
- You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the On Job Training, until the completion of the term of this Course Registration letter and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - ii. Neither engages in any conduct which is detrimental to the interest of TalentPro Foundation nor receive any payments of any nature directly or indirectly unless agreed to by TalentPro Foundation Extend all cooperation and do all such things as may be necessary and comply with all terms of this letter so as to effectively undertake the On Job Training.
  - iii. Comply with the safety, health and other rules and regulations of TalentPro Foundation that you have been made aware of.

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OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

event: You're On Job training can be terminated without payment of any Stipend in the

- If you are found indulging in gainful employment with any third party and If you are unable to continue training on medical grounds (on production of a certificate to this effect from a medical officer not below the rank of a Civil Surgeon/Surgeon attached to any Government Hospital)
- You agree to defend, indemnify and hold TalentPro Foundation harmless from any and all claims, damages, liability, attorney's fees and expenses on account of your failure to satisfy any of your obligations under this Course Registration Letter or for misconduct or for violation of any law or creation of any legal liability by you.

You shall be entitled to a consolidated stipend an amount of Rs.12000/-.You hereby authorize TalentPro Foundation to make all payments required to be made to you by TalentPro Foundation either by way of Cheque or by directly crediting the amounts to your bank account.

- Your consolidated Stipend would be inclusive of the Employee Compensation Policies as specified herein.

Particulars	Amounts
Salary	11000
Attendance Bonus	1000
Total Amount	12000
Amount In Words(Rs)	Twelve Thousand Rupees only

If you fail to submit the below listed documents, within 15 working days from the date of you receiving this course registration letter:


1. Copy of your Aadhaar Card
2. Copy of first sheet of your Bank Passbook and/or copy of a cancelled cheque along with bank details for stipend credit
3. Copy of highest educational qualification certificate

If documents furnished by you are found to be false at any point in time.

#### ENDORSEMENT


I hereby confirm acceptance of the above Course Registration letter, on the terms and conditions stipulated therein and hereby declare that (1) I am currently not employed (Part Time / Full Time / Fixed Term Contract) for gains with any third party and that I hold a Graduate / Diploma Certificate from a recognised university or am pursuing a Graduate / Diploma Course from a recognised University (2) On the date of Commencement of the On Job Training I shall be/ am above the age of 16 years and during the subsistence of the On Job Training Period, I shall not exceed the age of 40 years (3) I am mentally and physically fit to undergo the On Job Training as specified in this Course Registration Letter.

**TALENTPRO FOUNDATION**

  
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**OF TECHNOLOGY & SCIENCES**  
**DEVARAJUGATTU(VIII) 523 320**  
**Peddaraveedu(Mdl), Prakasam Dist.**

I hereby confirm that with the acceptance of my first Stipend it will be a conclusive proof of my acceptance of the terms and conditions laid out in this Course Registration Letter. I understand and agree that this Course Registration Letter does not confer employment by TalentPro Foundation or any guarantee of employment.

For TalentPro Foundation

  
Accepted and Agreed

(Authorized Signatory)


Signature and date:  
(Authorized Signatory)

**Note:** The acknowledged copy to be dispatched to

below mentioned address:

Talent Pro India HR Pvt. Ltd.  
Corporate office: III Floor ,New No : 64 Old No : 30, Ethiraj Salai,  
Egmore Chennai – 600 008, Ph: 91-44-42123501 Fax: 91-44-  
42123499

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**OF TECHNOLOGY & SCIENCES**  
**DEVARAJUGATTU(Vill) 523 320**  
**Peddaraveedu(Mdl), Prakasam Dist.**



15JUL2019

Date: 07-01-2019

Name GRANDHE PAVAN KUMAR

Dear Mr. GRANDHE PAVAN KUMAR

Letter Of Indent

We are pleased to engage you as Trainee Engineer for HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS Penukonda Anantapur (dist) with the following terms and Conditions:

- The period of training shall be start from date 01-07-2019 and end date 30-07-2019 and the same shall be extended based on performance.
- It shall not be obligatory on our part or of the company wherein you will undergo the On Job Training to offer any employment to you during or on successful completion of your Training Period.
- During the course of this training programmer, you would be going through online session on the followings:
  - a. Machine Skills
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  - c. Technical Skills
- You shall learn your subject field conscientiously and diligently and attend to practical and instructional classes regularly.
- You shall maintain a record of the details of your On Job Training during your On Job Training period.
- You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the On Job Training, until the completion of the term of this Course Registration letter and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - ii. Neither engages in any conduct which is detrimental to the interest of TalentPro Foundation nor receive any payments of any nature directly or indirectly unless agreed to by TalentPro Foundation Extend all cooperation and do all such things as may be necessary and comply with all terms of this letter so as to effectively undertake the On Job Training.
  - iii. Comply with the safety, health and other rules and regulations of TalentPro Foundation that you have been made aware of.

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DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

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You're On Job training can be terminated without payment of any Stipend in the event:

- If you are found indulging in gainful employment with any third party and If you are unable to continue training on medical grounds (on production of a certificate to this effect from a medical officer not below the rank of a Civil Surgeon/Surgeon attached to any Government Hospital)
- You agree to defend, indemnify and hold TalentPro Foundation harmless from any and all claims, damages, liability, attorney's fees and expenses on account of your failure to satisfy any of your obligations under this Course Registration Letter or for misconduct or for violation of any law or creation of any legal liability by you.

You shall be entitled to a consolidated stipend an amount of Rs.12000/-.You hereby authorize TalentPro Foundation to make all payments required to be made to you by TalentPro Foundation either by way of Cheque or by directly crediting the amounts to your bank account.

- Your consolidated Stipend would be inclusive of the Employee Compensation Policies as specified herein.

Particulars	Amounts
Salary	11000
Attendance Bonus	1000
Total Amount	12000
Amount In Words(Rs)	Twelve Thousand Rupees only

If you fail to submit the below listed documents, within 15 working days from the date of you receiving this course registration letter:


1. Copy of your Aadhaar Card
2. Copy of first sheet of your Bank Passbook and/or copy of a cancelled cheque along with bank details for stipend credit
3. Copy of highest educational qualification certificate

If documents furnished by you are found to be false at any point in time.

#### ENDORSEMENT

I hereby confirm acceptance of the above Course Registration letter, on the terms and conditions stipulated therein and hereby declare that (1) I am currently not employed (Part Time / Full Time / Fixed Term Contract) for gains with any third party and that I hold a Graduate / Diploma Certificate from a recognised university or am pursuing a Graduate / Diploma Course from a recognised University (2) On the date of Commencement of the On Job Training I shall be/ am above the age of 16 years and during the subsistence of the On Job Training Period, I shall not exceed the age of 40 years (3) I am mentally and physically fit to undergo the On Job Training as specified in this Course Registration Letter.

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**OF TECHNOLOGY & SCIENCES**  
**DEVARAJUGATTU(VIII) 523 320**  
**Peddaraveedu(Mdl), Prakasam Dist.**

I hereby confirm that with the acceptance of my first Stipend it will be a conclusive proof of my acceptance of the terms and conditions laid out in this Course Registration Letter. I understand and agree that this Course Registration Letter does not confer employment by TalentPro Foundation or any guarantee of employment.

For TalentPro Foundation

*G. Palan Kumar*  
Accepted and Agreed



(Authorized Signatory)

Signature and date:

(Authorized Signatory)

**Note:** The acknowledged copy to be dispatched to

below mentioned address:

Talent Pro India HR Pvt. Ltd.  
Corporate office: III Floor ,New No : 64 Old No : 30, Ethiraj Salai,  
Egmore Chennai – 600 008, Ph: 91-44-42123501 Fax: 91-44-  
42123499

**TALENTPRO FOUNDATION**

*Prakasam*

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**OF TECHNOLOGY & SCIENCES**  
**DEVARAJUGATTU(VIII) 523 320**  
**Peddaraveedu(Mdl), Prakasam Dist.**

15JUL1A0311

Tech Mahindra Limited  
11th Floor, Mahindra Towers  
Ambartur, Chennai - 600 059  
Tamilnadu, India

Tel: +91 44 6662 4000

techmahindra.com  
connect@techmahindra.co

Registered Office  
Gateway Building, Apollo Bunder  
Mumbai 400 001, India

CIN L64200MH1966PLC041370

**Expression of Interest**

Date 23-03-19

Dear JATTI RAJU - Telugu

We are pleased to convey through this Expression of Interest letter that you are being considered for the post of **Customer Support Associate** provided you fulfill other requirements. This letter is intended only as an overview of the potential offer from Tech Mahindra Limited. The detailed terms and conditions of employment will be contained in an offer letter, which may be issued by the company and may contain additional provisions to those herein.

**Proposed CTC: 120000 INR Per Annum + Rs.2000 training Stipend for the first month + Performance Incentives**

**Proposed Date of Joining : Dec - 2019**

**Place: Chennai**

We request you to bring the following documents at the time of your joining, as they are mandatory for our records and necessary for the completion of joining formalities.

- Copy of Class 10<sup>th</sup> Certificate & Class 12<sup>th</sup> Certificate & Degree / Graduation certificates.
- Copy of Residence proof
- Copy of Identity Proof (Driving License or Passport or Voter card)
- Original copy of LAST PAY SLIP received (If applicable).
- Copy of RELIEVING LETTER / APPOINTMENT LETTER from previous employer(s) (If applicable).
- Passport size photographs-10 nos. & Post Card Size Photographs -2 nos.

This letter remains valid for the period of 30 days from the date of proposed joining month. After that another round of interview will be conducted at our company premises. There after the company would issue you an offer letter with details of all service terms and conditions and salary annexure along with suitable date of joining. If any information furnished by you in your application is found to be incorrect or false or if you have suppressed material information regarding your qualification, experience, identity etc, the company may withdraw this letter without any notice.

Please note this letter is not an offer or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the company and there is no obligation on the company to do so. An employee-employer relationship between you and company shall be established only upon the company's issuance and your acceptance of a legally binding agreement of employment.

Kindly sign and return a copy of this letter as a token of your acceptance of this expression of interest.

Candidate Signature

J. Raju

Sincerely,

Resource Management Group  
Tech Mahindra Limited

818484 2724

jattiraju1506@gmail.com

U. S.

PRINCIPAL  
SRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.

15JUIA0313

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear KAMALAPURAM SAIKUMAR,

We are pleased to inform you that you have been selected as “**Officer - Customer Support**” with Karvy DigiKonnnect Ltd, Chennai.

This letter is intended only as an ‘Expression of Interest’ of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company’s issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.


For Karvy DigiKonnnect Ltd

  
Authorized Signatory  
**KARVY III**  
KEEP GROWING

*K. Sai Kumar*  
Signature of the candidate

Ph:- 9052471624

*Kamala Puram Sai Kumar*  
*gnail. Co*

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddicheruvu Md, Prakasam Dt, A.P.

# KARVY III

## KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

For Karvy Digikonnct ltd

Authorized Signatory

KARVY III  
KEEP GROWING

*K. Sai Kumar*  
Signature of the candidate

*[Handwritten Signature]*

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Goverajogattu (Village)  
Sriharipuram, Prakasam Dt, A.P.

15 JUL 2015

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear KANDAGATLA SANDEEP,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKonnct Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikonnct Ltd



Authorized Signatory

KARVY III  
KEEP GROWING



Signature of the candidate

Ph:- 9603810458

Email:- kandagatlasandeep24@gmail.com



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.

# KARVY III

## KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

For Karvy Digikonnnect ltd

  
Authorized Signatory

**KARVY III**  
KEEP GROWING





Signature of the candidate



Date: 07-01-2019

Name KRANTHI GOVARDANA REDDY

Dear Mr. KRANTHI GOVARDANA REDDY


Letter Of Intent

We are pleased to engage you as Trainee Engineer for HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS Penukonda Anantapur (dist) with the following terms and Conditions:

- The period of training shall be start from date 01-07-2019 and end date 30-07-2019 and the same shall be extended based on performance.
- It shall not be obligatory on our part or of the company wherein you will undergo the On Job Training to offer any employment to you during or on successful completion of your Training Period.
- During the course of this training programmer, you would be going through online session on the followings:
  - a. Machine Skills
  - b. Personality Development and
  - c. Technical Skills
- You shall learn your subject field conscientiously and diligently and attend to practical and instructional classes regularly.
- You shall maintain a record of the details of your On Job Training during your On Job Training period.
- You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the On Job Training, until the completion of the term of this Course Registration letter and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - ii. Neither engages in any conduct which is detrimental to the interest of TalentPro Foundation nor receive any payments of any nature directly or indirectly unless agreed to by TalentPro Foundation Extend all cooperation and do all such things as may be necessary and comply with all terms of this letter so as to effectively undertake the On Job Training.
  - iii. Comply with the safety, health and other rules and regulations of TalentPro Foundation that you have been made aware of.

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OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

event: You're On Job training can be terminated without payment of any Stipend in the

- If you are found indulging in gainful employment with any third party and If you are unable to continue training on medical grounds (on production of a certificate to this effect from a medical officer not below the rank of a Civil Surgeon/Surgeon attached to any Government Hospital)
- You agree to defend, indemnify and hold TalentPro Foundation harmless from any and all claims, damages, liability, attorney's fees and expenses on account of your failure to satisfy any of your obligations under this Course Registration Letter or for misconduct or for violation of any law or creation of any legal liability by you.

You shall be entitled to a consolidated stipend an amount of Rs.12000/-.You hereby authorize TalentPro Foundation to make all payments required to be made to you by TalentPro Foundation either by way of Cheque or by directly crediting the amounts to your bank account.

- Your consolidated Stipend would be inclusive of the Employee Compensation Policies as specified herein.

Particulars	Amounts
Salary	11000
Attendance Bonus	1000
Total Amount	12000
Amount In Words(Rs)	Twelve Thousand Rupees only

• If you fail to submit the below listed documents, within 15 working days from the date of you receiving this course registration letter:


1. Copy of your Aadhaar Card
2. Copy of first sheet of your Bank Passbook and/or copy of a cancelled cheque along with bank details for stipend credit
3. Copy of highest educational qualification certificate

If documents furnished by you are found to be false at any point in time.

#### ENDORSEMENT

I hereby confirm acceptance of the above Course Registration letter, on the terms and conditions stipulated therein and hereby declare that (1) I am currently not employed (Part Time / Full Time / Fixed Term Contract) for gains with any third party and that I hold a Graduate / Diploma Certificate from a recognised university or am pursuing a Graduate / Diploma Course from a recognised University (2) On the date of Commencement of the On Job Training I shall be/ am above the age of 16 years and during the subsistence of the On Job Training Period, I shall not exceed the age of 40 years (3) I am mentally and physically fit to undergo the On Job Training as specified in this Course Registration Letter.

**TALENTPRO FOUNDATION**

  
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**OF TECHNOLOGY & SCIENCES**  
**DEVARAJUGATTU(VIII) 523 320**  
**Peddaraveedu(Mdl), Prakasam Dist.**

I hereby confirm that with the acceptance of my first Stipend it will be a conclusive proof of my acceptance of the terms and conditions laid out in this Course Registration Letter. I understand and agree that this Course Registration Letter does not confer employment by TalentPro Foundation or any guarantee of employment.

For TalentPro Foundation

*K. Govardana Reddy*  
Accepted and Agreed



(Authorized Signatory)


Signature and date:  
(Authorized Signatory)

**Note:** The acknowledged copy to be dispatched to

below mentioned address:

Talent Pro India HR Pvt. Ltd.  
Corporate office: III Floor, New No : 64 Old No : 30, Ethiraj Salai,  
Egmore Chennai - 600 008, Ph: 91-44-42123501 Fax: 91-44-  
42123499

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Peddaraveedu(Mdl), Prakasam Dist.

Name : RAJA VENKATESWARLU KARRAV	Company cd : RICO AUTO INDUSTRIES LTD	Present Days : 27.00 Days
Emp Code : 7192	Location : RICO Chennai	Holidays : 0.00 Days
Emp subgrp : Apprentices & Voc Tr	Department : Quality	Paid Leaves : 0.00 Days
Ee PF No :	Pay area : RICO CHENNAI, HPDC	Absence Days : 0.00 Days
Ee PN No :	Bank Name : State Bank of India	Weekly Offe : 4.00 Days
ESI No : 5131031669	Pay period : 01.07.2021 - 31.07.2021	Payable Days : 31.00 Days

Transfer date	Account No.	Amount =	Earnings -	Deductions +	Adjustment
31.07.21	33885486189	15,685.00 =	15,804.00 -	119.00	0.68

Earnings		Deductions		Perks/Other Income/Exemptions/Rebates	
Stipend	13,097.00	Ee ESI contribution	119.00		
Ex-Gratia (O)	706.32				
Attend. Allow/Incent (W)	500.00				
Recovery of round off am	0.68				
Dis-Location Allowance	1,500.00				

**LMS CORPORATE SERVICES PVT LTD  
SALARY SLIP MONTH OF OCTOBER-2021**

22



**Effective date** 01/11/2021

**LM028**

**Name of Employee**

**K Rajendra Prasad Reddy**

**COMPANY**

**QUDUCS**

**UAN NO**

**101511821309**

**ESI NO**

**7900456801**

<b>BASIC</b>	6850	<b>Total Working</b>	25
<b>DA</b>	5025	<b>OT HRS</b>	110
<b>HRA</b>	3075		
<b>SPL ALL</b>	2500		
<b>OT</b>	9598		
<b>GROSS</b>	27048		
<b>OTHER CHARGES</b>	0		
<b>SUB TOTAL</b>	27048	<b>EMPLOYER CONTRIBUTION</b>	
<b>PF</b>	1725	<b>EPF</b>	1869
<b>ESI</b>	203	<b>ESI</b>	879
<b>TAKE HOME</b>	25120		

**Date: 1<sup>st</sup> July 2020**

Dear Mr. Gopi Krishna Kongani

We are pleased to confirm your appointment in our company. You can join within 20 days of this offer letter. Here below are the terms of your appointment.

**Assignment :**

Your present designation will be of 'Trainee Engineer, to be posted at Hyderabad. This could be changed anytime in future. The company may however reassign and/or transfer you to any other similar position in the company, anywhere in India. You will be expected to undertake such reasonable duties, as the company shall from time to time determine. You may also be required to perform duties for other group companies if necessary.

**Reporting :** You would be immediately reporting to Mr. Anup Pande. Also, your daily reports would have to be mailed to head office in Mumbai on [info@osum.in](mailto:info@osum.in) . Daily entries on CRM software is a must.

**Salary :**

Your monthly fees would be Rs. 18,000 ( Rupees Eighteen thousand only ) . You will also be entitled to travel expense, after submitting the expense sheet with the company.

**Deduction :**

All payments to you under the terms of employment are subject to deduction at source under the Income Tax Act and other encashment that may be in force from time to time. The company will also be entitled to deduct from the payments due to you, any dues payable by you to the company.

**Probation :** Six months probationary period after which there will be a review of your performance

**Separation :**

In the event of termination or resignation, notice period will be one month for both the parties.

**Responsibilities :** Your key responsibilities would be to help our system integrators in Southern India to install our Smart Home Automation products. You would also have to give training to various System integrators & their team .

**Secrecy :**

The position held by you is of a strictly confidential nature. You shall not disclose to any unauthorised person, either during or after your employment with the company, for any reasons, any information about the interest or business of the company or any affiliated companies. You shall not communicate to any public papers, journals or cause to be disclosed at any time, any information or documents, official or otherwise relating to the company except with prior approval of the management.



**Outside Employment :**

While in the employment of the company ,you are in no way allowed to be employed in any other company on a temporary or part time basis or offer your services with or without pay to any person, legal entity or public authority or to be occupied in your own business without prior written consent of the company.

**Disclosure :**

You confirm that you have disclosed fully to the company all of your business interests whether or not they are similar to or in conflict with the business interests, businesses or activities of the company and all circumstances in respect of which there is or there might be, a conflict of interest between the company and you or any immediate relative. You agree to disclose fully to the company any such interests or circumstances which may arise during your employment immediately upon such interest or circumstances arising

**Rules & Regulations :**

Your employment will be governed by rules and regulations and code of ethics laid down by the company. The company may make such rules/or lay out such procedures as may be deemed necessary for the implementation/ administration of the terms and conditions of your employment as stated in this letter with due intimation to you and the same will be binding on you.

We are delighted to have you in the company. Please indicate your understanding and acceptance of the above terms and conditions by signing and returning the duplicate copy of this letter.

Thanking You,  
Yours Faithfully,

I accept the above offer.

Sachin Motwani

Gopi Krishna Kongani

( Osum Smart Electrical Solutions LLP )

15J0 14323

Date: 07-01-2019

Name MADDELA MOSHE

Dear Mr. MADDELA MOSHE

Letter Of Indent

We are pleased to engage you as **Trainee Engineer** for **HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS** Penukonda Anantapur (dist) with the following terms and Conditions:

- The period of training shall be start from date 01-07-2019 and end date 30-07-2019 and the same shall be extended based on performance.
- It shall not be obligatory on our part or of the company wherein you will undergo the On Job Training to offer any employment to you during or on successful completion of your Training Period.
- During the course of this training programmer, you would be going through online session on the followings:
  - a. Machine Skills
  - b. Personality Development and
  - c. Technical Skills
- You shall learn your subject field conscientiously and diligently and attend to practical and instructional classes regularly.
- You shall maintain a record of the details of your On Job Training during your On Job Training period.
- You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the On Job Training, until the completion of the term of this Course Registration letter and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - ii. Neither engages in any conduct which is detrimental to the interest of TalentPro Foundation nor receive any payments of any nature directly or indirectly unless agreed to by TalentPro Foundation Extend all cooperation and do all such things as may be necessary and comply with all terms of this letter so as to effectively undertake the On Job Training.
  - iii. Comply with the safety, health and other rules and regulations of TalentPro Foundation that you have been made aware of.

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TALENTPRO FOUNDATION



event: You're On Job training can be terminated without payment of any Stipend in the

- If you are found indulging in gainful employment with any third party and If you are unable to continue training on medical grounds (on production of a certificate to this effect from a medical officer not below the rank of a Civil Surgeon/Surgeon attached to any Government Hospital)
- You agree to defend, indemnify and hold TalentPro Foundation harmless from any and all claims, damages, liability, attorney's fees and expenses on account of your failure to satisfy any of your obligations under this Course Registration Letter or for misconduct or for violation of any law or creation of any legal liability by you.

You shall be entitled to a consolidated stipend an amount of Rs.12000/- You hereby authorize TalentPro Foundation to make all payments required to be made to you by TalentPro Foundation either by way of Cheque or by directly crediting the amounts to your bank account.

- Your consolidated Stipend would be inclusive of the Employee Compensation Policies as specified herein.

Particulars	Amounts
Salary	11000
Attendance Bonus	1000
Total Amount	12000
Amount In Words(Rs)	Twelve Thousand Rupees only

If you fail to submit the below listed documents, within 15 working days from the date of you receiving this course registration letter:

1. Copy of your Aadhaar Card
2. Copy of first sheet of your Bank Passbook and/or copy of a cancelled cheque along with bank details for stipend credit
3. Copy of highest educational qualification certificate

If documents furnished by you are found to be false at any point in time.

#### ENDORSEMENT

I hereby confirm acceptance of the above Course Registration letter, on the terms and conditions stipulated therein and hereby declare that (1) I am currently not employed (Part Time / Full Time / Fixed Term Contract) for gains with any third party and that I hold a Graduate / Diploma Certificate from a recognised university or am pursuing a Graduate / Diploma Course from a recognised University (2) On the date of Commencement of the On Job Training I shall be/ am above the age of 16 years and during the subsistence of the On Job Training Period, I shall not exceed the age of 40 years (3) I am mentally and physically fit to undergo the On Job Training as specified in this Course Registration Letter.

**TALENTPRO FOUNDATION**



**PRINCIPAL**  
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**OF TECHNOLOGY & SCIENCES**  
**DEVARAJUGATTU(VIII) 523 320**  
**Peddaveedu(Mdl), Prakasam Dist.**

I hereby confirm that with the acceptance of my first Stipend it will be a conclusive proof of my acceptance of the terms and conditions laid out in this Course Registration Letter. I understand and agree that this Course Registration Letter does not confer employment by TalentPro Foundation or any guarantee of employment.

For TalentPro Foundation

Maddela moshe  
Accepted and Agreed



(Authorized Signatory)

Signature and date:  
(Authorized Signatory)

**Note:** The acknowledged copy to be dispatched to

below mentioned address:

Talent Pro India HR Pvt. Ltd.  
Corporate office: III Floor ,New No : 64 Old No : 30, Ethiraj Salai,  
Egmore Chennai – 600 008, Ph: 91-44-42123501 Fax: 91-44-  
42123499

TALENTPRO FOUNDATION



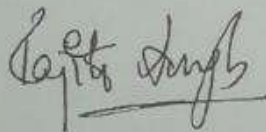
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OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

Details Of Salary

Name : Pavan Kumar Madisetty

Position : Senior Technical Associate, G1L2

	Rs. / pm	Rs.
A. Monthly Salary		
• Basic Salary	10,237	
• House Rent Allowance (40% of Basic Salary)	4,095	
• Flexible Benefits	2029	16,361
B. Standard Benefits		
• Provident Fund (12% of Basic Salary)	1,228	
• Gratuity	492	
• E.S.I (3.25% of Monthly Gross)	532	
		2,252
Gross Monthly Salary		18,613
Total Yearly Salary		223,352
Bonus (Variable linked to Company's and individual's performance up to 12% of Yearly Salary)		26,810
ZETA Card		15,000
Gross Yearly Compensation		265,162



Expression of Interest

Date 23/03/2019

Dear MOZHADI VENKATA VARA PRASAD - Telugu

We are pleased to convey through this Expression of Interest letter that you are being considered for the post of **Customer Support Associate** provided you fulfill other requirements. This letter is intended only as an overview of the potential offer from Tech Mahindra Limited. The detailed terms and conditions of employment will be contained in an offer letter, which may be issued by the company and may contain additional provisions to those herein.

**Proposed CTC: 120000 INR Per Annum + Rs.2000 training Stipend for the first month + Performance incentives**

**Proposed Date of Joining : DEC - 2019 Place: Chennai**

We request you to bring the following documents at the time of your joining, as they are mandatory for our records and necessary for the completion of joining formalities

- Copy of Class 10<sup>th</sup> Certificate & Class 12<sup>th</sup> Certificate & Degree / Graduation certificates.
- Copy of Residence proof
- Copy of Identity Proof (Driving License or Passport or Voter card)
- Original copy of LAST PAY SLIP received (If applicable).
- Copy of RELIEVING LETTER / APPOINTMENT LETTER from previous employer(s) (If applicable).
- Passport size photographs-10 nos. & Post Card Size Photographs -2 nos.

This letter remains valid for the period of 30 days from the date of proposed joining month. After that another round of interview will be conducted at our company premises. There after the company would issue you an offer letter with details of all service terms and conditions and salary annexure along with suitable date of joining. If any information furnished by you in your application is found to be incorrect or false or if you have suppressed material information regarding your qualification, experience, identity etc, the company may withdraw this letter without any notice.

Please note this letter is not an offer or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the company and there is no obligation on the company to do so. An employee-employer relationship between you and company shall be established only upon the company's issuance and your acceptance of a legally binding agreement of employment.

Kindly sign and return a copy of this letter as a token of your acceptance of this expression of interest.

Candidate Signature M.V. Venka Prasad

Sincerely,  
Resource Management Group  
Tech Mahindra Limited

Mobile: 9959243490

Mail id: prasadh7396@gmail.com

Prasad

DEVARAJU RAO INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajurpetu (Village)  
Post: Naravcedu Mdl, Prakasam Dt, A.P.



15JUIA0330

28/02/2019

To MULA SREENU

Dear Mr. / Ms.

**Sub: Offer of Traineeship**

We pleased to inform you that you are selected as **Graduate Engineering Trainee**, based at our factory in Sriperumbudur, Kancheepuram District. A detailed letter of trainee order will be issued to you at the time of joining on the month of **AUGUST -2019**. Your salary will be **Rs.12500/- CTC** per month.


Please bring the copies & document required at the time of joining:

1. Passport size photos.
2. All educational documents from X Std to Diploma/ UG provisional certificate.
3. Proof of personal identification & residential identification.

Wish you a best of luck.

For JKM AUTOMOTIVE,

Authorized Signatory

  
OF Traineeship  
Devarajupettu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.

Expression of Interest

Date 23-03-19

Dear NARALA KAMESWAR REDDY, - Telugu/Hindi

We are pleased to convey through this Expression of Interest letter that you are being considered for the post of **Customer Support Associate** provided you fulfill other requirements. This letter is intended only as an overview of the potential offer from Tech Mahindra Limited. The detailed terms and conditions of employment will be contained in an offer letter, which may be issued by the company and may contain additional provisions to those herein.

**Proposed CTC: 120000 INR Per Annum + Rs.2000 training Stipend for the first month + Performance Incentives 1.2 to 1.5 lakhs**

**Proposed Date of Joining: Dec - 2019 Place: Chennai**

We request you to bring the following documents at the time of your joining, as they are mandatory for our records and necessary for the completion of joining formalities.

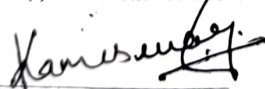
- Copy of Class 10<sup>th</sup> Certificate & Class 12<sup>th</sup> Certificate & Degree / Graduation certificates.
- Copy of Residence proof
- Copy of Identity Proof (Driving License or Passport or Voter card)
- Original copy of LAST PAY SLIP received (If applicable).
- Copy of RELIEVING LETTER / APPOINTMENT LETTER from previous employer(s) (If applicable).
- Passport size photographs-10 nos. & Post Card Size Photographs -2 nos.

This letter remains valid for the period of 30 days from the date of proposed joining month. After that another round of interview will be conducted at our company premises. There after the company would issue you an offer letter with details of all service terms and conditions and salary annexure along with suitable date of joining. If any information furnished by you in your application is found to be incorrect or false or if you have suppressed material information regarding your qualification, experience, identity etc, the company may withdraw this letter without any notice.

Please note this letter is not an offer or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the company and there is no obligation on the company to do so. An employee-employer relationship between you and company shall be established only upon the company's issuance and your acceptance of a legally binding agreement of employment.

Kindly sign and return a copy of this letter as a token of your acceptance of this expression of interest.

Candidate Signature



9951498579

narala.kameshwar@gmail.com

Sincerely,  
Resourcing Management Group  
Tech Mahindra Limited



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajunattu (Village)  
Nellore District, Andhra Pradesh

15JUIA0333



28/02/2019

To PARSHADU SIVA KOTESWARA RAO

Dear Mr. / Ms.

