

**6.2.2. Institution implements e-governance in its operations**

**1.Administration**

**2.Finance and Accounts**

**3.Student Admission and Support**

**4.Examination**

**3.2). Annual e-governance report approved by the Governing Council and policy document on e-governance is also required.-Governing council**

**Minutes of meeting Highlighting Annual e-governance report**

**Governing council Minutes of meeting**  
**Highlighting Annual e-governance**  
**Report**

**Governing Body**  
**Minutes of Meeting**  
**Academic Year**  
**2022-2023**

# KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu (V); Peddaraveedu (M); Prakasam Dist; A.P.

## PROCEEDINGS OF GOVERNING BODY MEETING DATED 05.02.2023

Proceedings of the 22nd meeting of Governing Body of Krishna Chaitanya Institute of Technology & Sciences, Devarajugattu Village, Peddaraveedu Mandal, Prakasam District, A.P. held on 05<sup>th</sup> February 2023 at 11:00 am in the Chamber of Principal.

### MEMBERS PRESENT:

S. No	Name of the Member	Category	Designation
1	Sri A.V. Rambabu	Chairman	Chairman, Anna Educational Society
2	Smt. A. Durga Kumari	Member	Vice-Chairman, Anna Educational Society
3	Sri A. Krishna Chaitanya	Member	Secretary & Correspondent, Anna Education Society
4	Smt. B. D. L Anusha	Member	Joint Secretary, Anna Education Society
5	Sri D. Ramesh	Member	E.C Member, Anna Education Society
6	Sri B. Shyam Prasad	Member	Treasurer, Anna Education Society
7	Sri M. Ramesh	Member	University Nominee, JNTUK, Kakinada
8	Sri G. Rammohan Rao	Member	Director, AVR Infra Pvt. Ltd.
9	Sri K. Srinivas	Member	Senior Faculty of KITS
10	Sri A.V.Srinivasa Rao	Member	Senior Faculty of KITS
11	Dr. V. Krishna Reddy	Member Secretary	Principal, KITS, Markapur

### Members Absent:

S. No	Name of the Member	Category	Disignation
12	AICTE Nominee	Member	AICTE Nominee, AICTE, Hyderabad
13	State Govt Nominee	Member	Principal, DA Polytechnic, Ongole

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Md, Prakasam Dt, A.P.

Contd.2..



The meeting was commenced by extending a welcome to all the members by the Principal Dr. V Krishna Reddy. The Chairman Sri A.V.Rambabu has also extended his welcome to the members and requested to suggest measures for the overall development of the institution. Dr. V. Krishna Reddy has presented notes on agenda for detailed discussion.

The following items of agenda were discussed and appropriate resolutions were passed.

**AGENDA:**

1. To confirm the minutes of the last meeting of the Governing Body.
2. To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body
3. Approval of the Budget for the year 2023-24.
4. Staff appointments made since the last meeting of the Governing Body
5. Staff who left the institution since the last meeting of the Governing Body
6. Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.
7. Details of the placement track record of the outgoing students and effort to improve in current semester.
8. To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.
9. To discuss about the minutes of meeting of Academic Counsel.
10. To discuss about the Annual E-Governance Report regarding E-Governance.
11. Any other item associated with the college/University with approval of the Chairman.

Contd..3..

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devamjogattu (Village)  
Badduraveedu Md, Prakasam Dt, A.P

## **MINUTES:**

**Item No.1: To confirm the minutes of the last meeting of the Governing Body.**

**Resolution No. KITS/GB/Res/22.1:**

A copy of the minutes of the earlier meeting held on **21.08.2022** was circulated to all the members. The minutes of earlier meeting were read and confirmed.

**Item No.2: To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body**

**Resolution No. KITS/GB/Res/22.2**

The Member Secretary has presented a report on the important activities and events happened in the college since the last meeting of the Governing body as mentioned blow and they are appreciated by the members and approved and discussed about to apply for the changes in the courses and intake in some branches in the AICTE Web portal from the Academic Year 2022-23 i.e., new course., i.e., CSE (AI) with 60 Intake in UG level and M.Tech (VLSI & EMBEDDED SYSTEMS) with an intake of 18 seats in ECE Branch and reduction in take in B. Tech ECE Branch from 120 to 90 intake & from 60 to 30 intake in Civil Branch

Senior Faculty members have been deputed to attend different training Programmes/Seminars/Workshops organized by other institutions as well as college. It is noted, appreciated and approved by the Governing Body.

Student performances in Co-Curricular, cultural and sports competitions have been noted and appreciated.

**Item No.3: Approval of the Budget for the year 2023-24.**

**Resolution No. KITS/GB/Res/22.3**

A Copy of budget allocations under different heads of expenditure for the year **2023-24**.as recommended by the finance committee is approved by the Governing Body.

**Item No.4: Staff appointments made since the last meeting of the Governing Body**

**Resolution No. KITS/GB/Res/22.4**

The Principal has circulated the list that **14** faculty members appointed on regular basis since last meeting of the Governing body.

The governing body has approved the staff appointments made on regular basis by college selection committee since last meeting of the Governing body.

**Item No.5: Staff who left the institution since the last meeting of the Governing Body**

**Resolution No. KITS/GB/Res/22.5**

The Principal has circulated the list of faculty that **03** members resigned / relieved from the college Since last meeting of the Governing body.

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PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Doddaraveedu Mdl, Prakasam Dt, A.P

Item No.6: Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance,.

Resolution No. KITS/GB/Res/22.6

The Principal has submitted a detailed report on the results of the examinations held by JNTUK since the last Governing body meeting. The average results are mentioned below:

• I B.tech I sem Regular 2022 Batch	-	30.75%
• II B.tech I sem Regular 2021 Batch	-	42.82%
• III B.tech I sem Regular 2020 Batch	-	64.06%
• IV B.tech I sem Regular 2019 Batch	-	75.54%

Item No.7: Details of the placement track record of the outgoing students and effort to improve in current semester.

Resolution No. KITS/GB/Res/22.7

The Principal has submitted as detailed report 22 on the no. of students placed in different MNC companies.

It is also informed the Governing Body the initiatives taken by the college to improve the placement of B.Tech students such as special placement training in soft skills and interview techniques for final year students. It is noted and approved.

Item No.08: To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.

Resolution No. KITS/GB/Res/22.8

The Principal has submitted that 19 students were detained and no student was rejoined and condoned.

Item No.09: Minutes of Meeting of Academic Counsel held on 08/07/2020 for approval

Governing Body has approved the Minutes of the meeting of the College Academic Counsel held on 05.02.2023.

Item No.10: To discuss about the Annual E-Governance Report regarding E-Governance.

Resolution No. KITS/GB/Res/22.10

The Principal has submitted the report the Annual E-Governance report on Administrative and Finance. It is accepted and approved.

Item No.11: Any other item associated with the college/University with approval of the chairman.

Resolution No. KITS/GB/Res/22.11

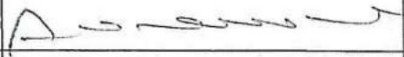

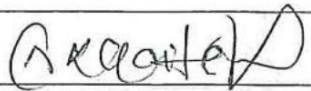
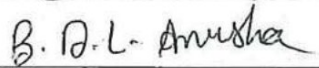
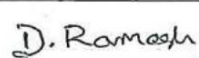
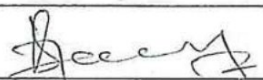
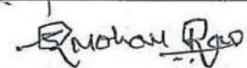
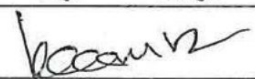
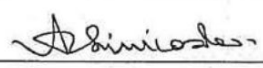
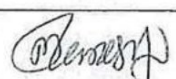
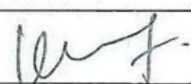
The Governing body has expressed its concern over the no. of placements and advised the Principal to take necessary steps to improve the same.

The meeting is concluded with thanks to the Chair.

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Paddaraveedu Mdl, Prakasam Dt, A.P

Contd..5..



S. No	Name of the Member	Category	Signature
1	Sri A.V. Rambabu	Chairman	
2	Smt. A. Durga Kumari	Member	
3	Sri A. Krishna Chaitanya	Member	
4	Smt. B. D. L. Anusha	Member	
5	Sri D. Ramesh	Member	
6	Sri B. Shyam Prasad	Member	
7	Sri G. Rammohan Rao	Member	
8	Sri K. Sreenivas	Member	
9	Sri A.V.Srinivasa Rao	Member	
10	AICTE Nominee	AICTE Nominee	— ABSENT —
11	Sri M. Ramesh	University Nominee	
12	State Govt. Nominee	State Govt. Nominee	— ABSENT —
13	Dr. V. Krishna Reddy	Member Secretary	

  
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Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt. A.P

  
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Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt. A.P

# KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu (V); Peddaraveedu (M); Prakasam Dist; A.P.

## PROCEEDINGS OF GOVERNING BODY MEETING DATED 21.08.2022

Proceedings of the 21st meeting of Governing Body of Krishna Chaitanya Institute of Technology & Sciences, Devarajugattu Village, Peddaraveedu Mandal, Prakasam District, A.P. held on 21<sup>st</sup> August 2022 at 11:00 am in the Chamber of Principal.

