

KRISHNACHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES:: MARKAPUR
CIRCULAR

Ref.No.KITS/Admn/EST/130/2022-23

03-06-2023

It is informed that, the Academic Council Meeting will be held on 05-06-2023 at 10:00 A.M in college at Principal Office.

All the members are requested to attend the meeting.

The agendas of the meeting are as follows.

1. To review on the class work of all the semesters
2. To prepare for University FFC visit
3. To discuss on the importance of Community Service Projects
4. To review on career opportunities & skill enhancement programs for final year students.
5. To plan for Orientation Program for 2023-24 first year students.


PRINCIPAL 3/6/23

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DEVARAJUGATTU(VIII) 523 320
Peddaraveedu(Mdl), Prakasam Dist.

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KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu (Post), Peddaraveedu (Mandal), Prakasam Dist. - 523 320.

(Approved by A.I.C.T.E., New Delhi, & Affiliated to JNTUK, Kakinada)

NAAC ACCREDITED INSTITUTION

ACADEMIC COUNCIL MEETING

Date: 09-06-2023.

Minutes of academic council meeting held at 10:00 AM on 5th June 2023 in the college at Principal's office.

Members of the Committee:

S. No	Name	Designation	Role	Signature
1	Dr. V. Krishna Reddy	Principal	Chairman	
2	Dr. A. Ranganayakulu	Vice Principal & Head, Dept. of ECE	Member	
3	Dr. E. Neela Priya	Head, Dept. of CIVIL	Member	
4	Mr. B. Raju	Head, Dept. of EEE	Member	
5	Mr. P V Anil Kumar	Head, Dept. of MECHANICAL	Member	
7	Dr J V Anil Kumar	Head, Dept. of CSE	Member	
8	Mr. P. Rama Mohan	Head, Dept. of H&S	Member	
9	Mr. B. Prabhakar Rao	Administrative Officer	Member	
10	Mr. A. Prasad	Senior Faculty, Dept. of ECE	Member	
11	Dr. J V Ramana Reddy	Associate Professor of Mathematics	Coordinator, CAC	
12	Dr. P. Prasanna Murali Krishna	IQAC Coordinator & Training & Placement Officer	Member	
13	Mr. K. Kishore Babu	Incharge, Exam Cell	Member	

The chairperson of CAC welcomed all the members to the meeting briefed about agenda. The following points were discussed to improve the performance of Students and Faculty.

Agenda 1:

To review on the class work of all the semesters

Resolution: reviewed on the class work of present semester and all the committee members are actively participated in the discussion of class work for the next semester and requirements.

Agenda 2:

To prepare for University FFC visit

Resolution:

The committee members hope that there will be JNTUK FFC visit in this month (JUNE). Hence all the committee members are instructed by the CAC chairman to be ready by 15th June with all requirements for the visit.

Agenda 3:

To discuss on the importance of Community Service Projects

Resolution:

The CAC chairman has instructed to take the **Community Service Projects** seriously and to monitor continuously for better results. Because as per NEP-2020 policy and JNTUK, Kakinada Norms CSP projects have much importance.

Agenda 4:

To review on career opportunities & skill enhancement programs for final year students.

Resolution:

The training and placement officer Dr. P. Prasanna Murali Krishna has explained various types of placement related training programs that are going to be conducted in the months of September to December for final year students.

Agenda 5:

To plan for Orientation Program for 2023-24 first year students.

Resolution:

The first year HOD Mr. P. Rama Mohan has explained his views as per R23 university regulations about Orientation Program for coming first year students. The principal has advised all the members of the committee to cooperate with H&S HOD for successful completion of orientation program.



**Coordinator
(Academics)**



Principal

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CIRCULAR

Ref.No.KITS/Admn/EST/54/2023-24

31-12-2023

It is informed that, the Academic Council Meeting will be held on 02-01-2024 at 02:00 PM in college at Principal Office.

All the members are requested to attend the meeting.

The agendas of the meeting are as follows.

1. To review the time tables prepared for the even semester classes. (II-II & III-II semesters)
2. To explain about MOU with EDUSKILLS for Internships to all the members
3. To appoint faculty members for NPTEL SPOC and Training and Placement Cell.
4. New Programmes to be introduced.
5. NAAC PERR REAM VISIT schedule
6. College website development and updation


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NAAC ACCREDITED INSTITUTION

ACADEMIC COUNCIL MEETING

Date: 10-01-2024.

Minutes of academic council meeting held at 02:00 PM on 02nd January 2024 in the college at Principal's office.

Members of the Committee:

S. No	Name	Designation	Role	Signature
1	Dr. V. Krishna Reddy	Principal	Chairman	
2	Dr. A. Ranganayakulu	Vice Principal & Head, Dept. of ECE	Member	
3	Dr. E. Neela Priya	Head, Dept. of CIVIL	Member	
4	Mr. B. Raju	Head, Dept. of EEE	Member	
5	Mr. P V Anil Kumar	Head, Dept. of MECHANICAL	Member	
7	Dr J V Anil Kumar	Head, Dept. of CSE	Member	
8	Mr. P. Rama Mohan	Head, Dept. of H&S	Member	
9	Mr. B. Prabhakar Rao	Administrative Officer	Member	
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11	Dr. J V Ramana Reddy	Associate Professor of Mathematics	Coordinator, CAC	
12	Dr. P. Prasanna Murali Krishna	IQAC Coordinator & Training & Placement Officer	Member	
13	Mr. K. Kishore Babu	Incharge, Exam Cell	Member	

The chairperson of CAC welcomed all the members to the meeting briefed about agenda. The following points were discussed to improve the performance of Students and Faculty.

Agenda 1:

To review the time tables prepared for the even semester classes. (II-II & III-II semesters)

Resolution:

The time tables and workloads prepared by the HODs have been reviewed by the committee and given suggestions. Also, the HODs described the progress of project work of final year students.

The first year HOD make remembered the committee members about the first year classes in the first week of February.

Agenda 2:

To explain about MOU with EDUSKILLS for Internships to all the members.

Resolution:

The principal has been discussed with committee members about the MOU made with EDUSKILLS for internships. The HODs are informed to motivate the students regarding this.

Agenda 3:

To appoint faculty members for NPTEL SPOC and Training and Placement Cell.

Resolution:

The committee chairman with the discussion with all the members, appointed Mr P Kesavarao (English Faculty) as SPOC for NPTEL and Mr P Manohar as Assistant Training and Placement officer to assist the present TPO.

Agenda 4:

New Programmes to be introduced.

Resolution:

The committee members expressed their views regarding the introduction of new program in the college. All the members are interested in DATA SCIENCE.

Agenda 5:

NAAC PERR REAM VISIT schedule

Resolution:

As the NAAC cycle 2 process is going on, the institute has to give three slots for the peer team visit. The chairman of the committee, NAAC coordinator discussion with all the members resulted the last week of February, first and second weeks of march.

Agenda 6:

College website development and updation.

Resolution:

In view of NAAC peer team visit, all the HODs and committee coordinators are requested to give the data regarding any updation to Ms. Deepthi (CSE faculty) and Md. Rafi (Mechanical Faculty).

Meeting was ended with vote of thanks by the Academic Coordinator Dr J V Ramana Reddy.



**Coordinator
(Academics)**



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