**Sub: Offer of Traineeship**

We pleased to inform you that you are selected as **Graduate Engineering Trainee**, based at our factory in Sriperumbudur, Kancheepuram District. A detailed letter of trainee order will be issued to you at the time of joining on the month of **JULY-2019**. Your salary will be **Rs.12500/- CTC** per month.

Please bring the copies & document required at the time of joining:

1. Passport size photos.
2. All educational documents from X Std to Diploma/ UG provisional certificate.
3. Proof of personal identification & residential identification.

Wish you a best of luck.

For JKM AUTOMOTIVE,

Authorized Signatory

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdi, Prakasam Dt., A.P.



28/02/2019

To SHAKH MAHAMMAD THOUFIQ

Dear Mr. / Ms.

**Sub: Offer of Traineeship**

We pleased to inform you that you are selected as **Graduate Engineering Trainee**, based at our factory in Sriperumbudur, Kancheepuram District. A detailed letter of trainee order will be issued to you at the time of joining on the month of **August-2019**. Your salary will be **Rs.12500/- CTC** per month.

Please bring the copies & document required at the time of joining:

1. Passport size photos.
2. All educational documents from X Std to Diploma/ UG provisional certificate.
3. Proof of personal identification & residential identification.

Wish you a best of luck.

For JKM AUTOMOTIVE,

Authorized Signatory

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajpettu (Village)  
Paddaravetla, Prellasam Dt, A.P.



Expression of Interest

Date 23/03/2019

Dear CHINNABABU SINGAPOGU - Telugu

We are pleased to convey through this Expression of Interest letter that you are being considered for the post of Customer Support Associate provided you fulfill other requirements. This letter is intended only as an overview of the potential offer from Tech Mahindra Limited. The detailed terms and conditions of employment will be contained in an offer letter, which may be issued by the company and may contain additional provisions to those herein.

Proposed CTC: 120000 INR Per Annum + Rs.2000 training Stipend for the first month + Performance incentives

Proposed Date of Joining : Dec - 2019

Place: Chennai

We request you to bring the following documents at the time of your joining, as they are mandatory for our records and necessary for the completion of joining formalities

- Copy of Class 10<sup>th</sup> Certificate & Class 12<sup>th</sup> Certificate & Degree / Graduation certificates.
- Copy of Residence proof
- Copy of Identity Proof (Driving License or Passport or Voter card)
- Original copy of LAST PAY SLIP received (If applicable).
- Copy of RELIEVING LETTER / APPOINTMENT LETTER from previous employer(s) (If applicable).
- Passport size photographs-10 nos. & Post Card Size Photographs -2 nos.

This letter remains valid for the period of 30 days from the date of proposed joining month. After that another round of interview will be conducted at our company premises. There after the company would issue you an offer letter with details of all service terms and conditions and salary annexure along with suitable date of joining. If any information furnished by you in your application is found to be incorrect or false or if you have suppressed material information regarding your qualification, experience, identity etc, the company may withdraw this letter without any notice.

Please note this letter is not an offer or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the company and there is no obligation on the company to do so. An employee-employer relationship between you and company shall be established only upon the company's issuance and your acceptance of a legally binding agreement of employment.

Kindly sign and return a copy of this letter as a token of your acceptance of this expression of interest.

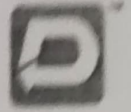
Candidate Signature B. Chinnababu.

7799821774

singepoguchinnababu@gmail.com

Sincerely,  
Resource Management Group  
Tech Mahindra Limited

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.



15J01A0341

28/02/2019

To HARSHAVARDHAN SRIRAMAGERI

Dear Mr. / Ms.

Sub: Offer of Traineeship

We pleased to inform you that you are selected as **Graduate Engineering Trainee**, based at our factory in Sriperumbudur, Kancheepuram District. A detailed letter of trainee order will be issued to you at the time of joining on the month of **AUGUST-2019**. Your salary will be **Rs.12500/- CTC** per month.

Please bring the copies & document required at the time of joining:

1. Passport size photos.
2. All educational documents from X Std to Diploma/ UG provisional certificate.
3. Proof of personal identification & residential identification.

Wish you a best of luck.

For JKM AUTOMOTIVE,

Authorized Signatory

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajusttu (Village)

JKM AUTO

Date: 07-01-2019

Name SUNKESULA RAJESH

Dear Mr. SUNKESULA RAJESH

Letter Of Indent

We are pleased to engage you as **Trainee Engineer** for **HYUNDAI Mobis India Module PVT LTD (HMIA) KIA MOTORS** Penukonda Anantapur (dist) with the following terms and Conditions:

- The period of training shall be start from date **01-07-2019** and end date **30-07-2019** and the same shall be extended based on performance.
- It shall not be obligatory on our part or of the company wherein you will undergo the On Job Training to offer any employment to you during or on successful completion of your Training Period.
- During the course of this training programmer, you would be going through online session on the followings:
  - a. Machine Skills
  - b. Personality Development and
  - c. Technical Skills
- You shall learn your subject field conscientiously and diligently and attend to practical and instructional classes regularly.
- You shall maintain a record of the details of your On Job Training during your On Job Training period.
- You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the On Job Training, until the completion of the term of this Course Registration letter and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - ii. Neither engages in any conduct which is detrimental to the interest of TalentPro Foundation nor receive any payments of any nature directly or indirectly unless agreed to by TalentPro Foundation Extend all cooperation and do all such things as may be necessary and comply with all terms of this letter so as to effectively undertake the On Job Training.
  - iii. Comply with the safety, health and other rules and regulations of TalentPro Foundation that you have been made aware of.

\*\*This is a system generated document. Any unauthorized use, disclosure, dissemination, or copying of this document is strictly prohibited and may be unlawful. \*\*



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

TALENTPRO FOUNDATION

event: You're On Job training can be terminated without payment of any Stipend in the

- If you are found indulging in gainful employment with any third party and If you are unable to continue training on medical grounds (on production of a certificate to this effect from a medical officer not below the rank of a Civil Surgeon/Surgeon attached to any Government Hospital)
- You agree to defend, indemnify and hold TalentPro Foundation harmless from any and all claims, damages, liability, attorney's fees and expenses on account of your failure to satisfy any of your obligations under this Course Registration Letter or for misconduct or for violation of any law or creation of any legal liability by you.

You shall be entitled to a consolidated stipend an amount of Rs.12000/-.You hereby authorize TalentPro Foundation to make all payments required to be made to you by TalentPro Foundation either by way of Cheque or by directly crediting the amounts to your bank account.

- Your consolidated Stipend would be inclusive of the Employee Compensation Policies as specified herein.

Particulars	Amounts
Salary	11000
Attendance Bonus	1000
Total Amount	12000
Amount In Words(Rs)	Twelve Thousand Rupees only

If you fail to submit the below listed documents, within 15 working days from the date of you receiving this course registration letter:


1. Copy of your Aadhaar Card
2. Copy of first sheet of your Bank Passbook and/or copy of a cancelled cheque along with bank details for stipend credit
3. Copy of highest educational qualification certificate

If documents furnished by you are found to be false at any point in time.

#### ENDORSEMENT

I hereby confirm acceptance of the above Course Registration letter, on the terms and conditions stipulated therein and hereby declare that (1) I am currently not employed (Part Time / Full Time / Fixed Term Contract) for gains with any third party and that I hold a Graduate / Diploma Certificate from a recognised university or am pursuing a Graduate / Diploma Course from a recognised University (2) On the date of Commencement of the On Job Training I shall be/ am above the age of 16 years and during the subsistence of the On Job Training Period, I shall not exceed the age of 40 years (3) I am mentally and physically fit to undergo the On Job Training as specified in this Course Registration Letter.

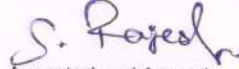
**TALENTPRO FOUNDATION**



**PRINCIPAL**  
**KRISHNA CHAITANYA INSTITUTE**  
**OF TECHNOLOGY & SCIENCES**  
**DEVARAJUGATTU(VIII) 523 320**  
**Peddaraveedu(Mdl), Prakasam Dist.**

I hereby confirm that with the acceptance of my first Stipend it will be a conclusive proof of my acceptance of the terms and conditions laid out in this Course Registration Letter. I understand and agree that this Course Registration Letter does not confer employment by TalentPro Foundation or any guarantee of employment.

For TalentPro Foundation

  
Accepted and Agreed



(Authorized Signatory)


Signature and date:  
(Authorized Signatory)

**Note:** The acknowledged copy to be dispatched to

below mentioned address:

Talent Pro India HR Pvt. Ltd.  
Corporate office: III Floor ,New No : 64 Old No : 30, Ethiraj Salai,  
Egmore Chennai – 600 008, Ph: 91-44-42123501 Fax: 91-44-  
42123499

**TALENTPRO FOUNDATION**

  
**PRINCIPAL**  
**KRISHNA CHAITANYA INSTITUTE**  
**OF TECHNOLOGY & SCIENCES**  
**DEVARAJUGATTU(VIII) 523 320**  
**Peddaraveedu(Mdl), Prakasam Dist.**

15JUL10344

1207, 1st Floor, 1st Stage,  
11th Road, Indira Nagar,  
Ambartur, Chennai - 600 057  
Tamilnadu, India

Tel: +91 44 6662 4100

techmahindra.com  
connect@techmahindra.co

Registered Office:  
Gateway Building, Apollo Bazaar,  
Mumbai 400 001, India

CIN: L64200MH1986PL0041370

Expression of Interest

Date 23-03-19

Dear TALLURI ANVESH KUMAR - Hindi

We are pleased to convey through this Expression of Interest letter that you are being considered for the post of **Customer Support Associate** provided you fulfill other requirements. This letter is intended only as an overview of the potential offer from Tech Mahindra Limited. The detailed terms and conditions of employment will be contained in an offer letter, which may be issued by the company and may contain additional provisions to those herein.

**Proposed CTC: 120000 INR Per Annum + Rs.2000 training Stipend for the first month + Performance incentives**

**Proposed Date of Joining :** Dec - 2019

**Place:** Chennai

We request you to bring the following documents at the time of your joining, as they are mandatory for our records and necessary for the completion of joining formalities

- Copy of Class 10<sup>th</sup> Certificate & Class 12<sup>th</sup> Certificate & Degree / Graduation certificates.
- Copy of Residence proof
- Copy of Identity Proof, (Driving License or Passport or Voter card)
- Original copy of LAST PAY SLIP received (If applicable).
- Copy of RELIEVING LETTER / APPOINTMENT LETTER from previous employer(s) (If applicable).
- Passport size photographs-10 nos. & Post Card Size Photographs -2 nos.

This letter remains valid for the period of 30 days from the date of proposed joining month. After that another round of interview will be conducted at our company premises. There after the company would issue you an offer letter with details of all service terms and conditions and salary annexure along with suitable date of joining. If any information furnished by you in your application is found to be incorrect or false or if you have suppressed material information regarding your qualification, experience, identity etc, the company may withdraw this letter without any notice.

Please note this letter is not an offer or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the company and there is no obligation on the company to do so. An employee-employer relationship between you and company shall be established only upon the company's issuance and your acceptance of a legally binding agreement of employment.

Kindly sign and return a copy of this letter as a token of your acceptance of this expression of interest.

Candidate Signature

*T. Anvesh Kumar*

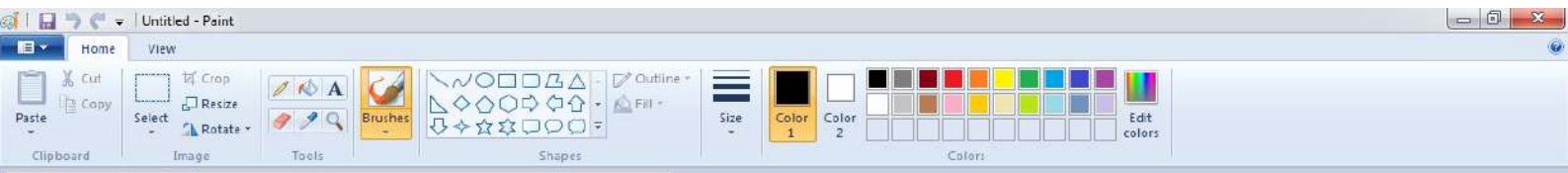
Sincerely,  
Resource Management Group  
Tech Mahindra Limited

*anveshkumarthalluri@gmail.com*

*9603421305*

*[Signature]*  
PRINCIPAL

SPISHIA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Durgamjuda (Village)  
Ch. Braaveedu Ndl, Prakasam Dt, A.P.



Name : VENKATA SRIKANTH REDDY Y	Company cd : RICO AUTO INDUSTRIES LTD	Present Days : 27.00 Days
Emp Code : 7194	Location : RICO Chennai	Holidays : 0.00 Days
Emp subgrp : Apprentices & Voc Tr	Department : Quality	Paid Leaves : 0.00 Days
Em PF No :	Pay area : RICO CHENNAI, HFDC	Absence Days : 0.00 Days
Em PN No :	Bank Name : State Bank of India	Weekly Offs : 4.00 Days
ESI No : 6191031780	Pay period : 01.07.2021 - 31.07.2021	Payable Days : 31.00 Days
Transfer date	Account No.	Amount = Earnings - Deductions + Adjustment
31.07.21	35720228938	13,568.00 = 15,686.00 - 118.00 0.40

Earnings		Deductions		Ferks/Other Income/Exemptions/Rebates
Stipend	13,097.00	Em ESI contribution	118.00	
Ex-Gratia (0)	588.60			
Attend. Allow/Incent (W)	500.00			
Recovery of round off am	0.40			
Dis-Location Allowance	1,500.00			

TVS E S

EDUCATIONAL SOCIETY

## TVS EDUCATIONAL SOCIETY

Jayalakshmi Estates, 29, Haddows Road, Chennai-600006

## Stipend Slip for the Month Of December 2021

Name of the Trainee	YALAKAPATI RAMESH	OJT At	Sundaram Clayton Limited, Oragadam
NEEM ID	N106708	Paid Days	22
Client ID	308459	Hardship/Repay	0/0
DOJ	08/03/2021	2 <sup>nd</sup> Shift	0
Working Days	27	3 <sup>rd</sup> Shift	0
Insurance Number	131107001R247126/Vipul	LOP Days	5
Bank Name	State Bank Of India		
Bank A/c No.	32042681017		

Earnings	Amount (Rs.)	Deductions	Amount (Rs.)
Stipend	13689	Canteen	100
Attendance Bonus	0	LOP Hours	0
Repay Atten Bonus	0	Uniform	0
Night Shift Allowance - 2	0	Shoe	0
Night Shift Allowance - 3	0	Room Rent	0
Hardship Amt	0	Broc Recovery	0
Repay Amt	0	Excess Paid Amt	0
<b>Total Earnings</b>	<b>13689</b>	<b>Total Deductions</b>	<b>100</b>

Net Payment : 13589

Net Pay in words: Rupees Thirteen Thousand Five hundred Eighty Nine Only



15 JUL 2019



To AKULA ARUNA KUMARI

28/02/2019

Dear Mr. / Ms.

**Sub: Offer of Traineeship**

We pleased to inform you that you are selected as **Graduate Engineering Trainee**, based at our factory in Sriperumbudur, Kancheepuram District. A detailed letter of trainee order will be issued to you at the time of joining on the month of **July 2019**.  
Your salary will be **Rs.12500/- CTC** per month.


Please bring the copies & document required at the time of joining:

1. Passport size photos.
2. All educational documents from X Std to Diploma/ UG provisional certificate.
3. Proof of personal identification & residential identification.

Wish you a best of luck.

For JKM AUTOMOTIVE,

Authorized Signatory

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarasetturu (Village)  
Maddur, 22/5/19, Prakasam Dt, A.P.

AUTO

Ref: LTTS–Mysore /HR/353640

Date: 11/11/2021

Ms. Anna Sunandha  
D/O Anna Srinivasarao, 6-32, Ramalayam Veedi, Saidapuram(vi), Cumbum, Prakasam  
Cumbum  
Mobile: 9381725683

**Sub: Fixed Term Contract**

Dear Anna,

This has reference to your application and subsequent interview with **L&T TECHNOLOGY SERVICES LIMITED** (referred as "Company" henceforth).

We are pleased to offer you an opportunity on a Fixed Term Contract basis from **18/11/2021 to 17/11/2022**. This is regarding execution of projects and assignments on the following terms and conditions:

1. You are required to join on or before **18/11/2021**. If you do not join by this date, this offer stands withdrawn – unless the Date of Joining is extended and communicated to you in writing. At the time of joining, please report to **Ms. Jyothsna Dechamma Biddanda (Human Resources – Employee Relations & Compliance)** at the following address:

**L&T Technology Services Limited SEZ Unit II, L&T Special Economic Zone, Module 9, Plot no 324-330, KIADB Industrial Area, Hebbal - Hootagalli, Mysore - 570018, Karnataka GST No 29AACCL4310P3Z7**

You are required to bring the following documents, with a self-attested photocopy (except photographs) of each, at the time of joining.

1. Aadhar Card, PAN Card and Passport.
2. Education certificates including mark sheets.
3. Relieving certificate or Service Certificate from your present employer (without which you will not be allowed to join) and other experience Certificates.
4. Four copies of your recent passport size photograph (with white background-in formals).
5. Your last Employer's EPF and EPS numbers & Universal Account Number (UAN).
6. Provisional Form-16 for the current financial year.

Please note that salary payment will not take place until and unless PAN, Bank (salary) account details are registered in our Shared Services Centre portal. All our reimbursements are through the Bank and hence you are requested to also open an Employee Reimbursement Account (ERA) after joining. If you intend to accept this offer, please return the duplicate copy of this letter, duly signed as token of your acceptance, **within Seven days from the date of the issue of the letter**.

**2. Grade and Salary**

During the period of contract, you will be on **LTTS – FTC** grade. Your total compensation (Cost to the Company) shall be **Rs. 300,000.00/-** per annum. The entire remuneration package will be subject to Tax Deductible at Source (TDS), which will be on your account, subject to standard deductions towards tax and other deductions as per Company policy. All statutory requirements of tax, including tax deductible at source, Employer Provident Fund, professional tax, etc. will be paid and complied by the and all/ any funds/ salary/ remuneration paid to the Employee will be after such appropriate deductions.

The details of your other Allowances are indicated in the Salary Card attached here with in Annexure-A

The remuneration is subject to an annual review as may be decided by the Management Policy based on performance of individuals, team and company. Any component earned and payable at a future date may be deferred or reduced, notwithstanding the achievements of the performance metrics, for unforeseen circumstances such as a pandemic like Covid-19, natural disasters or an act of God, that would adversely affect the business. The Base Pay amount may similarly be subject to deferment or reduction during the employment term subject to agreement by the Parties.

3. Your appointment is subject to your being found medically fit by the Company Doctor.

4. The Company reserves the right to verify your documents and background through internal or external agencies. These may include your current/previous employment history, education/professional credentials and other background checks. If any discrepancy with regard to documentation is discovered after you have joined the Company, you are liable to be terminated, apart from legal action being initiated against you.

5. Your contract with the Company is subject to your providing documentary proof of your last drawn salary, educational qualifications and work testimonials if any, and is subject to you being free from any contractual restrictions preventing you from accepting this offer or starting work on the above-mentioned date.

6. You will be based at our **Mysore** location. You will be employed at SEZ/STPI/DTA unit. However, the Company may relocate/ transfer/ depute you to any of its branches or client's place as part of their work, within or outside India where business of the Company or any subsidiary/ branch/ outlet/ unit of the Company is in or may come into existence if the Company so directs based on the exigencies of work. Upon such relocation/ transfer, you agree to be bound by the rules and regulations of the respective working place, or otherwise as specified by Company.

7. During the fixed term contractual appointment, you will be eligible for 2 days of for every 21 days worked, which will be credited every month in arrears in the subsequent month. Un-availed leaves will lapse at the end of FTC period. Encashment of leaves is not allowed. Leave will be sanctioned at the discretion of the Management, subject to exigency of work.

8. It must be clearly understood that your appointment is purely on a fixed term contractual basis for the aforesaid period after which the fixed term contractual appointment shall automatically stand terminated and you will not report for duty after the mentioned date.

9. Your services may be terminated prior to completion of the period of fixed term contractual appointment or any extension (which may be given as per the provisions of paragraph 8 mentioned below) at any time by giving 30 days' notice or 30 days' basic pay in lieu of notice period and without assigning any reason. Notice period of 30 days should be served, if you are willingly withdrawing from the role during your Fixed term contractual appointment..

10. The Management at its discretion may extend the period of fixed term contractual appointment by giving a separate letter of extension for a specific period stated in the letter of extension.

11. You will be responsible for any relevant jobs assigned to you from time to time by your Superior.

#### **12. Non-disclosure of confidential information and trade secret**

You shall not, except as authorised, reveal/disclose/disseminate to any person or entity including competitors or persons involved directly or indirectly in allied trade, any of the trade secrets, secret or confidential information, information contained in any manuals and/or dealings or any information concerning the businesses, finances, external and internal transactions of the company and/or its affiliates / associates / group companies including but not limited to all data, all company contracts, processes, policies, strategies involving marketing, advertising, operations, contractual obligations, business expansion ("confidential information") which may come to your knowledge and/or imparted to you by the company during your employment. You shall hold strict confidence of such confidential information. This restriction shall survive after termination of employment / retirement / resignation / severance of employment for any reason whatsoever without limit in point of time. You shall not during the term of your employment or at any time thereafter, use or permit to be used, any information, notes or memorandum, contracts or processes relating to the business and/or the transactions of the company and/or its affiliates / associates / group companies which may come to your knowledge and/or possession by virtue of his employment with the company for any purpose other than for the benefit of the company. You will be responsible for the safe custody of all the documents, manuals, processes, contacts, kits and other properties belonging to the company that may be entrusted to and/or placed in your possession by virtue of and/or during the course of your employment with the company.

**13. Non-Competition restriction**

You shall not engage directly or indirectly in any professional services or employment nor advise, manage, render or perform services to or for any person or entity during the term of your employment with the company. You agree that the company's services are highly specialised. You further agree that the identity and particular needs of the company's customers are not generally known in the industry. Documents and other information regarding company's services, pricing and cost as well as information pertaining to the company's customers including but not limited to identity, location, service requirements and charges to the customer are highly confidential and secret and hence, you shall not for a period of one year from the termination/ retirement / resignation / severance of your contract of employment for any reason whatsoever, directly or indirectly engage yourself in any capacity in any professional service or employment which is engaged in a business competitive to that of the company within the geographical location wherein the company does its businesses. You are, however free to engage yourself in any profession or employment provided your such future engagement is not competitive and such engagement is in full compliance of all the terms of your employment specially the terms related to Non-disclosure of confidential information and trade secret & Non-Solicitation and Non-Poaching to that of the company.

**14. Non-Solicitation and Non-Poaching**

You shall not at any time during the term of your employment with the company or thereafter, under any circumstances, directly or indirectly solicit or attempt to solicit the company's and/or any of its subsidiaries' and/or affiliates' and/or group companies' personnel to leave the employment of the company and/or any of its subsidiaries and/or affiliates or apply for employment with any third party or encourage such personnel of the company. You have further agreed that you shall not engage in soliciting business or allied business that is in any way similar, identical or competitive with the business, activities, services of the company, or with those customers of the company with whom you may have had any contact during your employment with the company and for a period of one year after your employment ceases within the company.

**15. Intellectual Property Rights**

All intellectual property rights, including but not limited to, patents, copyrights, designs, trademarks, trade secrets, semiconductor chips etc. developed by you during your tenure with the Company, shall be the sole and exclusive property of the Company and shall be considered as "work made for hire". You shall execute/sign such documents to assign such intellectual property, as and when required by the Company. The Company reserves the right to proceed legally against you and recover damages, where any such intellectual property is sought to be protected by you independently of the Company.

**16. Restrictive Covenant**

The Company is in the business of providing various services in all areas of engineering. You will acknowledge that:

- a. Company's services are highly specialized.
- b. The identity and needs of the Company's customers are not generally known in the industry.
- c. Documents and other information regarding Company's services, pricing and costs, as well as information pertaining to Company's customers, including but not limited to identity, location, service requirements and charges to the customers are highly confidential and contain trade secrets.
- d. You will therefore agree that:

A. During the term of your employment or association with the Company, you will not engage in any other employment, occupation, consulting or other business activity with any third parties, directly related to the business in which the Company is now involved or becomes involved during the term of your employment. Furthermore, you will not engage in any other activities that conflict with your obligations to the Company. or becomes involved during the term of your employment. Furthermore, you will not engage in any other activities that conflict with your obligations to the Company.

B. You also agree that you will abide by all terms and conditions of this Offer of Employment and any other terms and conditions agreed by you in any legal document as and where applicable. You understand that if you violate the above undertaking, you shall be liable for suitable damages, which will be decided at the discretion of the Company after taking into consideration the nature and extent of the violation. You acknowledge that Trade Secrets and Confidential Information, intellectual property rights constitute one of Company's main strengths and that the Company has legitimate interest in including a non-competitive clause in the Offer of employment. You also agree that if any of the terms and conditions of this Offer of employment or any other document is violated or likely to be violated, then the Company shall also be entitled to move for an order against you before a competent court including without limitation injunction, specific performance. In the event of the Employee being liable to pay any amounts as mentioned hereinabove, the Company shall have the first charge over the salary, bonus and other dues to be paid to the Employee from the Company and the Employee hereby agrees and authorizes the Company to deduct from them, all such amounts payable by him.

17. This being a purely fixed term contractual assignment, you will not have any lien on this job. You will also not have any right for automatic absorption into the Company or any other associate / affiliate company with which we have business interests / association, against any post / vacancy, existing or arising during your assignment or thereafter.

18. Your performance will be monitored every quarter during your contractual period and in case of unsatisfactory performance (of which the Company shall be the sole judge), this contract may be terminated at any time without any notice or compensation in lieu thereof.

19. In case you leave without completing the contractual obligation, you will be paid proportionate amount based on the number of days spent on the assignment. If you are away on unauthorized absence on any working day during the period, proportionate amount will be deducted from your contractual consideration.

20. Your unauthorized absence from work for a continuous period of more than 3 days will be treated as absconding from duty, and in the event of your not reporting for work within 10 days from the date of absence, the same would be treated as "voluntary termination of contract" and it shall be understood that you are no longer interested in the contract and have terminated the contract with the Company on your own accord. In such an event, you shall be liable to refund the salary in lieu of shortfall in notice period and other dues payable to the company, as specified and/or the Company shall be entitled to deduct, adjust from your contractual consideration.

21. You shall abide by the internal regulations specified in the company's 'Code of Conduct' which includes among other policies, Confidentiality policy, Gift policy, Insider Trading and Policy on Sexual Harassment and any amendments and other policies which may become applicable from time to time. Any violation/breach thereof shall call for consequence management, which may include disciplinary action for those found guilty of the misdemeanors including termination of services with immediate effect without any compensation.

22. You will be required to contribute to Provident Fund as per the Employees' Provident Fund Act read with Scheme and equivalent amount shall be deposited by the Company in your PF account.

23. Your insurance coverage is as per the Insurance Policy of the Company in practice at the point of time.

#### **24. Training**

During your contractual period, you may undergo training based on the business need for which the company will cover the entire cost. However, you will sign the training cost agreement wherein, you will bear the liquidity damages..

#### **25. Disclosure of Personal Information by the Company**

You hereby agree that the Company can share your personal details disclosed by you to the Company as a part of your employment, with third parties in India and outside India as a part of Company's contractual, business obligations, in compliance with data protection laws in India and outside India and you will have no objection towards the same.

**26. Disputes and Arbitration**

Any disputes between yourself and the Company concerning or relating to or arising out of this contract shall be subject to the jurisdiction of and be determined by a court of competent jurisdiction in Greater Mumbai only.

Any dispute or difference or claim arising in connection with this contract shall be resolved by reference to arbitration by a sole arbitrator appointed by L&T Technology Services (LTTS) at its sole discretion. The arbitration proceedings shall be governed by the Arbitration & Conciliation Act, 1996. The language of arbitration shall be English. LTTS or the concerned employee shall be respectively entitled to approach the Court of competent jurisdiction for such interim reliefs as the Company or the Employee may in its discretion deem fit. The seat of arbitration shall be at Mumbai and the Courts at Mumbai shall have exclusive jurisdiction. The award of the arbitrator shall be final and binding on the parties. The governing law shall be the laws of India.

This Offer of Employment including Annexures hereto together with subsequent Joining NDA, Code of Conduct Policy, Letter of Undertaking if any, and any other subsequent agreement signed from time to time, constitute the entire agreement between the parties.

**27. Other Matters**

1. You will be governed by all rules, regulations and policies of the Company.
2. You are to devote your full time, attention and ability to the interest of the Company.
3. You are not to interest yourself in any business or do any trading on your own account.
4. The above & below terms and conditions may be modified by the Company from time to time in writing depending upon prevailing circumstances and practice in the industry and in relevance with prevalent laws and regulations. Such variations shall be binding on you..
5. You will abide by the laws of India in your dealings with the Company, its stakeholders and society.

This contract Offer of Employment including Annexures hereto together with subsequent Joining NDA, Code of Conduct Policy, Letter of Undertaking if any, and any other subsequent agreement signed from time to time, constitute the entire agreement between the parties. .

**28.** Please note that it is the responsibility of every employee to familiarize themselves with the provisions of all policies concerning conduct, discipline and behaviours. In case of any concerns or clarification, the HR department may be approached. However, ignorance of the rule will not be accepted as a defense in any case.

In accordance with the standard practice of the Company, we request you to treat the terms of this employment as confidential.

We look forward to your joining us for a mutually rewarding association

**For L&T TECHNOLOGY SERVICES LIMITED**

I have read the terms and conditions and accept the same. I will join on **18/11/2021**. Accordingly, my engagement comes to an end on **17/11/2022**.

**Ms. Anna Sunandha**

**(Signature & Date)**

**Salary Card**

<b>Anna Sunandha</b>	<b>Date</b>	<b>11/11/2021</b>
<b>Consultant</b>	<b>Stream</b>	<b>Technical</b>
	<b>Grade</b>	<b>LTTS-FTC</b>
	<b>Location</b>	<b>Mysore</b>
<b>Salary Components</b>	<b>Monthly</b>	<b>Annual</b>
	<b>INR</b>	<b>INR</b>
Basic salary	18,000.00	216,000.00
Flexible Benefit Plan (FBP)	4,840.00	58,080.00
<ul style="list-style-type: none"> <li>- House Rent allowance</li> <li>- Meal Card</li> <li>- Education Allowance</li> <li>- Mobile Expencc</li> </ul> Reimbursement <ul style="list-style-type: none"> <li>- Leave Travel Assistance</li> <li>- FBP Balance</li> </ul>	Eligibility under each of these components is mentioned in the FBP Sheet	
<b>Gross Monthly</b>	<b>22,840.00</b>	<b>274,080.00</b>
<b>Retirement Benefits</b>		
- Provident Fund(@12% of Basic)		25,920.00
<b>Total Fixed Compensation</b>		<b>300,000.00</b>

15JUIA0403



Date: 15<sup>th</sup> March, 2019

To  
Ms. Arigala Hima Bindu,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between **16<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019** failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For Datapoint Info Solutions..