### MEMBERS PRESENT:

S. No	Name of the Member	Category	Designation
1	Sri A.V. Rambabu	Chairman	Chairman, Anna Educational Society
2	Smt. A. Durga Kumari	Member	Vice-Chairman, Anna Educational Society
3	Sri A. Krishna Chaitanya	Member	Secretary & Correspondent, Anna Education Society
4	Smt. B. D. L Anusha	Member	Joint Secretary, Anna Education Society
5	Sri D. Ramesh	Member	E.C Member, Anna Education Society
6	Sri B. Shyam Prasad	Member	Treasurer, Anna Education Society
7	Sri M. Ramesh	Member	University Nominee, JNTUK, Kakinada
8	Sri G. Rammohan Rao	Member	Director, AVR Infra Pvt. Ltd.
9	Sri K. Srinivas	Member	Senior Faculty of KITS
10	Sri A.V.Srinivasa Rao	Member	Senior Faculty of KITS
11	Dr. V. Krishna Reddy	Member Secretary	Principal, KITS, Markapur

### Members Absent:

S. No	Name of the Member	Category	Disignation
12	AICTE Nominee	Member	AICTE Nominee, AICTE, Hyderabad
13	State Govt Nominee	Member	Principal, DA Polytechnic, Ongole

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl. Prakasam Dt. A.P.

Contd.2..

The meeting was commenced by extending a welcome to all the members by the Principal Dr. V Krishna Reddy. The Chairman Sri A.V.Rambabu has also extended his welcome to the members and requested to suggest measures for the overall development of the institution. Dr. V. Krishna Reddy has presented notes on agenda for detailed discussion.

The following items of agenda were discussed and appropriate resolutions were passed.

**AGENDA:**

1. To confirm the minutes of the last meeting of the Governing Body.
2. To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body
3. Staff appointments made since the last meeting of the Governing Body
4. Staff who left the institution since the last meeting of the Governing Body
5. Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.
6. Details of the placement track record of the outgoing students and effort to improve in current semester.
7. Ratification of the faculty members who joined recently, during the present academic year as per the University notification.
8. To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.
9. To discuss about the Annual e-governance Report regarding e-governance.
10. Any other item associated with the college/University with approval of the Chairman.

Contd..3..

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P



## **MINUTES:**

**Item No.1: To confirm the minutes of the last meeting of the Governing Body.**

**Resolution No. KITS/GB/Res/21.1:**

A copy of the minutes of the earlier meeting held on **15.02.2022** was circulated to all the members. The minutes of earlier meeting were read and confirmed.

**Item No.2: To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body**

**Resolution No. KITS/GB/Res/21.2**

The Member Secretary has presented a report on the important activities and events happened in the college since the last meeting of the Governing body as mentioned blow and they are appreciated by the members and approved and discussed about to apply for the changes in the courses and intake in some branches in the AICTE Web portal from the Academic Year 2022-23 i.e., new course., i.e., CSE (AI) with 60 Intake in UG level and M.Tech (VLSI & EMBEDDED SYSTEMS) with an intake of 18 seats in ECE Branch and reduction in take in B. Tech ECE Branch from 120 to 90 intake & from 60 to 30 intake in Civil Branch

Senior Faculty members have been deputed to attend different training Programmes/Seminars/Workshops organized by other institutions as well as college. It is noted, appreciated and approved by the Governing Body.

Student performances in Co-Curricular, cultural and sports competitions have been noted and appreciated.

**Item No.3: Staff appointments made since the last meeting of the Governing Body**

**Resolution No. KITS/GB/Res/21.3**

The Principal has circulated the list of faculty members appointed on regular basis since last meeting of the Governing body.

The governing body has approved the staff appointments made on regular basis by college selection committee since last meeting of the Governing body.

**Item No.4: Staff who left the institution since the last meeting of the Governing Body**

**Resolution No. KITS/GB/Res/21.4**

The Principal has circulated the list of faculty members resigned / relieved from the college since last meeting of the Governing body.

**Item No.5: Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.,**

**Resolution No. KITS/GB/Res/21.5**

The Principal has submitted a detailed report on the results of the examinations held by JNTUK since the last Governing body meeting. The average results are mentioned below:

• I B.tech II sem Regular 2021 Batch	-	36.87%
• II B.tech II sem Regular 2020 Batch	-	50.00%
• III B.tech II sem Regular 2019 Batch	-	59.51%
• IV B.tech II sem Regular 2018 Batch	-	89.76%

Contd..4..

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Daddaravandur Mdi, Drakacam Dt. A.D

Item No.6: Details of the placement track record of the outgoing students and effort to improve in current semester.

Resolution No. KITS/GB/Res/21.6

The Principal has submitted as detailed report 42 on the no. of students placed in different MNC companies.

It is also informed the Governing Body the initiatives taken by the college to improve the placement of B.Tech students such as special placement training in soft skills and interview techniques for final year students. It is noted and approved.

Item No.07: Ratification of faculty during present academic year.

Resolution No. KITS/GB/Res/21.7

The Governing Body is expressed their concern for the ratification of the Principal Dr. V. Krishna Reddy and 50% of the faculty. The principal is directed that the remaining faculty to apply for the ratification program in this Academic Year as per the JNTUK guidelines and notification schedule.

Item No.08: To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.

Resolution No. KITS/GB/Res/21.8

The Principal has submitted that 13 students were detained and no student was rejoined and condoned.

Item No.09: To discuss about the Annual E-Governance Report regarding E-Governance.

Resolution No. KITS/GB/Res/21.09

The Principal has submitted the report the Annual e-governance report on Administrative and Finance. It is accepted and approved.

Item No.10: Any other item associated with the college/University with approval of the chairman.

Resolution No. KITS/GB/Res/21.10


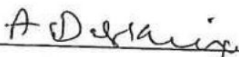
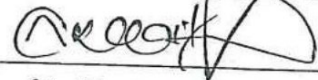

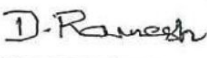
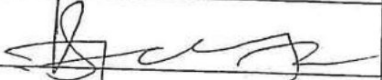
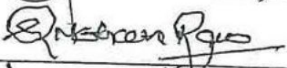
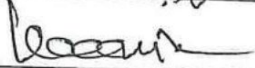
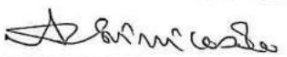
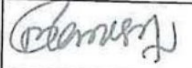
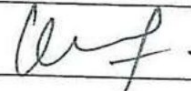
The Governing body has expressed its concern over the no. of placements and advised the Principal to take necessary steps to improve the same.

The meeting is concluded with thanks to the Chair.

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Noddaraveedu Mdl, Prakasam Dt. A.P

Contd..5..



S. No	Name of the Member	Category	Signature
1	Sri A.V. Rambabu	Chairman	
2	Smt. A. Durga Kumari	Member	
3	Sri A. Krishna Chaitanya	Member	
4	Smt. B. D. L Anusha	Member	
5	Sri D. Ramesh	Member	
6	Sri B. Shyam Prasad	Member	
7	Sri G. Rammohan Rao	Member	
8	Sri K. Srinivas	Member	
9	Sri A.V.Srinivasa Rao	Member	
10	AICTE Nominee	AICTE Nominee	— ABSENT —
11	Sri M. Ramesh	University Nominee	
12	State Govt. Nominee	State Govt. Nominee	— ABSENT —
13	Dr. V. Krishna Reddy	Member Secretary	

  
PRINCIPAL

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KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

  
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KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P

**Governing Body**  
**Minutes of Meeting**  
**Academic Year**  
**2021-2022**

# KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu (V); Peddaraveedu (M); Prakasam Dist; A.P.

## PROCEEDINGS OF GOVERNING BODY MEETING DATED 07.02.2022


Proceedings of the 20<sup>th</sup> meeting of Governing Body of Krishna Chaitanya Institute of Technology & Sciences Devarajugattu Village, Peddaraveedu Mandal, Prakasam District, A.P. held on 7th February 2022 at 11:00 am in the Chamber of Principal.

### MEMBERS PRESENT:

S. No	Name of the Member	Category	Designation
1	Sri A.V. Rambabu	Chairman	Chairman, Anna Educational Society
2	Smt. A. Durga Kumari	Member	Vice-Chairman, Anna Educational Society
3	Sri A. Krishna Chaitanya	Member	Secretary & Correspondent, Anna Education Society
4	Smt. B. D. L Anusha	Member	Joint Secretary, Anna Education Society
5	Sri D. Ramesh	Member	E.C Member, Anna Education Society
6	Sri B. Shyam Prasad	Member	Treasurer, Anna Education Society
7	Sri M. Ramesh	Member	University Nominee, JNTUK, Kakinada
8	Sri G. Rammohan Rao	Member	Director, AVR Infra Pvt. Ltd.
9	Sri K. Srinivas	Member	Senior Faculty of KITS
10	Sri A.V.Srinivasa Rao	Member	Senior Faculty of KITS
11	Dr. V. Krishna Reddy	Member Secretary	Principal, KITS, Markapur

### Members Absent:

S. No	Name of the Member	Category	Disignation
12	AICTE Nominee	Member	AICTE Nominee, AICTE, Hyderabad
13	State Govt Nominee	Member	Principal, DA Polytechnic, Ongole

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

Contd.2..

The meeting was commenced by extending a welcome to all the members by the Principal Dr. V Krishna Reddy. The Chairman Sri A.V.Rambabu has also extended his welcome to the members and requested to suggest measures for the overall development of the institution. Dr. V. Krishna Reddy has presented notes on agenda for detailed discussion.

The following items of agenda were discussed and appropriate resolutions were passed.

