

KRISHNACHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES:: MARKAPUR

CIRCULAR

Ref. No. KITS/Admn/EST/CAC/06/2022-23

13-07-2022

It is informed that, the Academic Council Meeting will be held on 14-07-2022 at 02:00 PM in college at Principal Office.

All the members are requested to attend the meeting.

The agendas of the meeting are as follows and class work.

1. To discuss on JNTUK academic calendars
2. Community Service Project for 2020-21 admitted batch.
3. To discuss about the Orientation Programme for the fresher's.
4. To give prize money to the academic toppers of each department, Engineers Day-2022.
5. Unit wise tests, Tutorial hours implementation
6. To review on implementation of mentoring System
7. To encourage research activities by the faculty as well as students.


13/7/2022

PRINCIPAL

**PRINCIPAL
KRISHNA CHAITANYA INSTITUTE
OF TECHNOLOGY & SCIENCES
DEVARAJUGATTU(VIII) 523 320
Peddaraveedu(Mdl), Prakasam Dist.**

Copy to:

1. Secretary and Correspondent for Kind Information
2. All HODs of the Departments
3. Administrative Officer
4. All other members of Academic Council
5. File



KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu (Post), Peddaraveedu (Mandal), Prakasam Dist. - 523 320.

(Approved by A.I.C.T.E., New Delhi, & Affiliated to JNTUK, Kakinada)

NAAC ACCREDITED INSTITUTION

ACADEMIC COUNCIL MEETING

Date: 18-07-2022.

Minutes of academic council meeting held at 02:00 PM on 14th July 2022 in the college at Principal's office.

Members of the Committee:

S. No	Name	Designation	Role	Signature
1	Dr. V. Krishna Reddy	Principal	Chairman	
2	Dr. A. Ranganayakulu	Vice Principal & Head, Dept. of ECE	Member	
3	Dr. E. Neela Priya	Head, Dept. of CIVIL	Member	
4	Mr. B. Raju	Head, Dept. of EEE	Member	
5	Mr. P V Anil Kumar	Head, Dept. of MECHANICAL	Member	
7	Dr. Sk. Althaf Hussain Basha	Head, Dept. of CSE	Member	
8	Mr. P. Rama Mohan	Head, Dept. of H&S	Member	
9	Mr. B. Prabhakar Rao	Administrative Officer	Member	
10	Dr. A Vara Prasad	Professor of Chemistry	Coordinator	
11	Dr. J V Ramana Reddy	Associate Professor of Mathematics	Coordinator	
12	Dr. P. Prasanna Murali Krishna	IQAC Coordinator & Training & Placement Officer	Member	
13	Mr. K. Kishore Babu	Incharge, Exam Cell	Member	

The chairperson of CAC welcomed all the members to the meeting briefed about agenda. The following points were discussed to improve the performance of Students and Faculty.

Agenda 1:

To discuss on JNTUK academic calenders.

Resolution:

The committee members have been gone through all the academic calendars of the affiliating university for the academic year 2022-23 and decided to prepare institute/department academic calendars accordingly.

Agenda 2:

Community Service Project for 2020-21 admitted batch.

Resolution:

The affiliating university JNTUK has made it compulsory to carry out the Community Service Project by the students of 2020-21 admitted (i.e Third year students). According to JNTUK calendar, the committee has decided to give two weeks of time to the students before they enter into third year, to complete the project, which carries 4 credits.

Agenda 3:

To discuss about the Orientation Programme for the freshers.

Resolution:

It is decided to conduct orientation programme for the freshers of A.Y 2022-23. Mr. P. Rama Mohan, Head, Dept. of H&S, who appointed as coordinator for the programme has given a schedule of the programme. The committee members has suggested a few changes by including yoga classes and finally approved.

Agenda 4:

To give prize money to the academic toppers of each department, Engineers Day-2022.

Resolution:

The committee has decided to take the approval of the management to give prize money to the toppers of recent semester exams of all branches and all years. Also decided to conduct a Project Expo on the occasion of Engineers day 2022 and give prize e money for the best projects.

Agenda 5:

Unit wise tests, Tutorial hours implementation.

Resolution:

The committee has decided to conduct unit wise tests to the students. Tutorial hours also must be implemented properly.

Agenda 6:

To review on implementation of Mentoring System.

Resolution:

The committee has reviewed all the proctor books of the students and satisfied with the records and mentoring system.

Agenda 7:

To encourage research activities by the faculty as well as students.

Resolution:

Resolved by deciding to appoint a coordinator for R&D cell to monitor and develop research activities of students (projects) and faculty (publications). The CAC chairman has reminded that the institute is offering incentives for faculty publication in reputed journals. Also, decided to advise the faculty to create Google scholar accounts.

Meeting was ended with vote of thanks by the Academic Coordinator.



**Coordinator
(Academics)**



Principal

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