*D. Venu Gopal*  
D.Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



*[Signature]*  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.





## Serveen Software Systems Private Limited

Plot No. 153, Green Park Avenue, Medchal Road, Jeelimetla Village, Secunderabad-500067, INDIA  
Telephone : 040-40196324 . Email : admin@serveen.com, Website: www.serveen.com

### APPOINTMENT LETTER

Date: 11-04-2022

**Ms. Bellamkonda Anuradha,**  
Serveen Software Systems (P) Ltd,  
Secunderabad, T.S - 500067.

Dear Ms. Bellamkonda Anuradha,

Further to your offer letter issued to you dated **06-04-2022**. We are pleased to inform that you have been appointed in the services of Serveen Software Systems (P) Ltd., effective from **11-04-2022**. You will be designated as **Software Engineer**.

You will continue to be governed by the same terms and conditions as prevalent from time to time. Serveen Software Systems (P) Ltd. is poised for an accelerated growth in the coming years and we look forward to your continued effort and contribution to fuel this growth.

Yours truly,  
For Serveen Software Systems (P) Ltd.

S. M. [Signature]  
HR Manager.



**HCL TECHNOLOGIES LTD.**

Corporate Identity Number: L74140DL1991PLC046369

Technology Hub, Special Economic Zone

Plot No : 3A, Sector 126, NOIDA 201 304, UP, India.

T +91 120 6125000 F +91 120 4683030

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

www.hcltech.com

www.hcl.com

**OFFER&APPOINTMENTLETTER**

**OfferReleaseDate:August13,2020**

**DearChegireddyShireesha,  
H.No4-60,KondaVariVeedi,Tella(Village),Thurimella  
(Post),Cumbum (Mandal), Prakasam  
(Dist.),AndhraPradesh, India, 523372**

Dear**ChegireddyShireesha**,service

Congratulations! With reference to the interviews conducted by HCL Technologies Ltd (**herein referred as “HCL” or “Company”**), we are pleased to inform you that you have been selected for employment in our organization as Software Engineer in band E1.

In the coming year, keep aspiring for change and be known for your thoughts and your work; be the catalyst that this fast changing world needs; keep sharpening your skills and investing in yourself; and last but not the least – keep your work and life in perfect balance, because that is the prerequisite for success.

You are requested to join us on **August 20, 2020** at 9:00 A.M at the following address **Chennai-SEZ, SDB2 Sholinganallur 602/3**. Your joining would be subject to successful completion and compliance with the pre joining requirements as applicable.

We at HCL believe in our colleagues showing flexibility and willingness to be deployed and rotated across the various locations, geographies and subsidiaries including our Infrastructure, BPO division etc. In line with the same approach, we look forward to your being flexible towards your placement in the Company. Your growth in this organization will be in line with your capabilities.

Your Terms and Conditions of employment are detailed in this offer and appointment letter and appended annexure(s). Your Total Compensation will be **INR 424995** per annum, outlined in [Annexure I](#).

You will be required to sign a service agreement of **24 months** with a surety amount of **INR 1.25 Lakhs**. This amount shall be payable to the Company only on the event of your separation from the company before **24 months** from the date of joining.

You will be on probation for a period of 12 months from the date of your joining. The general terms and conditions governing your employment are outlined in [Annexure II](#).

On the date of joining, you would be required to submit the documents listed in [Annexure III](#). Please note that the submission of all listed documents is essential for the validity of your appointment in the Company.

[Annexure IV](#) provides details on the various compensation components and selected benefits that we offer you as a part of the HCL family.

**HCL TECHNOLOGIES LTD.**

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[www.hcl.com](http://www.hcl.com)

At the time of joining, you are required to have completed your degree without any standing arrears/backlogs.

Please share your acceptance to offer as a confirmation within 3 days of receiving this letter and sign the duplicate copy of this Offer & Appointment Letter and Annexure(s) and submit the same on the day of joining failing which this offer & appointment letter extended to you by HCL Technologies Ltd shall stand withdrawn without any liability.

Please note that in case you are unable to report for joining on the respective date, this offer & appointment letter extended to you by HCL Technologies Ltd. will stand withdrawn without any liability.

Looking ahead, we see exciting times – we look up to you to provide impetus in accomplishing our mutual endeavor of being the best in the business of IT Services. Welcome to our Organization! We look forward to a mutually fruitful association.

Your truly,  
**For HCL Technologies Ltd.**



Amrita Das

Vice President, Head-Global Rewards

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**Annexure1****COMPENSATIONPLAN**

<b>Name</b>	<b>ChegireddyShireesha</b>
<b>Band</b>	<b>E1</b>
<b>Designation</b>	<b>SoftwareEngineer</b>
<b>City</b>	<b>Chennai</b>
<b>MonthlyComponents(inINR)</b>	
BasicSalary	16,962
HouseRentAllowance	8481
AdvanceStatutoryBonus	-
FoodWallet	2000
HolidayAllowance	393
FlexiBasket*	-
CompensatoryAllowance	-
TOTAL:Monthly	27836
<b>TOTAL:MonthlyComponents:Annualized</b>	<b>334032</b>
<b>Retirals&amp;OtherBenefits(inINR)</b>	
ProvidentFund	24,425
MedicalInsurancePremium/ESIC	10000
Gratuity	9,786
<b>TOTAL:Retirals</b>	<b>44211</b>
<b>VariableComponents(inINR)</b>	
PerformanceBonus(inRs.)	25500
Engagement PB (paid monthly) @ 100% achievementlevels	21252
<b>TOTAL:VariableComponents</b>	<b>46752</b>
<b>COSTTOCOMPANY</b>	<b>424995</b>
<b>FlexiBasketDetails</b>	<b>MaxSublimits(p.a.)</b>

FuelReimbursementandCarMaintenanceCharges	-
LeaveTravelAssistance/Allowance	-
CarLeaseRental	-
<b>TOTAL:AnnualFlexiBasket</b>	-
<i>Employee has an option of availing all, some or none of the Flexi Basket across various components as per annual limits and entitlements mentioned in the CTC sheet. Based on the individual declaration and actual reimbursements, any unclaimed amount will be paid as taxable to the individual</i>	
<b>Insurance&amp;MedicalBenefits(inINR)</b>	<b>MaxSublimits(p.a.)</b>
Hospitalizationcostreimbursementlimit	360000
TermlifeInsuranceCover	2,000,000
Disabilitycoverduetoaccident(upto)	1,800,000
<b>NOTE:</b>	
1. FlexiBasket is only applicable in E2+ employees	
2. All salary components are governed by the company policies and statutory guidelines.	
3. This salary sheet is strictly confidential and must not be discussed with anyone other than your HCL Reporting Manager and/or your HR Manager.	
4. Any personal tax liability arising out of compensation will be borne solely by the employee.	
5. Gratuity to be payable as per act	

**ANNEXURE II****Welcome aboard...**

It is often said that an organization can grow only if it empowers its employees to grow! At HCL, we consciously realize this fact and have developed a five-fold path for individual enlightenment that not only covers basic monetary benefits for HCLites, but also takes care of their professional growth by providing empowerment, knowledge, recognition, transformation and support.

Following are the terms and conditions that refer to our offer of employment to you, this is to be read in conjunction with the offer letter as attached.

**GENERAL TERMS AND CONDITIONS OF EMPLOYMENT****1. Location**

As you are aware that HCL is coming up with IT/ITES SEZ Operating Units in some cities; till the time SEZ campus becomes operational, you may be assigned to another facility in the city of posting-Chennai.

**2. Medical Checkup**

Your employment is subject to you being declared medically fit by the company doctor.

### **3. HCL Training Program:**

Training (classroom/on the job) sessions will be conducted after your joining.

The training period may be either extended or may be deemed completed earlier, at the discretion of the Management. You shall continue to be under probation, unless specifically confirmed in writing.

### **4. Increments and promotions**

Your growth in terms of role, compensation etc. in the company will solely be based on your performance. Unless notified in writing, you will be deemed as "confirmed" on completion of your probation period i.e. 12 months from date of joining. Subsequently, your annual performance appraisal and compensation review will be aligned and effected from the first day of the subsequent quarter thereafter.

### **5. Notice Period/Separation**

Your employment with the Company can also be terminated either by the Company or by you by giving the other party **90 days'** advance notice. If the Company terminates the employment and decides to relieve you before the completion of the notice period, the "Basic" component of the salary for the balance notice period would be paid to you. If at your request, the Company agrees to relieve you before serving the full notice period, you will be liable to pay the Company the "Basic" component of the salary for the balance notice period. However, please note that accepting any such early relieving request would be entirely at the discretion of the Company. Further, the aforesaid requirement of 90 days' notice may be extended, if mutually agreed by you and the Company.

On termination of your employment for any reason, you shall comply with the Company's termination procedures, sign all documents and return all Company property. The Company will not be bound to pay the dues, if any, till you have completed all the separation procedures.

### **6. Agreements**

You may be required to sign necessary agreements with the Company or any other client as required and complete various formalities as per the agreements at the time of joining and during the tenure with the company.

You may also be required to sign other Agreements with the Company, as the Company may decide from time to time, in order to secure the interests of the Company as also to ensure your performance and adherence to all terms, conditions, rules and regulations of the Company.

### **7. Background and Reference Check**

- The company will undertake the background verification/validation process of employees in terms of education, previous employment(s), criminal verification, database and web searches, address verification, claims made against achievements in the resumes/CVs of the employees etc. with the help of a third party as and when required. You would be required to submit photocopies of documents detailed in Annexure III to facilitate the joining and background verification process.
- The company may also undertake reference check through at least two professional references submitted during the process of selection. • In case the Prospective Employees fail to submit any document required for

conducting background verification, they will not be considered for hiring. If the Prospective Employees fails the background verification, appropriate actions including withdrawal of offer of employment will be taken basis therecommendationsgiven bythe background verificationteam&inlinewith HCLpolicies.

## **8. WorkingHours**

You will be governed by the normal working hours as existing in the company. You may be required to work in shiftsand/or in extended working hours, as permitted by law, if required as per business needs. The same are subject tochangefromtime to time.

## **9. Mobility**

The Company may require you to perform duties and undertake assignments for the Company in any part of India orabroad, whether at the Company's premises or that of its customers/clients. You are also liable to be transferred to anyoffice or branch of the Company anywhere in India or abroad. During deputation to any customer/client's premises youshallabideby the terms andconditionspertaining to such premises.

## **10. Deputation/Transfer**

Company may also depute you to work with any of the Group Companies or transfer your services to any GroupCompany. On such transfer of your employment, the present terms and conditions will cease and the employment willbe governed by the terms of employment of the Company you are transferred to. You shall however be entitled tocontinuityof service.

## **11. Retirement**

Youwillretirefromserviceonattainingsuperannuationattheageof55years.

## **12. Otherbenefits**

You shall be eligible for other benefits related to leaves, perquisites etc. in accordance with the prevailing terms ofemploymentintheCompany.Notwithstandingtheabove,theCompanyreservestherighttochangetheabove-mentionedbenefits asandwhen it deems necessaryand you will benotified accordingly.

## **13. CorrectnessoftheDetailsFurnished**

You have been appointed on the presumption that the particulars furnished in your application and resume are correct.In the event the said particulars are found to be incorrect or that you have concluded or withheld some other relevantfacts,yourappointment withtheCompanyshallstand terminated/cancelledwithoutanynotice.

## **14. DataProtection:**

- a. The Employee consents to the holding & processing of personal data provided to the Employer for all purposesoftheadministrationandmanagementofhis/her employmentand/orthe Company'sbusiness.
- b. The Employee hereby agrees to his/her personal data being collected & the same being transferred, stored andprocessed by the Company in India and any other countries where the Company, its Group Company andCompanyClientshave offices,inaccordancewith the applicablelaws.

- c. The Employee also agrees that the Company may make such data available to its advisors, other agencies, such as pension providers, medical, insurance providers, payroll administrators, background verification agencies and various regulatory authorities.
- d. During employment, the employee will have the right to amend/modify/alter his/her personal information. The employer will exercise all reasonable diligence for safeguarding personal information, as have been disclosed by the employee. It is clarified that the said obligation will not be applicable in case of legally compelled disclosures.
- e. The Employee further acknowledges and agrees that the Employer may, in the course of business, be required to disclose personal data relating to him/her, after the end of his/her employment to any group/statutory bodies/authorities as required under applicable law/requirements. However, any personal data, which is no longer required, will be deleted without undue delay.

**15. Other Rules and Regulations of the Company**

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of HCL as applicable to you and the changes therein from time to time.

Further, during the period of your employment with HCL, you will be required to inter alia comply with the Company's Code of Business Ethics & Conduct, Anti Bribery & Anti-Corruption, Business Gift and Entertainment Policy and failure to do so shall entitle HCL to take appropriate disciplinary action which may lead & include up to termination of your employment with HCL.

You agree not to undertake employment whether full time or part time, as the Director/ Partner/member/employee of any other organization or entity engaged in any form of business activity without the consent of HCL. The consent may be given subject to any terms and conditions that the company may think fit and may be withdrawn at the discretion of the company.

**Annexure III**

<b>LIST OF DOCUMENTS/INFORMATION TO BE SUBMITTED ONLINE TO FACILITATE PRE-EMPLOYMENT BGV (BACKGROUND VERIFICATION/ VALIDATION) AND APPOINTMENT PROCESS IN HCL</b>	
<b>S.No.</b>	<b>Particulars (To be submitted to the Recruiter/Online of the BGV link)</b>
1	<b>Highest Qualification</b> -Degree Certificate, All Years Mark sheets. Provisional Degree Certificate required for courses completed in the last 6 months from the current date
2	<b>Permanent/Current Address Proof</b> -Passport, Ration Card, Voter ID, Driving License, Rental agreement or Lease agreement etc.
3	<b>Previous Employer</b> -Relieving and Experience Letter, latest salary slips & offer letter with Employee ID Number
4	Aduly filled and signed copy of the BGV (Joining Form) Form and LOA (letter of authorization)
5	<b>Identity Verification</b> -Copy of valid passport and PAN card required
<b>Additional documents (To be submitted on request - Only if required)</b>	
1.	Highest Qualification-Admit card, college and university official's (Registrar and Director) detail
2.	Previous Employer-Direct HR Contact, PF account details, bank statements showing salary transfer and Form



16, If company is active, employer's active address.

**Things to Remember**

- 1.** The information provided in Resume and background verification form must be same.
- 2.** Information provided in background verification form must be accurate.
- 3.** Period of stay mentioned in the background verification form should be correct and in continuation (without any GAP).
- 4.** Any Gap in Employment or Education must be informed explicitly to the recruiter.

Additional document can be requested to clear background verification therefore to avoid delay it is advisable to submit these documents along with the mandatory documents.

**List of Documents required for joining/induction day (Hard Copies)**

S. No	Document Name	Number of Photocopies
1	Latest Offer/Appointment Letter with Cost to Company (CTC and ALL ANNEXURES)	1
2	Extension Letter (if the Date of Joining in the offer letter is past dated)	1
3	Passport – Front copy only - for Name & DOB proof.	1
4	10 <sup>th</sup> Marksheets, only if passport is not available.	1
5	PAN CARD as ID Proof (Only if passport is not available)	1
6	Passport Size Photographs (Only with white background)	3

- Please ensure all documents are **Self-attested** (Photocopies).
- Please ensure that the photocopies are clearly visible as dark and hazy photocopies are not accepted.
- Please avoid clicking pictures of documents and taking printouts.
- Please do not send soft copies through Emails.
- Please bring a copy of your Aadhar card on the Induction day, so that HCL onboarding team can ensure the right information is passed on for EPF (Employee Provident Fund) / EPS (Employee Pension Scheme) / UAN (Universal Account Number) account creation/porting etc.
- HCL will only validate the accuracy of the Aadhar Card details for EPF/EPS/UAN and shall not store or use Aadhar card information for any other purposes.
- Please keep your PF account number (immediate previous employment), UAN information handy as these details are required on the induction day.
- Induction Timings are **0900 to 1830** IST.
- Please ensure your BGV Status is Green, before the Date of Joining, check with your Recruiter on the progress/Status.
- All Storage Media Devices e.g. laptop, Pen Drives etc. are not allowed inside the campus.

You are required to report to HCL Onboarding Team for completing joining formalities on the day of joining by 9:00 a.m. at your respective location of joining as following:

**Location of HCL Onboarding Team for joining formalities:**

S. No	Location	Address
1	NOIDA	<b>Mondays and Thursdays:</b> Triveni Induction Room, First Floor, KNMA Tower, Gate number 1, HCL Technology Hub, Plot No 3A, Sector 126, Noida-201313. UP (India) <b>Tuesdays, Wednesdays and Fridays:</b> Akashi Induction Room, Ground Floor, Tower – 1, Gate number-1, HCL Technology Hub, Plot No 3A, Sector 126, Noida-201313. UP (India)
2	CHENNAI	HCL Technologies Ltd, Sez Unit-2 (Sdb2 Buid), Eclot-Special Economic Zone, 602/3, Shollinganallur Village, Shollinganallur-Medavakkam High Road, Chennai-600119
3	BANGLORE	HCL Technologies Ltd, Surya Sapphire, Plot#3, 1st Phase, Hosur Road, Electronic City Bangalore-560100
4	KOLKATA	HCL Technologies Ltd, Level-4, Building-A3 Unitech Infospace, Dh Street, Rajarhat, Kolkata-700091
5	HYDERABAD	HCL Technologies Ltd, Special Economic Zone, Phoenix Infocity Pvt Ltd, H-01, Level -2, Hitec City 2-Survey No. 30, 34, 35 & 38, Madhapur, Hyderabad-500081
6	PUNE	HCL Technologies Ltd, Blue Bell, Tower-7, Level-Upper Ground Floor, Wing (A&B), Magarpatta, Sez, Pune-411013
7	MUMBAI	HCL Comnet Ltd, Arena Tower, Ground Floor, Road No 12, Midc, Andheri East, Opp Goldfinch Hotel, Mumbai-400093
8	LUCKNOW	HCL Technologies Ltd, HCL IT City, SDC-01, 2nd Floor – Induction Room, Chack Gajaria Farms, Sultanpur Road, Lucknow, Uttar Pradesh-226002
9	MADURAI	HCL Technologies Ltd, Sez Unit-1, Tower-1, Elcot, Special Economic Zone, Survey No. 1/2, 1/3, 1/19, 1/20, 4/1, 2/1, 2/2, 4/2, & 5, Plot No. 5&7, Ilandhaikulam Village-Madurai-Tamil Nadu-625020
10	Nagpur	HCL Technologies Ltd, Plot No. 5, Sector 12, Mihan SEZ, Nagpur
11	Coimbatore	State Street Hcl Services   Human Resources   Module - 201, 202, 203, 204 And 206 – 2Nd Floor, Tidelpark Coimbatore Limited, Coimbatore-641014, Extn: 04226657526
12	Vijayawada	State Street HCL Services Private Limited Medha IT Towers, Third Floor, Kesarapalli, Gannavaram, Krishna District 521102

**ANNEXURE IV**

**EXPLANATION OF COMPENSATION STRUCTURE AND EMPLOYEE BENEFITS**

To facilitate an easy understanding of your compensation structure (Cost to Company, CTC), the various components have been categorized under the following broadheads:

- ✚ Basic Salary
- ✚ Monthly Allowances ✚
- Variable Pay
- ✚ Retirals & Insurances Benefit



**Disclaimer:**



**Your individual compensation structure may not necessarily have all the components as applicable to the respective Band.**

The details for each component falling under these heads are explained as following:

**BASIC SALARY**

The Basic Salary is standard across organization and brought to a certain value of the CTC. Basic salary has an impact on various other components such as the PF contribution, medical insurance cover, Gratuity, HRA etc. and hence has to be balanced so as not to substantially reduce the employee's take home salary.

**MONTHLY ALLOWANCES**

- **House Rent Allowance (HRA):** The HRA is payable maximum up to 100% of the Basic Salary and paid monthly. This includes the Company Leased Accommodation value. For those who are not staying in a rented accommodation, can declare the same in the system post joining and this amount would be paid as taxable component.
- **Food Wallet:** Food Wallet is a voluntary benefit and is applicable for payments related to food and non-alcoholic beverages only. Once enrolled, the benefit should be availed within HCL Cafeterias or food joints outside HCL campus which serves only food and non-alcoholic beverages. This Food Wallet cannot be used in any other outlet other than designated food outlet.
- **Holiday Allowance:** Holiday Allowance is payable maximum up to INR 50,000 spread over 12 months.
- **Advance Statutory Bonus:** Applicable where monthly gross does not exceed INR 21,000 (excluding variable component) as per the Payment of Bonus Act.
- **Compensatory Allowance:** Compensatory Allowance is a buffer component that adjusts the amount of CTC against all other fixed components.
- **VARIABLE PAY**

The scope of "Variable Pay" in your compensation structure will be governed based on your "employee group" in HCL.

**Performance Bonus (PB):**

Performance Bonus (PB) is payable in accordance with the Company's Bonus Policy (sales / delivery / functional support) as applicable at that time. The quantum of pay-out will be subject to the current year's Bonus Policy and will be calculated based on your individual contributions against your Key Performance Parameters (KPP) as well as the company's performance.

PB is payable at the end of the performance review cycle. To be eligible for the bonus pay-out, you need to be active on the rolls of the company at the time of reward distribution as per Performance review and Reward cycle.

**Engagement Performance Bonus (EPB):** Engagement Performance Bonus is a variable component payable on a monthly basis. This component allows employees to participate and take control of delivery excellence in their respective engagements. Payout of EPB will be based on EPB guidelines as applicable to the respective engagement.

## **RETIRALS&INSURANCESBENEFIT**

You and your dependents will be covered under Social Security as per the law and Insurance Benefits policy offered by the company. The amount mentioned under 'Insurance and Medical Benefits' in your compensation structure is applicable towards various insurances (Medical Insurance, Term Life Insurance, Personal Accident Insurance).

**Medical Insurance:** Some of the salient features of the Group Health Medical Insurance policy are as follows

- The policy covers Hospitalization expenses and Maternity expenses.
  - By default, the employees (who are not covered under the ESI Act, 1948] will be mandatorily covered under the benefit. The benefit will also be available to cover Spouse, dependent children, dependent parents/in-laws, dependent brothers who are unemployed but below the age of 25 and sisters (unmarried & unemployed), additionally, by declaring them as dependants and on confirming that they are NOT covered under any other employer-sponsored medical scheme (e.g., Central Government Health Scheme) and that they are wholly or substantially dependent on you for their medical needs.
  - The premium payable depends on the dependants declared.
  - The hospitalization coverage limit will be same as defined in compensation structure.
  - Company reserves the right to amend the benefit plan and shall keep all employees informed/updated.
  - You may refer 'Medical Insurance policy' for further details.
- **Coverage under ESI:** The employee will be covered under Employee State Insurance Scheme in accordance with the applicable norms and amendments made during time to time or any further amendment which may come into force during the employment tenure under **Employees' State Insurance Act, 1948**.

Employees covered under ESI would not be covered by default under HCL's medical insurance benefit. Option to enroll under medical insurance is available as well; however, in such a case, the additional cost of annual medical premium has to be borne by the employee as per terms and conditions elucidated under Medical Insurance policy.

\*The employee & employer contribution will be payable as per current prescribed rates under ESI Rules.

- **Employer's contribution to Provident Fund:** As per statutory requirements, an employee has to contribute 12% of the basic salary towards Provident Fund (PF). HCL contributes matching amount to PF. Out of employer's contribution, 8.33% of monthly basic or INR.1,250/- whichever is lower is remitted to PF authorities towards Employees' Pension Scheme (EPS). All employees are thereby eligible to draw pension after superannuation, except those who had opted out of EPS as per Form-11 declaration.

\*The percentage and amount is in compliance with the current PF Act.

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- **Gratuity:** As per statutory requirements, it is employer's statutory liability to pay 15 days Basic salary (15/26 of amonthly Basic) for every completed year of service to each of his employees on their exit, for any reason after fiveyearsof continuousservice,subject to maximumlimit ofINR 20.00lakhs.
- **Term Life Insurance (including EDLI):**At HCL, you will be covered under the Term-life Insurance which providesafety net to family in case of death of the employee due to any reasons. The applicable amount is mentioned in yourofferletter.
- **Disability Insurance:** You are also covered against any permanent or partial disability that may arise due to anaccident. The amount payable by Insurer for a disability shall depend on nature of the disability. The amountmentioned in your offer letter is the maximum amount paid by Insurer as per the nature of a disability. You may refer'PersonalAccident Insurance' policy forfurtherdetails.

Welookforwardforyoubeinganintegralpartofthisarduousyetfulfillingjourneytowardsexcellenceandgrowthandhopeourrelatio nship will go alongway!

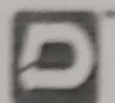
### **Disclaimer**

*You will be liable to pay all applicable taxes on your income as per the local laws. You will also be responsible for filingyour personal Income Tax returns. You acknowledge that the Company is not in any way influencing, guiding, suggestingonaspectsoftaxationortaxsavingmeasuresinanyformandthatthesameisindividual'sdecision/personalchoice. Please note that all components mentioned above may or may not be a part of your compensation structure. HCLreserves the right to alter, append or withdraw the benefits extended either in part or in full based on management'sdiscretion.*

Welookforwardforyoubeinganintegralpartofthisarduousyetfulfillingjourneytowardsexcellenceandgrowthandhopeourrelatio nship will go alongway!

HCLTechnologieswillcorrespondwithyouontheaddress&contactdetailsmentionedbelow:-

**Permanent Address:H.No 4-60, Konda Vari Veedi, Tella  
(Village),Thurimella(Post),Cumbum(Mandal),Prakasam(Dist.),  
AndhraPradesh,India,523372  
Email  
ID:shiresha.chegireddy@gmail.comTelephoneNumb**



28/02/2019

To DINTAKURTAI TEJASWINI

Dear Mr. / Ms.

Sub: Offer of Traineeship

We pleased to inform you that you are selected as Graduate Engineering Trainee, based at our factory in Sriperumbudur, Kancheepuram District. A detailed letter of trainee order will be issued to you at the time of joining on the month of August-2019. Your salary will be Rs.12500/- CTC per month.

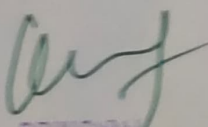
Please bring the copies & document required at the time of joining:

1. Passport size photos.
2. All educational documents from X Std to Diploma/ UG provisional certificate.
3. Proof of personal identification & residential identification.

Wish you a best of luck.

For JKM AUTOMOTIVE,

Authorized Signatory

  
PRINCIPAL  
JOSHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarejooratti (Village)  
Peddarevuru (Vid), Prakasam Dt, A.P.

**SPRINGLOGIX SOFTWARE PRIVATE LIMITED**

1-98/3/F/3, Plot No. 5, Jai Hind Enclave, Jubilee Hills, Hyderabad – 500033

G. Lakshmi Kedhari  
Plot no 104, Seshadri heights  
Road no: 10 , Bandari layout  
Nizampet - 500090

1<sup>st</sup> February, 2022

Dear **Lakshmi Kedhari**,

We are pleased to confirm that, you have been selected for the position of **Software Engineer** at SpringLogix Software Private Limited; we believe that you will be an excellent addition to our team and are very much looking forward to having you on board.

As discussed, you will be on probation for the period of 3 months from the date of joining. During probationary period your salary will be Rs 1.2 Lakhs per annum. On completion of probationary period, your salary will be Rs 2.4 Lakhs per annum.

Your employment with SpringLogix Software Private Limited is at-will. During probationary period, the firm will have the right to terminate the employment with a notice period of 15 days or salary of 15 days in lieu of. The candidate will have to give a notice period of 60 days or salary of 60 days in lieu of. On completion of probation period, either party can terminate the employment relationship with a notice period of 60 days of salary of 2 months in lieu of.

Please note that your date of joining is **01-Feb-22**.

We are looking forward to welcoming you to our team.

Sincerely,  
B.V.Kumar  
HR Manager  
**SpringLogix Software Private Limited**

**SpringLogix Software Private Limited is a software products & services company.**

**© SpringLogix Software Pvt Ltd**

15JUL/A04/12

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear GONTLA ROJA,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKonnnect Ltd, Chennai.

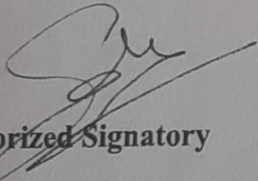
This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy DigiKonnnect Ltd

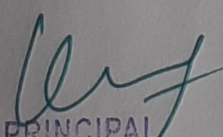
  
Authorized Signatory

KARVY III  
KEEP GROWING

G. Roja  
Signature of the candidate

mail ID: rojagontla412@gmail.com

mobile no: 7095132141

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarengattu (Village)  
Paddaraveedu Mdl, Prakasam Dt, A.P.



# KARVY III

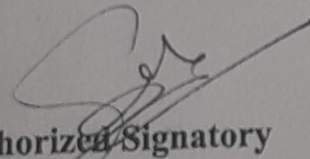
KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at 80155 38498 with Serial# mentioned on your LOI. Or Send a mail to [Sathishkumar.m@karvy.com](mailto:Sathishkumar.m@karvy.com)

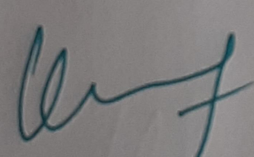
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This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

For Karvy Digikonnnect ltd

  
Authorized Signatory

KARVY III  
KEEP GROWING

G. Roja  
Signature of the candidate

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajpettu (Village)  
Ped. Jaraveedu Md, Prakasan, Dt, A.P.

15JULIA0413

# KARVY III

## KEEP GROWING

### Letter of Intent

Congratulation,

Dear GUNDAREDDY VENKATA NAGA JYOTHI,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKonnnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy DigiKonnnect Ltd



Authorized Signatory


**KARVY III**  
KEEP GROWING

G.V.N. Pyothi

Signature of the candidate

Mobile No: 9052783262  
8297657714.

Email ID: jyothigundareddy01@gmail.com

  
KRISHNA PRINCIPAL  
OF TECHNOLOGY & SCIENCES  
Devarajyattu (Village)  
PeddaraVeedu Md, Prakasam Dt, A.P.