**AGENDA:**

1. To confirm the minutes of the last meeting of the Governing Body.
2. To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body
3. Approval of the Budget for the year 2022-23.
4. Staff appointments made since the last meeting of the Governing Body
5. Staff who left the institution since the last meeting of the Governing Body
6. Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.
7. Details of the placement track record of the outgoing students and effort to improve in current semester.
8. Ratification of the faculty members who joined recently, during the present academic year as per the University notification.
9. To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.
10. To discuss about the Annual E-Governance Report regarding E-Governance.
11. Any other item associated with the college/University with approval of the Chairman.

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTH(VIII) 523 335  
Peddaravastu(MH), Prakasam Dist.

Contd..3..



## MINUTES:

**Item No.1: To confirm the minutes of the last meeting of the Governing Body.**  
**Resolution No. KITS/GB/Res/20.1:**

A copy of the minutes of the earlier meeting held on **22.06.2021** was circulated to all the members. The minutes of earlier meeting were read and confirmed.

**Item No.2: To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/20.2**

The Member Secretary has presented a report on the important activities and events happened in the college since the last meeting of the Governing body as mentioned blow and they are appreciated by the members and approved and discussed about to apply for the changes in the courses and intake in some branches in the AICTE Web portal from the Academic Year 2022-23 i.e., new course., i.e., CSE (AI) with 60 Intake in UG level and M.Tech (VLSI & EMBEDDED SYSTEMS) with an intake of 18 seats in ECE Branch and reduction in take in B. Tech ECE Branch from 120 to 90 intake & from 60 to 30 intake in Civil Branch

Senior Faculty members have been deputed to attend different training Programmes/Seminars/Workshops organized by other institutions as well as college. It is noted, appreciated and approved by the Governing Body.

Student performances in Co-Curricular, cultural and sports competitions have been noted and appreciated.

**Item No.3: Approval of the Budget for the year 2020-21.**  
**Resolution No. KITS/GB/Res/20.3**

A Copy of budget allocations under different heads of expenditure for the year **2022-23**.as recommended by the finance committee is approved by the Governing Body.

**Item No.4: Staff appointments made since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/20.4**

The Principal has circulated the list of faculty members i.e., **06** staff members appointed on regular basis since last meeting of the Governing body.

The governing body has approved the staff appointments made on regular basis by college selection committee since last meeting of the Governing body.

**Item No.5: Staff who left the institution since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/20.5**

The Principal has circulated the list of faculty members i.e., **04** staff members were relieved from the college since last meeting of the Governing body.

  
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Contd..4..

**Item No.6: Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance,.**  
**Resolution No. KITS/GB/Res/20.6**

The Principal has submitted a detailed report on the results of the examinations held by JNTUK since the last Governing body meeting. The average results are mentioned below:

• I B.tech I sem Regular 2021 Batch	-	36.79%
• II B.tech I sem Regular 2020 Batch	-	36.31%
• III B.tech I sem Regular 2019 Batch	-	51.70%
• IV B.tech I sem Regular 2018 Batch	-	80.24%

**Item No.7: Details of the placement track record of the outgoing students and effort to improve in current semester.**

**Resolution No. KITS/GB/Res/20.7**

The Principal has submitted as detailed report on placements i.e., 52 students are placed in different MNC companies.

It is also informed that the special training programs and workshops to be conducted to improve the placement opportunities in final year students. It is noted and approved.

**Item No.08: Ratification of faculty during present academic year.**

**Resolution No. KITS/GB/Res/20.8**

The Governing Body is expressed their concern for the ratification of the Principal Dr. V. Krishna Reddy and 50% of the faculty. The principal is directed that the remaining faculty to apply for the ratification program in this Academic Year as per the JNTUK guidelines and notification schedule.

**Item No.09: To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.**

**Resolution No. KITS/GB/Res/20.9**

The Principal has submitted that 13 students were detained and 01 student was rejoined.

**Item No.08: Minutes of Meeting of Academic Council held on 10/01/2022 for approval**

**Resolution No. KITS/GB/Res/20.10**

Governing Body has approved the Minutes of the meeting of the College Academic Council held on 10.01.2022.

**Item No.10: To discuss about the Annual E-Governance Report regarding E-Governance.**

**Resolution No. KITS/GB/Res/20.10**

The Principal has submitted the report the Annual E-Governance report on Administrative and Finance. It is accepted and approved.

**Item No.1 : Any other item associated with the college/University with approval of the chairman.**

**Resolution No. KITS/GB/Res/20.1**

The Governing body has expressed its concern over the no. of placements and advised the Principal to take necessary steps to improve the same.

The meeting is concluded with thanks to the Chair.


Contd..5..



S. No	Name of the Member	Category	Signature
1	Sri A.V. Rambabu	Chairman	A. Rambabu
2	Smt. A. Durga Kumari	Member	A. Durga Kumari
3	Sri A. Krishna Chaitanya	Member	A. Krishna Chaitanya
4	Smt. B. D. L Anusha	Member	B. D. L. Anusha
5	Sri D. Ramesh	Member	D. Ramesh
6	Sri B. Shyam Prasad	Member	B. Shyam Prasad
7	Sri G. Rammohan Rao	Member	G. Rammohan Rao
8	Sri K. Srinivas	Member	K. Srinivas
9	Sri A.V.Srinivasa Rao	Member	A.V. Srinivasa Rao
10	AICTE Nominee	AICTE Nominee	— ABSENT —
11	Sri M. Ramesh	University Nominee	M. Ramesh
12	State Govt. Nominee	State Govt. Nominee	— ABSENT —
13	Dr. V. Krishna Reddy	Member Secretary	V. Krishna Reddy

  
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# KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu (V); Peddaraveedu (M); Prakasam Dist; A.P.

## PROCEEDINGS OF GOVERNING BODY MEETING DATED 08.08.2021

Proceedings of the 19<sup>th</sup> meeting of Governing Body of Krishna Chaitanya Institute of Technology & Sciences, Devarajugattu Village, Peddaraveedu Mandal, Prakasam District, A.P. held on 08th August 2021 at 11:00 am in the Chamber of Principal.

### MEMBERS PRESENT:

S. No	Name of the Member	Category	Designation
1	Sri A.V. Rambabu	Chairman	Chairman, Anna Educational Society
2	Smt. A. Durga Kumari	Member	Vice-Chairman, Anna Educational Society
3	Sri A. Krishna Chaitanya	Member	Secretary & Correspondent, Anna Education Society
4	Smt. B. D. L. Anusha	Member	Joint Secretary, Anna Education Society
5	Sri D. Ramesh	Member	E.C Member, Anna Education Society
6	Sri B. Shyam Prasad	Member	Treasurer, Anna Education Society
7	Sri M. Ramesh	Member	University Nominee, JNTUK, Kakinada
8	Sri G. Rammohan Rao	Member	Director, AVR Infra Pvt. Ltd.
9	Sri K. Srinivas	Member	Senior Faculty of KITS
10	Sri A.V. Srinivasa Rao	Member	Senior Faculty of KITS
11	Dr. V. Krishna Reddy	Member Secretary	Principal, KITS, Markapur

### Members Absent:

S. No	Name of the Member	Category	Disignation
12	AICTE Nominee	Member	AICTE Nominee, AICTE, Hyderabad
13	State Govt Nominee	Member	Principal, DA Polytechnic, Ongole



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Contd.2..



## **MINUTES:**

**Item No.1: To receive a report on academic and other important activities and events in the college in the last year.**

**Resolution No. KITS/GB/Res/19.1**

The Member Secretary has presented a report on the important activities and events happened in the college since the last meeting of the Governing body as mentioned blow and they are appreciated by the members and approved.

Senior Faculty members have been deputed to attend different training programs/Seminars/Workshops organized by other institutions as well as college. It is noted, appreciated and approved by the Governing Body.

Student performances in Co-Curricular, cultural and sports competitions have been noted and appreciated.

**Item No.2: Staff appointments made since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/19.2**

The Principal has circulated the list of faculty members appointed on regular basis since last meeting of the Governing body.

The governing body has approved the staff appointments made on regular basis.

**Item No.3: Staff who left the institution since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/19.3**

The Principal has circulated the list of staff members who left the institution since last meeting of the Governing Body are noted.

**Item No.4: Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance,.**  
**Resolution No. KITS/GB/Res/19.4**

The Principal has submitted a detailed report on the results of the examinations held by JNTUK since the last Governing body meeting. The average results are mentioned below:

• I B.tech I sem Regular 2020 Batch	-	51.50%
• II B.tech I sem Regular 2019 Batch	-	31.51%
• III B.tech II sem Regular 2018 Batch	-	50.45%
• III B.tech I sem Regular 2018 Batch	-	62.99%
• IV B.tech II sem Regular 2018 Batch	-	86.88%
• IV B.tech I sem Regular 2018 Batch-	-	89.06%



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**Item No.5: Details of the audited statements of accounts of institution**  
**Resolution No. KITS/GB/Res/19.5**

The Principal has instructed the Accounts Section to finalize and submit the Financial Transactions to Auditor for Audit Report and to discuss about the Fee Fixation from the Academic year 2023-2024.

**Item No.6: Details of the placement track record of the outgoing students and effort to improve in current semester.**  
**Resolution No. KITS/GB/Res/19.6**

The Principal has submitted as detailed report on the no. of students placed in different MNC companies and appreciated the Placement Officer for his effort to post a good number.

It is also informed the Governing Body the initiatives taken by the college to improve the placement of B.Tech students such as special placement training in soft skills and interview techniques for final year students. It is noted and approved.

**Item No.7: To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.**  
**Resolution No. KITS/GB/Res/19.7**

The Principal has submitted that no student was detained and rejoined and condoned.

