

**KRISHNACHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES:: MARKAPUR**

**CIRCULAR**

**Ref. No. KITS/Admn/EST/CAC/65/2020-21**

**07-07-2020**

It is informed that, the Academic Council Meeting will be held on 08-07-2020 at 3:00 PM in virtual mode via ZOOM App. The login link and meeting pass word will be sending later. All the members are requested to attend the meeting.

All the members are requested to attend the meeting.

The agendas of the meeting are as follows.

1. To discuss on New R20 regulations of JNTUK, Kakinada.
2. To review on curriculum planning as per the affiliating university academic calendar.
3. Arrangement of guest lectures
4. To take feedback from the students about online classes
5. To review on AICTE, JNTUK FFC VISIT, NAAC cycle 2 accreditation works.
6. To encourage student participation in extracurricular activities.

  
**PRINCIPAL**

**Copy to:**

1. Secretary & Correspondent for Kind Information
2. All HODs of the Departments
3. Administrative Officer
4. All other members of Academic Council
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**KRISHNA CHAITANYA INSTITUTE**  
**OF TECHNOLOGY & SCIENCES**  
**DEVARAJUGATTU(VIII) 523 320**  
**Peddaraveedu(Mdl), Prakasam Dist.**



# KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu (Post), Peddaraveedu (Mandal), Prakasam Dist. - 523 320.

(Approved by A.I.C.T.E., New Delhi, & Affiliated to JNTUK, Kakinada)

NAAC ACCREDITED INSTITUTION

## ACADEMIC COUNCIL MEETING

Date: 17-07-2020.

Minutes of academic council meeting held at 03:00 PM on 8<sup>th</sup> July 2020 in the Virtual mode via ZOOM App.

### Members of the Committee:

S. No	Name	Designation	Role	Signature
1	Dr. V. Krishna Reddy	Principal	Chairman	
2	Mr. K. Rajasekhar	Head, Dept. of CIVIL	Member	
3	Prof. Y. V. Bala Rama Krishna	Head, Dept. of EEE & IQAC Coordinator	Member	
4	Prof. K. Srinivas	Head, Dept. of MECHANICAL & Coordinator-Academics	Coordinator & Member	
5	Dr. P Prasanna Murali Krishna	Head, Dept. of ECE, Training & Placement Officer	Member	
6	Mr. M Gnana Vardhan	Head, Dept. of CSE	Member	
7	Mr. P. Rama Mohan	Head, Dept. of H&S	Member	
8	Mr. B. Prabhakar Rao	Administrative Officer	Member	
9	Dr. P. Srinivasa Rao	Incharge, Exam Cell	Member	

The chairperson of CAC welcomed all the members to the meeting briefed about agenda. The following points were discussed to improve the performance of Students and Faculty.

### Agenda 1:

To discuss on New R20 regulations of JNTUK, Kakinada.

### Resolution:

The academic coordinator presented a PPT about the R20 regulations framed by JNTUK, Kakinada and the syllabus of all programmes for first year was discussed in detailed with all the committee members. Finally, it is also found that there are only a few small changes in R20 Regulations compared to R19 regulations. Also, the syllabus is same.

**Agenda: 2**

To review on curriculum planning as per the affiliating university academic calendar.

**Resolution:**

The committee has reviewed the academic calendars of the current semester given by the affiliating university JNTUK and discussed about the time tables, Faculty Requirement, Online Teaching Flat forms like ZOOM, GOOGLE MEET, MICROSOFT TEAMS etc.

**Agenda 3:**

Arrangement of guest lectures.

Resolution:

**Agenda 4:**

To take feed back from the students about online classes .

Resolution:

As the online classes are conducting due to COVID-19, it is noticed that the students are facing some problems regarding network, ZOOM app etc. The committee resolved the issue by deciding to take permission from the management to buy Microsoft teams application license and to provide data in free of cost for the faculty for online classes.

**Agenda 5:**

To review on AICTE, JNTUK FFC VISIT, NAAC cycle 2 accreditation works.

Resolution:

All types of Accreditation and affiliation works have been reviewed by the committee. And the IQAC coordinator was instructed by the CAC chairman, to initiate NAAC cycle 2 work with the support of all HODs and Faculty.

**Agenda 6:**

To encourage student participation in extra curricular activities.