# KARVY III

KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
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4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

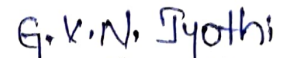
For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**


**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnnect ltd**

  
Authorized Signatory

**KARVY III**  
KEEP GROWING

  
Signature of the candidate

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Md, Prakasam Dt, A.P.

15JUL10415

100 Feet, Anna Salai,  
Upper Ground Floor, Estate  
Ambartur, Chennai - 600 066  
Tamilnadu, India

Tel: +91 44 6662 4000

techmahindra.com  
careers@techmahindra.co

Registered Office:  
Gateway Building, Apollo Bunder,  
Mumbai 400 001, India

CIN: L64200MH1986PL0041370

Expression of Interest

Date: 23/03/2019

Dear KAMISETTY VENKATA SAI SRUTILAYA - Telugu

We are pleased to convey through this Expression of Interest letter that you are being considered for the post of **Customer Support Associate** provided you fulfill other requirements. This letter is intended only as an overview of the potential offer from Tech Mahindra Limited. The detailed terms and conditions of employment will be contained in an offer letter, which may be issued by the company and may contain additional provisions to those herein.

**Proposed CTC: 120000 INR Per Annum + Rs.2000 training Stipend for the first month + Performance incentives**

**Proposed Date of Joining : DEC - 2019**

**Place: Chennai**

We request you to bring the following documents at the time of your joining, as they are mandatory for our records and necessary for the completion of joining formalities.


- Copy of Class 10<sup>th</sup> Certificate & Class 12<sup>th</sup> Certificate & Degree / Graduation certificates
- Copy of Residence proof
- Copy of Identity Proof (Driving License or Passport or Voter card)
- Original copy of LAST PAY SLIP received (if applicable).
- Copy of RELIEVING LETTER / APPOINTMENT LETTER from previous employer(s) (if applicable).
- Passport size photographs-10 nos. & Post Card Size Photographs -2 nos.

This letter remains valid for the period of 30 days from the date of proposed joining month. After that another round of interview will be conducted at our company premises. There after the company would issue you an offer letter with details of all service terms and conditions and salary annexure along with suitable date of joining. If any information furnished by you in your application is found to be incorrect or false or if you have suppressed material information regarding your qualification, experience, identity etc, the company may withdraw this letter without any notice.

Please note this letter is not an offer or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the company and there is no obligation on the company to do so. An employee-employer relationship between you and company shall be established only upon the company's issuance and your acceptance of a legally binding agreement of employment.

Kindly sign and return a copy of this letter as a token of your acceptance of this expression of interest.

Candidate Signature K.V.S. Srutilaya

Sincerely,  
  
Resource Management Group  
Tech Mahindra Limited

cell No: 8519898862

Mail Id: saisrutilaya031@gmail.com.

  
PRINCIPAL  
KRISHNA CHANDRYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P

15JUL1A0416

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear KONDA YAMINI REDDY,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKonnnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikonnnect Ltd



Authorized Signatory

KARVY III  
KEEP GROWING

K. Yamini Reddy  
Signature of the candidate

Ph.no ; 7997616317

9542040974

email id ; YaminiKonda3@gmail.com



PRINCIPAL  
SRI SATHYANARAYANA INSTITUTE  
TECHNOLOGY & SCIENCES  
Village  
Akasara Pt.

# KARVY III

## KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).


For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to [Sathishkumar.m@karvy.com](mailto:Sathishkumar.m@karvy.com)

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnnect Ltd**

  
Authorized Signatory  
**KARVY III**  
KEEP GROWING

  
Signature of the candidate

  
PRINCIPAL  
SRI CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
(Dattarajugattu (Village)  
Siddaravolu Edu Nidi, Prokasam Dt, A.P.

15JUL140418



Date: 13-02-2019

To,  
Ms. M.KASAMMA ,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT,  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear KASAMMA,

With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is 20-07-2019. You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

#### TERMS & CONDITIONS:

Who are ready to work on technology in VERTULONIX company

1. Submit your original certificates
2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

A handwritten signature in black ink, appearing to read 'G Jagadeesh', is written over the typed name.

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup> FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

I have read and understood the above terms and conditions hereby signify my acceptance of

#Suite No: 104, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftware.com](http://www.vincensesoftware.com) email: [info@vincensesoftware.com](mailto:info@vincensesoftware.com) Contact No:  
+918886877797.

A handwritten signature in green ink, appearing to read 'Principal', is written over the typed name.

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

15 Jul/A0419



Date: 13-02-2019

To,  
Ms. P.PRAVALIKA ,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT,  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear PRAVALIKA,  
With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is **20-07-2019**. You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

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Who are ready to work on technology in VERTULONIX company

1. Submit your original certificates
2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

A handwritten signature in black ink, appearing to read "G Jagadeesh", is written over a faint circular stamp.

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup> FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

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#Suite No: 104, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftware.com](http://www.vincensesoftware.com) email: [Info@vincensesoftware.com](mailto:Info@vincensesoftware.com) Contact No:  
+918886877797.

A handwritten signature in green ink, appearing to read "Principal", is written over a faint circular stamp.

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.



15JULIA0420

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear PADIGIREDDY JYOTHI,

We are pleased to inform you that you have been selected as **"Officer - Customer Support"** with Karvy DigiKconnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikconnect Ltd



Authorized Signatory



P. Jyothi  
Signature of the candidate

Email Id: Padigireddy Jyothi.123@gmail.com

phone No: 9133815 773



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajangattu (Village)  
Paddaravatu SBI, Pudukottai

# KARVY III KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).


For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**


**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnnect ltd**

  
Authorized Signatory

**KARVY III**  
KEEP GROWING

  
Signature of the candidate

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Paddaraveedu Mall, Prakasam Dt, A.P.

15 JULIA0421

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear PADUCHORI VENKATA LAKSHMI MOONIKA,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKonnnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
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You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikonnnect Ltd


  
Authorized Signatory

KARVY III  
KEEP GROWING

P.v.lakshmi moonika  
Signature of the candidate

Mobile No:- 8297502589  
8142060403

mail id:- moonika.P421@  
gmail.com

  
PRINCIPAL  
TRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajunattu (Village)  
Padaravudu Mal, Prakasam Dt, A.P

# KARVY III KEEP GROWING

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For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

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**For Karvy Digikonnnect ltd**

  
**Authorized Signatory**

**KARVY III  
KEEP GROWING**



**P.v.lakshmi Mounika**  
**Signature of the candidate**

15J01A0422

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear PADUCHURI YASASWI,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKonnct Ltd, Chennai.

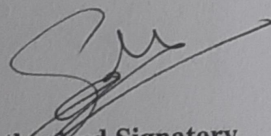
This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

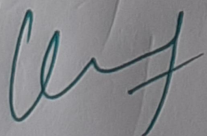
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2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikonnct Ltd

  
Authorized Signatory

KARVY III  
KEEP GROWING

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.

P. Yasaswi  
Signature of the candidate

Pyasaswi77@gmail.com

786908733

# KARVY III

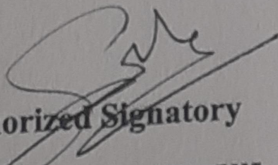
KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

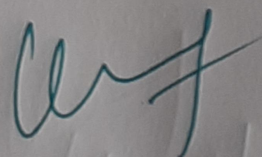
For any queries, contact us at 80155 38498 with Serial# mentioned on your LOI. Or Send a mail to [Sathishkumar.m@karvy.com](mailto:Sathishkumar.m@karvy.com)

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

For Karvy Digikonnnect ltd

  
Authorized Signatory  
**KARVY III**  
KEEP GROWING

Signature of the candidate

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajunaidu (Pillana)  
Neddaraveedu Mandal, Prakasham Dt. A.P.

15 JUL 2019



Date:13-02-2019

To,  
Ms.P.SAILAJA,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT,  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear P.SAILAJA,  
With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is 20-07-2019 You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

#### TERMS & CONDITIONS:

Who are ready to work on technology in VERTULONIX company

1. Submit your original certificates
2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

A handwritten signature in black ink, appearing to read "G Jagadeesh".

G Jagadeesh  
Managing Director

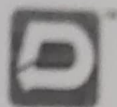
Hyderabad  
13<sup>th</sup>FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

I have read and understood the above terms and conditions hereby signify my acceptance of

#Suite No: 104, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftwareolutions.com](http://www.vincensesoftwareolutions.com) email: [Info@vincensesoftwareolutions.com](mailto:Info@vincensesoftwareolutions.com) Contact No:  
+918886877797.

A handwritten signature in blue ink, appearing to read "Principal".  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCE  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.



To MOUNIKA POLEPALLE

28/02/2019

Dear Mr. / Ms.

**Sub: Offer of Traineeship**

We pleased to inform you that you are selected as Graduate Engineering Trainee, based at our factory in Sriperumbudur, Kancheepuram District. A detailed letter of trainee order will be issued to you at the time of joining on the month of July - 2019. Your salary will be Rs.12500/- CTC per month.

Please bring the copies & document required at the time of joining:

1. Passport size photos.
2. All educational documents from X Std to Diploma/ UG provisional certificate.
3. Proof of personal identification & residential identification.

Wish you a best of luck.

For JKM AUTOMOTIVE,

Authorized Signatory

JRISHNA CHANDRASEKHAR REDDY  
OF TECHNOLOGY & SCIENCES  
Devarajopatta (Village)  
Peddaravesdu lldl, Prakasam Dt, A.P.

JKM AUTO



15 JUL 2019



Date:13-02-2019

To,  
Ms.S.RAVALI,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT.  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear S.RAVALI,  
With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is 20-07-2019 You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

#### TERMS & CONDITIONS:

Who are ready to work on technology in VERTULONIX company

1. Submit your original certificates
2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

A handwritten signature in black ink, appearing to read "G Jagadeesh".

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup>FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

I have read and understood the above terms and conditions hereby signify my acceptance of

#Suite No: 104, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftware.com](http://www.vincensesoftware.com) email: [info@vincensesoftware.com](mailto:info@vincensesoftware.com) Contact No:  
+918886877797.

A handwritten signature in green ink, appearing to read "Principal".

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 329  
Peddaraveedu(Mdl), Prakasam Dist.

15 JUL 2019

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear SANNIDHI SIRGESHA RANGA KUMARI,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKconnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikconnect Ltd



Authorized Signatory

KARVY III  
KEEP GROWING

S.S Ranga Kumari  
Signature of the candidate

mobile no: - 9000723194

mail id: - kumarisannidhi9@gmail.com



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajwattu (Village)  
Paddaravodu MdL, Prakasam Dt, A.P

# KARVY III KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

For Karvy Digikconnect ltd

Authorized Signatory

KARVY III  
KEEP GROWING

Signature of the candidate

PRINCIPAL  
SRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Pardalavcedu Rd, Prakasam Dt, A.P.

15JULIA0430

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear SHAIK APSANA.

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKonnnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:


1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikonnnect Ltd

  
Authorized Signatory


KARVY III  
KEEP GROWING

  
Signature of the candidate

Mobile.No: 8317514342

9059904980  
Mail.ID: apsanaaSin430

@gmail.com

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaravcedu Midl, Prakasam Dt, A.P.

# KARVY III KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
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8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

For Karvy Digikonnnect ltd

Authorized Signatory

KARVY III  
KEEP GROWING

*Ek. Ap. Sana .*  
Signature of the candidate

*[Signature]*  
PRINCIPAL  
KRISHNA CHARITABLE INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu (Md), Prakasam Dt, A.P.

15 Jul As 432



Date:13-02-2019

To,  
Mr.SYED MUBARAK  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT,  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear SYED MUBARAK,  
With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is 20-07-2019 You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

#### TERMS & CONDITIONS:

Who are ready to work on technology in VERTULONIX company

1. Submit your original certificates
2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

A handwritten signature in black ink, appearing to read "G Jagadeesh", is written over a horizontal line.

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup>FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

I have read and understood the above terms and conditions hereby signify my acceptance of

#Suite No: 104, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftwaresolutions.com](http://www.vincensesoftwaresolutions.com) email: [Info@vincensesoftwaresolutions.com](mailto:Info@vincensesoftwaresolutions.com) Contact No:  
+918886877797.

A handwritten signature in green ink, appearing to read "C. S. J.", is written over a horizontal line.  
PRINCIPAL

KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

15JUL/AO 433



Date:13-02-2019

To,  
Ms.SYED.SHAMEEM,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT,  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear SYED.SHAMEEM,

With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is 20-07-2019 You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

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Yours sincerely,

For VINCENSE

A handwritten signature in black ink, appearing to read 'G Jagadeesh', is written over the printed name.

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup>FEB 2019

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PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

15J01A0436

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear ADUSUMALLI RAMU,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKonnnect Ltd, Chennai.

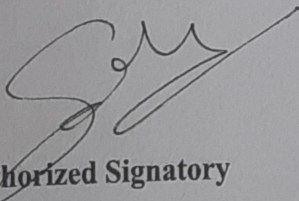
This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
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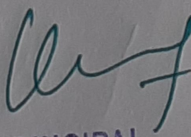
For Karvy Digikonnnect Ltd

  
Authorized Signatory

KARVY III  
KEEP GROWING

A Ramu  
Signature of the candidate

mobile no:- 8099691149  
7981271675  
mail: a.ramu0436@gmail.com

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajunattu (Village)  
Dharavandi, Prabhavathi, Dt, A.P.



# KARVY III

KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
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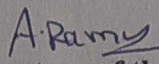
For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

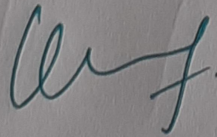
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For Karvy Digikonnnect ltd

Authorized Signatory

KARVY III  
KEEP GROWING

  
Signature of the candidate



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devrajupattu (Village)  
T. Jayaveedu Mdl, Prakasam Dt, A.P.

15JUIA0437



# VTS Services

Helping People to Transform their Businesses, their Careers and their Lives.

12/03/2019

To

AINALA RAJESH

KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

DEVARAJUGATTU

Mr AINALA RAJESH

**Sub: Appointment Letter- Graduate Engineer Trainee**

With Reference to your application and interview you had with us, We pleased to appoint you as Graduate Engineer Trainee worked in our client **EAST INDIA TECHNOLOGY, BANGALORE** with following conditions.

The salary during Training period will be Rs. 14,500 CTC per month inclusive of ESI+ PF+ FOOD ATTENDANCE BONUS.

Minimum one Month Notice period has to be given in case of Resignation and leaving the job.

You are requested to join for the duty on 24<sup>th</sup> July 2019.

For VTS service

HR MANAGER

BANGALORE

KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.

**Offer cum Appointment Letter**

24 June, 2019.

**Mr. Basireddy Durga Prasada Reddy,**

We have pleasure in appointing you as “**Software Associate Engineer**” in our organization, **Maxim Information Technologies Pvt Ltd**, effective from “**10 July, 2019**” on the following terms and conditions:

**1. Placement & Compensation**

You will be placed in the appropriate band / responsibility level of the Company, and will be entitled to compensation (salary and other applicable benefits) as detailed in Annexure “A”. Compensation will be governed by the rules of the Company on the subject, as applicable and/or amended hereafter.

**2. Salary revision**

Your salary will be reviewed in general on April month of each year, or at such other time as the Management may decide. Salary revisions are discretionary and will be subject to, and on the basis of, effective performance and results.

**3. Posting & Transfer**

Your initial posting will be at “**Pune**”. However, your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the company may determine, to any department / section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location.

**4. Probation:**

You will be on probation for a period of **Three months**. The period of probation can be extended at the discretion of the Management and you will continue to be on probation till an order of confirmation has been issued in writing.

**5. Full time employment**

Your position is a whole time employment with the Company and you shall devote yourself exclusively to the business and interests of the company. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly (except as shareholder / debenture holder), in any other trade or business during your employment with the company, without permission in writing of the Board of Directors of the Company. You will also not seek membership of any local or public bodies without first obtaining specific permission from the Management.

**6. Confidentiality**

You will not, at any time, during the employment or after, without the consent of the Board of Directors disclose or divulge or make public, except on legal obligations, any information regarding the Company’s affairs or administration or research carried out, whether the same is confided to you or becomes known to you in the course of your service or otherwise.

**7. Intellectual Property**

If you conceive any new or advanced method of improving designs/ processes/ formulae/ systems, etc. in relation to the business/ operations of the Company, such developments will be fully communicated to the company and will be, and remain, the sole right/ property of the Company.

**8. Responsibilities & Duties**

Your work in the organization will be subject to the rules and regulations of the organization as laid down in relation to conduct, discipline and other matters. You will always be alive to responsibilities and duties attached to your office and conduct yourself accordingly. You must effectively perform to ensure results.

**9. Past Records**

If any declaration given, or information furnished by you, to the company proves to be false, or if you are found to have willfully suppressed any material information, in such cases, you will be liable to removal from services without any notice.

**10. Retirement**

The retirement age is **58 years**. You will retire from the employment of the Company at the end of the month in which you attain 58 years of age.

**11. Termination of employment**

During the probationary period and any extension thereof, your services may be terminated on either side by giving one month's notice or salary in lieu thereof. However, on confirmation the services can be terminated from either side by giving **One month** (30 days) notice or salary in lieu thereof.

Upon termination of employment, you will immediately hand over to the Company all correspondence, specifications, formulae, books, documents, market data, cost data, drawings, affects or records belonging to the Company or relating to its business and shall not retain or make copies of these items.

Upon termination of employment, you will also return all company property, which may be in your possession.

**12. Medical Fitness**

This appointment is subject to your being, and remaining, medically fit.

Please confirm your acceptance of the appointment on the above terms and conditions by signing and returning this letter for our records.

Yours faithfully,  
For Maxim Information Technologies Pvt Ltd

  
Aarohi D.  
Sr. HR-Manager



**ANNEXURE 'A'****COMPENSATION DETAILS (Salary & applicable benefits)****a) Remuneration**

Basic	126,324.00
HRA	63,168.00
Conveyance	19,200.00
Medical Allowance	15,000.00
CCA	56,844.00
Special Allowance	69,480.00
Gross Yearly Salary	350,016.00

**b) Retirals**

- i. You will participate in the Company Provident Fund Scheme as applicable to your category of employees.
- ii. You will be entitled to gratuity in accordance with the rules governing such payment.

**c) Leave**

You will be entitled to privilege, sick and casual leave as applicable to your category of employees.

**Note:**

- It is expected that individual compensation package would not be shared with other employees.
- The above compensation structure is subject to change without affecting emoluments adversely.
- Applicable tax would be borne by the employee.

I have read the terms and conditions of this letter of appointment and confirm my acceptance of the same.

**(Signature and Date)**



# VTS Services

Helping People to Transform their Businesses, their Careers and their Lives.

15JU1A0440

To

12/03/2019.

CHABOLU VENKATA RAJU

KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

DEVARAJUGATTU

Mr CHABOLU VENKATA RAJU

**Sub: Appointment Letter- Graduate Engineer Trainee**

With Reference to your application and interview you had with us, We pleased to appoint you as Graduate Engineer Trainee worked in our client **EAST INDIA TECHNOLOGY, BANGALORE** with following conditions.

The salary during Training period will be Rs. 14,500 CTC per month inclusive of ESI+ PF+ FOOD ATTENDANCE BONUS.

Minimum one Month Notice period has to be given in case of Resignation and leaving the job.

You are requested to join for the duty on 24<sup>th</sup> July 2019.

For VTS service

HR MANAGER

BANGALORE

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddareveedu Mall, Prakasam Dt, A.P.

Date: Apr 08, 2022  
Offer No : QS2535450

**MAHESH REDDY**  
RAM NIVAS PLOT NO: 303 ,BALAJI NAGAR KUKATPALLY HYDERABAD 500072  
HYDERABAD  
TELANGANA

### **EMPLOYMENT CONTRACT**

We are pleased to offer you employment at QUESS Corp Limited for a employment contract as per the following terms:

#### **DEPUTATION:**

You are deputed to Client Place under this Contract. The terms of employment is exclusively with QUESS, the employee shall never be deemed to be the employee of the client, where you have been deputed under this Contract

#### **TENURE:**

The term of your Contract shall be valid from APR 18, 2022

#### **COTERMINOUS:**

Your Employment shall be co-terminous with the project/work for which you are deputed and the same shall end as and when the project/work ends at the appointed location

#### **LOCATION:**

You are required to work at client's location at BENGALURU.

#### **POSITION:**

You are appointed as **ASSISTANT ENGINEER**.

#### **REMUNERATION:**

The details of your salary break up with components are as per the enclosure attached herewith.

#### **PROBATION:**

Unless otherwise notified to you in writing this contract of employment would be valid as per company's service agreement with client.

**WORKING HOURS:**

You will follow the working hours of the client where you will be deputed. You may have to work on shifts, based on the client's requirement. Your attendance will be maintained by the Reporting Officer of the client, which needs to be mandatorily sent to the contact person at QUESS within the cut-off date as mutually agreed for pay-roll processing.

**TERMINATION & SUSPENSION:**

At the time of termination of the employment either due to termination by either you or the Company or upon the lapse of the term of employment, if there are any dues owing from you to the Company, the same may be adjusted against any monies due to you by the Company on account of salary including bonus or any other payment owned to you under the terms of your employment.

During the tenure of your Contract, any deviation or misconduct in any form that were noticed by the company or if there are any breach of internal policies or any regulation that was mutually agreed to be complied with, QUESS or principal employer has the rights and authority to suspend your services until you are notified to resume work in writing. QUESS reserves all such right to withheld full or a portion of your salary during such suspension period.

**NOTICE PERIOD:**

In the eventuality if you wish to separate from the organization you will need to give 60 day's notice in writing. The Contract can be terminated at the discretion of QUESS subject to 60 day's notice.

However due to breach of code of conduct, misbehavior or indiscipline etc, then in such cases, QUESS will have / reserve rights to terminate immediately without giving notice period.

In case you do not serve the stipulated notice period , company reserves the right to initiate the recovery of the remaining notice period days and Proceed legally as well.

**INDEMNITY:**

You shall be responsible for protecting any property of the Client entrusted to you in the due discharge of your duties and you shall indemnify the client if there is a loss of any kind to the said property.

**CODE OF CONDUCT:**

You shall not engage in any act subversive of discipline in the course of your duties for the Client either within the Client's organization or outside it, and if you were at any time found indulging in such act/s, the Company shall reserve the right to initiate disciplinary action as is deemed fit against you. You may be required to sign an individual NDA/BCG if the client so requires and the same will be binding on you.



**LEAVES:**

you will be entitled for 30 days annual leaves which includes 18 days Privilege Leave and 12 Days Sick/Casual Leave.

**HOLIDAYS:**

You will be entitled to paid holidays in a year as notified by the company from time to time.

**ADDRESS FOR COMMUNICATION:**

The address of communication for the purpose of service of notice and other official communication to the company shall be the registered address of the company. The address of communication and service of notice and other official communication is the address set out as above and your present residential address namely. In the event there is a change in your address, you shall inform the same in writing to the Management and that shall be the address last furnished by you, shall be deemed to be sufficient for communication and shall be deemed to be effective on you.

**BACKGROUND VERIFICATION:**

The company reserves the right to have your back ground verified directly or through an outside agency. If on such verification it is found that you have furnished wrong information or concealed any material information your services are liable to be terminated.

**ABSENTEEISM:**

You should be regular and punctual in your attendance. This will be governed by rules laid down at the location and therefore you have to follow these rules as per the prescribed rules.

**RULES AND REGULATIONS:**

You shall be bound by the Rules & Regulations framed by the company from time to time in relation to conduct, discipline and other service conditions which will be deemed as Rules, Regulation and order shall form part and parcel of this letter of appointment.

**OTHER TERMS OF CONTRACT:**

In addition to the terms of appointment mentioned above, you are also governed by the standard employment rules of QUESS (as per Associate Manual). The combined rules and procedures as contained in this letter will constitute the standard employment rules and you are required to read both of them in conjunction.

**JURISDICTION:**

Notwithstanding the place of working or placement or the normal or usual residence of the employee concerned or the place where this instrument is signed or executed this Contract shall only subject to the jurisdiction of the High Court of Judicature of Karnataka at Bangalore and its subordinate Courts.

**DEEMED CANCELLATION OF CONTRACT:**

The Contract stands cancelled and revoked if you do not report to duty within 3 days from the date of joining & your act will be construed as deemed and implied rejection of the offer of employment from your side; hence no obligation would arise on the part of the company in lieu of such Employment Contract issued.

**JOINING BONUS /RELOCATION BONUS/NP BUYOUT::**

If you are eligible for Joining Bonus/Relocation Bonus/Notice Period Buyout this amount will be paid in 2 instalments, the same would be recovered if the separation is initiated either by you or by the company within 12 months from the date of payment. All relevant income tax will be deducted at the time of payment. In the event of separation before the agreed period of time, the income tax deducted will not be refunded.

**PERFORMANCE BONUS:**

You are eligible to receive 0 to 4 months Gross salary as performance bonus based on your performance.

You shall report to work on Apr 18 2022 at the clients place.

You are requested to bring the following documents at the time of joining:

1. Educational Certificates
2. Experience Letter / Relieving letter
3. Latest month pay slip
4. Photo ID proof
5. Address Proof
6. 5 passport size photographs
7. PAN card
8. UAN Card
9. Aadhaar Card

Here's wishing you the very best in your assignment with us and as a token of your understanding and accepting of the standard terms of employment, you are requested to sign the duplicate copy of this letter and return to us within a day.

With warm regards,

For **QUESS Corp Limited.**



**Tej Hans Raj Singh**  
COO Staffing

I have read and understood the above mentioned terms and conditions of the Contract. I voluntarily accept the same and I shall abide to the terms and conditions mentioned therein and any amendments from time to time.

All the above mentioned terms and conditions will come in force from your date of joining, in case of no acceptance received before the first salary it would be deemed as acknowledged and accepted by you on receipt of your first salary.

Name:.....

Signature:.....

Place:.....

Date:.....

**Annexure A**

**Compensation Sheet**

Offer No: **QS2535450**

Associate Name: **MAHESH REDDY**

Designation: **ASSISTANT ENGINEER**

Location: **Bengaluru**

<b>Pay Heads</b>	<b>Rs. Monthly Pay</b>	<b>Rs. Annual Pay</b>
Basic	16000	192000
House Rent Allowance	6400	76800
City Compensatory Allowance	13100	157200
Statutory_bonus	1333	15996
<b>Gross Salary (A)</b>	<b>36833</b>	<b>441996</b>

<b>Employer's Contribution</b>		
Employer Provident Fund	1950	23400
<b>Total Contribution</b>	<b>1950</b>	<b>23400</b>
Project Performance Bonus (Indicate Bonus 0 - 4 months' salary Monthly/half yearly (B))	<b>0</b>	<b>147332</b>
<b>Cost to Company: (CTC) (A+B)</b>	<b>38783</b>	<b>612728</b>

<b>Deduction: (Subjected to change)</b>		
Provident Fund	1800	21600
Professional Tax	200	2400
<b>Total Deduction</b>	<b>2000</b>	<b>24000</b>
<b>Net Take Home</b>	<b>34833</b>	<b>417996</b>

**PROJECT PERFORMANCE BONUS:**

The actual amount and the administration of the performance Bonus rest with the client organization and the decision of the management in this regard is final. The payout will be done once every half year. The employee needs to be on the active rolls (should not have raised the resignation application) of the Client Organization to be eligible for receiving the Performance Bonus. If the separation is initiated either by you or by the client organization, before the same, you will not be eligible for receiving the Performance Bonus.

**Group Medi-claim Insurance :**You and your approved dependent family members (Spouse+2 kids) are eligible to enroll in company's group mediclaim insurance policy



**Tej Hans Raj Singh**

COO Staffing

*Quess Confidential*

This is a system generated letter

Offer No : QS2535450

Page 6

**QUESS Corp Limited**

3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India

<http://www.queesscorp.com> | Toll Free No: 1800-572-3333

Dear Associate,

Please download the WorQ App on your mobile for a host of benefits

- Access all your HR Documents (PaySlip, Offer Letter, PF/ESIC/Insurance Nos, Form 16
- Get Digital ID Card
- Get Easy Access to Quess helpline
- Get access to Quess Marqet to get lucrative offers specifically for Quess Associates
- Get host of learning opportunities

You will receive your User Id / Password & Company ID by sms to your registered mobile No.

For any issues in login to WorQ app, please email to [help@quesscorp.com](mailto:help@quesscorp.com).

Please mention your

- Offer No :QS2535450
- Name :MAHESH REDDY
- Mobile No

Link to download WorQ

Play Store (Android) - <https://goo.gl/rqsMnr>

App Store (iOS) - <https://goo.gl/DmHpEj>



# VTS Services

Helping People to Transform their Businesses, their Careers and their Lives.

15J01A0444

12/03/2019.

To

GANTA CHINNA VENKATA REDDY  
KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU

Mr GANTA CHINNA VENKATA REDDY

Sub: Appointment Letter- Graduate Engineer Trainee

With Reference to your application and interview you had with us, We pleased to appoint you as Graduate Engineer Trainee worked in our client **EAST INDIA TECHNOLOGY, BANGALORE** with following conditions.

The salary during Training period will be Rs. 14,500 CTC per month inclusive of ESI+ PF+ FOOD ATTENDANCE BONUS.

Minimum one Month Notice period has to be given in case of Resignation and leaving the job.

You are requested to join for the duty on 24<sup>th</sup> July 2019.

For VTS service

HR MANAGER

BANGALORE

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaravucolu Mdl, Prakasam Dt, A.P.

#54/4, 46/1, 1st Floor, Shamanna Reddy Building, Hosur Main Road, Garvebhavipalya,  
Bangalore - 560 068. [www.vtsservices.co.in](http://www.vtsservices.co.in)  
Ph: 080-40975692, 9742979394, 9741261909



QBARTER IT CONSULTING PVT LTD

### Confirmation Letter of Employment

Hyderabad,  
11<sup>th</sup> February 2019.

Dear KONURU SAINATH,

After careful consideration, we are pleased to announce that we've decided to offer you the position of Associate System Engineer (ASE) for QBARTER IT CONSULTING PRIVATE LIMITED. This email will serve as your pre- formal offer.

Your position title will be Associate System Engineer (ASE) and in this role, you will report to (Technical Development Lead). The start date for the position is **Monday, June 10, 2019**.

The salary (CTC) for this position will be **240000 LPA** (Including Variable Pay) terms and conditions apply. Based on your work you will get hike with expected CTC as per the company policies after 6 months of probationary period. This position is considered full-time, which means you will be expected to provide QBARTERS PVT LTD.