**Item No.8: To discuss about the new courses and reduction in intake from the Academic year 2022-23.**  
**Resolution No. KITS/GB/Res/19.8**

The body discussed about the emerging areas in the country and instructed to apply to AICTE for the new courses in emerging areas and M.Tech Course in E.C.E. and reduction or closure of the course in intake in non demand courses.

**Item No.09: To discuss about the Annual E-Governance Report regarding E-Governance.**  
**Resolution No. KITS/GB/Res/19.9**

The Principal has submitted the report the Annual E-Governance report on Administrative and Finance. It is accepted and approved.

**Item No.10: Any other item associated with the college/University with approval of the chairman.**  
**Resolution No. KITS/GB/Res/ 19.10**

The Governing body has expressed its concern over the no. of placements and advised the Principal to take necessary steps to improve the same.

The meeting is concluded with thanks to the Chair.

Contd..5..

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S. No	Name of the Member	Category	Signature
1	Sri A.V. Rambabu	Chairman	A. Rambabu
2	Smt. A. Durga Kumari	Member	A. Durga Kumari
3	Sri A. Krishna Chaitanya	Member	A. Krishna Chaitanya
4	Smt. B. D. L Anusha	Member	B. D. L. Anusha
5	Sri D. Ramesh	Member	D. Ramesh
6	Sri B. Shyam Prasad	Member	B. Shyam Prasad
7	Sri G. Rammohan Rao	Member	G. Rammohan Rao
8	Sri K. Srinivas	Member	K. Srinivas
9	Sri A.V.Srinivasa Rao	Member	A.V. Srinivasa Rao
10	AICTE Nominee	AICTE Nominee	— ABSENT —
11	Sri M. Ramesh	University Nominee	M. Ramesh
12	State Govt. Nominee	State Govt. Nominee	— ABSENT —
13	Dr. V. Krishna Reddy	Member Secretary	V. Krishna Reddy

  
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The meeting was commenced by extending a welcome to all the members by the Principal Dr. V Krishna Reddy. The Chairman Sri A.V.Rambabu has also extended his welcome to the members and requested to suggest measures for the overall development of the institution. Dr. V. Krishna Reddy has presented notes on agenda for detailed discussion.

The following items of agenda were discussed and appropriate resolutions were passed.

**AGENDA:**

1. To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body
2. Staff appointments made since the last meeting of the Governing Body
3. Staff who left the institution since the last meeting of the Governing Body
4. Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.
5. To report about the audited statements of accounts of the institution.
6. Details of the placement track record of the outgoing students and effort to improve in current semester.
7. To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.
8. To discuss about Additional courses and Reduction in Intake from the Academic Year 2022-23.
9. To discuss about the Annual E-Governance Report regarding E-Governance.
10. Any other item associated with the college/University with approval of the Chairman.

  
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Contd..3..

**Governing Body**  
**Minutes of Meeting**  
**Academic Year**  
**2020-2021**

# KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu (V); Peddaraveedu (M); Prakasam Dist; A.P.

## PROCEEDINGS OF GOVERNING BODY MEETING DATED 24.01.2021

Proceedings of the 18<sup>th</sup> meeting of Governing Body of Krishna Chaitanya Institute of Technology & Sciences Devarajugattu Village, Peddaraveedu Mandal, Prakasam District, A.P. held on 24th January 2021 at 11:00 am in the Chamber of Principal.

### MEMBERS PRESENT:

S. No	Name of the Member	Category	Designation
1	Sri A.V. Rambabu	Chairman	Chairman, Anna Educational Society
2	Smt. A. Durga Kumari	Member	Vice-Chairman, Anna Educational Society
3	Sri A. Krishna Chaitanya	Member	Secretary & Correspondent, Anna Education Society
4	Smt. B. D. L. Anusha	Member	Joint Secretary, Anna Education Society
5	Sri D. Ramesh	Member	E.C Member, Anna Education Society
6	Sri B. Shyam Prasad	Member	Treasurer, Anna Education Society
7	Sri M. Ramesh	Member	University Nominee, JNTUK, Kakinada
8	Sri G. Rammohan Rao	Member	Director, AVR Infra Pvt. Ltd.
9	Sri K. Srinivas	Member	Senior Faculty of KITS
10	Sri A.V.Srinivasa Rao	Member	Senior Faculty of KITS
11	Dr. V. Krishna Reddy	Member Secretary	Principal, KITS, Markapur

### Members Absent:

S. No	Name of the Member	Category	Disignation
12	AICTE Nominee	Member	AICTE Nominee, AICTE, Hyderabad
13	State Govt Nominee	Member	Principal, DA Polytechnic, Ongole

  
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Contd.2..

The meeting was commenced by extending a welcome to all the members by the Principal Dr. V Krishna Reddy. The Chairman Sri A.V.Rambabu has also extended his welcome to the members and requested to suggest measures for the overall development of the institution. Dr. V. Krishna Reddy has presented notes on agenda for detailed discussion.

The following items of agenda were discussed and appropriate resolutions were passed.

**AGENDA:**

1. To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body
2. Staff appointments made since the last meeting of the Governing Body
3. Staff who left the institution since the last meeting of the Governing Body
4. Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.
5. To report about the audited statements of accounts of the institution.
6. Details of the placement track record of the outgoing students and effort to improve in current semester.
7. To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.
8. To discuss about Additional courses and Reduction in Intake from the Academic Year 2021-22.
9. To discuss about the Annual E-Governance Report regarding E-Governance.
10. Any other item associated with the college/University with approval of the Chairman.

  
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Contd..3..



## **MINUTES:**

**Item No.1: To receive a report on academic and other important activities and events in the college in the last year.**

**Resolution No. KITS/GB/Res/18.1**

The Member Secretary has presented a report on the important activities and events happened in the college since the last meeting of the Governing body as mentioned blow and they are appreciated by the members and approved.

Senior Faculty members have been deputed to attend different training programmes/Seminars/Workshops organized by other institutions as well as college. It is noted, appreciated and approved by the Governing Body.

Student performances in Co-Curricular, cultural and sports competitions have been noted and appreciated.

**Item No.2: Staff appointments made since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/18.2**

The Principal has circulated the list of faculty members i.e., 02 staff members appointed on regular basis since last meeting of the Governing body.

The governing body has approved the staff appointments made on regular basis.

**Item No.3: Staff who left the institution since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/18.3**

The Principal has informed that 01 staff member left the institution since last meeting of the Governing Body are noted.

**Item No.4: Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.,**  
**Resolution No. KITS/GB/Res/18.4**

The Principal has submitted a detailed report on the results of the examinations held by JNTUK since the last Governing body meeting. The average results are mentioned below:

• I B.tech Isem Regular 2020 Batch	-	51.10%
• II B.tech I sem Regular 2019 Batch	-	31.51%
• III B.tech I sem Regular 2018 Batch	-	62.99%
• IV B.tech I sem Regular 2017 Batch	-	76.40%



Contd..4..



**Item No.5: Details of the audited statements of accounts of institution**  
**Resolution No. KITS/GB/Res/18.5**

The Principal has instructed the Accounts Section to finalize and submit the Financial Transactions to Auditor for Audit Report and to discuss about the Fee Fixation from the Academic year 2021-2022.

**Item No.6: Details of the placement track record of the outgoing students and effort to improve in current semester.**  
**Resolution No. KITS/GB/Res/18.6**

The Principal has submitted as detailed report 75 on the no. of students placed in different MNC companies and appreciated the Placement Officer for his effort to post a good number.

It is also informed the Governing Body the initiatives taken by the college to improve the placement of B.Tech students such as special placement training in soft skills and interview techniques for final year students. It is noted and approved.

**Item No.7: To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.**  
**Resolution No. KITS/GB/Res/18.7**

The Principal has submitted that 04 students were detained and 02 students were rejoined.

**Item No.8: To discuss about new courses and reduction in intake from the Academic year 2021-22.**  
**Resolution No. KITS/GB/Res/18.8**

The body discussed about the emerging areas in the country and instructed to apply to AICTE for the new courses in emerging areas i.e., **ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING** with an intake of 60 seats and closure of the courses i.e., **Mechanical Engineering** with an intake of 30 seats and **Electrical and Electronics Engineering** with an intake of 30 each because of lack of admissions.

**Item No.09: Minutes of Meeting of Academic Council held on 19/01/2021 for approval and**  
**To discuss about the Annual E-Governance Report regarding E-Governance. Resolution No. KITS/GB/Res/18.9**

Governing Body has approved the Minutes of the meeting of the College Academic Council held on 19.01.2021.

The Principal has submitted the report the Annual E-Governance report on Administrative and Finance. It is accepted and approved.


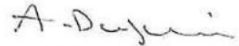
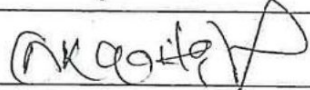
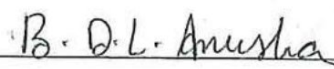

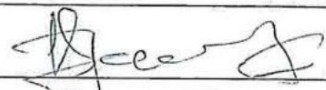
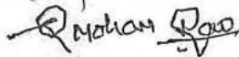
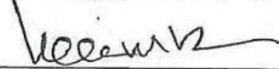
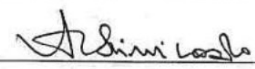
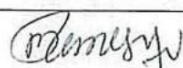
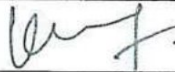
**Item No10: Any other item associated with the college/University with approval of the chairman.**  
**Resolution No. KITS/GB/Res/18.10**

The Governing body has expressed its concern over the no. of placements and advised the Principal to take necessary steps to improve the same.

