



# KRISHNA CHAITANYA INSTITUTE OF TECHNOLOGY & SCIENCES

Devarajugattu (Post), Peddaraveedu (Mandal), Prakasam Dist. - 523 320.  
(Approved by A.I.C.T.E., New Delhi, & Affiliated to JNTUK, Kakinada)

NAAC ACCREDITED INSTITUTION

KCIT/IQAC/2022-2023/CIR-02

Date: 22-11-2022

## CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 02-12-2022 at 10.30 AM at the Principal's Office to discuss on the following agenda. All members are requested to prepare the necessary information pertaining to their department and present it during the meeting for approval.

### **AGENDA:**

- To review and confirm previous minutes of the meeting
- To discuss on the preparation of time tables, teaching learning methods, course files for the upcoming semester
- To discuss on curriculum delivery and CIE
- To discuss on career counseling and CRT training programs
- To discuss on placement activities
- To discuss on the result analysis of each course and semester
- To discuss on the publication of B.Tech projects in approved journals suggested by UGC
- To discuss on the participation of faculty in FDPs and publication in reputed journals
- To discuss on the student participation in internships/Add-on programs/NPTEL courses
- To improve on extension activities under NSS
- To discuss on the the progress of AQARs preparation for NAAC cycle-2 renewal process
- Any other details with the permission of the chair

  
**Co-ordinator-IQAC**

  
**Principal & Chairman- IQAC**

### **Copy to:**

1. Secretary & Correspondent for kind information
2. Principal sir
3. All HODs
4. All members of IQAC
5. Training & Placement office
6. Admin office. Library
8. PD sports
9. File

**PRINCIPAL**  
**KRISHNA CHAITANYA INSTITUTE**  
**OF TECHNOLOGY & SCIENCES**  
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KCIT/IQAC/2022-2023/CIR-02

Date: 06-12-2022

### INTERNAL QUALITY ASSURANCE CELL




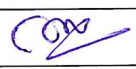

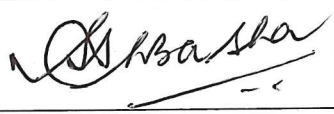

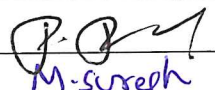
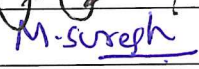


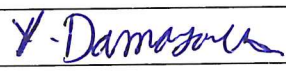
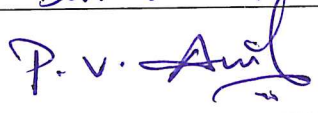

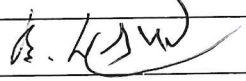
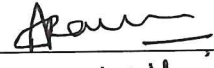
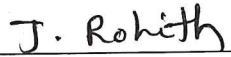


#### MINUTES OF THE MEETING

KCIT/IQAC/2022-2023/CIR-02, Date: 02-12-2022





The first IQAC meeting for the Academic year 2022-2023 was held on 02-12-2022. The following resolutions have been taken in the meeting.

- The committee reviewed the resolutions of odd semester
- The committee members reviewed the activities conducted so far and approved to organize Annual day celebrations
- The committee reviewed the curriculum planning submitted by HODs and approved the same.
- The committee reviewed the CRT training programs conducted and suggested to plan for career guidance programs.
- The committee reviewed the proposals of TPO and approved the same.
- The committee reviewed the results of the previous semester and suggested the HODs to improve the pass percentage.
- The committee directed the HODs to publish student projects in UGC notified journals.
- The committee suggested the HODs to improve the student participation internship programs/add-on/certificate programs.
- The committee suggested the HODs to improve the faculty participation in FDPs and the publication in UGC notified journals.
- The committee reviewed the progress of AQARs and directed the IQAC co-ordinator and criteria in-charges to ensure timely submission of AQARs.
- The meeting is concluded with vote of thanks by Dr P PrasannaMurali krishna, IQAC co-ordinator.


**The following members were present:**

S.No	Name of the member	Designation	Signature
1	Dr V Krishna Reddy	Chairman	
2	Sri. Anna Krishna Chaitanya	Secretary & Correspondent	
3	Dr P Prasanna Murali Krishna	Director, IQAC	
4	Dr. A. Ranga Nayakulu	Vice-Principal, HOD, ECE	
5	Dr. J V Anil Kumar	Assoc. Professor, HOD, CSE	
6	Dr. Sk Altaf Hussain basha	Professor, CSE, R&D co-ordinator	
7	Dr. E. Neela Priya	Professor, HOD, CIVIL Department	
8	Sri. P.Ram Mohan	HOD, H&S	
9	Sri. M.Suresh	Assoc. Professor, HOD, EEE	
10	Dr. J V Ramana Reddy	Asst. Prof, Academic co-ordinator, H&S Department	
11	Sri. K. Kishore	Exam section in-charge, H&S Department	
12	Mrs. Y. Damayanthi	Librarian	
13	Sri. P.V. Anil Kumar	Assoc. Professor & HOD-Mechanical	
14	Dr A Vara Prasad	Professor, H & S Department	
15	Prof. B Prabhakar Rao	Administrative officer	
16	Sri. Anna Ramu	Local Society Representative	
17	Mr. J Rohith	Student Representative	
18	Mr. Ch. Mahendra Reddy	Alumni Representative	
19	Ms. Bellamkonda Lavanya	Alumni Representative	



20	Sri. J. Sai Krishna,	Founder, CEO, Techsters, Hyderabad	
21	Sri. Malyadri	Managing Director, Tiny Medic	
22	Sri. R. Harinadh Babu,	Asst. Engineer, Panchayat Raj Department	
23	Sri. M. Divakar	Chairman, SVITIT College, Giddalur	

  
IQAC CO-ORDINATOR

  
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