Our standard business hours are 9:30 AM to 6:30 PM (time varies as per the commitments), Monday through Saturday.

Please review the company website for more information about the QBARTERS PVT LTD mission, our family, and our history. If you have any questions about this offer or would like more information, please contact us at any time (check out [www.qbarters.com](http://www.qbarters.com)).

To accept this offer, please download, sign, and return the enclosed acceptance form to ([hr@qbarters.com](mailto:hr@qbarters.com)) by **Friday, February 15<sup>th</sup>, 2019**.

Sincerely,  
For QBARTERS Pvt Ltd,

Shalini Gandra  
Manager - TA

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.



QBARTER IT CONSULTING PVT LTD

### Confirmation Letter of Employment

Hyderabad,  
11<sup>th</sup> February 2019.

Dear KUNAPAREDDY MANOJBABU,

After careful consideration, we are pleased to announce that we've decided to offer you the position of Associate System Engineer (ASE) for QBARTER IT CONSULTING PRIVATE LIMITED. This email will serve as your pre- formal offer.

Your position title will be Associate System Engineer (ASE) and in this role, you will report to (Technical Development Lead). The start date for the position is **Monday, June 10, 2019**.

The salary (CTC) for this position will be **240000 LPA** (Including Variable Pay) terms and conditions apply. Based on your work you will get hike with expected CTC as per the company policies after 6 months of probationary period. This position is considered full-time, which means you will be expected to provide QBARTERS PVT LTD.


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Please review the company website for more information about the QBARTERS PVT LTD mission, our family, and our history. If you have any questions about this offer or would like more information, please contact us at any time (check out [www.qbarters.com](http://www.qbarters.com)).

To accept this offer, please download, sign, and return the enclosed acceptance form to ([hr@qbarters.com](mailto:hr@qbarters.com)) by **Friday, February 15<sup>th</sup>, 2019**.

Sincerely,  
For QBARTERS Pvt Ltd,

Shalini Gandra  
Manager - TA

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.





15J01A0448

# VTS Services

Helping People to Transform their Businesses, their Careers and their Lives

12/03/2019

To

MADIREDDY KARTHIKEYA KUMAR REDDY

KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

DEVARAJUGATTU

Mr MADIREDDY KARTHIKEYA KUMAR REDDY

Sub: Appointment Letter- Graduate Engineer Trainee

With Reference to your application and interview you had with us, We pleased to appoint you as Graduate Engineer Trainee worked in our client **EAST INDIA TECHNOLOGY, BANGALORE** with following conditions.

The salary during Training period will be Rs. 14,500 CTC per month inclusive of ESI+ PF+ FOOD ATTENDANCE BONUS.

Minimum one Month Notice period has to be given in case of Resignation and leaving the job.

You are requested to join for the duty on 24<sup>th</sup> July 2019.

For VTS service

HR MANAGER

BANGALORE



QBARTER IT CONSULTING PVT LTD

### Confirmation Letter of Employment

Hyderabad,  
11<sup>th</sup> February 2019.

Dear MISALA RAVICHANDRA,

After careful consideration, we are pleased to announce that we've decided to offer you the position of Associate System Engineer (ASE) for QBARTER IT CONSULTING PRIVATE LIMITED. This email will serve as your pre- formal offer.

Your position title will be Associate System Engineer (ASE) and in this role, you will report to (Technical Development Lead). The start date for the position is **Monday, June 10, 2019**.

The salary (CTC) for this position will be **240000 LPA** (Including Variable Pay) terms and conditions apply. Based on your work you will get hike with expected CTC as per the company policies after 6 months of probationary period. This position is considered full-time, which means you will be expected to provide QBARTERS PVT LTD.


Our standard business hours are 9:30 AM to 6:30 PM (time varies as per the commitments), Monday through Saturday.

Please review the company website for more information about the QBARTERS PVT LTD mission, our family, and our history. If you have any questions about this offer or would like more information, please contact us at any time (check out [www.qbarters.com](http://www.qbarters.com)).

To accept this offer, please download, sign, and return the enclosed acceptance form to ([hr@qbarters.com](mailto:hr@qbarters.com)) by **Friday, February 15<sup>th</sup>, 2019**.

Sincerely,  
For QBARTERS Pvt Ltd,

Shalini Gandra  
Manager - TA

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.

15J01A0454

# KARVY III

## KEEP GROWING

### Letter of Intent

Congratulation,

Dear MUNAGALA MADHAV,

We are pleased to inform you that you have been selected as **"Officer - Customer Support"** with Karvy DigiKonnnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikonnnect Ltd

  
Authorized Signatory  
**KARVY III**  
KEEP GROWING

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Perdaraveedu Mdl, Prakasam Dt, A.P.

M. Madhav  
Signature of the candidate  
Mobil No : 6305369852  
Mail id : madhavroy454@  
gmail.com





12 September 2022

**PRIVATE & CONFIDENTIAL**

To whom it may concern,

**Re: Koushik Kumar Reddy Narala**

**Address: 1-21, street No- 1, Yerrabalem, Cumbum, Andhrapradesh, 523336**

This letter is to confirm that **Koushik Kumar Reddy Narala** is currently employed at Amazon Development Centre (India) Private Limited.

**Koushik Kumar Reddy Narala** is employed as a **Senior Associate** and commenced employment with Amazon on **06 April 2020**.

This letter has been issued to the employee upon his/her request on the basis of data submitted by the employee to the Company. The Company bears no liability in event the aforementioned data is NOT found to be accurate.

On behalf of  
**Amazon Development Centre (India) Private Limited**

Kind Regards,

A handwritten signature in blue ink that reads "Soumya V". The signature is written in a cursive style.

Soumya V  
ERC Delivery Hub Leader, Employee Services

Dear Nageswara Rao,

Congratulations and Welcome to SutiSoft Pvt.Ltd , we are delighted to extend this offer of employment for the position of Trainee Software Engineer. Your total compensation and benefits will be as per the break up shown below

Component Category	Monthly	Annual
<b>Fixed Compensation</b>		
Basic Salary	5,600	67,200
House Rent Allowance	2,800	33,600
Commutation / Car Allowance *	2,800	33,600
Leave Travel Allowance *	1,400	16,800
Communication Allowance	420	5,040
Educational Allowance	420	5,040
Meal Allowance	560	6,720
<b>Total Gross Earnings (A)</b>	<b>14,000</b>	<b>168,000</b>
<b>Retirals</b>		
Provident fund (Employer's Contribution)	1,344	16,128
Gratuity / Employees Welfare/ Superannuation	269	3,231
<b>Total of Retirals (B)</b>	<b>1,613</b>	<b>19,359</b>
<b>Other Allowances</b>		
ESI (Employer Contribution) (3.25% of Gross Salary)	455	5,460
Group Term Life Insurance	200	2,400
<b>Total of other Allowances (C)</b>	<b>655</b>	<b>7,860</b>
<b>Performance Bonus paid in two parts</b>		<b>0</b>
<b>Total Cost To the Company (CTC)-(A+B+C)</b>	<b>16,268</b>	<b>195,219</b>
<b>Deductions</b>		
Provident fund (Employee Contribution)	1,344	16,128
ESI (Employee Contribution) (0.75% of Gross Salary)	105	1,260
Professional Tax	200	2,400
<b>Total Deductions (E)</b>	<b>1,649</b>	<b>19,788</b>
<b>Net Take Home Monthly (A-E)</b>	<b>12,351</b>	<b>148,212</b>

\* Car Allowance is given only for eligible employees as per the Company Policy HR-D-019. The employees who are not Car allowance, the Commutation/Car Allowance will be considered as conveyance allowance and tax benefit will be given as per income tax rules

\* LTA can be exempted from tax as per the Section 10(5) of Income Tax Act (Need to take continuous three days Earn and actual bills need to be submitted).

Lunch Subsidy up to 50% will be given to those who opt for corporate Lunch.

You are required to sign the Company's Employment Service Agreement for a period of 36 months and breach of this agreement will be required to pay One Lakh Rupees towards damages to SutiSoft. Other terms and conditions will be mentioned in appointment letter issued during joining with SutiSoft. Please note that you are required to submit the original educational certificates at the time of joining along with copies of all the below documents.

- a) Certificates supporting your educational qualification along with mark sheets
  1. SSC marks certificate
  2. Intermediate marks certificate
  3. Degree certificate & semester/ year wise Mark sheets
  4. Master's Degree certificate & semester/ year wise Mark sheets
  5. Diploma/PG Diploma certificates and Transcripts
  6. Any other training certificates
- b) Four passport size photographs.



# VTS Services

Helping People to Transform their Businesses, their Careers and their Lives

15J01A0458

To

12/03/2019

VENKATA REDDY RUPANAGUDI

KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

DEVARAJUGATTU

Mr VENKATA REDDY RUPANAGUDI

Sub: Appointment Letter- Graduate Engineer Trainee

With Reference to your application and interview you had with us, We pleased to appoint you as Graduate Engineer Trainee worked in our client **EAST INDIA TECHNOLOGY, BANGALORE** with following conditions.

The salary during Training period will be Rs. 14,500 CTC per month inclusive of ESI+ PF+ FOOD ATTENDANCE BONUS.

Minimum one Month Notice period has to be given in case of Resignation and leaving the job.

You are requested to join for the duty on 24<sup>th</sup> July 2019.

For VTS service

HR MANAGER

BANGALORE

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
(Village)

19JULIA0460

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear VAGICHERLA VGNKATA SAI KRISHNA,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKonnnect Ltd, Chennai.

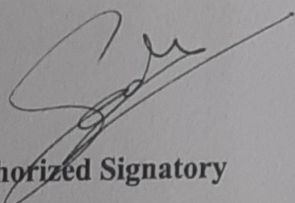
This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

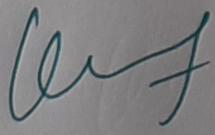
You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikonnnect Ltd



Authorized Signatory

KARVY III  
KEEP GROWING



V.V. Sai Anshu  
Signature of the candidate

mobile no.: 9966423535  
mail:- Saikrishna.vagicherla@Gmail.com



# KARVY III KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at 80155 38498 with Serial# mentioned on your LOI. Or Send a mail to [Sathishkumar.m@karvy.com](mailto:Sathishkumar.m@karvy.com)

Note: Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

For Karvy Digikonnnect ltd

Authorized Signatory

KARVY III  
KEEP GROWING

V.V. Sai Chaitanya  
Signature of the candidate

*(Handwritten signature)*

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugaku (Village)  
Tadadaravcedu Mandal, Prakasam Dt, A.P.



QBARTER IT CONSULTING PVT LTD

### Confirmation Letter of Employment

Hyderabad,  
11<sup>th</sup> February 2019.

Dear ALLU PADMA,

After careful consideration, we are pleased to announce that we've decided to offer you the position of Associate System Engineer (ASE) for QBARTER IT CONSULTING PRIVATE LIMITED. This email will serve as your pre- formal offer.

Your position title will be Associate System Engineer (ASE) and in this role, you will report to (Technical Development Lead). The start date for the position is **Monday, June 10, 2019**.

The salary (CTC) for this position will be **240000 LPA** (Including Variable Pay) terms and conditions apply. Based on your work you will get hike with expected CTC as per the company policies after 6 months of probationary period. This position is considered full-time, which means you will be expected to provide QBARTERS PVT LTD.


Our standard business hours are 9:30 AM to 6:30 PM (time varies as per the commitments), Monday through Saturday.

Please review the company website for more information about the QBARTERS PVT LTD mission, our family, and our history. If you have any questions about this offer or would like more information, please contact us at any time (check out [www.qbarters.com](http://www.qbarters.com)).

To accept this offer, please download, sign, and return the enclosed acceptance form to ([hr@qbarters.com](mailto:hr@qbarters.com)) by **Friday, February 15<sup>th</sup>, 2019**.

Sincerely,  
For QBARTERS Pvt Ltd,

Shalini Gandra  
Manager - TA

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.

15J01A0462

# KARVY III

## KEEP GROWING

### Letter of Intent

Congratulation,

Dear ANTHATHI ANUSHA,

We are pleased to inform you that you have been selected as **"Officer - Customer Support"** with Karvy DigiKonnnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:


1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikonnnect Ltd

  
Authorized Signatory

**KARVY III**  
KEEP GROWING

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarengattu (Village)  
P. At: Ravudu Mdl, Prakasam Dt, A.P.

A. Anusha  
Signature of the candidate

7569018982  
anugood62@gmail.com

# KARVY III

## KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**


**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnnect ltd**

  
Authorized Signatory

**KARVY III**  
KEEP GROWING

*A - Anusha*  
Signature of the candidate

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajapuram (Village)  
Peddaravoodu Mal, Prokasi Dt, A.P.

15J01A0467



Date: 15<sup>th</sup> March, 2019

To  
Ms. Gonugunta Sreelatha,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between 16<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019 failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For Datapoint Info Solutions.

D.Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdi, Prakasam Dt, A P

15 JUL 2019 4 68



Date: 13-02-2019

To,  
Ms. G.ASHRITHA ,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT.  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear ASHRITHA,  
With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is 20-07-2019. You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

#### TERMS & CONDITIONS:

Who are ready to work on technology in VERTULONIX company

1. Submit your original certificates
2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

A handwritten signature in black ink, appearing to read "G Jagadeesh".

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup> FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

I have read and understood the above terms and conditions hereby signify my acceptance of

#Suite No: 104, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftware.com](http://www.vincensesoftware.com) email: [info@vincensesoftware.com](mailto:info@vincensesoftware.com) Contact No:  
+918886877797.

A handwritten signature in green ink, appearing to read "Principal".  
**PRINCIPAL**

**KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523,320  
Peddaraveedu(Mdl), Prakasam Dist.**



[www.tonboimaging.com](http://www.tonboimaging.com)

Monday, 13<sup>th</sup> September 2021

**Ms. Jillella Anuradha**  
Mudhireddy palli village & Post,  
Kalasapadu Mandal,  
YSR Kadapa district,  
Andhra Pradesh, Pin code 516217  
E mail: anuradhajillella6@gmail.com  
Mob: +91- 7661808242

Dear Anuradha,

I am pleased to offer you an opportunity as an Intern-FPGA team with Tonbo Imaging Private Ltd, in Bangalore. If you accept this offer, the period will be starting from 16<sup>th</sup> September 2021 to 31<sup>st</sup> March 2022 for period of six months. I look forward to you having an exciting and successful assignment with Tonbo Imaging.

During your internship with Tonbo Imaging Private Ltd - Bangalore, you will be paid a consolidated stipend of Rs. 25,000/- (Rupees Twenty-Five Thousand only) per month. Based on your performance evaluation you will be considered for full time employment with the company on completion of your internship based on company opening for the position.

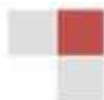
You will be required to work closely with internal and external parties during this period and I'm sure you will exhibit the highest level of professionalism and exceed the expectations in helping establish Tonbo Imaging as a brand of pride and choice. You will be bound by the terms and conditions of employment as per the policy guidelines of the organization.

Wishing you the very best in your project.

For Tonbo Imaging Pvt. Ltd.



Shilpa Muthamma  
HR Manager



Tonbo Imaging Private Limited,  
Chikkayellappa Tower II, 1st C Main Rd  
Jakkasandra Extension, Koramangala,  
Bengaluru, Karnataka 560034  
Email: [info@tonboimaging.com](mailto:info@tonboimaging.com)

15J01A0471

**Foray**

October 28, 2019

Anusha Kesari  
Hyderabad

## Offer of Employment

Dear Anusha Kesari,

### **Congratulations!**

Subsequent to your interest in seeking placement with our organization, we are pleased to offer you the position of **Process Analyst** at Foray Software Pvt Ltd. (hereinafter "**Foray**" or "**Company**") and the joining date would be on or before **28-October-2019**.

Your employment will be based at **Hyderabad**, however, based on the position's requirements, you may be required to work anywhere in India and this offer of employment will take effect from the date of your reporting. This offer is valid up to **28-October-2019** subject to your joining Foray on or before the given joining date.

Your Annual Compensation (CTC) is **INR 1,50,000/- (Rupees One Lakh Fifty Thousand Only)** and the salary components are detailed in Annexure 1 and will be subjected to statutory deductions viz. TDS, ESIC, Provident Fund and Professional Tax as applicable.

Your compensation details are strictly confidential and you may discuss it only with the authorized personnel of HR in case of any clarification. It is our hope that your acceptance of this offer will be just the beginning of a mutually rewarding relationship.

Your employment with Foray Software Pvt Ltd will be governed by the following **terms and conditions**. You will also be governed by current Foray's rules, regulations, internal policies and practices which are subject to change from time to time.

### **1. Location of work**

Your employment will be based in HYDERABAD and the company reserves the right to Transfer your services to anywhere in India and Overseas or utilize your expertise to any of our projects based in India and Overseas.

Relocation or Compensatory allowance applicable to a specific Project / location as per Company's policy will be paid to you.

### **2. Duties and Responsibilities**

The Company reserves the right, at any time during your employment, with reasonable notice, to require you to undertake any reasonable, alternative duties which are within your capabilities. You shall not indulge actively/or cause any act likely to affect the discipline that is expected from every employee of this organization or associate with any such activity which may amount to an act subversive of discipline.



### **Foray Software Pvt Ltd.**

V V G Elite, Plot No. 241, Block B, Sy. No's. 43/P, 44/P, 45, 46 & 48,  
Kavuri Hills, Phase 2, Kavuri Hills, Madhapur, Hyderabad,  
Telangana - 500033, Phone : 040 - 4851 3070 | [www.foraysoft.com](http://www.foraysoft.com)

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Dennaripattu (Village)  
Peddaravcedu Mal, Prakasam Dt, A.P.



### 3. Notice Period / Termination

At the time of tendering resignation you shall be required to give **two months notice** in writing. Your services in the company shall be terminable by giving two months' notice or Basic salary in lieu thereof as per the discretion of the management. The company also has the right to dismiss you from our services without notice or compensation for any act of misconduct.

You shall at all times furnish true and correct information pertaining to your qualification, experience etc. If the information furnished by you in your resume and the documents submitted by you as stated in **Annexure 2** of this offer of employment is found to be incorrect at any point of time, your services will be terminated without any further notice.

You shall inform the Company of any changes in your personal data within 3 days time. Any notice required to be given to you shall be deemed to have been duly and properly given if delivered to you personally or sent to your email ID or sent by post to you at your address in India, as recorded in the Company.

### 4. Use of Company Resources

You shall be responsible for the safekeeping and in good condition and order of all Foray's and its client's property entrusted to your care and charge. You may use the company resources only for official purpose with utmost honesty and diligence.

### 5. Business Conduct

It is expected that employees appreciate the importance of proper behavior and appearance in business life and they ensure their dress, grooming and appearance are appropriate to professional business life. Your dress, grooming and appearance should reflect favorably upon other team members in the Company.

### 6. Sexual Harassment / Discrimination

You are required to familiarize yourself with Harassment policy and comply with it at all times. Any instances of harassment are regarded as serious issues and non-compliance may lead to disciplinary action being instigated against you as per Law of the Land. Offensive posters/ screen savers/ mails or magazines and books at the work place should be strictly avoided.

Every employee of Foray Software Pvt Ltd holding a senior and responsible position at Foray or its client's place shall take all possible steps to ensure a positive work environment free of any form of discrimination.

### 7. Policies

You will abide by all the rules, regulation and policies of the company. Foray Software Pvt Ltd reserves the right to amend such policies as needed.

You shall inform the company of your absence from work from time to time. If you are absent from work for four consecutive days without any permission/intimation to the client or HR personal or management, will be treated as **ABSCONDING** from company both Foray and its client's place. If you go on leave with permission but don't report to work as per the timelines and later don't intimate the extension of leave will also be treated as **ABSCONDING**

#### Foray Software Pvt Ltd.

V V G Elite, Plot No. 241, Block B, Sy. No's. 43/P, 44/P, 45, 46 & 48,  
Kavuri Hills, Phase 2, Kavuri Hills, Madhapur, Hyderabad,  
Telangana - 500033. Phone : 040 - 4851 3070 | [www.foraysoft.com](http://www.foraysoft.com)



from company both Foray and its client's place. The company also has the right to initiate appropriate legal action applicable as per law for **ABSCONDING** from the company both Foray and its client's place.

You shall be following normal business hours as per the company policy. Some specified roles may also require shift working outside of normal working hours in order to fall into line with overseas working hours. While working on projects overseas working hours and notified holidays of the client location will apply.

You will also be subject to all standard Foray Data Protection and Network Security policies and either Foray or its customers may require you to sign a statement to such effect at any time.

## 8. Confidentiality and non-compete clause

You shall during your service with us, devote your whole time and attention to the Company's business entrusted to you, and shall not engage yourself directly or indirectly in any business or service other than Company's business or service.

You shall at all times keep the information that may come to your knowledge regarding company's plans, business affairs, operations etc confidential.

You shall be required to keep the information regarding "salary" being offered to you strictly confidential at all times. You shall not divulge any details pertaining to your salary to any friend/colleague or acquaintance either before/during or after the cessation of your employment with us. Divulging such information at any time may lead to either withdrawal of this offer letter or termination of your existing employment with us.

You agree not to employ, or solicit or seek to employ, any employee, Process Analysts, customer or associate of the Company during your employment and for a period of one year after your termination / resignation of employment from the company. Upon breach of this Section with respect to a particular employee, Process Analysts, customer or associate of the Company, you will be liable to pay liquidated damages.

During the term of this Agreement and for a period of 1 year thereafter, you shall not directly or indirectly approach or in any way assist or be involved with any partners and / or customers of Foray. You cannot directly approach any partners of Foray more particularly, whose work is being undertaken by you or supervised by you due to this employment agreement.

You shall not at any time discuss or disclose or forward Foray's or its client's business emails and data (like materials, technical aspects, codes, design documents, study material and any other content that is designed for either internal or external use) to your personal email IDs or to any other emails IDs and shall not publish any personal or confidential information about Foray or its clients in any public forums. The company also has the right to initiate appropriate legal action applicable as per law for infringement of confidentiality code.

## 9. Data Protection and Confidentiality

You may have access to personal and/or confidential information about the internal business affairs of Foray or its client's organization considered 'commercially sensitive'. It must only be used for the purpose(s) for which it has been authorized. Please read and sign **Annexure 3** for more details about Data Protection and Confidentiality Policy. Please note that in addition to what has been mentioned in this appointment letter, no other commitment is

### Foray Software Pvt Ltd.

VV G Elite, Plot No. 241, Block B, Sy. No's 43/P, 44/P, 45, 46 & 48,  
Kavuri Hills, Phase 2, Kavuri Hills, Madhapur, Hyderabad,  
Telangana - 500033, Phone : 040 - 4851 3070 | www.foraysoft.com



PRINCIPAL

KRISHNA CHAITANYA INSTITUTE  
OF ENGINEERING & SCIENCES  
GATEWAY TO KNOWLEDGE  
Kavuri Hills, Hyderabad - 500033  
Dr. A. R.

being made by the company. This offer letter, together with the various documents referenced herein, represent the complete offer by the Company. If there is any element of our offer that you feel is unclear or not covered, please contact me at undersigned ahead of signing this document.

To ensure that you have a full understanding of the terms and conditions of your prospective employment with Foray and the benefits available to you there are a number of enclosures to this letter which we hope you will find interesting and informative and have agreed to abide by them in form and substance. On joining you will be able to access Company's Intranet site, which contains comprehensive information regarding all benefits, policies and procedures but, in the meantime, to answer any questions you may have, please do not hesitate to contact your respective People Partners in People Development Function.

At Foray, our long-term success depends on both the results we achieve and the way we make these results happen. We set high standards for our people, our products and our processes. Quality must set us apart. We set high standards of personal integrity and ethics in all our business ventures. We, at Foray, feel that you will make an invaluable addition to our team and it is with great enthusiasm that I hope you accept this offer of employment.

We take pleasure in welcoming you to our organization and look forward to a mutually beneficial association.

For **Foray Software Pvt Ltd.**



**Murali Krishna Garapati**  
Manager - Human Resource

### DECLARATION

I have read and understood the above terms and conditions of employment and am accepting the same.

Date:

Signature: \_\_\_\_\_

Name: **Anusha Kesari**



**Foray Software Pvt Ltd.**

V V G Elite, Plot No. 241, Block B, Sy. No's. 43/P, 44/P, 45, 46 & 48,  
Kavuri Hills, Phase 2, Kavuri Hills, Madhapur, Hyderabad,  
Telangana - 500033, Phone : 040 - 4851 3070 | [www.foraysoft.com](http://www.foraysoft.com)

08-Jul-2021

To  
Dr. Prasanna Murali Krishna  
The HOD , ECE Dept.  
Krishna Chaitanya Institute of Technology & Sciences KCIT  
Devarajugattu V  
Peddaraveedu M  
Prakasam  
523320



ISO 9001:2015

Dear Sir/Madam,

**SUB: Placement Update of your students trained in Embedded Sys at VECTOR, HYD/ BLR/ CHEN**

Hope you are fine and doing well.

We are glad to acknowledge that the following student of your college have been placed in reputed Embedded Sys company through the campus selection at Vector Institute (HYD/BLR/CHEN):

Student Name	YOP	Branch	Placed in	Photo
MUDAMALA KRISHNAVENI	2019	ECE	Zilogic	

This candidate had been trained on **Embedded Sys** for 6-months at our Hyderabad/ Bangalore/ Chennai campus after clearing the All India Entrance Test.

Check Campus Placement Record at: [http://www.vectorindia.org/placement\\_record.html](http://www.vectorindia.org/placement_record.html)

**Vector Highlights:**

- **Awarded the “Best Embedded Sys training Institute in India”** consecutively for 3 years.
- **Admissions through Online Entrance Test**
- **549 MNC's Hired during MAY 2020 to MAY 2021.**

**Next Online Entrance Test : 14<sup>th</sup> AUG 2021**

Students can apply at [www.vectorindia.org](http://www.vectorindia.org)

**Course Modules:** C,C++,Linux Internals,TCP/IP,N/W Prog,RTOS,8051,RASPBERRY PI,Embedded C

**Few Top Notch Companies hired Embedded Trained candidates from Vector are:** Sony,Robert Bosch, TataPower, Hyundai R&D, SHARP, Honeywell, Sasken, Wipro, HCL, NXP, WABCO, Valeo, Rockwell Collins, L&T EmSys, and many more.....

**Highest package so far:15.4LPA,**

**Average Package: 3.0LPA**

The placement cell will keep you posted on the placement status of your students at Vector.

**Thanking you.**

**Regards**

Vector Team

Hyderabad || Bangalore || Chennai

[www.vectorindia.org](http://www.vectorindia.org)**Hyderabad :**

#502, Naga Suri Plaza, Ameerpet,  
Hyderabad - 500038

Tel: 91-40-2373 6669

Email: [info@vectorindia.org](mailto:info@vectorindia.org)**Bangalore :**

#33/49 , 27th Cross, 12th Main, 4th Block,  
Jayanagar, Bangalore - 560 011

Tel: 91-80-2654 6474

Email: [info.blr@vectorindia.org](mailto:info.blr@vectorindia.org)**Chennai :**

179, 1st Main Road, Nehru Nagar,  
Perungudi, Chennai - 600096

Tel: 91-44-2454 3969

Email: [info.chen@vectorindia.org](mailto:info.chen@vectorindia.org)

15JUIA0476



Date: 15<sup>th</sup> March, 2019

To  
Ms. Ramadugu Lakshmi Sindhuri,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

Sub: Conditional Offer Letter

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between **16<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019** failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For **Datapoint Info Solutions.**

*D. Venu Gopal*  
D. Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



A handwritten signature in blue ink, appearing to be 'Anil'.

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajurattu (Village)  
Peddaramadu Md, Prakasam Dt, A.P.

15JUIA0478

# KARVY III

## KEEP GROWING

### Letter of Intent

Congratulation,

Dear SUDA VISHNUBRIYA,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKonnct Ltd, Chennai.


This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikonnct Ltd

  
Authorized Signatory

**KARVY III**  
KEEP GROWING

*S. VishnuPriya*  
Signature of the candidate

*Vishnusuda 1998 @ gmail.com*

*9100189631*

*Handwritten signature in green ink*

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devampattu (Village)  
Paddaraveedu Mandal, Prakasham Dt, A.P

# KARVY III KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at 80155 38498 with Serial# mentioned on your LOI. Or Send a mail to [Sathishkumar.m@karvy.com](mailto:Sathishkumar.m@karvy.com)

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

For Karvy Digikconnect Ltd

Authorized Signatory

KARVY III  
KEEP GROWING



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajpettu (Village)  
Naddaraveedu Mal, Prakasam Dt, A.P.

S. Vishnupriya  
Signature of the candidate

**Expression of Interest**

Date 23-03-19

Dear VAJJA LAVANYA - Telugu

We are pleased to convey through this Expression of Interest letter that you are being considered for the post of **Customer Support Associate** provided you fulfill other requirements. This letter is intended only as an overview of the potential offer from Tech Mahindra Limited. The detailed terms and conditions of employment will be contained in an offer letter, which may be issued by the company and may contain additional provisions to those herein.

**Proposed CTC: 120000 INR Per Annum + Rs.2000 training Stipend for the first month + Performance incentives**

**Proposed Date of Joining : Dec-2019**

**Place: Chennai**

We request you to bring the following documents at the time of your joining, as they are mandatory for our records and necessary for the completion of joining formalities.

- Copy of Class 10<sup>th</sup> Certificate & Class 12<sup>th</sup> Certificate & Degree / Graduation certificates.
- Copy of Residence proof
- Copy of Identity Proof (Driving License or Passport or Voter card)
- Original copy of LAST PAY SLIP received (If applicable).
- Copy of RELIEVING LETTER / APPOINTMENT LETTER from previous employer(s) (If applicable).
- Passport size photographs-10 nos. & Post Card Size Photographs -2 nos.

This letter remains valid for the period of 30 days from the date of proposed joining month. After that another round of interview will be conducted at our company premises. There after the company would issue you an offer letter with details of all service terms and conditions and salary annexure along with suitable date of joining. If any information furnished by you in your application is found to be incorrect or false or if you have suppressed material information regarding your qualification, experience, identity etc, the company may withdraw this letter without any notice.

Please note this letter is not an offer or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the company and there is no obligation on the company to do so. An employee-employer relationship between you and company shall be established only upon the company's issuance and your acceptance of a legally binding agreement of employment.

Kindly sign and return a copy of this letter as a token of your acceptance of this expression of interest.