The meeting is concluded with thanks to the Chair.


  
KRI  
OF  
PRINCIPAL  
Dr. SINA CHAITANYA INSTITUTE  
TECHNOLOGY & SCIENCES  
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S. No	Name of the Member	Category	Signature
1	Sri A.V. Rambabu	Chairman	
2	Smt. A. Durga Kumari	Member	
3	Sri A. Krishna Chaitanya	Member	
4	Smt. B. D. L. Anusha	Member	
5	Sri D. Ramesh	Member	
6	Sri B. Shyam Prasad	Member	
7	Sri G. Rammohan Rao	Member	
8	Sri K. Sreenivas	Member	
9	Sri A.V.Srinivasa Rao	Member	
10	AICTE Nominee	AICTE Nominee	— ABSENT —
11	Sri M. Ramesh	University Nominee	
12	State Govt. Nominee	State Govt. Nominee	— ABSENT —
13	Dr. V. Krishna Reddy	Member Secretary	

  
PRINCIPAL

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Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt. A.P

  
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# KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu (V); Peddaraveedu (M); Prakasam Dist; A.P.

## PROCEEDINGS OF GOVERNING BODY MEETING DATED 19.07.2020

Proceedings of the 17<sup>th</sup> meeting of Governing Body of Krishna Chaitanya Institute of Technology & Sciences, Devarajugattu Village, Peddaraveedu Mandal, Prakasam District, A.P. held on 19th July 2020 at 11:00 am in the Chamber of Principal.

### MEMBERS PRESENT:

S. No	Name of the Member	Category	Designation
1	Sri A.V. Rambabu	Chairman	Chairman, Anna Educational Society
2	Smt. A. Durga Kumari	Member	Vice-Chairman, Anna Educational Society
3	Sri A. Krishna Chaitanya	Member	Secretary & Correspondent, Anna Education Society
4	Smt. B. D. L. Anusha	Member	Joint Secretary, Anna Education Society
5	Sri D. Ramesh	Member	E.C Member, Anna Education Society
6	Sri B. Shyam Prasad	Member	Treasurer, Anna Education Society
7	Sri M. Ramesh	Member	University Nominee, JNTUK, Kakinada
8	Sri G. Rammohan Rao	Member	Director, AVR Infra Pvt. Ltd.
9	Sri K. Srinivas	Member	Senior Faculty of KITS
10	Sri A.V.Srinivasa Rao	Member	Senior Faculty of KITS
11	Dr. V. Krishna Reddy	Member Secretary	Principal, KITS, Markapur

### Members Absent:

S. No	Name of the Member	Category	Disignation
12	AICTE Nominee	Member	AICTE Nominee, AICTE, Hyderabad
13	State Govt Nominee	Member	Principal, DA Polytechnic, Ongole

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

Contd.2..



The meeting was commenced by extending a welcome to all the members by the Principal Dr. V Krishna Reddy. The Chairman Sri A.V.Rambabu has also extended his welcome to the members and requested to suggest measures for the overall development of the institution. Dr. V. Krishna Reddy has presented notes on agenda for detailed discussion.

The following items of agenda were discussed and appropriate resolutions were passed.

**AGENDA:**

1. To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body
2. Staff appointments made since the last meeting of the Governing Body
3. Staff who left the institution since the last meeting of the Governing Body
4. Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.
5. To report about the audited statements of accounts of the institution.
6. Details of the placement track record of the outgoing students and effort to improve in current semester.
7. To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.
8. Any other item associated with the college/University with approval of the Chairman.

Contd..3..

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

## **MINUTES:**

**Item No.1: To receive a report on academic and other important activities and events in the college in the last year.**

**Resolution No. KITS/GB/Res/17.1**

The Member Secretary has presented a report on the important activities and events happened in the college since the last meeting of the Governing body as mentioned blow and they are appreciated by the members and approved.

Senior Faculty members have been deputed to attend different training programmes/Seminars/Workshops organized by other institutions as well as college. It is noted, appreciated and approved by the Governing Body.

Student performances in Co-Curricular, cultural and sports competitions have been noted and appreciated.

**Item No.2: Staff appointments made since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/17.2**

The Principal has circulated the list of faculty members i.e., 09 staff appointed on regular basis since last meeting of the Governing body.

The governing body has approved the staff appointments made on regular basis by college selection committee since last meeting of the Governing body.

**Item No.3: Staff who left the institution since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/17.3**

The Principal has circulated the list of Staff members i.e., 02 staff members left the institution since last meeting of the Governing Body are noted.

**Item No.4: Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.,**

**Resolution No. KITS/GB/Res/17.4**

The Principal has submitted a detailed report on the results of the examinations held by JNTUK since the last Governing body meeting. The average results are mentioned below:

• I B.tech Isem Regular 2019 Batch	-	22.83%
• II B.tech II sem Regular 2018 Batch	-	63.82%
• III B.tech II sem Regular 2017 Batch	-	57.59%
• IV B.tech II sem Regular 2016 Batch	-	75.72%



Contd..4..

**Item No.5: Details of the audited statements of accounts of institution**  
**Resolution No. KITS/GB/Res/17.5**

The Principal has instructed the Accounts Section to finalize and submit the Financial Transactions to Auditor for Audit Report.

**Item No.6: Details of the placement track record of the outgoing students and effort to improve in current semester.**  
**Resolution No. KITS/GB/Res/17.6**

The Principal has submitted that 75 students are placed in different MNC companies and appreciated the Placement Officer for his effort to post a good number.

It is also informed the Governing Body the initiatives taken by the college to improve the placement of B.Tech students such as special placement training in soft skills and interview techniques for final year students. It is noted and approved.

**Item No.7: To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.**  
**Resolution No. KITS/GB/Res/17.7**

The Principal has submitted that 23 students were detained and nil student was rejoined

**Item No.8: Minutes of Meeting of Academic Council held on 08/07/2020 for approval**

Governing Body has approved the Minutes of the meeting of the College Academic Council held on 08.07.2020.

**Item No.9: Any other item associated with the college/University with approval of the chairman.**  
**Resolution No. KITS/GB/Res/17.9**

The Governing body has expressed its concern over the no. of placements and advised the Principal to take necessary steps to improve the same.

The Principal has submitted the report the Annual E-Governance report on Administrative and Finance. It is accepted and approved.

The meeting is concluded with thanks to the Chair.

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
DEVARAJUGATTU(VIII) 523 320  
Peddaraveedu(Mdl), Prakasam Dist.

Contd..5..



S. No	Name of the Member	Category	Signature
1	Sri A.V. Rambabu	Chairman	A. V. Rambabu
2	Smt. A. Durga Kumari	Member	A. Durga Kumari
3	Sri A. Krishna Chaitanya	Member	A. Krishna Chaitanya
4	Smt. B. D. L Anusha	Member	B. D. L. Anusha
5	Sri D. Ramesh	Member	D. Ramesh
6	Sri B. Shyam Prasad	Member	B. Shyam Prasad
7	Sri G. Rammohan Rao	Member	G. Rammohan Rao
8	Sri K. Srinivas	Member	K. Srinivas
9	Sri A.V.Srinivasa Rao	Member	A. V. Srinivasa Rao
10	AICTE Nominee	AICTE Nominee	— ABSENT —
11	Sri M. Ramesh	University Nominee	M. Ramesh
12	State Govt. Nominee	State Govt. Nominee	— ABSENT —
13	Dr. V. Krishna Reddy	Member Secretary	V. Krishna Reddy

  
PRINCIPAL

PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
EVARAJUGATTU(VIII) 523 320  
reddaraveedu(Mdl), Prakasam Dist.

**Governing Body**  
**Minutes of Meeting**  
**Academic Year**  
**2019-2020**



# KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu (V); Peddaraveedu (M); Prakasam Dist; A.P.

## PROCEEDINGS OF GOVERNING BODY MEETING DATED 19.01.2020

Proceedings of the 16<sup>th</sup> meeting of Governing Body of Krishna Chaitanya Institute of Technology & Sciences, Devarajugattu Village, Peddaraveedu Mandal, Prakasam District, A.P. held on 19th January 2020 at 11:00 am in the Chamber of Principal.

### MEMBERS PRESENT:

S. No	Name of the Member	Category	Designation
1	Sri A.V. Rambabu	Chairman	Chairman, Anna Educational Society
2	Smt. A. Durga Kumari	Member	Vice-Chairman, Anna Educational Society
3	Sri A. Krishna Chaitanya	Member	Secretary & Correspondent, Anna Education Society
4	Smt. B. D. L Anusha	Member	Joint Secretary, Anna Education Society
5	Sri D. Ramesh	Member	E.C Member, Anna Education Society
6	Sri B. Shyam Prasad	Member	Treasurer, Anna Education Society
7	Sri M. Ramesh	Member	University Nominee, JNTUK, Kakinada
8	Sri G. Rammohan Rao	Member	Director, AVR Infra Pvt. Ltd.
9	Sri K. Srinivas	Member	Senior Faculty of KITS
10	Sri A.V.Srinivasa Rao	Member	Senior Faculty of KITS
11	Dr. V. Krishna Reddy	Member Secretary	Principal, KITS, Markapur

### Members Absent:

S. No	Name of the Member	Category	Disignation
12	AICTE Nominee	Member	AICTE Nominee, AICTE, Hyderabad
13	State Govt Nominee	Member	Principal, DA Polytechnic, Ongole

  
PRINCIPAL Contd.2..  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Md, Prakasam Dt, A.P.