Resolution:

Curricular and Co-Curricular activities of the students were reviewed and resolved to encourage the same. The mentors also have to guide them to do so.

Meeting was ended with vote of thanks by the Academic Coordinator.

**Coordinator  
(Academics)**



Principal

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**KRISHNACHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES:: MARKAPUR**

**CIRCULAR**

**Ref. No. KITS/Admn/EST/CAC/81/2020-21**

**18-01-2021**

It is informed that, the Academic Council Meeting will be held on 19-01-2021 at 11:00 AM in college at Principal Office.

All the members are requested to attend the meeting.

The agendas of the meeting are as follows.

1. Teaching and non-teaching staff requirement, New Courses/Programmes to be introduced for the next academic year 2021-22.
2. To review on the requirements of class work for odd semester
3. To conduct Personality development and Communication Skills related programmes.
4. To review on Tutorial hours and Remedial Classes.
5. To focus more on placements for the final year students.
6. To review on requirements of software's, Lab Equipment, Library books
7. Any other item with the permission of the chair.



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NAAC ACCREDITED INSTITUTION

## ACADEMIC COUNCIL MEETING

Date: 27-01-2021.

Minutes of academic council meeting held at 11:00 AM on 19<sup>th</sup> January 2021 in the college at Principal's office.

### Members of the Committee:

S. No	Name	Designation	Role	Signature
1	Dr. V. Krishna Reddy	Principal	Chairman	
2	Mr. K. Rajasekhar	Head, Dept. of CIVIL	Member	
3	Prof. Y. V. Bala Rama Krishna	Head, Dept. of EEE & IQAC Coordinator	Member	
4	Mr. N. C. Sameer Chakravarthy	Head, Dept. of MECHANICAL	Member	
5	Dr. P Prasanna Murali Krishna	Head, Dept. of ECE, Training & Placement Officer	Member	
6	Mr. M Gnana Vardhan	Head, Dept. of CSE	Member	
7	Mr. P. Rama Mohan	Head, Dept. of H&S	Member	
8	Mr. B. Prabhakar Rao	Administrative Officer	Member	
9	Dr. P. Srinivasa Rao	Incharge, Exam Cell	Member	

The chairperson of CAC welcomed all the members to the meeting briefed about agenda. The following points were discussed to improve the performance of Students and Faculty.

### Agenda 1:

Teaching and non-teaching staff requirement, New Courses/Programmes to be introduced for the next academic year 2021-22.

### Resolution:

The committee has reviewed the requirements of teaching and non-teaching staff submitted by the HODs of all the departments and approved the same. The committee was discussed to introduce one new course in the emerging area of Computer Science and Engineering. Finally

approved to apply for the sanction of 60 seats for **Artificial Engineering and Machine Learning** course for the academic year 2021-22.

**Agenda 2:**

To review on the requirements of class work for odd semester .

**Resolution:**

The committee has decided to conduct off line classes for the even semester classes and to must follow precautions to be followed in view of COVID-19 pandemic. Decided to communicate the same with transportation incharge, Hostel wardens etc.

**Agenda 3:**

To conduct Personality development and Communication Skills related programmes.

**Resolution:**

In view of student benefit, it is decided by the committee members to conduct more programmes related to personality development and communication skills at regular intervals in an academic year.

**Agenda 4:**

To review on Tutorial hours and Remedial Classes.

**Resolution:**

The time tables for Tutorial hours and Remedial classes have been reviewed and approved the same. . The list of slow learners and advanced learners prepared by the department faculty also reviewed.

**Agenda 5:**

To focus more on placements for the final year students.

**Resolution:** The CAC chairman was instructed to T.P.O to conduct more CRT programmes. Also to increase the number of placements compared to previous year. Coordinators for Placements from each department were also allocated.

**Agenda 6:**

To review on requirements of softwares, Lab Equipment, Library books.

**Resolution:** Resolved by reviewing the requirements of necessary softwares for computerized labs, Physical equipment for smooth conducting of practical exams for other lab subjects and Library books. All the requirements have been noted and decided to take the approval of the management to purchase the same.

**Agenda 7:**

Any other item with the permission of the chair

**Resolution:**

The academic coordinator has given a suggestion to follow the generic preventive measures for COVID-19. Masks and sanitizers are to be arranged for students and faculty.

Meeting was ended with vote of thanks by the Academic Coordinator.

**Coordinator  
(Academics)**

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**Principal**

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