Candidate Signature

Vajja Lavanya

Phno: 7288070440

mail ID : vajjalavanya79@gmail.com

Sincerely,  
Resource Management Group  
Tech Mahindra Limited

Certified  
KRISHNA COLLEGE INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajunattu (Village)  
Peddalaraveedu Mdl, Prakasam Dt, A.P.



15JUIA0481

# KARVY III

## KEEP GROWING

### Letter of Intent

Congratulation,

Dear VARJA BOINA SAI LAKSHMI MANASA,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKconnect Ltd, Chennai.

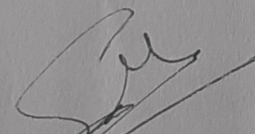
This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikconnect Ltd

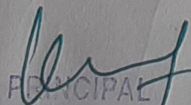
  
Authorized Signatory

**KARVY III**  
KEEP GROWING

U. S. Lakshmi Manasa  
Signature of the candidate

Mail id: manasasioivas480@  
gmail.com

Phone no: 9849067885

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devaranattu (Village)  
Peddaravzedu Mdl, Prakasam Dt, A.P.

# KARVY III

KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

For Karvy Digikonnnect ltd

Authorized Signatory

KARVY III  
KEEP GROWING

U. Sallakshmi Menasa  
Signature of the candidate

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OF TECHNOLOGY & SCIENCES  
Devarajupattu (Village)  
Peddaraveedu M.d, Frakasam Dt, A.P.

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear YAKKALURI ANUSHA,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKonnnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikonnnect Ltd


  
Authorized Signatory

KARVY III  
KEEP GROWING

*Y Anusha*  
Signature of the candidate

*yanusha 483@gmail-com*

*8779960115*

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Ervaripurattu (Village)  
Peddaturvedu Mandal, Prakasam Dt, A.P.

# KARVYIII

## KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnnect ltd**

Authorized Signatory  
  
**KARVYIII**  
KEEP GROWING



*Y. Anusha*  
Signature of the candidate

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KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
E. M. S. Nagar, Village  
Peddazavcedu Mandal, Prokassam Dt, A.P.

15JU/A0485



Date: 13-02-2019

To,  
Mr. B.MOULALI,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT.,  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear MOULALI,  
With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is **20-07-2019**. You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

#### TERMS & CONDITIONS:

Who are ready to work on technology in VERTULONIX company

1. Submit your original certificates
2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

A handwritten signature in black ink, appearing to read "G Jagadeesh".

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup> FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

I have read and understood the above terms and conditions hereby signify my acceptance of

#Suite No: 104, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftwareolutions.com](http://www.vincensesoftwareolutions.com) email: info@vincensesoftwareolutions.com Contact No:  
+918886877797.

A handwritten signature in green ink, appearing to read "Principal".

**PRINCIPAL**  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.



**Offer: Computer Consultancy**  
**Ref: TCSL/DT20184679189/Hyderabad**  
**Date: 18/10/2019**

Mr. Badaraiah Chanda  
2-33cGurrapusala,  
Gurrapusala,  
Ongole-523327,  
Andhra Pradesh.  
Tel# 91-9704417884

Dear Badaraiah Chanda,

**Sub: Letter of Offer**

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be a part of the application development and maintenance projects across any of the business units of TCSL.

Your gross salary including all benefits will be **₹3,36,875/-** per annum, as per the terms and conditions set out herein.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore/ TCS Xperience (detailed under Terms & Conditions). You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

**TCS Confidential**  
**TCSL/DT20184679189**

**TATA CONSULTANCY SERVICES**

**Tata Consultancy Services Limited**

Deccanpark, No 1 Software Units Layout, Madhapur, Hyderabad 500 081 India

Tel: 91 40 6667 2000 Fax: 91 40 6667 2222 Website: www.tcs.com

Registered Office Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021

TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



## COMPENSATION AND BENEFITS

### **BASIC SALARY**

You will be eligible for a basic salary of ₹10,200/- per month.

### **BOUQUET OF BENEFITS (BoB)**

Bouquet of Benefits offers you the flexibility to design this part of your compensation within the defined framework, twice in a financial year. All the components will be disbursed on a monthly basis.

The components under Bouquet of Benefits are listed below. The amounts given here for each of the components below are as per pre-defined structure. However you may want to re-distribute the BoB amount between the components as per your tax plan, once you join TCSL. To design your Bouquet of Benefits, you may access the link to BoB in the "Employee Self Service" link on "Ultimatix", the internal portal of TCSL. Taxation will be governed by the Income Tax rules. TCSL will be deducting tax at source as per income tax guidelines.

#### **1. House Rent Allowance (HRA)**

Your HRA will be ₹4,080/- per month. While restructuring your BoB amount to various components, it is mandatory that at least 5% of monthly basic pay be allocated towards HRA.

#### **2. Leave Travel Allowance**

You will be eligible for annual Leave Travel Allowance which is equivalent to one month's basic salary or a pro-rata amount in case you join during the financial year. This will be disbursed on a monthly basis along with the monthly salary. To avail income tax benefits, you need to apply for a minimum of three days of leave and submit supporting travel documents.

#### **3. Personal Allowance**

You will be eligible for a monthly personal allowance of ₹7,570/- per month. This component is subject to review and may change as per TCSL's compensation policy.

#### **4. Food Card**

You will be eligible for a Food Card. It can be used to purchase food items at all domestic VISA enabled restaurants and fast food restaurants including TCS cafeterias. As per the Pre-Defined structure you will be eligible for a Food Card with an amount of ₹500/- being credited to this card per month. However you may want to re-distribute the BoB amount between the components as per your tax plan, once you join TCSL.

15JUL17A0488



Date: 15<sup>th</sup> March, 2019

To  
Mr.D.NARAYANA,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between 11<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019 failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

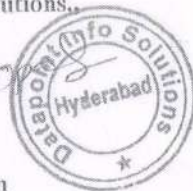
If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For Datapoint Info Solutions.

*D. Venu Gopal*  
D.Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



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OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddareveedu(Mdl), Prakasam Dist.



15 JUL 2019



Date: 13-02-2019

To,  
Mr. G.VENKATA CHANDRA KANTH,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT,  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear VENKATA CHANDRA KANTH,  
With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is **20-07-2019**. You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

#### TERMS & CONDITIONS:

Who are ready to work on technology in VERTULONIX company

1. Submit your original certificates
2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

A handwritten signature in black ink, appearing to read "G Jagadeesh".

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup> FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

I have read and understood the above terms and conditions hereby signify my acceptance of

#Suite No: 104, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftware.com](http://www.vincensesoftware.com) email: info@vincensesoftware.com Contact No:  
+918886877797.

A handwritten signature in green ink, appearing to be the signature of the Principal.

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OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

Ref No: 18176873

10-Nov-2021

Manoj Kumar Kalasapati



Dear **Manoj Kumar**,

We have greatly enjoyed our recent discussions with you and are pleased to offer you the role of **Programmer Analyst** with **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"). Your place of posting will be **Hyderabad**.

Your annual total compensation will be **INR 500,000**. This includes an annual incentive target of **INR 20,000**. This amount may vary depending on individual and company performance. Please see **Compensation and Benefits** for additional details on your compensation. Cognizant has considered 23 months of your experience as relevant in this offer, which will be kept up-to-date in our records.

Your appointment will be governed by the terms and conditions of employment presented in **Employment Agreement**, as well as any rules, regulations and practices currently in place at the time of employment.

We request that you join us on or before **15-Nov-2021**.

Please note:

- This offer is subject to satisfactory professional reference checks
- This offer is valid for three (3) months from the date of offer. Any extension shall be at the discretion of Cognizant and shall be communicated to you in writing
- Prior to beginning work with Cognizant, you must provide evidence of your right to work in India and other documentation requested by Cognizant

We are delighted to welcome you to the team! You are joining Cognizant at an exciting time, and we know your fresh thinking and expertise will help us accomplish great things.

If you have any further questions or need clarification on this offer, please feel free to contact us.

Best regards,

For **Cognizant Technology Solutions India Private Limited** ("**Cognizant**"),

Ardeshir R Dastur

**AVP – Talent Acquisition**

I have read the offer, understood and accept the above mentioned terms and conditions.

**Signature:**

**Date:**

### Compensation and Benefits

**Name:** Manoj Kumar Kalasapati      **Designation:** Programmer Analyst

Sl. No.	Description	Monthly	Yearly
1	Basic	14000	168,000
2	HRA*	8400	100,800
3	Conveyance Allowance*	800	9,600
4	Medical Allowance*	1250	15,000
5	Company's contribution of PF #	1800	21,600
6	Advance Statutory Bonus***	2000	24,000
7	Special Allowance*	11750	141,000
	<b>Annual Gross Compensation</b>		<b>480,000</b>
	Incentive Indication (per annum)**		20,000
	<b>Annual Total Compensation</b>		<b>500,000</b>
	Company's contribution towards benefits (Medical, Accident and Life Insurance)		19,500
	<b>Annual Total Remuneration</b>		<b>519,500</b>

As an associate you are entitled to the following additional benefits:

- Floating medical insurance coverage
- Round-the-clock group personal accident insurance coverage
- Group term life insurance coverage
- Employees' compensation insurance benefit as per the Employee's Compensation Act
- Gratuity on separation after four (4) years and 240 calendar days of continuous service, payable as per the Payment of Gratuity Act

#### Leave and vacation:

- From your date of joining, you will be entitled to the following leave amounts as per your eligibility in line with statutory requirements. Leaves require manager approval in advance.

#### Category of Leave

- Earned Leave – 18 days
- Sick Leave – 12 days
- Casual Leave – 6 days
- From date of joining, women associates will be entitled to maternity leave based on eligibility as specified in the Maternity Benefit (Amendment) Act
- In addition to the above, as per Cognizant policy, you are eligible for child adoption leave and paternity leave by adhering to the conditions as specified in the India Leave Policy.

## # Provident Fund Wages:

For the purpose of computing contributions to the Provident Fund, Pension Fund and EDLI Scheme, "Monthly Gross Salary" as stated in "Compensation and Benefits" of this letter, excluding "Advance Statutory Bonus" and "House Rent Allowance," will be considered. This does not include payments made through "Special Payout."

Determination of PF wages for the purpose of contribution: PF contribution shall be payable on the earned PF wages or PF wages as per this letter, whichever is lesser.

## Employee State Insurance (ESI):

Eligible Wages Eligibility for ESI shall be decided by deducting the Advanced Statutory Bonus, Employer PF and ESI contribution from the monthly Gross Compensation (AGC/12) as stated in Compensation and Benefits of this letter.

Earned ESI Wages: Monthly ESI contribution will be computed on total remuneration paid to an associate in a particular month, including any recurring (or) ad hoc special payouts during the month.

ESI contribution shall continue until the end of the contribution period (April – September and October – March), if the associate contributes for at least one month in the contribution period.

## \* Flexible Benefit Plan:

Your compensation has been structured to ensure that you can apportion components of your salary to suit your individual preferences. This plan will enable you to

1. Choose from an array of allowance or benefits
2. Redefine your salary structure within prescribed guidelines
3. Optimize your earnings

**\*\* Advance Statutory Bonus** is in line with the provisions of the Payment of Bonus Act

## \*\* Incentive target:

Your incentive amount may be higher, lower, or nil as per the terms described herein. The incentive program is discretionary, subject to change, and based on individual and company performance. It is pro-rated to the duration spent with Cognizant India for the calendar year and will be paid to you only if you are active on Cognizant's payroll on the day the incentive is paid.

## Note:

- Any statutory revision of Provident Fund/ESI contribution or any other similar statutory benefits will result in a change in the net take-home salary. The Annual Gross Compensation will remain the same
- Cognizant has made this offer in good faith after expending significant time and resources during the hiring process. We hope you will join us, but recognize your right to pursue another path. Your formal commitment to joining us forms the basis of further planning and client communication at Cognizant. If you decide not to join us after signing the offer letter, Cognizant reserves the right not to consider you for future career opportunities with the company. We look forward to welcoming you to Cognizant

## Employment Agreement – Cognizant Technology Solutions India Private Limited

This Employment Agreement ("Agreement") is made effective as of 10-Nov-2021 between:

Cognizant Technology Solutions India Private Limited, a company incorporated under the Companies Act, 1956 with its registered office at 5/535, Okkiam Thoraipakkam, Old Mahabalipuram Road, Chennai - 600096, Tamil Nadu, India; (hereinafter referred to as "Company" or "Cognizant," which shall, unless counter to the context or meaning thereof, be deemed to mean and include its successors and assigns) of the ONE PART;

AND

Manoj Kumar Kalasapati, \_\_\_\_\_(Age) \_\_\_\_\_, residing \_\_\_\_\_ at \_\_\_\_\_ (hereinafter referred to as "you," "your" or "yourself," which shall, unless counter to the context or meaning thereof, be deemed to mean and include his/her heirs, executors and administrators) of the OTHER PART.

The Company and you are, wherever the context so requires, hereinafter collectively referred to as the "Parties" and individually as "Party."

RECITAL:

WHEREAS, you desire to be employed by the Company and the Company has made an employment offer ("Employment Offer Letter") to you and in pursuance thereof desires to employ you on the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions set forth herein, the Parties hereto mutually agree to the below mentioned terms and conditions governing your employment with Cognizant:

### **1. Duties and Responsibilities**

a) You agree that at all times during your employment with Cognizant, you will faithfully, industriously, and to the best of your skill, ability, experience and talent, perform any and all of the duties required of your position. In carrying out these duties and responsibilities, you shall comply with all policies, procedures, rules and regulations, both written and oral, as are announced or implemented by the Company from time to time, and shall honor and comply with all rules and statutory requirements under applicable law as amended from time to time, in letter and spirit.

b) Your unprofessional behavior or misconduct in violation of Cognizant's Code of Business Ethics and/or other organizational policies shall entitle the Company to take appropriate disciplinary action(s) including termination of your employment.

c) You shall, at all times, maintain satisfactory performance and upskill yourself in accordance with the business requirements of the Company. Unsatisfactory or poor performance shall entitle Company to take appropriate disciplinary action(s) including termination of your employment.

### **2. Place of Employment**

You will be employed at any one of Cognizant's offices as per business requirements. The Company reserves the right to transfer you on a temporary or permanent basis to the other office locations, functions or departments within the Company and/or other affiliated entities and assign such other duties as may be deemed fit in the interest of the Company. The Company also reserves the right to require you to work remotely from time to time as per business needs or government mandate.

### **3. No Alternate Employment, No Conflict, Etc.**

During your employment with the Company, you shall not, without the Company's prior written consent, directly or indirectly employ or engage with any other person, business or entity, whether or not for any gain or profit, irrespective of whether it is during or outside your hours of

work in the Company. Additionally, you are not allowed to undertake any other gainful employment, engagement, business, assume any public office or private office, honorary or remunerative position, without prior written permission of the Company. During your employment with the Company, you shall not directly or indirectly engage in any conduct in conflict with or averse to the best interests of the Company, as determined by the Company at its sole discretion. In addition, you shall not disclose, divulge or bring on to Cognizant's systems or offices, your prior employer's and/or their clients' proprietary or confidential information, or violate any agreement or obligations that you have with them.

#### **4. Confidentiality**

- a) During the course of your employment with the Company, you shall have access to information and/or documents of the Company, its affiliates, its clients or certain third parties (with which the Company has any dealings), which are private, business sensitive, confidential and/or proprietary (together, "Confidential Information"). You are obliged to keep this Confidential Information as secret and must not, without prior and specific written permission from the Company, disclose any such information, received from whatever source and however you may learn it, to any person or third party.
- b) Any breach of your confidentiality obligations as specified above may be a cause for termination of your employment with the Company, besides the Company's entitlement to initiate legal action against you for such a breach. The obligations imposed upon you under this clause 4 will survive even after cessation of your employment with the Company.
- c) You shall not take copies of any Confidential Information for your own purposes without prior permission of the Company and forthwith upon termination of your employment with the Company, you shall return to the Company all such copies of Confidential Information including but not limited to documents, records and accounts in any form (including electronic, mechanical, photographic & optical recording) relating to matters concerning the business or dealings or affairs of the Company.
- d) You shall not, during your employment with the Company and at all times thereafter, do or say anything that may cause direct or indirect damage to the business of the Company, its affiliates or their clients.
- e) You shall be governed by Cognizant's Social Media Policy and shall, at all times, refrain from posting potentially malicious, libelous, obscene, political, anti-social, abusive, and threatening messages or disparaging clients, associates, competitors, suppliers or any third parties.
- f) You will not make any false, defamatory or disparaging statements about Cognizant, its clients, or any other employees or directors, irrespective of whether any such statements are likely to cause damage to any such entity or person.
- g) The Company reserves the right to require you to sign confidentiality and non-disclosure agreements with any clients on whose project you are being assigned on behalf of the Company.

#### **5. Data Protection**

By signing below,

- a) you hereby provide your consent to Cognizant, its affiliates and their clients for the holding and processing of your personal data for all purposes of the administration and management of your employment and/or the Company's business,
- b) you hereby provide your consent to your personal data including any sensitive personal data or information being collected and the same being transferred, stored and/or processed by Cognizant in India and any other countries where Cognizant, its affiliates and their clients have offices,
- c) you agree that Cognizant and its affiliates may make such data available to its advisors, service providers, other agencies such as pension providers, medical, insurance providers, payroll administrators, background verification agencies and regulatory authorities,
- d) you have the right to amend, modify or alter your personal information. The Company will exercise all reasonable diligence for safeguarding your personal information, as has been disclosed by you. It is clarified that the obligation will not be applicable in case of legally required

disclosures, and

e) you acknowledge and agree that the Company may, in the course of its business, be required to disclose personal data relating to you, after the end of your employment to any group/statutory bodies/authorities as required under applicable law/requirements.

## **6. Work Schedule**

a) The Company's normal working hours shall typically comprise of nine (9) hours per day, exclusive of any applicable break, subject to the limit of daily working hours, as prescribed by the applicable laws. The Company may require you to work for extended working hours/days including weekends, depending on the project requirements, business exigencies and/or for conscientious and complete performance of your duties and responsibilities towards the Company, subject to the limit of working hours as prescribed by the applicable laws. Any changes made to the Company's working hours shall be communicated to you.

b) The Company may, at its discretion, vary the normal working hours or days for any employee or class of employees or for all the employees based on project requirements, Company policies and prevailing laws, as may be applicable from time to time/in accordance with any applicable laws currently in place. Any changes to be made to the above work timing or days shall be made by the Company at its sole discretion and notified to you in advance.

c) The Company may also require you to work on a shift basis. The shifts may be scheduled across 24 hours a day, 7 days a week and 365 days a year. Shift timing may change from time to time as per any Company policy, and will be communicated to you in advance.

d) Your working hours shall be monitored by the Company through appropriate systems and processes, as updated from time to time. You are expected to comply with these processes and policies at all times.

## **7. Background Check**

Your employment with Cognizant is conditional and subject to satisfactory background and reference checks in line with Company policy. An independent agency may conduct internal and external background checks, for which you provide your consent. The Company's offer of employment and/or continued employment is subject to a satisfactory background verification report.

The Company shall be entitled to withdraw its employment offer if the background verification checks reveal unfavorable results at any time. Similarly, if your background verification report is found to be unfavorable or unsuccessful after you join the Company, the Company reserves the right to terminate your employment.

## **8. Compliance with Company Policies**

As a condition of employment with the Company and as part of your joining formalities, you are required to comply or execute the following Company agreement and attest your understanding and adherence to following Company policies:

- i. IP Assignment Agreement
- ii. Code of Business Ethics
- iii. Acceptable Use Policy and Social Media Policy
- iv. Dress Code Policy

Additionally, you will be governed by other applicable Company rules, processes, procedures and policies as may be drafted, enforced, amended and/or altered from time to time and that are not specifically mentioned in this Agreement. The applicable rules/processes/procedures/policies are available on the Company's intranet and you are expected to go through them carefully as a condition of your employment. For any clarification in relation to applicable policies, guidelines or

processes, please reach out to your HR talent manager. It is your responsibility stay informed of any and all changes made by the Company to such policies from time to time. If at any time during your employment with the Company, you are found in violation of any applicable rules, processes, procedures or policies of the Company, the Company reserves the right to take disciplinary action against you, including termination your employment without notice period.

## **9. Non-Compete and Non-Solicit Restrictions**

During the term of your employment with Cognizant and until two (2) years after the termination of such employment, you will not directly or indirectly, either as an individual on your own account or as a partner, employee, consultant, advisor, agent, contractor, director, trustee, committee member, office bearer, or shareholder (or in a similar capacity or function), (a) solicit, attempt to solicit, contact or otherwise encourage any employee to leave the Company's employment, (b) solicit business from competitor(s) or client(s) of the Company or (c) be employed or engaged with any competitor(s), or (d) be employed or engaged with any client(s) of the Company with whom you have interacted or worked in a professional capacity representing the Company during the six (6) months preceding the date of termination of your employment.

## **10. Representations and Warranties**

By signing below,

a. you warrant that your employment with the Company does not and will not violate or otherwise conflict with any agreement (oral or otherwise) to which you are or have been a party and that you possess all the requisite permits, work visas and clearances to be able to lawfully and rightfully employed in India with the Company under the terms of this Agreement;

b. you warrant that you have satisfactorily completed all of your obligations under any employment contract or other contract or agreement with any company(ies), person(s) or entity (ies) that previously employed or contracted with you and that any previous employment contract and/or relationships have terminated and/or expired prior to the effective start date of your employment at the Company and you have all the requisite power and authority, and do not require the consent of any third party to be employed with the Company;

c. you represent and warrant that you shall not bring into Company premises or systems (or use in any manner) any third-party documents (regardless of media) or materials (including but not limited to proprietary information or trade secrets), or any such documents or materials of your previous employer, without written permissions/approvals from such previous employer or third parties; and

d. you represent that unless authorized by the Company in writing, you shall not sign any contract or agreement that binds the Company or creates any obligation (financial or otherwise) upon the Company.

## **11. Indemnity**

You agree to indemnify and hold harmless the Company and its affiliates from and against any and all direct or indirect losses or damages, injury or liability for a claim of damage, loss or injury to person or property, suffered or sustained by Company and its affiliates which is attributable to you, resulting from any of your act or omission irrespective of whether it constitutes a breach of the terms of your employment or negligent performance of your duties as expected from you while in employment of the Company.

## **12. Business Engagement, Learning and Development and Project Deployment**

In order to ensure that you are fully equipped to adapt to client needs, the Company has several policies and processes relating to deployment of employees to projects, Career Architecture program, performance evaluation, learning and development/training and up-skilling opportunities. As a condition of your employment with the Company, you are responsible for



upskilling yourself to make yourself eligible for appropriate business/client projects, thereby promoting the spirit of meritocracy and career development with the goal of providing world-class services to our clients. Therefore, you shall adhere to and meet the obligations under all such policies and processes, including the Associate Deployment Pool Policy and those that may be changed by the Company from time to time.

### **13. Unauthorized Absence**

If you are absent from work for a continuous period of three (3) days or as prescribed by applicable laws, without the prior written consent from your approving authority, it will be construed that you have voluntarily abandoned your employment with the Company. The Company shall be entitled to take appropriate disciplinary action(s) against you as per the Company's Job Abandonment Policy.

### **14. Retirement**

You will automatically retire from employment with the Company on the last day of the month in which you attain the age of fifty-eight (58) years. It is hereby clarified that the Company reserves its right to change the retirement age at its sole discretion.

### **15. Termination of Employment**

a. The Company may terminate your employment at any time with or without assigning any reasons by providing 90 days' advance notice to you by paying you pro rata salary in lieu of any notice or balance notice period.

You may resign or terminate your employment with the Company by providing 90 days' advance notice to the Company. When you serve notice to resign from employment with the Company, the Company may at its sole discretion allow you to pay salary in lieu for the notice period; and/or adjust the vacation accumulated towards part of the notice period.

b. Notwithstanding the aforesaid or anything else to the contrary, the Company may, at its sole discretion, suspend, lay off, dismiss, discharge and/or terminate your employment with immediate effect by a notice in writing (without any notice period or salary in lieu of any notice period) in the event of your:

- Misconduct, as provided in Misconduct and Disciplinary Action Policy
- Non-adherence to Associate Deployment Pool Policy
- Violation of Social Media Policy or Conflict of Interest Policy
- Breach of integrity, embezzlement, misappropriation, misuse or causing damage to the Company's assets/property or reputation
- Insubordination or failure to comply with the directions given to you by persons so authorized
- Insolvency or conviction for any offence involving moral turpitude
- Breach of any terms or conditions of the Agreement and/or Company's policies or other documents or directions of the Company
- Violation of non-disparagement obligations
- Conduct regarded by the Company as prejudicial to its own interests or to the interests of its client

### **16. Deputation, Assignment and Transfer**

The Company may second, depute or assign you to work with any of its affiliates or transfer your services to any group company worldwide. On any such secondment, deputation, assignment or transfer of your employment, the Company and/or affiliate may require you to sign the applicable Overseas Deputation/International Employment Agreement(s) of the specific country, based on the policies of the Company.

**17. Survival**

Clauses 4, 5, 9 and 11 and any other clauses, which by their nature are expected to survive, shall all survive the termination of your employment (for any reason) and shall continue to apply to you even after cessation of your employment with the Company.

**18. Dispute Resolution and Governing law**

The Parties shall make our best efforts to settle by mutual conciliation any claim, dispute or controversy ("Dispute") arising out of, or in relation to, this Agreement, including any Dispute with respect to the existence or validity hereof, the interpretation hereof, or the breach hereof. This Agreement and your employment with the Company shall be governed and interpreted in accordance to the laws of India and the courts in Chennai only shall have exclusive jurisdiction over any Dispute. Notwithstanding the aforesaid, the Company shall be entitled, in addition to all other remedies, to any interim relief including but not limited to an injunction, whether interlocutory or preliminary, restraining any breach of the provisions of this Agreement.

**19. General**

This Agreement and your employment is personal to you and you cannot assign, subcontract or transfer your rights or obligations hereunder to any other person or entity. No delay or failure by the Company to exercise any of its powers, rights or remedies under this Agreement or otherwise will operate as a waiver of such powers, rights or remedies. If any provision of this Agreement is held by any competent authority to be invalid or unenforceable, the validity of the other remaining provisions of the Agreement shall not be affected. You shall not make any announcement concerning the Company, its affiliates and their employees, contractors or clients without the Company's prior written consent, and you shall not use or disclose the name, trademark, domain name, service mark, logo or any other intellectual property of the Company and its affiliates and their employees, contractors or clients.

This Agreement, together with the agreements and policies of the Company, Employment Offer Letter (and any attachments thereto, are the exclusive and entire agreement between the Parties relating to its subject matter, and supersedes all prior and contemporaneous discussions, agreements, negotiations, representations, and proposals relating to the subject matter hereof.

You shall be required to treat the terms of this Agreement as strictly confidential. The Company reserves the sole right to change any terms or conditions provided in this Agreement based on applicable laws or business exigencies.

IN WITNESS WHEREOF, the Parties hereto have duly executed this Agreement as of the day and year first above written.

**Cognizant Technology Solutions India Private Limited****Manoj Kumar Kalasapati**

Ardeshir R Dastur

**AVP – Talent Acquisition**

I have read, understood and accept the above-mentioned terms.

**Signature:****Date:**

15JulA0492



Date: 15<sup>th</sup> March, 2019

To  
Mr.K.SUNIL KUMAR,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between 11<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019 failed to report on given dates your offer will be Void.
2. You will be paid a total of Rs 1,20,000/- per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

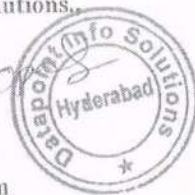
If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For Datapoint Info Solutions.

D. Venu Gopal  
D.Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



A handwritten signature in green ink, appearing to be "C. S. F.", written over a light purple stamp.

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Md), Prakasham Dist.



Date: 13-02-2019

To,  
Mr. K.SESHAPHANI SARMA ,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT,  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear SESHAPHANI SARMA,  
With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is **20-07-2019**. You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

#### TERMS & CONDITIONS:

- Who are ready to work on technology in VERTULONIX company
1. Submit your original certificates
  2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup> FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

I have read and understood the above terms and conditions hereby signify my acceptance of

#Suite No: 104, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftware.com](http://www.vincensesoftware.com) email: [info@vincensesoftware.com](mailto:info@vincensesoftware.com) Contact No:  
+918886877797.

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KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.



15J01A0495

# VTS Services

Helping People to Transform their Businesses, their Careers and their Lives

12/03/2019

To

RAMIREDDY OSURI

KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

DEVARAJUGATTU

Mr RAMIREDDY OSURI

**Sub: Appointment Letter- Graduate Engineer Trainee**

With Reference to your application and interview you had with us, We pleased to appoint you as Graduate Engineer Trainee worked in our client EAST INDIA TECHNOLOGY, BANGALORE with following conditions.

The salary during Training period will be Rs. 14,500 CTC per month inclusive of ESI+ PF+ FOOD ATTENDANCE BONUS.

Minimum one Month Notice period has to be given in case of Resignation and leaving the job.

You are requested to join for the duty on 24<sup>th</sup> July 2019.

For VTS service

HR MANAGER

BANGALORE

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Ndi, Prakasam Dt, A.P.

15J01A0496



28/02/2019

To MALLIKARJUNA P.

Dear Mr. / Ms.

**Sub: Offer of Traineeship**

We pleased to inform you that you are selected as **Graduate Engineering Trainee**, based at our factory in Sriperumbudur, Kancheepuram District. A detailed letter of trainee order will be issued to you at the time of joining on the month of **JULY-2019**. Your salary will be **Rs.12500/- CTC** per month.

Please bring the copies & document required at the time of joining:

1. Passport size photos.
2. All educational documents from X Std to Diploma/ UG provisional certificate.
3. Proof of personal identification & residential identification.

Wish you a best of luck.

For JKM AUTOMOTIVE,

Authorized Signatory

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Dowrypattur (Village)  
Dowrypattur, Taluk, District

JKM AUTO

15JUIA0497

# KARVY III

## KEEP GROWING

### Letter of Intent

Congratulation,

Dear PEDDISSETTY MANIKANTA,

We are pleased to inform you that you have been selected as “**Officer - Customer Support**” with Karvy DigiKconnect Ltd, Chennai.

This letter is intended only as an ‘Expression of Interest’ of the potential offer from Karvy

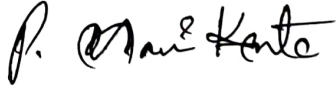
Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company’s issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikconnect Ltd

  
Authorized Signatory  
**KARVY III**  
KEEP GROWING

  
Signature of the candidate

Email - manipeddiseti@yahoo.com

Mobile - 8886325991

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajunattur (Village)  
Peddarsvudu Road, Prakasham Dist, A.P.