The meeting was commenced by extending a welcome to all the members by the Principal Dr. V Krishna Reddy. The Chairman Sri A.V.Rambabu has also extended his welcome to the members and requested to suggest measures for the overall development of the institution. Dr. V. Krishna Reddy has presented notes on agenda for detailed discussion.

The following items of agenda were discussed and appropriate resolutions were passed.

**AGENDA:**

1. To confirm the minutes of the last meeting of the Governing Body.
2. To report the action taken on the minutes of the last meeting of Governing Body
3. To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body
4. Approval of the Budget for the year 2020-21.
5. Staff appointments made since the last meeting of the Governing Body
6. Staff who left the institution since the last meeting of the Governing Body
7. Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.
8. Details of the placement track record of the outgoing students and effort to improve in current semester.
9. Ratification of the faculty members who joined recently, during the present academic year as per the University notification.
10. To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.
11. Any other item associated with the college/University with approval of the Chairman.

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village) Contd..3..  
Peddaraveedu Mdi, Prakasam Dt, A.P.

## **MINUTES:**

**Item No.1: To confirm the minutes of the last meeting of the Governing Body.**

**Resolution No. KITS/GB/Res/16.1:**

A copy of the minutes of the earlier meeting held on **21.07.2019** was circulated to all the members. The minutes of earlier meeting were read and confirmed.

**ItemNo.2: To report the action taken on the minutes of the last meeting of Governing Body**

**Resolution No. KITS/GB/Res/16.2**

A copy of action taken report on the minutes of last meeting held on **21.07.2019** was presented by the Principal and approved by the Governing Body.

**Item No.3: To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body**

**Resolution No. KITS/GB/Res/16.3**

The Member Secretary has presented a report on the important activities and events happened in the college since the last meeting of the Governing body as mentioned blow and they are appreciated by the members and approved.

08 Faculty members have been deputed to attend different training programmes/Seminars/Workshops organized by other institutions as well as college. It is noted, appreciated and approved by the Governing Body.

Student performances in Co-Curricular, cultural and sports competitions have been noted and appreciated.

**Item No.4: Approval of the Budget for the year 2020-21.**

**Resolution No. KITS/GB/Res/16.4**

A Copy of budget allocations under different heads of expenditure for the year **2020-21**.as recommended by the finance committee is approved by the Governing Body.

**Item No.5: Staff appointments made since the last meeting of the Governing Body**

**Resolution No. KITS/GB/Res/16.5**

The Principal has circulated the list of faculty of 08 members appointed on regular basis since last meeting of the Governing body.

The governing body has approved the staff appointments made on regular basis by college selection committee since last meeting of the Governing body.

**Item No.6: Staff who left the institution since the last meeting of the Governing Body**

**Resolution No. KITS/GB/Res/16.6**

09 Staff members who left the institution since last meeting of the Governing Body are noted.

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddalaravcedu Mdl, Prakasam Dt. A.P.

Contd..4..



Item No.7: Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance,,  
**Resolution No. KITS/GB/Res/16.7**

The Principal has submitted a detailed report on the results of the examinations held by JNTUK since the last Governing body meeting. The average results are mentioned below:

• I B.tech I sem Regular 2019 Batch	-	29.23%
• II B.tech I sem Regular 2018 Batch	-	44.44%
• III B.tech I sem Regular 2017 Batch	-	47.26%
• IVB.tech I sem Regular 2016 Batch	-	69.14%

Item No.8: Details of the placement track record of the outgoing students and effort to improve in current semester.

**Resolution No. KITS/GB/Res/16.8**

The Principal has submitted as detailed report on the no. of students placed in different companies as 67 students are placed in different MNCs.

It is also informed the Governing Body the initiatives taken by the college to improve the placement of B.Tech students such as special placement training in soft skills and interview techniques for final year students. It is noted and approved.

Item No.09: Ratification of faculty during present academic year.

**Resolution No. KITS/GB/Res/16.09**

The Governing Body is expressed their concern for the ratification of the Principal Dr. V. Krishna Reddy and 50% of the faculty in the last two sessions. The principal is directed to following the ratification program for the faculty members who are recently appointed or not ratified previously as per the University ratification schedule.

Item No.10: To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.

**Resolution No. KITS/GB/Res/16.10**

The Principal has submitted the details of Condonation and detained students list of 1<sup>st</sup> Semester of 2017-18 and explained the steps taken to minimize the shortage of attendance as well as dropouts.

Item No.11: Any other item associated with the college/University with approval of the chairman.



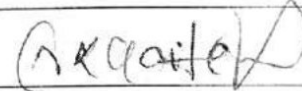
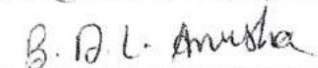
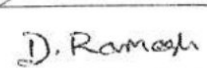
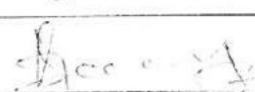
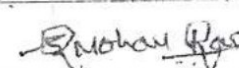
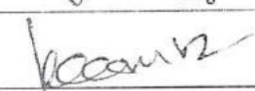

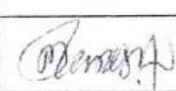

**Resolution No. KITS/GB/Res/16.11**

The Governing body has expressed its concern over the no. of placements and advised the Principal to take necessary steps to improve the same.

The Principal has submitted the report the Annual e-governance report on Administrative and Finance. It is accepted and approved.

The meeting is concluded with thanks to the Chair.

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt, A.P. Contd..5..

S. No	Name of the Member	Category	Signature
1	Sri A.V. Rambabu	Chairman	
2	Smt. A. Durga Kumari	Member	
3	Sri A. Krishna Chaitanya	Member	
4	Smt. B. D. L. Anusha	Member	
5	Sri D. Ramesh	Member	
6	Sri B. Shyam Prasad	Member	
7	Sri G. Rammohan Rao	Member	
8	Sri K. Sreenivas	Member	
9	Sri A.V.Srinivasa Rao	Member	
10	AICTE Nominee	AICTE Nominee	— ABSENT —
11	Sri M. Ramesh	University Nominee	
12	State Govt. Nominee	State Govt. Nominee	— ABSENT —
13	Dr. V. Krishna Reddy	Member Secretary	

  
PRINCIPAL

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KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt. A.P.

  
PRINCIPAL  
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OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prakasam Dt. A.P.

**KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES**  
Devarajugattu (V); Peddaraveedu (M); Prakasam Dist; A.P.

**PROCEEDINGS OF GOVERNING BODY MEETING DATED 21.07.2019**

Proceedings of the 15<sup>th</sup> meeting of Governing Body of Krishna Chaitanya Institute of Technology & Sciences, Devarajugattu Village, Peddaraveedu Mandal, Prakasam District, A.P. held on 21st July 2019 at 11:00 am in the Chamber of Principal.

**MEMBERS PRESENT:**

S. No	Name of the Member	Category	Designation
1	Sri A.V. Rambabu	Chairman	Chairman, Anna Educational Society
2	Smt. A. Durga Kumari	Member	Vice-Chairman, Anna Educational Society
3	Sri A. Krishna Chaitanya	Member	Secretary & Correspondent, Anna Education Society
4	Smt. B. D. L Anusha	Member	Joint Secretary, Anna Education Society
5	Sri D. Ramesh	Member	E.C Member, Anna Education Society
6	Sri B. Shyam Prasad	Member	Treasurer, Anna Education Society
7	Sri M. Ramesh	Member	University Nominee, JNTUK, Kakinada
8	Sri G. Rammohan Rao	Member	Director, AVR Infra Pvt. Ltd.
9	Sri K. Srinivas	Member	Senior Faculty of KITS
10	Sri A.V.Srinivasa Rao	Member	Senior Faculty of KITS
11	Dr. V. Krishna Reddy	Member Secretary	Principal, KITS, Markapur

**Members Absent:**

S. No	Name of the Member	Category	Designation
12	AICTE Nominee	Member	AICTE Nominee, AICTE, Hyderabad
13	State Govt Nominee	Member	Principal, DA Polytechnic, Ongole

  
**PRINCIPAL**  
**KRISHNA CHAITANYA INSTITUTE**  
**OF TECHNOLOGY & SCIENCES**  
 Devarajugattu (Village)  
 Peddaraveedu Mandal, Prakasam District

Contd.2..



The meeting was commenced by extending a welcome to all the members by the Principal Dr. V Krishna Reddy. The Chairman Sri A.V.Rambabu has also extended his welcome to the members and requested to suggest measures for the overall development of the institution. Dr. V. Krishna Reddy has presented notes on agenda for detailed discussion.

The following items of agenda were discussed and appropriate resolutions were passed.

**AGENDA:**

1. To confirm the minutes of the last meeting of the Governing Body.
2. To report the action taken on the minutes of the last meeting of Governing Body
3. To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body
4. Staff appointments made since the last meeting of the Governing Body
5. Staff who left the institution since the last meeting of the Governing Body
6. Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.
7. To report about the audited statements of accounts of the institution.
8. Details of the placement track record of the outgoing students and effort to improve in current semester.
9. To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.
10. Any other item associated with the college/University with approval of the Chairman.



PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Poddaraveedu Mdi, Prokasham Dt, A.P.

Contd..3..

## **MINUTES:**

**Item No.1: To confirm the minutes of the last meeting of the Governing Body.**

**Resolution No. KITS/GB/Res/15.1:**

A copy of the minutes of the earlier meeting held on **10.03.2019** was circulated to all the members. The minutes of earlier meeting were read and confirmed.