# KARVY III

## KEEP GROWING

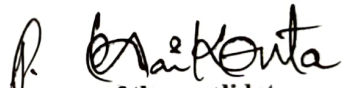
1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).


For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnct ltd**

  
**Authorized Signatory**  
**KARVY III**  
**KEEP GROWING**

  
**Signature of the candidate**

  
**PRINCIPAL**  
**KRISHNA CHAITANYA INSTITUTE**  
**OF TECHNOLOGY & SCIENCES**  
Devarajugattu (Village)  
Poddaraveedu Md., P. akasam Dt, A.P.



15JUIA04AD



Date: 15<sup>th</sup> March, 2019

To  
Mr. Ramavath Nagaraju Naik,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between **16<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019** failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For Datapoint Info Solutions.,

D. Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



A handwritten signature in blue ink, appearing to be "D. Venu Gopal".

Date: 15<sup>th</sup> March, 2019

To  
**Mr.R.PAVAN KALYAN,**  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between **11<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019** failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For **Datapoint Info Solutions,**

*D. Venu Gopal*  
**D.Venu Gopal**  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



16JU5A0402



Date: 15<sup>th</sup> March, 2019

To  
Mr.P.V N PHANEENDRA KUMAR,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

Sub: Conditional Offer Letter

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between 11<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019 failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
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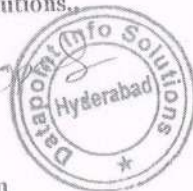
If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.


We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For Datapoint Info Solutions.

D. Venu Gopal  
D.Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

13301A0502

# KARVY III

## KEEP GROWING

### Letter of Intent

Congratulation,

Dear AMBORU KAVYA,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKconnect Ltd, Chennai.

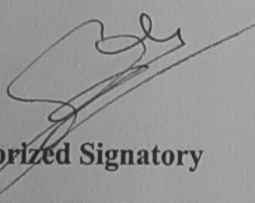
This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikconnect Ltd

  
Authorized Signatory

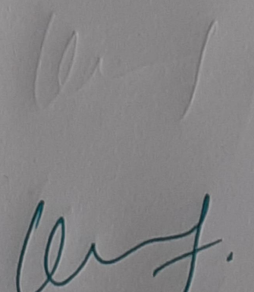
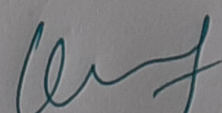
**KARVY III**  
KEEP GROWING

Signature of the candidate

A. Kavya

6203427561

amborukavya502@gmail.com

  
  
PRINCIPAL  
TRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarepudattu (Village)  
Reddicheruvu, Prakasam Dt., A.P.

# KARVY III

KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12<sup>th</sup>, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at 80155 38498 with Serial# mentioned on your LOI. Or Send a mail to [Sathishkumar.m@karvy.com](mailto:Sathishkumar.m@karvy.com)

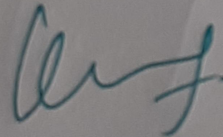
**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

For Karvy Digikonnnect ltd

Authorized Signatory

KARVY III  
KEEP GROWING

Signature of the candidate



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajunattu (Village)  
Peddaravcedu Gudi, Prakasam Dt, A.P.



Date:13-02-2019

To,  
Ms.A.AHALYA,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT,  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear A.AHALYA,  
With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is 20-07-2019 You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

#### TERMS & CONDITIONS:

Who are ready to work on technology in VERTULONIX company

1. Submit your original certificates
2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup>FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

I have read and understood the above terms and conditions hereby signify my acceptance of

#Suite No: 104, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftwareolutions.com](http://www.vincensesoftwareolutions.com) email: [info@vincensesoftwareolutions.com](mailto:info@vincensesoftwareolutions.com) Contact No:  
+918886877797.

**PRINCIPAL**  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

# siliconindia

Silicon Media Technologies Pvt. Ltd.  
No.254, 3<sup>rd</sup> Floor, 3<sup>rd</sup> Cross, Chandra,  
Main Airport Road, Marathahalli,  
Bangalore-560037  
Tel: +91 98 837 1238  
www.siliconindia.com

October 13<sup>th</sup>, 2020

**Bondil Bhavani Bai**  
Bangalore

**Dear Bondil Bhavani,**

With reference to your application and the interview you had with us, we are pleased to offer you the position of **Technology Research Executive** in our company. It would be a full time employment with us for which you will be paid monthly in accordance with the company's procedures. As a company employee, you are also eligible to receive certain employee benefits pursuant to the terms of standard Company benefit plans, as they may exist from time to time. The following terms and conditions apply on your possible employment:

- Your appointment will be effective from your date of Joining of i.e. 13-10-2020.
- You will undergo a period of probation for Six months from the date of Joining.
- Your gross emoluments would be Rs.12,000/- per month (Rs.1,44,000/- per annum), which would be broken into various heads. This is subject to norms of the company for deductions as considers normal.
- You will keep the Company informed of any change in your residential address that may happen during the course of employment of your service with the company.

This letter is being issued in duplicate. Kindly return the duplicate copy duly signed by you as a confirmation of your having accepted the terms and conditions contained therein.

Yours Faithfully,  
For Silicon Media Technologies Pvt. Ltd.,



Authorised Signatory  
(all pages signed/initiated)

I hereby accept the appointment on the terms and conditions mentioned in the above referred letter of Appointment.

Signature: B. Bhavani Bai

Date: 30/10/2020

Place: Marathahalli

PROCEEDINGS OF REGIONAL DIRECTOR OF MUNICIPAL  
ADMINISTRATION & CHAIRMAN, REGIONAL LEVEL  
COMMITTEE  
ANANTHAPUR

Present : Sri / Smt S. ALEEM BASHA

Roc.No. 759/2019/A2/DSC-2019/

Dated: \_\_\_\_\_/2019



B. Prashanthi

-:O:-

**Sub :** Estt-Ward Secretaries - Appointment of **BORRA PRASHANTHI** as  
**Ward Education & Data Processing Secretary** in **KADAPA** District  
- Orders - Issued.

- Read :**
1. G.O. Ms. No. 217 MA & UD Dept., Dt.20.07.2019
  2. G.O. Rt. No. 523 MA & UD Dept., Dt. 21.08.2019
  3. Recruitment **NOTIFICATION NO. 04/2019, DATED: 26.07.2019**
  4. G.O. Ms. No. 591 MA & UD Dept., Dt. 17.09.2019.
  5. Minutes of the District Level Committee **224/2019/C1**, Dt. **29-SEP-2019**
  6. Minutes of the Regional Level Committee **759/2019/A2**, Dt. **29-SEP-2019**

-:O:-

**ORDERS :**

Consequent upon selection by the District Level Committee and approval of Regional level committee vide reference 5th and 6th read above, Sri/Smt/Kumari **BORRA PRASHANTHI** S/o,D/O,W/o **B RAMANAREDDY** (HT No:**191314006784**) is hereby provisionally appointed as **Ward Education & Data Processing Secretary in KADAPA DISTRICT** in the existing vacancy subject to the following terms and conditions:

- i) That the appointment is purely temporary and is likely to be terminated at any time without prior notice and without assigning any reasons there for.

Page 1/4



- ii) That he/she will be paid Rs.15,000/- Per Month on consolidated pay for a period of 2 years. On satisfactory completion of 2 years period of probation, he/she will be given regular scale of pay.
- iii) He/she will be in probation for a period of two years from the date of joining in the said post. The period of probation may, however, be extended at the discretion of the competent authority. As regards other matters relating to probation, he/she shall be governed by the conditions laid down under A.P. State and Subordinate Service Rules and other rules and instructions in this regard by the Government from time to time.
- iv) During the period of probation, it is required to undergo induction training and also to undertake such other training courses and departmental tests as the Government may prescribe from time to time. Successful completion of probation and subsequent confirmation is mandatory. Failure to complete the period of probation to the satisfaction of the Government or failure to pass the prescribed test (s), if any, will liable to be discharged from service.
- v) During the period of probation, he/she will be liable to be discharged from service at any time without any notice, if -
- a. On the basis of performance or conduct, he/she is considered unsuitable for further retention in service, or
  - b. Otherwise found ineligible or unsuitable to be retained in the service
- vi) That this appointment is provisional subject to the verification of character, antecedents and social category, community, Tribe against which this selection has been made. If at any stage, information provided by the candidate is proved as false or certificates furnished in respect of qualifications i.e., local-area, caste, PHC/ Ex-Servicemen/Sports etc are found to be non-genuine, bogus or if any false information is given, in the antecedents verification form, this provisional appointment will be cancelled forthwith and criminal/legal action will be taken.
- vii) If the candidate is already in service in Central Government/State Government/PSU/Autonomous Body / Bank/Corporation or in any other employment, it is required to submit formal relieving order by the respective organization certifying that his/her conduct during the said employment does not render him/her unsuitable for the present offer of employment.
- viii) His/her services shall liable to be terminated at any time by giving one month notice in-writing, subject to other terms and conditions prescribed under Government Rules.

ix) He/she are eligible for monetary benefits from the date of joining only.

x) That the appointment of the individual is subject to the result of court cases pending, if any, in the APAT/High Court of A.P./Supreme Court of India.

xi) He/she will be liable to refund to the Government the pay and allowances and any other remuneration received by him/her in addition to the amount spent by the Government on the training.

a) if they fail to serve the department for a period of 3 years after the completion of training for any reasons: or

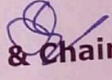
b) b) if they discontinue the training or discharged while under training for misconduct or any other reasons:

xii) He/She has to produce the Physical Fitness Certificate issued by a Medical Officer not below the rank of Civil Assistant Surgeon of a Government Hospital in original at the time of joining into duty.

xiii) Other conditions of service will be governed by A.P. State and Subordinate service rules, as applicable to the candidate, which are in force and as amended from time to time.

xiv) He/She is directed to report for duty in the posted place within 30 days from the date of receipt of this order, failing which the appointment is liable to be cancelled and his/her name will be deleted from the list of selected candidates. Further he/she is directed that if he/she relinquish his/her claim for appointment his/her decision must be sent to the concerned appointing authorities within stipulated period.

2. Place of Posting will be intimated Separately.

  
**RDMA & Chairman,  
Regional Level  
Committee**

  
24/11/19

To,  
**BORRA PRASHANTHI,  
13/A, ADIMURTHIPALLI,  
ADIMURTHIPALLI, RURAL GIDDALURU,  
PRAKASAM, 523367  
Mobile No : 8501032032**

Copy To,  
**Copy to the District head Quarters Municipal Commissioner,  
Copy to the District Collector, KADAPA District, ,  
Copy to Regional Deputy Director of T&C Planning Concerned ,  
Copy to Regional SE(PH) Concerned**



To,

Date: 16<sup>th</sup> Dec 2020

Ms. Godini Sirisha,  
H.No.2-77/A, Somavaripeta,  
Bestavaripeta ( Post & Mdl),  
Prakasam District - 523334.

**Appointment letter**

Dear Ms. Sirisha,

With reference to the interview and discussion you had with us we are pleased to appoint you as "Trainee Software Programmer" with effect from 16<sup>th</sup> Dec 2020 on the following terms and conditions:

- 1) You will be on Probation for a period of six months from the date of joining. Your performance will be evaluated based on your productivity, leave record, punctuality, conduct, maintenance of discipline and in accordance with the Company's regulations/policies. During the probation period, the company can terminate your employment without serving any written notice.

If your performance is not satisfactory, the Company reserves the right to extend the probation period at its discretion and the same shall be intimated to you in writing Within 30 days of completion of your initial six months probation period; otherwise your employment shall be deemed to be regular employment.

During your regular employment, your increments and promotions will be made on the basis of merit and will be at the sole discretion of the Company

- 2) Your Gross Salary will be Rs.19,048/- and your Take-home Salary will be Rs.17,589/-. In addition to this Company contributes Rs.1166/- to PF.

Total Salary - Cost to Company		Take Home Salary	
Basic	9714	PF Deduction	1166
HRA	3810	Professional Tax	150
Conveyance	1600	ESI	143
Medical Allowance	1250		
Other Allowance	2674		
Gross	19048	Total deduction	1459
		Net Pay	17589
		Company contribution of PF	1166

- 3) The company will deduct TDS, PF and other statutory taxes as appropriate and consistent with the Indian Tax regulations. You will be responsible for your tax liabilities under all applicable tax laws and regulations.
- 4) Your increments and promotions will be made on the basis of merit and will be at the sole discretion of the Company.
- 5) The hours of work will be subject to the shift system in operation in the company from time to time. The company reserves the right so as to require you to work in shifts or otherwise, depending on need from time to time.
- 6) Leaves are granted subject to the work exigencies and prior sanction from the persons to whom you report is a must. As the clients of the company require continuous service deliveries, prior permission is required.
- 7) You will be governed by the rules and regulations applicable to other executives of the company from time to time and you will not engage yourself in any other trade, profession or vocation directly and whether for gainful purpose or otherwise.



Ernst & Young LLP  
THE SKYVIEW 10  
18th Floor, "SOUTH LOBBY"  
Survey No 83/1, Raidurgam  
Hyderabad - 500 032, India  
Phone: +91 40 6736 2000  
Fax:

05 July 2021

Ms. Sravani Gundareddy  
3-164,peddaraveedu, Vijayawada, 523320

## Your appointment as Associate Consultant in Technology Consulting

Dear Sravani,

With reference to your application and the subsequent interview(s) you have had with us, we are pleased to confirm your appointment for the above position in **Ernst & Young LLP** subject to the following terms and conditions.

### 1. Job Title

You shall be designated as **Associate Consultant** in Band **5**.

The designation and band are for reference only and do not entitle you to any benefit other than as has been specified in this letter, or intimated to you in writing in respect, thereof. The Management retains the right at all times to change / modify / amend the titles/ designations or to rearrange the band structure, which may impact the above fact.

### 2. Annual compensation

- a. Your annual compensation including benefits, allowances, and perquisites, if any, payable by the Firm is **INR 6,00,000 per annum (Rupees Six Lakh Only)**. A typical break up is provided as an Illustration in Annexure A to this Agreement.
- b. Your eligibility to performance linked bonus is driven by firm's performance bonus policy. This component, if eligible, is in addition to your annual compensation.
- c. The performance bonus scheme is subject to revision at the discretion of the Firm's Management.
- d. Besides this you will be eligible for Gratuity as per Payment of Gratuity Act, 1972. You may note that as per the Act provisions there is an upper limit of 20 Lakh.
- e. Your compensation will be subject to income tax as per the provisions of the Income Tax Act, 1961.

**3. Date of joining**

As agreed, you shall join the services of the Firm on **12 July 2021**.

**4. Probation**

You shall be on probation for a period of (6) months from your date of joining, the period of which may be further extended at the discretion of the Management. After completion of the probation period and subject to your performance your appointment shall be confirmed in writing.

**5. Retirement**

Your retirement age shall be 60 years.

**6. Transferability**

Your initial place of posting will be Hyderabad-SkyView10-SouthLobby. However, your services are liable to be transferred from one location to another, anywhere in India.

**7. Notice period and termination**

- a. Either party may terminate the employment by giving a mandatory minimum of 3 months' notice to the other party, (also applicable during probation period) The Firm may, at its discretion, with or without conditions, agree to waive off the 3 months' notice period requirement, either wholly or partly..
- b. The Firm may terminate / suspend your services, at its discretion, at any time immediately upon written notice to you, if it has been alleged and prima facie established, through preliminary internal enquiry (to be completed within 30 days of date on which the said allegation has been first notified to your reporting manager save and except delayed due to events beyond control) that you have committed (i) any heinous criminal act or any offence involving moral turpitude (the term "Moral Turpitude" includes crimes having an inherent quality of baseness, vileness, or depravity with respect to a person's duty to the society in general, examples include rape, forgery, Robbery, and solicitation by prostitutes etc. (ii) sexual harassment (adjudicated guilty as per the Firm's policy and local laws) or (iii) other act that threatens or is likely to damage Firm's reputation.

**8. Recovery**

In case you have been paid any amount at the time of joining, in lieu of notice pay reimbursement or relocation reimbursement, the Firm will have the right to recover the full amount paid to you, in case, you decide to leave the Firm before completion of 12 months from your date of joining. For the purposes of this clause, the date of you 'deciding to leave' shall mean, the date of the resignation letter.

**9. Code of Conduct and Policies**

- a. You shall at all times carry out such duties and responsibilities as may be assigned to you by the Firm and shall faithfully and diligently perform these in compliance with established policies and procedures, endeavouring to the best of your ability to protect and promote the interests of the Firm.

- b. You will be bound by the Firm's Code of Conduct and all other rules, regulations, policies and orders issued by the Firm from time to time in relation to your conduct, discipline and service conditions such as leave, work hours, dress policy, etc., as if these rules, regulations, policies et al, were part of this contract of appointment.
- c. Without prejudice to the generality of the foregoing, you shall at all times comply with the Firm's policies and procedures (as may be intimated from time to time on the Firm's intranet or through the Firm's newsletters and webcasts or other written means), including but not limited to matters relating to independence, anti-bribery, prevention of insider trading.

## 10. Confidentiality

- a. **Remuneration:** You shall at all times keep the details of your salary and employment benefits at the Firm strictly confidential, and shall not disclose such details to any other person within the Firm.
- b. **Use of Firm's name:** You shall use the Firm's name, logo, trademark or other identifiers strictly in the manner permitted by the Firm's policies, or for the purposes of provision of services delegated to you to the extent required. Upon termination of your employment with the Firm, you shall not use the Firm's name, logo, trademark or other identifiers in any manner other than what is already a matter of public knowledge, provided however, you will not be in breach of this clause if you make reference to the Firm's name solely to describe your former association with the Firm subject to the confidentiality obligations which the Firm might have undertaken in relation to any of its clients, vendors or other Firm's personnel.
- c. **Information:** You shall always maintain the highest degree of confidentiality with respect to the records, documents and other Confidential Information relating to the business of the Firm which may be known to you or confided in you by the Firm, its representatives, authorised personnel, vendors, sub-contractors, clients, etc., by any means and you will use such records, documents and information only in a duly authorised manner in the interest of the Firm. For the purposes of this clause, 'Confidential Information' means information about the Firm's business and that of its customers, sub-contractors, business partners or agents which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the Firm, its customer lists, employment policies, personnel, and information about the Firm's products, processes including ideas, concepts, projections, technology, manuals, drawings, designs, specifications, sales pitches, fees quotes, tender information, key personnel, customer contacts, thought leadership papers, resumes, records and other documents containing such Confidential Information, whether such information was disclosed to or accessed by you prior to or after the date hereof. You shall at all times, whether during or after the termination of your employment, act with utmost fidelity and not disclose or divulge Confidential Information to any third party or make use of any such information for your own benefit.
- d. At no time will you remove any Confidential Information from the Firm's offices without the permission of your reporting manager save and except for the purposes of performing the duties assigned to you in your capacity as an employee of the Firm. Upon termination of your employment with the Firm, or

otherwise upon the Firm's request, you will immediately surrender to the Firm all files, books, magazines, reports, documents, manuals, audio and video tapes, discs, any knowledge databases entrusted to you, and any other data, information or material containing or reflecting Confidential Information. If the Firm requests, you shall also confirm in writing to the Firm that you have complied with this clause.

- e. You acknowledge and agree that disclosure of any portion of the Confidential Information or any breach of the provisions herein may result in irreparable injury and damage to the Firm which will not be adequately compensable in monetary terms, that the Firm will have no adequate remedy at law therefor, and that the Firm may, in addition to all other remedies available to it at law or in equity, obtain such preliminary, temporary or permanent mandatory or restraining injunctions, orders or decrees as may be necessary to protect the Firm against, or on account of, any breach by you of the provisions contained herein, and you agree to reimburse the reasonable legal fees and other costs incurred by the Firm in enforcing the provisions of this Agreement. In addition, the Firm will be within its rights to (i) advertise for public knowledge / notice (ii) notify to your prospective employer or regulatory body, any impropriety or breach of confidentiality obligations hereunder, at its absolute discretion.
- f. Your duty to safeguard and not disclose, share or publish Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Firm.

#### **11. Non- Compete**

- a. You represent and warrant to the Firm that you are under no contractual, fiduciary, professional or other obligation or commitment that prevents you from entering into this Agreement, or is otherwise inconsistent with your obligations under this Agreement. If you were previously employed with another organisation, you represent and warrant to us that you have returned all property and confidential information belonging to any prior employer and do not have any outstanding issues/ unfulfilled employment obligation pending with your previous employer having legal ramifications / consequences for you or for us.
- b. During your employment with the Firm, you will devote your whole time, attention and skill for its business and you shall not, except with the written permission of the Firm, engage directly or indirectly in any other business, profession, occupation or other commercial activity, whether as a principal, agent, contractor, consultant or otherwise, whether full-time or part-time.
- c. You hereby agree not to directly or indirectly compete with the business of the Firm and its successors and assigns during the term of the Agreement and for a period of two years following the expiration or termination of this Agreement and notwithstanding the cause or reason for termination.
- d. You will have to seek prior permission from the Firm for any employment with a client of the Firm or any other organization working with a client of the Firm, whose assignment you have worked on directly.
- e. Subsequent to your separation from the Firm, for a period of twelve months, you will not without the consent of the Firm take up any job or assignment, either full time or otherwise, directly or indirectly for or on behalf of any other organization

working with a client of the Firm, whose assignment you have worked on in the twelve months immediately preceding your separation from the Firm,.

## **12. Intellectual Property**

In consideration of this Agreement and of the salary agreed to be paid in consideration hereof, you agree as follows:

- a. The Firm shall own (as its exclusive property, free from any obligations towards you) all Intellectual Property developed or conceived by you solely or jointly with others during the period of your employment; This includes but is not limited to Intellectual Property that:
  - is along the lines of the businesses, work or investigations of the Firm to which your employment relates or as to which you may receive information due to your employment
  - result from or is suggested by any work which you may do for the Firm
  - are otherwise made through the use of Firm's time, facilities or materials.
- b. Not to disclose or utilize in your work with the Firm, any Confidential Information of others (including any prior employers) or any inventions or innovations of others without express permission.
- c. To execute all necessary papers and otherwise provide proper assistance (at the Firm's expense), during and subsequent to your employment, to enable the Firm to obtain for itself or its nominees all patents, copyrights, or other legal protection for such Intellectual Property in any and all countries.

## **13. Personal Data**

During the course of your employment with the Firm, you may provide the Firm with confidential data or information that can be linked to you personally, or otherwise personally identifies you, including but not limited to your financial information, email address, addresses, telephone numbers, shareholdings, physiological and/or mental health information, and medical records and history (your Personal Data). You acknowledge that the Firm may collect, use, transfer, store or otherwise process (Process) such Personal Data as required per the Firm's policies, to facilitate the conduct of the Firm's business, to conduct background checks, check conflicts or maintain independence, finance and accounting purposes or for quality and risk management purposes The Firm will Process your Personal Data in accordance with applicable law and professional obligations and shall ensure that any service provider who Processes Personal Data on our behalf adheres to such requirements.

You hereby consent to the Processing of your Personal Data in the manner described above, whether by the Firm or any service provider on the Firm's behalf.

## **14. Miscellaneous**

- a. The following annexures form an integral part of this Agreement:

Annexure A - Illustrative compensation break-up



- b. **Additional Documents**: You may also be required to execute additional documents, declarations and/or deeds as (i) per the Firm's policy as may apply to you / your nature of services as well as (ii) per any requirement of law of the jurisdiction where you might be required to work as a part of your employment with us, depending upon your job requirements and/or (iii) per the requirement of any professional, industry or other regulatory body and/or (iv) to meet any specific client request and/or (v) per the Firm's exclusive discretion.
- c. **Supersedes previous agreement**: This Agreement supersedes and replaces any existing Agreement between the Firm and you, relating generally to the same subject matter. It may not be modified or terminated, in whole or part, except in writing signed by an authorized representative of the Firm. This Agreement shall include all written deeds, documents, declarations, bonds and undertakings signed by you pursuant to and arising out of this document. Discharge of your financial undertakings (if any), in this Agreement shall be an obligation of your executors, administrators, or other legal representatives or assigns.
- d. **Severability**: If any provision contained in this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall be construed as if such provision did not exist, and the unenforceability or invalidity of such provision shall not be held to render any other provision of this Agreement unenforceable or invalid.
- e. **Conditions precedent**: This appointment is valid subject to (a) your being medically fit, (b) your furnishing at the time of joining, documents in proof of your having been relieved by your present employer, and (c) our receiving satisfactory references on your background.
- f. **Privity of contract**: The terms of this Agreement may only be enforced by a party to this Agreement.
- g. **Governing law and dispute resolution**: This Agreement, including all matters relating to its validity, construction, performance and enforcement, shall be governed by and construed in accordance with Indian law. In case of any dispute in relation to this Agreement the decision of the Management of the Firm shall be final and binding.
- h. **Certificate of Practice**: If you currently hold a Certificate of Practice (CoP) issued by the Institute of Chartered Accountants of India, you hereby undertake to surrender the CoP with immediate effect, and provide us with evidence thereof. If you are a Chartered Accountant and do not currently hold a CoP issued by the Institute of Chartered Accountants of India, you hereby undertake not to apply for such CoP unless instructed or required by the Firm to do so.
- i. You will disclose any directorships, trusteeships or other personal appointments held by you. You will consult and inform the Firm's Risk Management team of appointments and will immediately surrender any prohibited position as advised by them and disclose the positions permitted per the Firm's policies on the Directorship Evaluation Tool (DET) within 15 days of your date of joining. You will further notify or obtain prior approval, as applicable, from the Risk Management team, for any changes in the appointments that you may hold in the future.



Please signify your acceptance of these terms and conditions of employment by signing the duplicate copy of this Agreement and return the same to us for the Firm's records.

Yours sincerely,

**For Ernst & Young LLP**

A handwritten signature in blue ink, appearing to be 'Anshula Verma', written over a light blue horizontal line.

Anshula Verma

**Authorised Signatory**

I hereby accept the position and terms and conditions of employment offered.

Signature

Date

\_\_\_\_\_

**Sravani Gundareddy**

**Annexure A**  
**Illustrative compensation break-up**

Particulars	Annual Values (INR)
<b>Salary Components</b>	
Basic Salary:	253200.00
House Rent Allowance:	126600.00
Transport Assistance:	19200.00
Statutory Bonus:	0.00
Retirement Allowance:	0.00
Special Allowance:	154800.00
Medical Allowance:	15000.00
<b>Other Perquisites</b>	
Firm's Contribution to Provident Fund:	30384.00
Year End ExGratia	816.00
<b>Total Salary Cost (per annum)</b>	<b>600000</b>

Permanent Account Number (PAN) is mandatory for salary processing. If you do not have a PAN, then please apply for the same at the earliest.

1. Provident Fund (PF): This will be as per the Employee's Provident Funds and Miscellaneous Provisions Act 1952. If you are active member of PF, then it will be mandatory for you to opt for it. In case, if you are not opting for PF then same will be paid to you as Retirement Allowance.
2. Gratuity: You will be eligible for Gratuity as per the Payment of Gratuity Act 1972.
3. You will be covered under the Organization's Group Medically Hospitalization Insurance.
4. At its sole discretion, the Organization may consider to take out group life insurance policy on lives of its employees to cover its risk of special protection liability in which case the amount paid by insurance company shall be in discharge of organization's liability to pay such lumpsum compensation and not in addition to organization's liability.

Details of all these policies will be made available to you at the time of your Joining.

15JUL1A0521

Tech Mahindra Limited  
ITP Road, Industrial Estate,  
Ambartur, Chennai - 600 057  
Tamilnadu, India

Tel: +91 44 6662 4000

techmahindra.com  
connect@techmahindra.com

Registered Office  
Gateway Building, Apollo Bunder  
Mumbai 400 001, India

CIN L64200MH1386PL0041370

Expression of Interest

Date 23/03/2019

Dear GUNDAREDDY SAI LAKSHMI PRASANNA - Telugu

We are pleased to convey through this Expression of Interest letter that you are being considered for the post of **Customer Support Associate** provided you fulfill other requirements. This letter is intended only as an overview of the potential offer from Tech Mahindra Limited. The detailed terms and conditions of employment will be contained in an offer letter, which may be issued by the company and may contain additional provisions to those herein.

**Proposed CTC: 120000 INR Per Annum + Rs.2000 training Stipend for the first month + Performance incentives**

**Proposed Date of Joining : DEC - 2019**

**Place: Chennai**

We request you to bring the following documents at the time of your joining, as they are mandatory for our records and necessary for the completion of joining formalities.

- Copy of Class 10<sup>th</sup> Certificate & Class 12<sup>th</sup> Certificate & Degree / Graduation certificates
- Copy of Residence proof
- Copy of Identity Proof (Driving License or Passport or Voter card)
- Original copy of LAST PAY SLIP received (If applicable).
- Copy of RELIEVING LETTER / APPOINTMENT LETTER from previous employer(s) (If applicable)
- Passport size photographs-10 nos. & Post Card Size Photographs -2 nos.

This letter remains valid for the period of 30 days from the date of proposed joining month. After that another round of interview will be conducted at our company premises. There after the company would issue you an offer letter with details of all service terms and conditions and salary annexure along with suitable date of joining. If any information furnished by you in your application is found to be incorrect or false or if you have suppressed material information regarding your qualification, experience, identity etc, the company may withdraw this letter without any notice.

Please note this letter is not an offer or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the company and there is no obligation on the company to do so. An employee/employer relationship between you and company shall be established only upon the company's issuance and your acceptance of a legally binding agreement of employment.


Kindly sign and return a copy of this letter as a token of your acceptance of this expression of interest

Candidate Signature G.S.L. prasanna

Sincerely,  
Resource Management Group  
Tech Mahindra Limited

gsailakshmi prasanna521@gmail.com

9441741508

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Dy. Rajagattu (Village)  
M. V. S. Rd, Prakasam Dt, A.P.

15JUL1A0525

2nd Floor, Mahindra Towers,  
17th Road, Anna Salai, Chennai,  
Tamil Nadu, India

Tel: +91 44 6662 4000

techmahindra.com  
connect@techmahindra.co

Registered Office:  
Gateway Building, 66/68, Broadway,  
Mumbai 400 001, India

CIN: U64200MH1968PL0041370

**Expression of Interest**

Date 23-03-19

Dear KAMATHAM. PAVITHRA - Hindi/C.B.O

We are pleased to convey through this Expression of Interest letter that you are being considered for the post of **Customer Support Associate** provided you fulfill other requirements. This letter is intended only as an overview of the potential offer from Tech Mahindra Limited. The detailed terms and conditions of employment will be contained in an offer letter, which may be issued by the company and may contain additional provisions to those herein.