**Item No.2: To report the action taken on the minutes of the last meeting of Governing Body**

**Resolution No. KITS/GB/Res/15.2**

A copy of action taken report on the minutes of last meeting held on **10.03.2019** was presented by the Principal and approved by the Governing Body.

**Item No.3: To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body**

**Resolution No. KITS/GB/Res/15.3**

The Member Secretary has presented a report on the important activities and events happened in the college since the last meeting of the Governing body as mentioned blow and they are appreciated by the members and approved.

**08** Faculty members have been deputed to attend different training programmes/Seminars/Workshops organized by other institutions as well as college. It is noted, appreciated and approved by the Governing Body.

Student performances in Co-Curricular, cultural and sports competitions have been noted and appreciated.

**Item No.4: Staff appointments made since the last meeting of the Governing Body**

**Resolution No. KITS/GB/Res/15.5**

The Principal has circulated the list of faculty of **08** members appointed on regular basis since last meeting of the Governing body.

The governing body has approved the staff appointments made on regular basis by college selection committee since last meeting of the Governing body.

**Item No.5: Staff who left the institution since the last meeting of the Governing Body**

**Resolution No. KITS/GB/Res/15.6**

**09** Staff members who left the institution since last meeting of the Governing Body are noted.

  
PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Peddaraveedu Mdl, Prokaram

Contd..4..

Item No.6: Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance,.

Resolution No. KITS/GB/Res/15.6

The Principal has submitted a detailed report on the results of the examinations held by JNTUK since the last Governing body meeting. The average results are mentioned below:

• I B.tech IIsem Regular 2018 Batch	-	45.14%
• II B.tech II sem Regular 2017 Batch	-	55.72%
• III B.tech II sem Regular 2016 Batch	-	64.87%
• IVB.tech II sem Regular 2015 Batch	-	79.64%

Item No.7: Details of the audited statements of accounts of institution

Item No.8: Details of the placement track record of the outgoing students and effort to improve in current semester.

Resolution No. KITS/GB/Res/15.8

The Principal has submitted as detailed report on the no. of students placed in different companies as 86 students are placed in different MNCs.

It is also informed the Governing Body the initiatives taken by the college to improve the placement of B.Tech students such as special placement training in soft skills and interview techniques for final year students. It is noted and approved.

Item No.9: To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.

Resolution No. KITS/GB/Res/15.09

The Principal has submitted the details of Condonation and detained students list of 1<sup>st</sup> Semester of 2019-20 and explained the steps taken to minimize the shortage of attendance as well as dropouts.

Item No.10: Any other item associated with the college/University with approval of the chairman.

Resolution No. KITS/GB/Res/15.10

The Governing body has expressed its concern over the no. of placements and advised the Principal to take necessary steps to improve the same.

The Principal has submitted the report the Annual e-governance report on Administrative and Finance. It is accepted and approved.



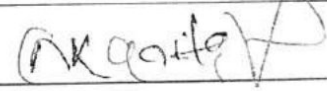
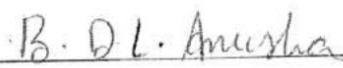

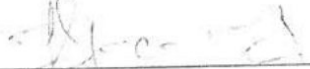
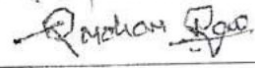
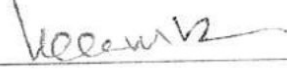
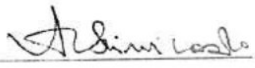
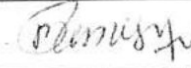
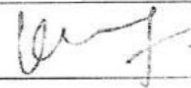
The meeting is concluded with thanks to the Chair.



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PRINCIPAL  
KRISHNA CHAITANYA INSTITUTE  
OF TECHNOLOGY & SCIENCES  
Devarajugattu (Village)  
Paddaraveedu Mdl, Prakasam Dt, A.P.



S. No	Name of the Member	Category	Signature
1	Sri A.V. Rambabu	Chairman	
2	Smt. A. Durga Kumari	Member	
3	Sri A. Krishna Chaitanya	Member	
4	Smt. B. D. L. Anusha	Member	
5	Sri D. Ramesh	Member	
6	Sri B. Shyam Prasad	Member	
7	Sri G. Rammohan Rao	Member	
8	Sri K. Sreenivas	Member	
9	Sri A.V. Srinivasa Rao	Member	
10	AICTE Nominee	AICTE Nominee	— ABSENT —
11	Sri M. Ramesh	University Nominee	
12	State Govt. Nominee	State Govt. Nominee	— ABSENT —
13	Dr. V. Krishna Reddy	Member Secretary	

  
PRINCIPAL

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OF TECHNOLOGY & SCIENCES  
(Devarajugattu Village)  
Poddaravcedu Mandal, Prakasam Dist., A.P.

  
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Devarajugattu (Village)  
Poddaravcedu Mandal, Prakasam Dist., A.P.

**Governing Body**  
**Minutes of Meeting**  
**Academic Year**  
**2018-2019**

# KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu (V); Peddaraveedu (M); Prakasam Dist; A.P.

## PROCEEDINGS OF GOVERNING BODY MEETING DATED 10.03.2019

Proceedings of the 14<sup>th</sup> meeting of Governing Body of Krishna Chaitanya Institute of Technology & Sciences Devarajugattu Village, Peddaraveedu Mandal, Prakasam District, A.P. held on 10th March 2019 at 11:00 am in the Chamber of Principal.

### MEMBERS PRESENT:

S. No	Name of the Member	Category	Designation
1	Sri A.V. Rambabu	Chairman	Chairman, Anna Educational Society
2	Smt. A. Durga Kumari	Member	Vice-Chairman, Anna Educational Society
3	Sri A. Krishna Chaitanya	Member	Secretary & Correspondent, Anna Education Society
4	Smt. B. D. L Anusha	Member	Joint Secretary, Anna Education Society
5	Sri D. Ramesh	Member	E.C Member, Anna Education Society
6	Sri B. Shyam Prasad	Member	Treasurer, Anna Education Society
7	Sri M. Ramesh	Member	University Nominee, JNTUK, Kakinada
8	Sri G. Rammohan Rao	Member	Director, AVR Infra Pvt. Ltd.
9	Sri K. Sreenivas	Member	Senior Faculty of KITS
10	Sri A.V.Srinivasa Rao	Member	Senior Faculty of KITS
11	Dr. V. Krishna Reddy	Member Secretary	Principal, KITS, Markapur

### Members Absent:

S. No	Name of the Member	Category	Designation
12	AICTE Nominee	Member	AICTE Nominee, AICTE, Hyderabad
13	State Government Nominee	Member	Principal, DA Polytechnic, Ongole

  
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Devarajugattu (Village)  
Peddaraveedu Mandal, Prakasam Dist, A.P.

Contd.2..



The meeting was commenced by extending a welcome to all the members by the Principal Dr. V Krishna Reddy. The Chairman Sri A.V.Rambabu has also extended his welcome to the members and requested to suggest measures for the overall development of the institution. Dr. V. Krishna Reddy has presented notes on agenda for detailed discussion.

The following items of agenda were discussed and appropriate resolutions were passed.

**AGENDA:**

1. To confirm the minutes of the last meeting of the Governing Body.
2. To report the action taken on the minutes of the last meeting of Governing Body
3. To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body
4. Approval of the Budget for the year 2019-2020.
5. Staff appointments made since the last meeting of the Governing Body
6. Staff who left the institution since the last meeting of the Governing Body
7. Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.
8. Details of the placement track record of the outgoing students and effort to improve in current semester.
9. To discuss about the requirement of the Laboratory Equipment, Library Books, Sports Material etc.,
10. To discuss about the progress of NBA work.
11. Any other item associated with the college/University with approval of the Chairman.



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Contd..3..

## **MINUTES:**

**Item No.1: To confirm the minutes of the last meeting of the Governing Body.**  
**Resolution No. KITS/GB/Res/14.1:**

A copy of the minutes of the earlier meeting held on **08.07.2018** was circulated to all the members. The minutes of earlier meeting were read and confirmed.

**ItemNo.2: To report the action taken on the minutes of the last meeting of Governing Body**  
**Resolution No. KITS/GB/Res/14.2**

A copy of action taken report on the minutes of last meeting held on **20.07.2016** was presented by the Principal and approved by the Governing Body.

**Item No.3: To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/14.3**

The Member Secretary has presented a report on the important activities and events happened in the college since the last meeting of the Governing body as mentioned blow and they are appreciated by the members and approved.

**11** Faculty members have been deputed to attend different training programmes/Seminars/Workshops organized by other institutions as well as college. It is noted, appreciated and approved by the Governing Body.

Student performances in Co-Curricular, cultural and sports competitions have been noted and appreciated.

**Item No.4: Approval of the Budget for the year 2019-20.**  
**Resolution No. KITS/GB/Res/14.4**

A Copy of budget allocations under different heads of expenditure for the year 2019-20 as recommended by the finance committee is approved by the Governing Body.

**Item No.5: Staff appointments made since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/14.5**


The Principal has circulated the list of faculty of **09** members appointed on regular basis since last meeting of the Governing body.

The governing body has approved the staff appointments made on regular basis by college selection committee since last meeting of the Governing body.

**Item No.6: Staff who left the institution since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/14.6**

**04** Staff members who left the institution since last meeting of the Governing Body are noted.

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Devarajugattu (Village)  
Beddaravodu Mdl, Prakasam

Item No.7: Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance,.