1.2 to 1.5  
Proposed CTC: ~~120000 INR~~ Per Annum + Rs.2000 training Stipend for the first month + Performance Incentives

Proposed Date of Joining : Dec - 2019

Place: Chennai

We request you to bring the following documents at the time of your joining, as they are mandatory for our records and necessary for the completion of joining formalities

- Copy of Class 10<sup>th</sup> Certificate & Class 12<sup>th</sup> Certificate & Degree / Graduation certificates.
- Copy of Residence proof
- Copy of Identity Proof. (Driving License or Passport or Voter card)
- Original copy of LAST PAY SLIP received (if applicable).
- Copy of RELIEVING LETTER / APPOINTMENT LETTER from previous employer(s) (If applicable).
- Passport size photographs-10 nos. & Post Card Size Photographs -2 nos.

This letter remains valid for the period of 30 days from the date of proposed joining month. After that another round of interview will be conducted at our company premises. There after the company would issue you an offer letter with details of all service terms and conditions and salary annexure along with suitable date of joining. If any information furnished by you in your application is found to be incorrect or false or if you have suppressed material information regarding your qualification, experience, identity etc, the company may withdraw this letter without any notice.

Please note this letter is not an offer or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the company and there is no obligation on the company to do so. An employer-employee relationship between you and company shall be established only upon the company's issuance and your acceptance of a legally binding agreement of employment.

Kindly sign and return a copy of this letter as a token of your acceptance of this expression of interest.

Candidate Signature

K. Pavithra

Sincerely,  
Resource Management Group  
Tech Mahindra Limited

8367462537

Kamatham Pavithra 24@gmail.com



PRINCIPAL  
SPRINDIA GURUVANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devanjanattu (Village)  
Post: Arasvadu Md, Prakasam Dt, A.R

15JUL/A0526



Date:13-02-2019

To,  
Ms.K.ANUSHA,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT,  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear K.ANUSHA,  
With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of EMBEDDED DEVELOPER, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is 20-07-2019 You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

#### TERMS & CONDITIONS:

Who are ready to work on technology in VERTULONIX company

1. Submit your original certificates
2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

A handwritten signature in black ink, appearing to read 'G Jagadeesh', is written over the printed name.

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup>FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

I have read and understood the above terms and conditions hereby signify my acceptance of

#Suite No: 104, Padmaja's Raja Enclave, Near KPHB Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftware.com](http://www.vincensesoftware.com) email: Info@vincensesoftware.com Contact No:  
+918886877797.

PRINCIPAL

KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

15JN/A0528



Date: 17<sup>th</sup> March, 2019

To  
Ms.K.Venkata Ranga Naga sai Lakshmi,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

Sub: Conditional Offer Letter

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between 16<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019 failed to report on given dates your offer will be Void.
2. You will be paid a total of Rs 1,20,000/- per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For Datapoint Info Solutions,

*D. Venu Gopal*  
D.Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.



15JUL/A0531



Date:13-02-2019

To,  
Ms.M.SUPRAJA,  
KITS COLLEGE OF ENGINEERING,  
MARKAPUR MANDAL,  
PRAKASHAM DT,  
ANDHRA PRADESH - 523316.

### Offer of Appointment

Dear M.SUPRAJA,  
With the reference to your application and subsequent interviews, we are pleased to offer you a career with us. You will hold the role of **EMBEDDED DEVELOPER**, based at our HYDERABAD office.

#### DATE OF APPOINTMENT:

Your date of appointment is 20-07-2019 You are required to report at our Suite No: 104, 1<sup>st</sup> Floor, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, HYD-72 office by 10:00am. We shall complete the joining formalities and perform induction for you.

#### TERMS & CONDITIONS:

Who are ready to work on technology in VERTULONIX company

1. Submit your original certificates
2. Company will give real time projects training for min 45 days to 90 days (depending upon your performance)

**NOTE :** In case of bond breakage you need to pay 25k to 50k.

#### COMPENSATION PACKAGE:

Your net Annual pay will be Rs. 1.0 LAKH TO 1.5 LAKH PER ANUM which Later on, the pay will be increased based on your performance.

Yours sincerely,

For VINCENSE

A handwritten signature in black ink, appearing to read 'G Jagadeesh', is written over a horizontal line.

G Jagadeesh  
Managing Director

Hyderabad  
13<sup>th</sup>FEB 2019

#### ACKNOWLEDGMENT AND ACCEPTANCE:

I have read and understood the above terms and conditions hereby signify my acceptance of

#Suite No: 104, Padmaja's Raja Enclave, Near KPHP Bus Stop, Beside KS Bakers, Opp.R.S.Brothers, Hyd-72  
[www.vincensesoftware.com](http://www.vincensesoftware.com) email: [Info@vincensesoftware.com](mailto:Info@vincensesoftware.com) Contact No:  
+918886877797.

A handwritten signature in blue ink, appearing to read 'Principal', is written over a horizontal line.

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

15 JULIA0543

# KARVY III

## KEEP GROWING

### Letter of Intent

Congratulation,

Dear PULIPATI SANDHYA,

We are pleased to inform you that you have been selected as "**Officer - Customer Support**" with Karvy DigiKconnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikconnect Ltd

  
Authorized Signatory

**KARVY III**  
KEEP GROWING

P. Sandhya  
**Signature of the candidate**

Phno:- 7032098836

gmail:- Pulipotisanthyaind-  
ia@gmail.com

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devanurugattu (Village)  
Peddaraveedu Mal, Prakasam Dt, A.P.

# KARVY III KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to [Sathishkumar.m@karvy.com](mailto:Sathishkumar.m@karvy.com)

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

For Karvy Digikonnnect ltd

Authorized Signatory

KARVY III  
KEEP GROWING

*P. Sandhya*  
Signature of the candidate

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajgutta (Village)  
Peddaraveedu M.S.I, Prakasham Dt, A.P.

15JUL1A0549



Date: 17<sup>th</sup> March, 2019

To  
Ms.K.Srayya,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between 16<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019 failed to report on given dates your offer will be Void.
2. You will be paid a total of Rs 1,20,000/- per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For Datapoint Info Solutions,

*D. Venu Gopal*  
D.Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



**PRINCIPAL**  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

15 JUL 2019 10:55:4



Date: 17<sup>th</sup> March, 2019

To  
Ms.U.Sravanthi,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

Sub: Conditional Offer Letter

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between 16<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019 failed to report on given dates your offer will be Void.
2. You will be paid a total of Rs 1,20,000/- per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For Datapoint Info Solutions,

D.Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



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KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

15 JUL 2019



Date: 15<sup>th</sup> March, 2019

To  
**Ms. Alampalli Sai Likitha,**  
**Krishna Chaitanya Institute of Technology & Sciences,**  
**Markapur.**

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between **16<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019** failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For **Datapoint Info Solutions,**

*D. Venu Gopal*  
**D. Venu Gopal**  
**Manager-HR**  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



*[Signature]*  
**PRINCIPAL**  
**KRISHNA CHAITANYA INSTITUTE**  
**OF TECHNOLOGY & SCIENCES**  
Devanigutta (Village)  
Padmaravolu Mandal, Prakasam Dt, A.P.



QBARTER IT CONSULTING PVT LTD

### Confirmation Letter of Employment

Hyderabad,  
11<sup>th</sup> February 2019.

Dear **BADAM BHAVANA**,

After careful consideration, we are pleased to announce that we've decided to offer you the position of Associate System Engineer (ASE) for QBARTER IT CONSULTING PRIVATE LIMITED. This email will serve as your pre- formal offer.

Your position title will be Associate System Engineer (ASE) and in this role, you will report to (Technical Development Lead). The start date for the position is **Monday, June 10, 2019**.

The salary (CTC) for this position will be **240000 LPA** (Including Variable Pay) terms and conditions apply. Based on your work you will get hike with expected CTC as per the company policies after 6 months of probationary period. This position is considered full-time, which means you will be expected to provide QBARTERS PVT LTD.


Our standard business hours are 9:30 AM to 6:30 PM (time varies as per the commitments), Monday through Saturday.

Please review the company website for more information about the QBARTERS PVT LTD mission, our family, and our history. If you have any questions about this offer or would like more information, please contact us at any time (check out [www.qbarters.com](http://www.qbarters.com)).

To accept this offer, please download, sign, and return the enclosed acceptance form to ([hr@qbarters.com](mailto:hr@qbarters.com)) by **Friday, February 15<sup>th</sup>, 2019**.

Sincerely,  
For QBARTERS Pvt Ltd,

**Shalini Gandra**  
Manager - TA

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.



QBARTER IT CONSULTING PVT LTD

### Confirmation Letter of Employment

Hyderabad,  
11<sup>th</sup> February 2019.

Dear BANDELA MANEESHA,

After careful consideration, we are pleased to announce that we've decided to offer you the position of Associate System Engineer (ASE) for QBARTER IT CONSULTING PRIVATE LIMITED. This email will serve as your pre- formal offer.

Your position title will be Associate System Engineer (ASE) and in this role, you will report to (Technical Development Lead). The start date for the position is **Monday, June 10, 2019**.

The salary (CTC) for this position will be **240000 LPA** (Including Variable Pay) terms and conditions apply. Based on your work you will get hike with expected CTC as per the company policies after 6 months of probationary period. This position is considered full-time, which means you will be expected to provide QBARTERS PVT LTD.


Our standard business hours are 9:30 AM to 6:30 PM (time varies as per the commitments), Monday through Saturday.

Please review the company website for more information about the QBARTERS PVT LTD mission, our family, and our history. If you have any questions about this offer or would like more information, please contact us at any time (check out [www.qbarters.com](http://www.qbarters.com)).

To accept this offer, please download, sign, and return the enclosed acceptance form to ([hr@qbarters.com](mailto:hr@qbarters.com)) by **Friday, February 15<sup>th</sup>, 2019**.

Sincerely,  
For QBARTERS Pvt Ltd,

Shalini Gandra  
Manager - TA

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.



15JUL1A0566



Date: 17<sup>th</sup> March, 2019

To  
Mr.B.Srinadh,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

Sub: Conditional Offer Letter

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between 16<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019 failed to report on given dates your offer will be Void.
2. You will be paid a total of Rs 1,20,000/- per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For Datapoint Info Solutions,

*D. Venu Gopal*  
D.Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



**PRINCIPAL**  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

"CONFIDENTIAL"

June 24, 2021

Lavanya Gundala  
Emp. No : 27269

Dear Lavanya,

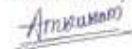
Based on the discussions we had with you in last few days, your salary has been revised w.e.f. April 1, 2021 as per the enclosed statement (Annexure -1).

All other terms and conditions incorporated in the letter of appointment and subsequent communications, except the above will remain unaltered and continue to be applicable to you.

Please note that salary is a confidential matter and is not to be disclosed / discussed with any other employee. Any clarification regarding your salary may be sought from your functional head.

We appreciate your contribution to the organization and hope that you will strive harder to achieve higher standards of performance in the years to come.

Yours faithfully,  
For Sarla Advantech Pvt. Ltd.,



Amogh Kulkarni  
Sr. Manager – HR Operations & Talent Management

Annexure - 1  
Salary Breakup effective April 1, 2021

Salary Heads	Monthly	Annual
Basic Salary	11,100	133,200
House Rent Allowance <sup>a</sup>	5,550	66,600
Personal Allowance	15,232	182,784
Leave Travel Allowance <sup>a</sup>	1,332	15,984
Ex-Gratia / Bonus	1,332	15,984
<b>Total</b>	<b>34,546</b>	<b>414,552</b>
Provident Fund (Employer Contribution)	1,300	21,600
<b>Gross Salary</b>	<b>36,346</b>	<b>436,152</b>
Performance Incentive		25,000
<b>Grand Total</b>		<b>461,152</b>

<sup>a</sup> Supporting receipts will have to be submitted before February next year to avail tax benefits.

- **Performance Incentive** will be payable subject to achievement of company's financial performance and self-performance targets for 2021-22.

Performance Incentive is payable only if employee is on rolls of company on pay-out day and not serving notice period.

We hope to see you contribute more and grow along with the Company.



Amogh Kulkarni  
Sr. Manager – HR Operations & Talent Management

**Sarla Advantech Private Limited**

CIN: U74999MH001797C291681  
Regd. Office: 1010, Kopa Solitaire Building, Sector 1,  
Millennium Business Park, Mahape, Navi Mumbai - 400 710.  
Phone: +91-22-8785 2300 • Email: sales@sarlatech.com • Website: www.sarlatech.com



15JUIA0571



Date: 15<sup>th</sup> March, 2019

To  
Ms.D.Balasisravani,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between **16<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019** failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
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4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For **Datapoint Info Solutions,**

*D. Venu Gopal*  
D.Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



*[Signature]*  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.

15 JUL 2013

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear GUTURI RANGA CHANDRIKA,

We are pleased to inform you that you have been selected as "**Officer - Customer Support**" with Karvy DigiKconnect Ltd, Chennai.

This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikconnect Ltd

  
Authorized Signatory

KARVY III  
KEEP GROWING

G.R. Chandrika  
Signature of the candidate

9063027746

chandrika.guturi321@gmail.com

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajpetta (Village)  
Peddaravetlu (M), Palakurthi Dt, A.P.

# KARVYIII KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at 80155 38498 with Serial# mentioned on your LOI. Or Send a mail to [Sathishkumar.m@karvy.com](mailto:Sathishkumar.m@karvy.com)


**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnnect Ltd**

Authorized Signatory

KARVYIII  
KEEP GROWING

Signature of the candidate

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaravcedu Indl, Prakasam Dt, A.P.

Date: 15<sup>th</sup> March, 2019

To  
**Ms.K.DIVYA,**  
**Krishna Chaitanya Institute of Technology & Sciences,**  
**Markapur.**

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between **11<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019** failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For **Datapoint Info Solutions,**

*D. Venu Gopal*  
**D.Venu Gopal**  
**Manager-HR**  
**hr@datapointinfo.com**



15 JUL 2015 76

# KARVY III

## KEEP GROWING

### Letter of Intent

Congratulation,

Dear KANAMARLAPUDI SAI SRAVANTHI,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKconnect Ltd, Chennai.

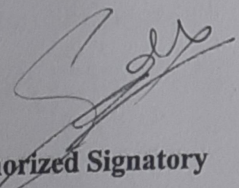
This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

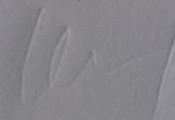
Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.


For Karvy Digikconnect Ltd

  
Authorized Signatory  
**KARVY III**  
KEEP GROWING

  
K. Sravanthi  
Signature of the candidate

Phone:- 9912469838

EMAIL:- KanamaslapudiSravanthi9@  
gmail.com

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Paddaraveedu Mel, Prakasam Dist, A.P.

# KARVY III

## KEEP GROWING

1. Copy of Class 10<sup>th</sup>, 12<sup>th</sup>, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(£) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).

For any queries, contact us at 80155 38498 with Serial# mentioned on your LOI. Or Send a mail to [Sathishkumar.m@karvy.com](mailto:Sathishkumar.m@karvy.com)

Note: Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

For Karvy Digikonnnect Ltd

Authorized Signatory

KARVY III  
KEEP GROWING

*K. Sravanthi*  
Signature of the candidate

*[Handwritten Signature]*

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajyatta (Village)  
Peddaravedu, Peddaseema Dt, A.P.



15JUIA0577

TECH MAHINDRA LIMITED  
10th Floor, Mahindra Estate,  
Ambartur, Chennai - 601 039  
Tamilnadu, India

Tel: +91 44 6662 4000

techmahindra.com  
connect@techmahindra.com

Registered Office  
Gateway Building, Apollo Bunder  
Mumbai 400 001, India

DIN: L64200MH1366PLCG41370

Expression of Interest

Date 13-03-19

Dear KANDEPU YESHUWINI - Telugu/C.B.O

We are pleased to convey through this Expression of Interest letter that you are being considered for the post of **Customer Support Associate** provided you fulfill other requirements. This letter is intended only as an overview of the potential offer from Tech Mahindra Limited. The detailed terms and conditions of employment will be contained in an offer letter, which may be issued by the company and may contain additional provisions to those herein.

1.2 to 1.5

Proposed CTC: 120000 INR Per Annum + Rs.2000 training Stipend for the first month + Performance incentives

Proposed Date of Joining : Dec-2019

Place: **Chennai**

We request you to bring the following documents at the time of your joining, as they are mandatory for our records and necessary for the completion of joining formalities.

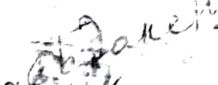
- Copy of Class 10<sup>th</sup> Certificate & Class 12<sup>th</sup> Certificate & Degree / Graduation certificates
- Copy of Residence proof
- Copy of Identity Proof (Driving License or Passport or Voter card)
- Original copy of LAST PAY SLIP received (If applicable).
- Copy of RELIEVING LETTER / APPOINTMENT LETTER from previous employer(s) (If applicable).
- Passport size photographs-10 nos. & Post Card Size Photographs -2 nos.

This letter remains valid for the period of 30 days from the date of proposed joining month. After that another round of interview will be conducted at our company premises. There after the company would issue you an offer letter with details of all service terms and conditions and salary annexure along with suitable date of joining. If any information furnished by you in your application is found to be incorrect or false or if you have suppressed material information regarding your qualification, experience, identity etc, the company may withdraw this letter without any notice.

Please note this letter is not an offer or a legally binding contract of employment. An offer for employment shall be made to you at the sole discretion of the company and there is no obligation on the company to do so. An employer-employee relationship between you and company shall be established only upon the company's issuance and your acceptance of a legally binding agreement of employment.


Kindly sign and return a copy of this letter as a token of your acceptance of this expression of interest

Candidate Signature K. yeshuwinini

Sincerely,  
  
Resource Management Group  
Tech Mahindra Limited

Mobile No: 9160206860

Mail Id: yeshu.kandepu1997@gmail.com

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Daddaraveedu Md, Prakasam Dt, A.P.

Date: 15<sup>th</sup> March, 2019

To  
**Ms.M.ANILA,**  
**Krishna Chaitanya Institute of Technology & Sciences,**  
**Markapur.**

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between **11<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019** failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For **Datapoint Info Solutions,**

*D. Venu Gopal*  
**D.Venu Gopal**  
**Manager-HR**  
**hr@datapointinfo.com**



Date: 15<sup>th</sup> March, 2019

To  
**Ms.M.AMULYA,**  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between **11<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019** failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
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4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For **Datapoint Info Solutions,**

*D. Venu Gopal*  
**D.Venu Gopal**  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



15JU/A0584



Strictly Private and Confidential

Date:04-Nov-2019

NATUKULA DIVYA VANI  
C10312110

1-56,Narava,Giddalur Mandal,Prakasam District  
9866599196

Dear NATUKULA DIVYA VANI

Based on our recent discussion with you, we are pleased to extend an offer to join Accenture Solutions Pvt. Ltd. ("Company") in our Advanced Technology Center, India as per the below terms and conditions:

Job Profile - Application Development Associate

Management Level - 12

Job Family Group- Software Engineering



Please refer to:

- Annexure I for the compensation and benefits details
- Annexure II for the documentation to be submitted by you
- Terms of Employment

Your employment with Accenture will be governed by the clauses mentioned in the attached "Terms of Employment". You are required to carefully read and understand these Terms of Employment before responding to this Offer. This Offer and your employment with Accenture is subject to successful completion of the qualifying examination from your college with an aggregate of 65% and above or 6.5 CGPA and above in the current degree as well as satisfactory completion of verification and/or background or reference checks, which may occur at any time prior to or after your effective start date.

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**OF TECHNOLOGY & SCIENCES**  
**DEVARAJUATTU(VIII) 523 320**  
**Peddaraveedu(Mdl), Prakasam Dist.**

**PRINCIPAL**  
**KRISHNA CHAITANYA INSTITUTE**  
**OF TECHNOLOGY & SCIENCES**  
**Devarajunattu (Village)**  
**Peddaraveedu Mdl, Prakasam Dt, A.P.**

Reference Id: 675254b8-741d-4c54-969a-0719144ed82e  
Signed By: Mahesh Vasudeo Zurale

15JULAD 586



Date: 17<sup>th</sup> March, 2019

To  
Ms.P.Nikitha,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

Sub: Conditional Offer Letter

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between 16<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019 failed to report on given dates your offer will be Void.
2. You will be paid a total of Rs 1,20,000/- per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
4. If you are guilty of misconduct (including dishonesty, absence without leave disobedience of lawful orders or instruction or any conduct calculated to bring the company or its employees in to disrepute), you may be discharged without notice.

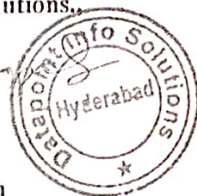
If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For Datapoint Info Solutions,

D. Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



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KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 379  
Peddaraveedu(Mdl), Prakasam Dist.

Date: 15<sup>th</sup> March, 2019

To  
**Ms.P.BHARGAVI,**  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between **11<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019** failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
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If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For **Datapoint Info Solutions,**

*D. Venu Gopal*  
**D.Venu Gopal**  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



15JUIA0593



Date: 15<sup>th</sup> March, 2019

To  
Ms.Keerthana. S,  
Krishna Chaitanya Institute of Technology & Sciences,  
Markapur.

**Sub: Conditional Offer Letter**

1. This is a conditional offer appointing you as a **TRAINEE ENGINEER** with our Company. You should be reporting in between **16<sup>th</sup> August, 2019 to 31<sup>st</sup> August, 2019** failed to report on given dates your offer will be Void.
2. You will be paid a total of **Rs 1,20,000/-** per annum inclusive of all allowances which will not be a constraint if your performance reaches our expectations.
3. It is necessary that you observe the usual working hours laid down and when ever required or called upon you may have to stay beyond those hours.
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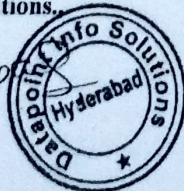
If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter of Confirmation in token of your acceptance thereof and return the same to us.

We welcome and wish you a very successful employment with our organization.

Thanking You.

Yours Truly,  
For Datapoint Info Solutions.

*D.Venu Gopal*  
D.Venu Gopal  
Manager-HR  
[hr@datapointinfo.com](mailto:hr@datapointinfo.com)



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OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.



QBARTER IT CONSULTING PVT LTD

### Confirmation Letter of Employment

Hyderabad,  
11<sup>th</sup> February 2019.

Dear VENNAPUSALA SUVARNA,

After careful consideration, we are pleased to announce that we've decided to offer you the position of Associate System Engineer (ASE) for QBARTER IT CONSULTING PRIVATE LIMITED. This email will serve as your pre- formal offer.

Your position title will be Associate System Engineer (ASE) and in this role, you will report to (Technical Development Lead). The start date for the position is **Monday, June 10, 2019**.

The salary (CTC) for this position will be **240000 LPA** (Including Variable Pay) terms and conditions apply. Based on your work you will get hike with expected CTC as per the company policies after 6 months of probationary period. This position is considered full-time, which means you will be expected to provide QBARTERS PVT LTD.


Our standard business hours are 9:30 AM to 6:30 PM (time varies as per the commitments), Monday through Saturday.

Please review the company website for more information about the QBARTERS PVT LTD mission, our family, and our history. If you have any questions about this offer or would like more information, please contact us at any time (check out [www.qbarters.com](http://www.qbarters.com)).

To accept this offer, please download, sign, and return the enclosed acceptance form to ([hr@qbarters.com](mailto:hr@qbarters.com)) by **Friday, February 15<sup>th</sup>, 2019**.

Sincerely,  
For QBARTERS Pvt Ltd,

Shalini Gandra  
Manager - TA

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.



15JUIA0599

# KARVY III KEEP GROWING

## Letter of Intent

Congratulation,

Dear APPANA SATYA VENKATA GOPALA ANIL,

We are pleased to inform you that you have been selected as "Officer - Customer Support" with Karvy DigiKonnnect Ltd, Chennai.


This letter is intended only as an 'Expression of Interest' of the potential offer from Karvy

Please note that:

1. The offer will be withdrawn in case you do not notify a delay in joining or we are unable to agree to an alternate joining date.
2. The final offer for employment shall be made to you at the sole discretion of the Company and there is no obligation on the Company to do so.
3. An employee-employer relationship between you and Company shall be established only upon the Company's issuance and your acceptance of a legally binding agreement of employment/Appointment letter.

You will be entitled to an all-inclusive Annual Compensation (Cost to Company) of Rs.170000 (One Lacks Seven Thousand), as discussed and agreed.

For Karvy Digikonnnect Ltd

  
Authorized Signatory

KARVY III  
KEEP GROWING

A.S.V.G. Anil  
Signature of the candidate

Ph no: 7730098437

anilappana9999@gmail.com

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarejupattu (Village)  
Peddavaravcedu Mdi, Prakasam Dt, A.P.

# KARVYIII KEEP GROWING

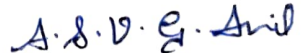
1. Copy of Class 10<sup>th</sup>, 12th, Graduation/degree certificates.
2. Copy of PROFESSIONAL QUALIFICATION(s) Certificates.
3. 3 Copies of Identity Proof.(Aadhar card, PAN card, Driving License or Passport or Voter card)
4. Copy of Last 3 month pay slip received (If applicable).
5. Copy of Relieving Letter from previous employer (If applicable)
6. Copy of appointment letter from previous employer (If applicable)
7. Passport size photographs-8 nos.
8. Existing Account No. with ICICI Bank (if applicable).


For any queries, contact us at **80155 38498** with Serial# mentioned on your LOI. Or Send a mail to **Sathishkumar.m@karvy.com**

**Note:** Please bring all originals for above mentioned documents for verification purpose.  
This letter remains valid for the period of 45 days from the date of issue. Candidate would be required to attend interview process again.

**For Karvy Digikonnnect ltd**

  
**Authorized Signatory**  
**KARVYIII**  
KEEP GROWING

  
**Signature of the candidate**

  
**PRINCIPAL**  
**KRISHNA CHAITANYA INSTITUTE**  
**OF TECHNOLOGY & SCIENCES**  
Doveripattu (Village)  
Peddalaravcedu Mul, Prakasam Dt, A.P.

11<sup>th</sup> November 2019

REF: MSPL/TO/Hyderabad/2018-2019

**Mr. Kanamarlapudi Vamsi**

S/O Suryanarayana

10-271B, RamalaxmanaVeedhi

Markapur, Prakasam

Andhra Pradesh - 523316

Mobile No: +91 9642670410

Email: [vamsikanamarlapudi98@gmail.com](mailto:vamsikanamarlapudi98@gmail.com)**Ref:** Letter of Offer - Trainee to Permanent Hire

Dear Vamsi,

We are pleased to offer you the **Software Engineer - Trainee** position with **Machint Solutions**, as a result of your successful interviews with us. Your commencement date would be on **9<sup>th</sup> December 2019**.

The initial 6-months duration will be considered as Trainee with Machint where in, you would be offered training to get you to the level of handling tasks independently.

During the Training program, your annual CTC compensation will be **INR 1.20 Lakhs** (One Lakh Twenty Thousand Indian Rupees only). A detailed salary structure with breakdown is enclosed in the annexure below (page 2) for your reference. Following the approval of your timesheets, the salary will be credited into your bank account on the last day of the month.

During this period, your performance, commitment and work ethics will be assessed by the management, based on which you may be considered for a switch to full-time employment, with a revised CTC. A bond period of 2 years is applicable from the date of your joining.

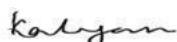
The working day comprises of nine hours between 9am to 6pm (Monday to Friday), including an hour lunch break. These timings are subject to change up on mutual agreement or based on the company's needs from time to time.

This offer of employment is contingent upon you successfully fulfilling the background verification that the organization conducts whenever a new employee is inducted.

We look forward to welcome you on board with us at **Machint**, where we hope that you will enjoy our evolved environment with dynamic people, making a significant contribution to our business.

**Yours Sincerely,**

For Machint Solutions Pvt. Ltd.,

**S Kalyan Chakravarty**

Director

## ANNEXURE

Your annual CTC breakdown is furnished as below:

Compensation Structure	
Name: Kanamarlapudi Vamsi	Designation: Software Engineer - Trainee
Grade: M7	Location: Hyderabad

	Monthly	Yearly
<b>Fixed Components</b>		
Basic	4,000.00	48,000.00
HRA	1,600.00	19,200.00
Medical Allowance	1,250.00	15,000.00
Conveyance	1,600.00	19,200.00
Spl. Allowance	877.00	10,524.00
<b>Gross</b>	<b>9,327.00</b>	<b>1,11,924.00</b>
<b>Retiral Benefits</b>		
Gratuity*	193.00	2,316.00
Employer PF	480.00	5,760.00
Employer ESI	-	-
Fixed bonus		-
Variable Performance bonus		-
<b>CTC</b>	<b>10,000.00</b>	<b>1,20,000.00</b>
<b>Regular Deductions</b>	<b>Monthly</b>	<b>Yearly</b>
PT	175.00	2,100.00
PF	480.00	5,760.00
ESI		-
<b>Total</b>	<b>655.00</b>	<b>7,860.00</b>

*\*Gratuity is Payable as per Payment of Gratuity Act*

I accept the offer. The date of joining is -----

-----  
Kanamarlapudi Vamsi

Date:



QBARTER IT CONSULTING PVT LTD

### Confirmation Letter of Employment

Hyderabad,  
11<sup>th</sup> February 2019.

Dear KANDURI CHARANDEEP,

After careful consideration, we are pleased to announce that we've decided to offer you the position of Associate System Engineer (ASE) for QBARTER IT CONSULTING PRIVATE LIMITED. This email will serve as your pre- formal offer.

Your position title will be Associate System Engineer (ASE) and in this role, you will report to (Technical Development Lead). The start date for the position is **Monday, June 10, 2019**.

The salary (CTC) for this position will be **240000 LPA** (Including Variable Pay) terms and conditions apply. Based on your work you will get hike with expected CTC as per the company policies after 6 months of probationary period. This position is considered full-time, which means you will be expected to provide QBARTERS PVT LTD.


Our standard business hours are 9:30 AM to 6:30 PM (time varies as per the commitments), Monday through Saturday.

Please review the company website for more information about the QBARTERS PVT LTD mission, our family, and our history. If you have any questions about this offer or would like more information, please contact us at any time (check out [www.qbarters.com](http://www.qbarters.com)).

To accept this offer, please download, sign, and return the enclosed acceptance form to ([hr@qbarters.com](mailto:hr@qbarters.com)) by **Friday, February 15<sup>th</sup>, 2019**.

Sincerely,  
For QBARTERS Pvt Ltd,

Shalini Gandra  
Manager - TA

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P.