Resolution No. KITS/GB/Res/14.7

The Principal has submitted a detailed report on the results of the examinations held by JNTUK since the last Governing body meeting. The average results are mentioned below:

• I B.tech I sem Regular 2017 Batch	-	30.86%
• II B.tech I sem Regular 2016 Batch	-	52.66%
• III B.tech I sem Regular 2015 Batch	-	60.95%
• IVB.tech I sem Regular 2014 Batch	-	77.91%

Item No.8: Details of the placement track record of the outgoing students and effort to improve in current semester.

Resolution No. KITS/GB/Res/14.8

The Principal has submitted as detailed report on the no. of students placed in different companies as 26 students are placed in different MNCs.

It is also informed the Governing Body the initiatives taken by the college to improve the placement of B.Tech students such as special placement training in soft skills and interview techniques for final year students. It is noted and approved.

Item No.09: Ratification of faculty during present academic year.

Resolution No. KITS/GB/Res/14.09

The Governing Body instructed the Principal Dr. V. Krishna Reddy to send the faculty for ratification as per the notification of the University and to maintain more than 75% of the faculty to be ratified.

Item No.10: To discuss about the progress of NBA work.

Resolution No. KITS/GB/Res/14.10

The Principal has submitted the details of work in progress of contents required for NBA Accreditation.

Item No.11: Any other item associated with the college/University with approval of the chairman.

Resolution No. KITS/GB/Res/14.11

The Governing body has expressed its concern over the no. of placements and advised the Principal to take necessary steps to improve the same.



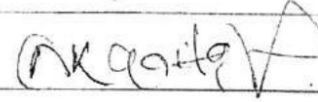
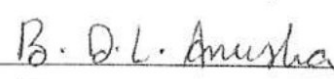
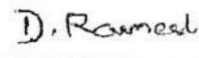
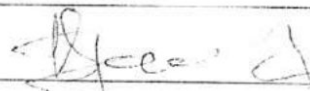
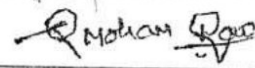
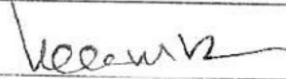
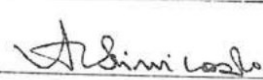
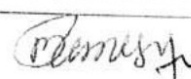
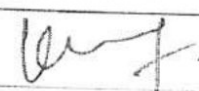
The Principal has submitted the report the Annual e-governance report on Administrative and Finance. It is accepted and approved.

The meeting is concluded with thanks to the Chair.

  
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Devarajugattu (Village)  
Peddaravcedu Mdl, Prakasam Dt, A.P.

Contd..5..



S. No	Name of the Member	Category	Signature
1	Sri A.V. Rambabu	Chairman	
2	Smt. A. Durga Kumari	Member	
3	Sri A. Krishna Chaitanya	Member	
4	Smt. B. D. L. Anusha	Member	
5	Sri D. Ramesh	Member	
6	Sri B. Shyam Prasad	Member	
7	Sri G. Rammohan Rao	Member	
8	Sri K. Sreenivas	Member	
9	Sri A.V.Srinivasa Rao	Member	
10	AICTE Nominee	AICTE Nominee	— ABSENT —
11	Sri M. Ramesh	University Nominee	
12	State Govt. Nominee	State Govt. Nominee	— ABSENT —
13	Dr. V. Krishna Reddy	Member Secretary	

  
PRINCIPAL

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# KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu (V); Peddaraveedu (M); Prakasam Dist; A.P.

## PROCEEDINGS OF GOVERNING BODY MEETING DATED 08.07.2018


Proceedings of the 13<sup>th</sup> meeting of Governing Body of Krishna Chaitanya Institute of Technology & Sciences, Devarajugattu Village, Peddaraveedu Mandal, Prakasam District, A.P. held on 08th July 2018 at 11:00 am in the Chamber of Principal.

### MEMBERS PRESENT:

S. No	Name of the Member	Category	Designation
1	Sri A.V. Rambabu	Chairman	Chairman, Anna Educational Society
2	Smt. A. Durga Kumari	Member	Vice-Chairman, Anna Educational Society
3	Sri A. Krishna Chaitanya	Member	Secretary & Correspondent, Anna Education Society
4	Smt. B. D. L Anusha	Member	Joint Secretary, Anna Education Society
5	Sri D. Ramesh	Member	E.C Member, Anna Education Society
6	Sri B. Shyam Prasad	Member	Treasurer, Anna Education Society
7	Sri M. Ramesh	Member	University Nominee, JNTUK, Kakinada
8	Sri G. Rammohan Rao	Member	Director, AVR Infra Pvt. Ltd.
9	Sri K. Sreenivas	Member	Senior Faculty of KITS
10	Sri A.V.Srinivasa Rao	Member	Senior Faculty of KITS
11	Dr. V. Krishna Reddy	Member Secretary	Principal, KITS, Markapur

### Members Absent:

S. No	Name of the Member	Category	Disignation
12	AICTE Nominee	Member	AICTE Nominee, AICTE, Hyderabad
13	State Government Nominee	Member	Principal, DA Polytechnic, Ongole

  
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KRISHNA CHAITANYA INSTITUTE  
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Devarajugattu (Village)  
Peddaraveedu Mandal, Prakasam Dt, A.P.

Contd.2..

The meeting was commenced by extending a welcome to all the members by the Principal Dr. V. Krishna Reddy. The Chairman Sri A.V.Rambabu has also extended his welcome to the members and requested to suggest measures for the overall development of the institution. Dr. V. Krishna Reddy has presented notes on agenda for detailed discussion.

The following items of agenda were discussed and appropriate resolutions were passed.

**AGENDA:**

1. To confirm the minutes of the last meeting of the Governing Body.
2. To report the action taken on the minutes of the last meeting of Governing Body
3. To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body
4. Staff appointments made since the last meeting of the Governing Body
5. Staff who left the institution since the last meeting of the Governing Body
6. Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance.
7. To report about the audited statements of accounts of the institution.
8. Details of the placement track record of the outgoing students and effort to improve in current semester.
9. To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.
10. Any other item associated with the college/University with approval of the Chairman.



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OF TECHNOLOGY & SCIENCES  
Village  
Prakasam Dt, A.P.

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## MINUTES:

**Item No.1: To confirm the minutes of the last meeting of the Governing Body.**  
**Resolution No. KITS/GB/Res/13.1:**

A copy of the minutes of the earlier meeting held on **10.03.2018** was circulated to all the members. The minutes of earlier meeting were read and confirmed.

**Item No.2: To report the action taken on the minutes of the last meeting of Governing Body**  
**Resolution No. KITS/GB/Res/13.2**

A copy of action taken report on the minutes of last meeting held on **10.03.2018** was presented by the Principal and approved by the Governing Body.

**Item No.3: To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/13.3**

The Member Secretary has presented a report on the important activities and events happened in the college since the last meeting of the Governing body as mentioned blow and they are appreciated by the members and approved.

**06** Faculty members have been deputed to attend different training programmes/Seminars/Workshops organized by other institutions as well as college. It is noted, appreciated and approved by the Governing Body.

Student performances in Co-Curricular, cultural and sports competitions have been noted and appreciated.

**Item No.4: Staff appointments made since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/13.4**

The Principal has circulated the list of faculty of **10** members appointed on regular basis since last meeting of the Governing body.

The governing body has approved the staff appointments made on regular basis by college selection committee since last meeting of the Governing body.

**Item No.5: Staff who left the institution since the last meeting of the Governing Body**  
**Resolution No. KITS/GB/Res/13.5**

**12** Staff members who left the institution since last meeting of the Governing Body are noted.



Contd..4..

PRINCIPAL  
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Maddur (Village)  
Maddur

Item No.6: Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance,.

Resolution No. KITS/GB/Res/13.6

The Principal has submitted a detailed report on the results of the examinations held by JNTUK since the last Governing body meeting. The average results are mentioned below:

• I B.tech I sem Regular 2017 Batch	-	30.86%
• II B.tech I sem Regular 2016 Batch	-	52.66%
• III B.tech I sem Regular 2015 Batch	-	60.95%
• IVB.tech I sem Regular 2014 Batch	-	77.91%

Item No.7: Details of the financial aspects in Audit Report

Resolution No. KITS/GB/Res/13.7

The Principal has submitted as detailed report on the financial aspects in consultation with Chartered Accountant.

Item No.8: Details of the placement track record of the outgoing students and effort to improve in current semester.

Resolution No. KITS/GB/Res/13.8

The Principal has submitted as detailed report on the no. of students placed in different companies as 1<sup>st</sup> students are placed in different MNCs.

It is also informed the Governing Body the initiatives taken by the college to improve the placement of B.Tech students such as special placement training in soft skills and interview techniques for final year students. It is noted and approved.

Item No.9: To discuss about the attendance particulars of the students in the last semester regarding the shortage, Condonation and detention.

Resolution No. KITS/GB/Res/13.10

The Principal has submitted the details of Condonation and detained students list of 1<sup>st</sup> Semester of 2018-19 and explained the steps taken to minimize the shortage of attendance as well as dropouts.


Item No.10: Any other item associated with the college/University with approval of the chairman.

Resolution No. KITS/GB/Res/13.11

The Governing body has expressed its concern over the no. of placements and advised the Principal to take necessary steps to improve the same.

The Principal has submitted the report the Annual e-governance report on Administrative and Finance. It is accepted and approved.

The meeting is concluded with thanks to the Chair.

  
PRINCIPAL  
V. BHATANYA INSTITUTE  
BIOLOGY & SCIENCES  
Bhatanyattu (Village)  
Bhatanyattu, Prakasam Dt, A.P.

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